

Wilmington Cemetery Commissioners

Meeting Minutes

DATE

September 10th, 2026

TIME

4:43 PM

MEETING CALLED TO ORDER BY

Mr. Richard Khachadorian

IN ATTENDANCE

- MR. RICHARD KHACHADORIAN
- MR. WALTER WHITE
- MRS. JANET BOYD
- MR. RALPH STAIB
- MR. JOHN BOYD
- MRS. HELEN STAIB
- MR. ALAN DAVIS
- MS. JENNIFER GOODELL

CALL TO ORDER

The meeting was called to order at **4:43 PM**.

MAINTENANCE**Riverview Cemetery:**

The tree is scheduled to be removed by late September. The stump will also be removed and the area ground. The shed still needs to be painted. An individual interested in completing the work needs to be identified.

Cutting Cemetery:

Mr. Robert Spirka has requested that topsoil be delivered for the purpose of leveling graves.

Restland Cemetery:

Ground-penetrating radar was performed. The area has been deemed safe to proceed with the relocation of the wall. A lilac bush will need to be removed. (*See Attachment #1.*)

OLD BUSINESS

Chandler Cemetery:

Mr. Scott Tucker has not received a response to his letter (*see Attachment #2*) sent to Mr. Rakesh Sharma and Ms. Kara Bonitatibus requesting permission to access the cemetery, where significant maintenance is needed.

Mr. Tucker intends to send another copy of the letter via certified mail. If the property owners remain unresponsive, other means of obtaining access will be pursued.

SEXTON'S REPORT

Dirt/electric bikes have been observed riding over graves at Riverview Cemetery. The police were notified and spoke with the operators. No further observations have been reported since.

ADJOURNMENT

A motion to adjourn was made by Mr. Khachadoorian at **5:31 PM**. The motion was seconded by Mr. Staib.

Motion carried. Meeting adjourned at 5:31 PM.

NEXT MEETING

The next meeting will be held on **October 8, 2026, at 4:30 PM** at the **Wilmington Fire Department**.

470435-26-180 Town of Wilmington Cemetery Commission - 4 Church St - Wilmington

Type of Job: General Locating

Date: Friday, August 21, 2026

Prepared For: John Boyd

Address: 4 Church St, Wilmington, VT 05363

Field Personnel: Dameon Ramirez

1 Site Visit · 1 Documented Feature

Report Overview



Map center: 42.866594, -72.871131 (decimal degrees)

Attachment #1

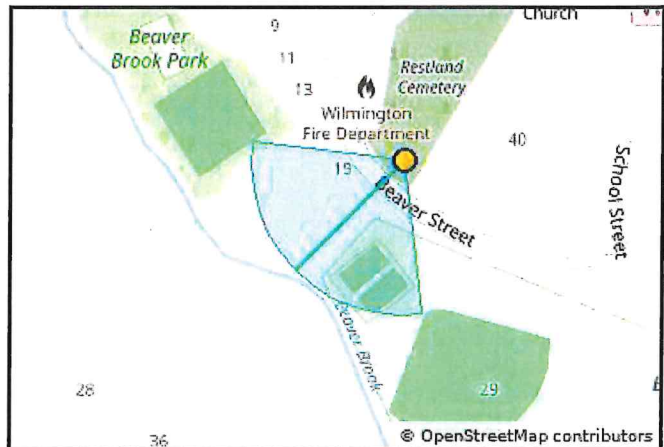
General Locating

Date: August 21, 2026 · Field Personnel: Dameon Ramirez · Completed

Edges of grave sites located. Please bear in mind there is an 18" tolerance zone on either side of all markings for safety.



1. dji_fly_20260821_111420_0117_1787325329230_photo_beautify.jpeg



Attachment #1

Town of

Wilmington

(802) 464-8591 (Voice)
(802) 464-8477 (FAX)
www.wilmingtonvermont.us

August 13, 2026

Mr. Rakesh Sharma
Ms. Kara Bonitatibus
23 Witch Lane
Norwalk, CT 06853

Re: Request for Permission to Access Private Property at 28 Lake Raponda Road

Dear Mr. Sharma and Ms. Bonitatibus:

The Wilmington Cemetery Commission is writing to request your permission to enter upon your property for the limited purpose of trimming a tree at the cemetery located on your land.

The Commission has received inquiries regarding the condition of the cemetery and would like to assist in maintaining the area by addressing the tree. The proposed work would be limited to tree trimming only and would be performed with care to minimize any disturbance to your property.

Because the cemetery is located on private property, the Commission recognizes that your permission is required before any work can be undertaken. If you are agreeable, we ask that you sign the authorization below and return it to the Town Office at your convenience. We would then contact you to coordinate a mutually acceptable date and time for the work.

Your consideration of this request is greatly appreciated. If you have any questions or would like to discuss the proposed work, please contact the Town Office at (802) 464-8591, x-123.

Thank you for your time and consideration.

Sincerely,

Richard Khachadorian

Wilmington Cemetery Commission Chair

Attachment #2 pg 1

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Property Owner Authorization

I, _____, am the owner (or authorized representative of the owner) of the property on which the private cemetery is located.

I hereby grant permission to the Town of Wilmington Cemetery Commission, its employees, agents, and contractors to enter the property for the limited purpose of trimming the tree adjacent to the private cemetery. This authorization is limited to the work described above and does not grant permission for any other activities, unless agreed upon in writing.

Property Address: 28 Lake Raponda Road, Wilmington, Vermont 05363

Signature: _____

Printed Name: _____

Date: _____

Email Contact: _____ Mobile Phone : _____