

## Wilmington Selectboard Meeting Minutes

May 19, 2026

**Present:** Tom Fitzgerald, Vince Rice, Charlie Foster, John Lebron Absent; Tony Tribuno

**Others Present:** Scott Tucker, Jessica Archambault, Christine Richter, Julie Koehler, Cheryl LaFlamme, Tanya Powling, Melanie Boyd, Steven Burnley, Marshall Dix, Therese Lounsbury, Jon Hurdle, Tim Dolan, Gretchen Havreluk, Meg Staloff, Jason Dubac, Carol Bois, Eugene Olanyk, Melanie Boyd, Sgt Kirkman

### Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
  - To action items, appoint Steven Burnley to the Trail Committee for a 4-year term expiring in 2030 and the audit scope from Sullivan and Powers for FY 26.
  - Add executive session for real estate purchase
2. Approve minutes of May 5, 2026
  - No voting quorum; moved to next meeting
3. Action Items
  - Rice moved to accept the resignation, with regret, of Carol Sewall from the Beautification Committee, Foster second; all in favor.
  - Rice moved to appoint Melanie Boyd to the Beautification Committee, Foster second; all in favor.
  - Fitzgerald moved to appoint John Lebron as an Alternate to the DRB for a two-year term, Rice second; 3-0, Lebron abstained. Foster would like to be moved as an Alternate, but will hold his position until September, to give the DRB time to find a replacement. Fitzgerald will take an Alternate seat but reminded the Chair, LaFlamme, that all three Selectboard members cannot sit on the case at the same time. Foster moved to appoint Fitzgerald as alternate to the DRB, Rice second; 3-0, Fitzgerald abstained.
  - Lebron moved to appoint Steven Burnley to the Trail Committee for a 4-year term expiring in 2030, Rice second; all in favor.
  - The Selectboard, by general consent and signature, accepts the FY26 audit scope from Sullivan and Powers.
4. Bi-Town Marketing
  - The Selectboard received an update from Bi-Town Marketing on the next 3-year plan. Focusing on summer growth, ensuring advertising is high-quality to reach all audiences, trying to pull in more events and business growth with weddings/large parties. Expanding influencer relationships. They have received a Grow Grant to help with recruitment and retention of employees.
  - Year 1, 2027; \$253,000; Year 2, 2027 \$260,000; Year 3, 2028 \$268,000
  - Rooms and meals tax are down this year. It is concerning but the town has some downtown businesses opening/revamping under new ownership that should help.
5. 1% Local Option Tax
  - Foster moved to approve the SEVEDs request for \$6765, Rice second; all in favor.
  - Beaver Brook is looking for funds to expand her daycare. She has added teachers to accommodate the increase in enrollment. Rice moved to approve a request from Beaver Brook School in the amount of \$39,000, Foster second; all in favor.

## 6. Fairview Ave

- Mr. Olanyk has ongoing issues with his neighbor not leashing his dog and constantly running into his yard. The dogs on the neighbor's property has not been licensed since 2014. The police department has issued citations. The neighbor has bright lights shining in Olanyk's home. He wants to know how long this has to go on before it stops? How many citations can he be given? The town created a noise ordinance based on issues brought to their attention with this neighbor previously. The dog ordinance is in place. Olanyk feels that the ordinance is not good enough. Sgt Kirkman stated that impounding the dog is not a good use of current resources; and it is temporary. Several officers have cited the neighbor; about 12 times. Some of the tickets have been paid, some have not or are still processing in the state system. The Police Department is working with their HCRS social worker to try and find a resolution. Tucker commented that if the dog isn't vicious, there is no action for the Selectboard to take for a dog running loose. Lounsbury said that the neighbor has come in and registered his dog recently which shows he has current vaccines.

## 7. Financial Update

- FY26 review; general fund revenues are on target and it is anticipated the town will collect the full amount this year. Expenditures should come in under budget. Police budget is doing well, due to understaffing. Fire assessments saw an increase in expenditure. Employee benefits are on target and may come under budget. There will be no tax sale scheduled for this fiscal year. The general fund may end up with a surplus.
- Water Dept has a retirement coming, so vacation time on the books will be being paid out, but health insurance will be under budget.
- Wastewater expenditures are on target.
- Highway revenues came in as anticipated. Staffing saved some but salt and sand are both overbudget as well as materials. Sidewalk snow removal was also over budget. Dix is going to forego crack sealing and rebuilding a 1000 foot section of road on Lake Raponda for this fiscal year, but Highway will probably still end up with a deficit. The law changed a few years ago, which means the General and Highway are considered as one overall budget. The General fund surplus will cover the Highway deficit, as a bottom line total.

Fitzgerald moved to enter Liquor Commission at 7:23 pm

## 8. Liquor Commission

Rice moved to approve, Lebron second; all in favor.

- A Second-Class renewal for Ratu's Liquor & Market;
- A First-and Third-Class renewal for The Dairy Bar Inc, dba Dot's, Maple Leaf Tavern, and Cask & Kiln;
- A First- and Third-Class and Outside Consumption renewal for L&S Inc dba Northstar, VT Golf Hospitality and Wilmington Village Pub; and
- Fitzgerald moved to approve a Request to Cater permit for WI Foster on 7/4/26 at Chimney Hill Clubhouse from 3-6:30 pm, Rice second; 3-0, Foster abstained.

Out of Liquor Commission at 7:26 pm

## 9. Other Business/Correspondence

## 10. Select Board Members Comments

- Lebron asked about the placement of "No Parking" signs on Lake Raponda Rd and where there are posts, whether there are some missing and who is in charge of them? We will check the Highway sign map and the ordinance to determine what has been authorized by the Selectboard.

- Summer schedule starts next month; third Tuesday of each month (June, July, August)

11. Town Manager's Updates

- Fire Dept responded Saturday morning to a fully engulfed fire at 66 Landing Lane; no injuries.
- Affected residents on East Main Street were hand-delivered packets with information regarding the sidewalk/sewer project and the availability of a loan through the town revolving loan fund for this project.

12. Executive Session

- Fitzgerald moved to find that premature general public knowledge of the real estate purchase would place the town at a substantial disadvantage, Rice second; all in favor.
- Fitzgerald moved to enter executive session at 7:38 pm, to include the town manager, to discuss a real estate purchase, Rice second; all in favor.

Out of executive session at 8:11 pm

Meeting adjourned at 8:11 pm

Respectfully submitted,  
Jessica Archambault

Approved by the Wilmington Selectboard:

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Thomas Fitzgerald, Chair

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Vince Rice, Vice Chair

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Tony Tribuno, Clerk

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Charlie Foster

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John Lebron