

## Wilmington Selectboard Meeting Minutes

June 16, 2026

**Present:** Tom Fitzgerald, Vince Rice, Tony Tribuno, Charlie Foster, John Lebron

**Others Present:** Scott Tucker, Jessica Archambault, Matt Murano, Marshall Dix, Christine Richter, Jason Dubac, Therese Lounsbury, Kelsey Farnsworth–Gouin, Robert Lawrence, Bonnie Lorimer, Ian Campbell, Gretchen Havreluk, John Lazelle, Ann Manwaring, Matthew Moore, Kyle Farnsworth–Gouin, Jon Hurdle, Matthew Barlow, Samantha Kondracki, Jessica Lee Smith

### Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
  - Ann Manwaring is asking if the Board is opposed to a separate pedestrian bridge. She feels it would be an asset to the downtown.
  - Kyle Farnsworth–Gouin feels his business is being treated unfairly by the Police Dept on the towing rotation.
  - Add a tasting permit for an event on 6/20 at the Art House, by Golden Rule Brew from 3–7:30 pm
2. Approve minutes of May 5 and 19, 2026
  - Fitzgerald moved to approve the minutes of May 5, 2026, Rice second; 3–0, Foster and Lebron abstained.
  - Rice moved to approve the minutes of May 19, 2026, Fitzgerald second; 4–0, Tribuno abstained.
3. Action Items
  - Fitzgerald moved to appoint a voting delegate for the VLCT special meeting, Tribuno second; all in favor.
  - Tribuno moved to appoint Robert Lawrence to the Planning Commission for a 4–year term expiring in 2030, Rice second; all in favor.
  - Fitzgerald moved to approve the National Opioids Settlement in the amount of \$4700 and allocate it to Turning Point of Windham County, Tribuno second; all in favor.
  - Foster moved to adopt the Local Hazard Mitigation Plan Resolution, Tribuno second; all in favor.
  - Tribuno moved to accept the quote from GPI to replace windows in Memorial Hall for \$12,210, Foster second; all in favor.
4. Police Dept
  - The state bid for a 2026 Dodge Durango is \$46,610, with pricing from the dealer a little less. The upfit quote is a little less than the request, but many times there are unexpected issues that they run into. Rice moved to approve the purchase of a 2026 Dodge Durango in the amount of \$42,000 and upfit costs of \$13,000 from the Police Equipment Capital, Tribuno second; all in favor.
  - Rice moved to approve the policing contract with Whitingham, Tribuno second; all in favor.
5. 1% Local Option Tax
  - Friends of Memorial Hall are requesting funds to help the committee bring more events into the hall. This would pay to hire someone to find acts, manage ticketing, etc. They

are hoping to become sustainable after a year at this level and then look at proposals for growth. Tribuno moved to approve the Friends of Historic Memorial Hall request in the amount of \$70,000, Rice second; all in favor.

6. Financial Update– FY26 review

- General fund is doing well, which will cover the potential shortfall of Highway.
- Water and Wastewater budgets should break even.

Fitzgerald moved to enter Sewer/Water Commission at 6:50 pm, Rice second; all in favor.

7. Water/Sewer Budget

- Public Utility Superintendent position will oversee both Water and Wastewater Departments. Superintendent's salary is split between both budgets. Both operators will be seeing a salary increase due to the increase in workload. John Lazelle is proposing a new hire, to be trained through an apprentice program, achieving certifications in both departments. Chemical lines have increased due to the increase in costs. Expenditure goes up 5.5% in the Wastewater budget. This would bring the ECU rate up to \$695. The biggest change in the Water budget is in the salary lines; base rates increase 3% while the usage rate is staying the same.
- Fitzgerald moved to approve the Water and Wastewater FY27 budgets, the Sewer ECU rate at \$695 and the water rate as presented, Rice second; all in favor.

Out of Sewer/Water Commission 7:07 pm

Entered Liquor Commission at 7:07 pm

8. Liquor Commission

Foster moved to approve, Rice second; all in favor

- Second–Class renewal for Starfire Bakery;
- First–Class and Outside Consumption renewal for Village Roost and Nutmeg Inn;
- First– and Third–Class and Outside Consumption renewal for the White House, Alpenglowl and Hermitage Members Club; and
- Event permit for Arthouse on 6/20/26 from 2–8 pm
- Tasting permit at Arthouse on 6/20/26 from 3–7:30 pm by Golden Rule Brew
- Fitzgerald moved to approve a Special Event permit for SC Distillation on 6/24/26 from 5–9 pm at Wilmington Inn, Tribuno second; 4–0, Foster abstained.

Out of Liquor Commission 7:11 pm

9. Other Business/Correspondence

- There was a complaint about an alleged Open Meeting Law violation stating that incorrect links are being sent to prohibit them from attending meetings. Our response is that the town doesn't typically send links to meetings. We would direct you to the agenda page on the town website. Fitzgerald moved to accept the cure to the complaint, Rice second; all in favor.

10. Select Board Members Comments

- Town Hall is closed Friday, for Juneteenth.
- Parking signs on Lake Raponda – update? The ones that are there are not legal. We have to change the Traffic Ordinance to make it legal.

11. Town Manager's Updates

- Hoping to make an offer to a new Patrol Officer beginning July 6<sup>th</sup>, which would fill Police Dept. positions.
- If you want to pursue a permanent foot bridge (Ann Manwaring comment above), the Board needs to let me know now so we can reach out to VHB.
- E Main Sidewalk; there is traffic. The wait times vary. Waters Construction is working with the Police Dept on it.
- GMP's underground work is complete.
- Wilson case is at the Supreme Court; Supreme Court stated parties need to request oral arguments at this time.

12. Executive Session

- Fitzgerald moved to find that premature general public knowledge of the real estate purchase and revolving loan application would place the town at a substantial disadvantage, Rice second; all in favor.
- Fitzgerald moved to enter executive session at 7:27 pm, to include the town manager, to discuss a real estate purchase and a revolving loan application, Rice second; all in favor.

Out of executive session at 7:50 pm

- Fitzgerald moved to authorize the Town Manager to issue a Promissory Note, secured by a Mortgage Deed, to Edward & Julie Sullivan for the sewer line improvement project at 36 East Main Street, funded through the Wilmington Wastewater Revolving Loan Fund, in an amount not to exceed the actual eligible project cost as documented by the contractor's final invoice, estimated from \$6,030 to \$6,633 for planning purposes, for a term of 3 years, Tribuno second; all in favor.

Meeting adjourned at 7:52 pm

Respectfully submitted,  
Jessica Archambault

Approved by the Wilmington Selectboard:

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Thomas Fitzgerald, Chair

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Vince Rice, Vice Chair

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Tony Tribuno, Clerk

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Charlie Foster

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John Lebron