

**Wilmington Selectboard Meeting Minutes
October 6, 2026**

Present: Tom Fitzgerald, Tony Tribuno, Charlie Foster, John Lebron

Others Present: Jessica Archambault, Marshall Dix, Jason Dubac, Janet Boyd, Sam Kondracki, Diane & Lenny Chapman, Jon Hurdle, Jim Dassatti, Janet Sherman, John Lazelle, Jessica Greene, Meg Streeter, Therese Lounsbury, Sara Molina, Doug & Cammie Swanson, Gretchen Havreluk

Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
 - Update Jessica Greene’s names under Recreation appointment
 - Under action items, OSEC letter of support for the Northern Border Catalyst Program
 - Remove 8/19 minutes; they have already been approved
2. Approve minutes of September 15 and 29, 2026
 - Tribuno moved to approve the minutes of September 15 and 29, 2026, Foster second; 3-0, Lebron abstained.
3. Action Items
 - Tribuno moved to approve the winter salt bid from Eastern Salt at \$103.62/ton, Lebron second; all in favor.
 - Tribuno moved to appoint an official designee to cast the PACIF mail-in ballot, Foster second; all in favor.
 - Fitzgerald moved to appoint Jessica Greene to the Recreation Commission for a 4-year term expiring in 2030, Tribuno second; all in favor.
 - Tribuno will be tax sale representative
 - OSEC is applying for \$700,000 in funding. They will be asking for a portion of the required match from the town. Lebron moved to approve a letter of support to OSEC for the Northern Border Regional Commission Catalyst Program, Tribuno second; all in favor
4. 1% Local Option Tax
 - The Marketing & Technical Assistance Grant Program is a way to help businesses with growth coming out of a tough summer season; digital marketing, social media consulting, POS upgrades, bookkeeping, and more. The hope is to alternate years between façade grants and the Technical Assistance Program. Lebron moved to approve a request from Wilmington Works in the amount of \$50,000 for a Marketing and Technical Assistance Grant Program, Foster second; all in favor.
 - Tribuno moved to approve a request from the Living History Association in the amount of \$2655 for the Timeline event that took place on October 2-4, 2026, Fitzgerald second; 3-1, Foster opposed.

Entered the Water/Sewer commission at 6:26 pm.

5. Water/Sewer Commission
 - The Water Dept would like to do a hydraulic study to see if upgrading the Castle Hill water line to 8” and create a loop, rather than do a temporary line during the bridge construction in 2029. Once construction is done, the line would be replaced on the bridge.

Out of Water/Sewer Commission at 6:33 pm

6. Other Business/Correspondence
 - NIMS training October 22 from noon-4 pm
 - Planning Commission Town Plan Hearing on 10/13 at 5:30 pm
7. Select Board Members Comments

- Fitzgerald has contacted Bill Frazier at VLCT about helping with the Town Manager hiring

8. Town Manager's Updates

- Congratulations to Therese for obtaining Certified Vermont Clerk Advanced Level 1 and Eithne for reaching Certified Vermont Clerk certifications.
- 3-9 E Main St, appealed DRB decision and has now given voluntary dismissal, which was granted.
- 21 Aldrich Rd, Zahringer appeal was denied
- 220 Lake Raponda Rd appeal of DRB decision and notice of violation. Presently being discussed between attorneys. Hearings scheduled for 10/19 and 11/15
- VT211 zoning permit violation; pending requirements with attorneys and zoning administrator
- Thank you to John Lazelle for hosting an open house at the wastewater treatment plant.
- MERP RFP for the Memorial Hall ramp and Town Hall doors was awarded to Vantage Peak for \$171,260
- Green Mtn Beach erosion control project site visit turned out several prospective bidders. Expected to be awarded on 10/9
- E Main sidewalk and sewer main project had a walk through on 10/5 for substantial completion. The contractor has a short punch list to complete.
- Sgt Kirkman is applying for a Municipal Support Grant, seeking \$23,681.08 to purchase supplies and bedding to create a 40-bed temporary shelter during extreme cold weather alerts.
- Budget season is here. Department heads will submit budgets by 10/14 to begin the review process.

Meeting adjourned at 6:46 pm

Respectfully submitted,
Jessica Archambault

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

Vince Rice, Vice Chair

Tony Tribuno, Clerk

Charlie Foster

John Lebron