

Wilmington Selectboard Agenda
April 7, 2026

1. Visitors, Public Comments, Possible Changes to the Agenda
2. Approve minutes of March 17, 2026 (2 minutes)
3. VLCT–Ted Brady (15 minutes)
4. Action Items (10 minutes)
 - *The Selectboard to possibly approve the 2026 Local Emergency Management Plan*
 - *The Selectboard to possibly approve CB Painting's bid for painting at Memorial Hall*
 - *The Selectboard to possibly approve the East Main St Sidewalk project manager contract with Dubois & King*
5. Green Mountain Power (10 minutes)
 - *The Selectboard to review the updated GMP line work for 2026.*
6. Budget Updates (30 minutes)
 - *The Selectboard to review the FY26 budget*
7. Water/Sewer (20 minutes)
 - *The Commission to possibly approve the purchase of a 2026 Dodge Ram crew cab in the amount \$48,884.*
 - *The Commission to possibly approve a replacement Scada system in the amount of \$11,600.*
 - *The Commission to review and possibly approve the RT 9 Extension Incentive Program Policy.*
8. Liquor Commission
 - *The Liquor Commission to possibly approve a Second–Class renewal for Brockton Corp dba Shaws*
 - *A Request to Cater Permit for Blonde N Boozy for a wedding on 8/8/26 from 4–11 pm*
 - *A First– and Third–Class and Outside Consumption renewal for La Casita and Pipedream LLC dba The Anchor*
9. Other Business/Correspondence
10. Select Board Members Comments
11. Town Manager's Updates (5 minutes)

Wilmington Selectboard Meeting Minutes
March 17, 2026

Present: Tom Firzgerald, Vince Rice, Tony Tribuno, Charlie Foster, John Lebron

Others Present: Scott Tucker, Jessica Archambault, Emily Gibbs, Carol Bois, Joanne Yankura, Gretchen Havreluk, Jason Dubac, DJ Boyd, Janet Boyd, Bob Bois, Samantha Kondracki, Doug Wheeler, Therese Lounsbury, Elisha Underwood

Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
 - Daniel Boyd feels the town doesn't go out early enough to clear snow and the quality isn't good.
 - Stephanie Zumbuski feels the same as DJ. She is always out before the plow trucks, and the roads are in terrible condition.
 - Bob Bois recommends the Board appoint the Town Manager to Chair the Energy Committee considering his resignation.
 - Jason Dubac commented on the ongoing banner/sign issue in the downtown.
 - Add an executive session to discuss personnel
2. Approve minutes of March 4, 2026
 - Foster moved to approve the minutes of March 4, 2026, Rice second; all in favor.
3. Action Items
 - Lebron moved to approve the annual highway financial plan, Foster second; all in favor.
 - Lebron moved to approve the FY27 Grants in Aid Letter of Intent, Foster second; all in favor.
 - Fitzgerald moved to accept the resignation of Bob Bois as Energy Coordinator, Foster second; all in favor.
4. East Main Sidewalk/Wastewater Project
 - Two bids were received and opened on 2/19/26. Waters came in at \$931,289.59; Hunters Excavating came in at \$1,536,168. VTrans has approved the bid. Foster moved to approve the bid from Waters Excavating for the East Main Street Sidewalk Wastewater Project in the amount of \$931,289.59, Rice second; all in favor.
5. 1% Local Option Tax Fund
 - Trail Committee is requesting funding for trail mowing, maintenance, map printing and sign replacements. Mowing has gone up about \$1,000. Training is a new item this year, focusing on safety for equipment that the committee uses, such as chainsaws. Lebron moved to approve the Trail Committee's 1% request for trail mowing and maintenance in the amount of \$19,000, Tribuno second; all in favor.
6. Windham County Lead Program
 - Emily Gibbs discussed the Windham County Lead Hazard Control and Healthy Homes Capacity Building Program (handout attached). Last year the Selectboard wrote a letter of support which helped them receive a \$1.1 million dollar grant. With the current grant they can do 10 units, with hopes to receive additional funding to move forward after that. They are looking for a town representative, if anyone is interested.

Fitzgerald moved to enter Liquor Commission at 6:42 pm, Rice second; all in favor.

7. Liquor Commission

Foster moved to approve, Tribuno second; all in favor.

- The Liquor Commission to possibly approve a Second-Class renewal for Bearclaw Holdings LLC dba River Valley Market
- A Special Event Permit for SC Distillation for a tasting at the Chili Stroll on 3/27/26
- An Outside Consumption Permit for Down Hill Holdings LLC at 19 South Main Street.

Out of Liquor Commission at 6:44 pm

8. Other Business/Correspondence

9. Select Board Members Comments

10. Town Manager's Updates

- Regarding Bridge #31, moving water lines and budgeting for it should be discussed during next budget season.
- The close-out of the "ARPA" funds has begun.
- MERP grant; the scope does not match everything that we need done so a change in scope is being requested.
- Final design for Green Mountain Beach is underway; Dubois & King was selected to do the work.
- The dam will be inspected in May – no cost for the inspection. The MSK dam expert is no longer with them; town manager asked expert for a final design budget to determine cost and next steps.
- GPI is working on Memorial Hall floodproofing. Additional rot was found on a sill, requiring replacement.
- Police Dept received a letter of commendation from a traveler for Officer Cadorette when their vehicle went off the road during a snow storm.
- Wastewater had a sewer clog on 3/16/26 on West Main Street. Grease and wipes were the main cause of this clog.
- Eat, Sleep Shop Local was reimbursed for a little less than initially requested; with 838 out of 1000 coupons used.
- 211 RT 9 E has been issued a notice of violation, as was 220 Lake Raponda Road. 211 Rt 9 E went to DRB and had a site visit, 220 Lake Raponda has a pending DRB hearing.
- Waiting for a decision on Elwell Heights appeal. LaCombe appeal is awaiting a possible resolution
- 3-5 East Main began pre-trial work.
- Wilson filed an appeal with the Supreme Court.

11. Executive Session

- Fitzgerald moved to find that premature general public knowledge of the personnel matter would place the town at a substantial disadvantage; all in favor.
- Fitzgerald moved to enter executive session at 7:05 pm, to include the Town Manager, to discuss a personnel matter; all in favor.

Out of executive session at 7:20 pm

Meeting adjourned at 7:20 pm

Respectfully submitted,
Jessica Archambault

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

Vince Rice, Vice Chair

Tony Tribuno, Clerk

Charlie Foster

John Lebron

Windham County Lead Hazard Control and Healthy Homes Capacity Building Program

Application and Waiting List

Our program website will host the application process and detailed qualification requirements for grant-funded assistance. The site is currently in development, and we expect these materials to be posted in the coming months.



<https://lead.windhamcountyvt.gov>

Steering Committee

If you are interested in having a voice in the program, we are in the process of creating a steering committee. These sessions will bring stakeholders together to strengthen grant outcomes through collaborative discussion. Interested in joining? Reach out to:

Lead@windhamcountyvt.gov
and tell us more about yourself.

General Eligibility for Owner Occupied Properties and Rental Property Owners:

Qualifying up to an estimated \$3500 for inspections (LIRA) and up to \$24,366 per unit for lead hazard reduction work.

- Requires 10% property owner contribution.
- Income Requirements: cannot exceed 80% of Windham County's median income.
- Children under age 6 occupied units.

Program Goals

Windham County was awarded \$1,100,000 in Lead Hazard Reduction Capacity Building funds, which we are using to:

1. **Train and certify contractors** to increase capacity for abatement work in Vermont through free training.
2. Engage property owners- both single-family and multi-unit to **build a pipeline of homes in need of assistance.**
 - If we completed 100 units a year, it would take over 47 years to clean up the existing lead houses in our region.
3. **Encourage lead testing in children aged 1 and 2.**

Lead testing is required in Vermont for ages 1 & 2. In 2024, Windham County has tested 72.8% which is lower than the state average of 85.2%.

Free Lead Hazard Reduction Training:

- **Renovation, Repair, Painting & Maintenance (RRPM)** – Required for anyone who disturbs painted surfaces in pre-1978 housing and child-occupied facilities.
- **Abatement Supervisor and Worker Certifications-** Required for contractors interested in bidding on HUD funded lead hazard abatement projects.

Who Should Take Advantage of Free Courses?

Contractors, homeowners, landlords, parents, childcare providers, and contractors are great candidates for these classes.

Big Picture Priorities:

- Protect low-income rental and owner-occupied housing.
- Reduce childhood lead exposure and increase testing in children 1 & 2.
- Support families through education and access to lead-safe resources.
- A trained workforce is essential for lead-safe housing.

More training = more certified contractors = more local jobs

Key Questions:

1. How can we best reach low-income tenants and homeowners?
2. How can we best connect with your towns contractors to promote free training and certification?

Contact: Emily Gibbs, Outreach and Intake Coordinator

Phone: (802)212-1549 Email: egibbs@windhamcountyvt.gov or lead@windhamcountyvt.gov

Local Emergency Management Plan Municipal Adoption Form

The Local Emergency Management Plan (LEMP) must be (re)adopted annually, after town meeting day, and submitted to the appropriate Vermont Emergency Management (VEM) Regional Coordinator by June 1st.

If VEM needs to contact municipal leaders to determine status and support requirements during an emergency, the Emergency Management Director (EMD) and two other local points of contact who should have authoritative local information and authority to request resources are listed at right.

VEM will share the town's contact information with emergency partners who have a life safety need during an emergency.

Mark this box to request Vermont Emergency Management not share the town's contact information with emergency partners (Dam owners, utility providers, elected officials, neighboring EMDs, American Red Cross, FEMA) outside of an emergency.

REMC Representatives	
REMC Emergency Services Appointee	ASST CHIEF WILLIAM SPIRKA
Email	catswiss@sover.net
EMD REMC Representative	
Email	

Municipality	WILMINGTON
LEMP Adoption Date	4/7/26
NIMS Adoption Date	10/1/2014
EMD Name	SCOTT MOORE
Position	EMD
Primary Phone	802-780-9452
Alternate Phone	802-464-8022
Email	SMOORE@WILMINGTONVT.US
Public contact information	
POC 2 Name	MATTHEW MURANO
Position	POLICE CHIEF
Primary Phone	802-384-8594
Alternate Phone	802-464-8594
Email	MATTHEW.MURANO@VERMONT.GOV
POC 3 Name	JESSICA ARCHAMBAULT
Position	ADMINISTRATIVE ASST
Primary Phone	802-490-9721
Alternate Phone	802-464-8591 X 123
Email	JARCHAMBAULT@WILMINGTONVT.US

I hereby certify that the LEMP meets Vermont National Incident Management System (NIMS) requirements and current LEMP Implementation Guidance as on page 2:

Signed* _____ Printed Name: THOMAS FITZGERALD
 Certifying individual must have taken, at a minimum, ICS402 or ICS100/IS-100 training

I hereby attest that the municipality has adopted NIMS and the LEMP at a **warned public meeting**, as stated above:

Signed* _____ Printed Name: THOMAS FITZGERALD
 Attesting individual must be a selectboard member, town manager, council member, city manager, mayor

Once completed, send adoption form (2 pages) and copy of Local Emergency Management Plan to VEM Regional Coordinator.

*A typed name is acceptable as an electronic signature if it represents an act of that person in accordance with 9 V.S.A. § 278.



Required Elements

Municipal Adoption		
<input checked="" type="checkbox"/>	Completed Municipal Adoption Form	
<input checked="" type="checkbox"/>	Required Elements form (this page). If not using a VEM template, this form must include the page numbers where the LEMP Required Elements are listed in your plan.	
LEMP Required Elements		Page # (if not using a template)
<input type="checkbox"/>	Emergency Management planners	
	List of people who wrote or maintain the LEMP. Must include EMD.	
<input type="checkbox"/>	Municipal Emergency Operations Center (EOC)	
	EOC activation authority (minimum 1)	
	EOC staff positions and corresponding duties (minimum 1)	
	Potential EOC staff members (minimum 1)	
	Facility information for potential EOC locations (minimum 1), including address, phone number, and available equipment	
<input type="checkbox"/>	Resources	
	Emergency purchasing agent and spending limits	
	List of town or city owned resources, municipal contracts, or other local resources that can be used during an emergency (if any)	
	National Incident Management System (NIMS) Typed Resource List (if applicable)	
<input type="checkbox"/>	Public Information and Warning	
	Local VT-Alert managers (if applicable)	
	Local website or social media information (if applicable)	
	List of local media outlets (if applicable)	
	Public notice sites (minimum 3 – 2 in town, 1 near town clerk’s office)	
	Note that the public can call Vermont 2-1-1 for resources.	
<input type="checkbox"/>	Organizations and communities requiring additional coordination	
	List of organizations or communities and contact method	
<input type="checkbox"/>	Shelters	
	Local Shelter address, facility contact, shelter manager, staff requirements, services, daytime capacity, overnight capacity (if applicable) (minimum 1)	
<input type="checkbox"/>	Contact Information	
	Local contacts for emergency management team, response organizations, public works, municipal government, and others including neighboring EMDs	
	Note that municipalities can call 1-800-347-0488 if they need assistance with a shelter, VTAlert, or resources, but they will usually have to pay for supplies, equipment, or personnel.	

Vermont Emergency Management (VEM) encourages municipalities to create and maintain optional LEMP annexes as required. See the VEM website for models and samples: <http://vem.vermont.gov>

Local Emergency Management Plan

1. Emergency management planners

These are the people who wrote and maintain this plan. This must include the EMD.

SCOTT MOORE, MATTHEW MURANO, JESSICA ARCHAMBAULT

2. Municipal emergency operations center (EOC)

The EOC is an organization that coordinates information, support, and response across the municipality for incident commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.

Which municipal position(s) can activate the EOC? FIRE CHIEF, SCOTT MOORE

Preferred EOC positions and duties

<i>Position title</i>	<i>Duties associated with that position</i>
EOC Director	Supervises and directs all EOC activities coordinating municipal support and response
Dispatch	Staffs phones and radio
William Spirka	Tracks and answers any Requests For Information (RFI)
William Spirka	Tracks and coordinates any Requests For Support (RFS)
Jessica Archambault/ Scott Moore	Produces and posts public information and press releases

Potential EOC staff members

<i>Name</i>	<i>Qualified position(s) and notes</i>
Matt Murano	Police Chief
Elizabeth Goldsmith	Dispatch 8-5; 7 days/week
Eric St Denis	Dispatch 8-5; 7 days/week
William Spirka	Assistant Fire Chief
Jessica Archambault	Admin
Marshall Dix	Wilmington Highway Department
Heidi Taylor	Deerfield Valley Rescue
John Lazelle	Waste Water Treatment Plant

Primary EOC location

Facility address:	Public Safety Facility
Phone numbers:	802-464-8593

Equipment and notes:	<input checked="" type="checkbox"/> generator <input checked="" type="checkbox"/> internet <input checked="" type="checkbox"/> phone line <input checked="" type="checkbox"/> computers <input checked="" type="checkbox"/> copy machine <input checked="" type="checkbox"/> projector or large screen <input checked="" type="checkbox"/> food prep
Alternate EOC location (if applicable)	
Facility address:	Deerfield Valley Rescue
Phone numbers:	802-464-5557
Equipment notes:	<input type="checkbox"/> generator <input checked="" type="checkbox"/> internet <input checked="" type="checkbox"/> phone line <input type="checkbox"/> computers <input checked="" type="checkbox"/> copy machine <input checked="" type="checkbox"/> projector or large screen <input type="checkbox"/> food prep

3. Resources

Use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available.		
Who is authorized to make emergency purchases and what are their spending limits. Please note the town is responsible for ensuring individuals listed in this plan are aware of and following these limits.		
Scott Moore, Matthew Murano, Christine Richter, Jessica Archambault- No limit has been set		
<i>Please use the following sections to note resources you may need during a disaster, and how you would access them. Resources to consider include, but are not limited to, fuel for town vehicles, food, office supplies, plow trucks, dump trucks, generators, excavators, wood chippers, all-terrain vehicles, and signage.</i>		
Town or city owned resources (if applicable)		
<i>Type of resource</i>	<i>Name</i>	<i>Contact information</i>
Copiers	WB Mason	888-926-2766
Water	WB Mason	508-436-1468
Electrician	A Lady Electrician-Jaime Howe	802-258-8711
	Monument Electric	802-241-1163
Businesses with standing municipal contracts (if applicable)		
<i>Type of resource</i>	<i>Name</i>	<i>Contact information</i>
Supplies	WW Building Supply	802-464-3022
Portable Toilets	All Out Waste	802-442-5064

Food and Supplies	Shaws	802-464-2161
Food	Dunkin Donuts	802-464-5761
Medical Personnel	SVMC –Deerfield campus	802-464-5177
Other local resources (if applicable)		
<i>Type of resource</i>	<i>Name</i>	<i>Contact information</i>
Hydro Dam Controls	Great River Hydro	603-463-2323
Electricity-Town Wide	Green Mountain Power	800-649-2877
Buses for evacuation	Moover	802-464-8487
Clubhouse, equipment	Chimney Hill	802-464-2181
Animals, pets	Tanya Sparano	802-464-7593 802-380-1437
<p>State support that is usually at no cost to the municipality:</p> <ul style="list-style-type: none"> • Vermont Hazardous Material (HAZMAT) Response Team (VHMRT) • Vermont Urban Search and Rescue (USAR, VT-TF1) • Vermont State Police Special Teams • Swiftwater rescue teams (both local and VT-TF1) • Regional shelter support • Subject matter expertise from state government agency or federal response agency <p>State support and resources the municipality will normally eventually have to pay for:</p> <ul style="list-style-type: none"> • Supplies and equipment • VTrans equipment and personnel • Vermont National Guard support <p><i>The state emergency operations center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.</i></p>		

National Incident Management System (NIMS) typed resources* (if applicable)											
Type	I	II	III	IV	Other	Type	I	II	III	IV	Other
Critical Incident Stress Management Team		N/A	N/A	N/A		Water Pumps, Drinking Water Supply - untreated source					
Mobile Communications Center						Water Pump, Water Distribution					
Mobile Communications Unit (Law/Fire)			N/A	N/A		Water Pump, Wastewater					
Water Pumps, De-Watering						Water Valve Maintenance Truck				N/A	

*Information about the NIMS typed resources can be found at: <https://rtli.preptoolkit.fema.gov>

*Additional resource information is available on the FEMA Reimbursable Equipment List:
<https://www.fema.gov/assistance/public/schedule-equipment-rates>

4. Public Information and Warning

During a significant emergency, the emergency operations center (EOC) and incident command posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.

Vermont Emergency Management (1-800-347-0488) can send VT-Alert messages on behalf of your community if you are unable to send them on your own.

Many communities have individuals who need translation services, are deaf or hard of hearing, or blind or visually impaired. Municipalities may use, at their own expense, statewide translation contracts on the [Buildings and General Services website](#) to meet these needs.

Please consider what those needs may be, and how those needs can be met.

Local VT-Alert managers and managers of other notification systems (if applicable):

Vermont Emergency Management: 800-347-0488

Important local websites or social media channels (if applicable):

www.Wilmingtonvermont.us
 Wilmington Vermont Police Department Facebook
 Wilmington Vermont Fire Department Facebook

Local newspaper, radio, TV (if applicable):

Deerfield Valley News, Brattleboro Reformer
 Duncan Cable

Public notice locations:
 These are physical locations that you are required to post meeting notices per [17 V.S.A. § 2641](#). Two must be in town and the third must be in or near the town clerk's office.

Town Clerk's board at Town Office, OSEC, River Valley Market

Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with many state and local government and community-based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary. Dial 211 or (802) 652-4636.

5. Organizations and communities requiring additional coordination

This is the list of organizations that need extra communication and coordination from the local emergency operations center before, during, and after an emergency. This list should include all organizations the town needs to have enhanced communication with, including schools, daycares, nursing homes, organizations serving speakers of languages other than English, organizations serving New Americans, organizations serving unhoused individuals, mobile home parks, dams, facilities in hazardous areas, and communities that may need additional coordination. Individuals that need extra communication and coordination can be accessed through [Citizen Assistance Registration for Emergencies \(CARE\)](#). If necessary, the EOC may contact organizations and facilities, listed below, that serve populations that may be at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes. Please ensure these contacts have updated EMD contact information.

<i>Organization or community</i>	<i>Contact information or method of coordination</i>	<i>Notes</i>
CARE (Citizen Assistance Registration for Emergencies)	(Supporting PSAP)	
Visiting Nurses	888-300-8853	
Gathering Place	802-254-6559	
Senior Solutions	802-885-2655	
SASH		
Twin Valley Elementary	802-464-5177	

6. Shelters

During some emergencies, the EOC will monitor or coordinate support for individuals who are displaced. When multiple locations are available, shelters should be selected based on how individuals can access that location during a variety of disasters, how food and other resources can be provided at that location, and which services (food, generator, etc.) are available on site or within close proximity.

Spontaneous sheltering

Determine the approximate number of people who need sheltering.

Call the state EOC or VEM watch officer at 800-347-0488 and request support. This support may be in the form of a regional shelter.

Track the status of residents who need shelter until their situation stabilizes.

Primary local shelter

This must be a location that your city or town has the authority to open

Location and address:	Old School Enrichment Council, 1 School St	
Facility contact(s):	Meg Streeter, Janet Boyd	
Shelter manager:	802-464-2040-Meg	
Staff requirements:		
Services (select all the apply):	<input checked="" type="checkbox"/> Warming center <input checked="" type="checkbox"/> Cooling center <input checked="" type="checkbox"/> Overnight shelter <input checked="" type="checkbox"/> Food preparation	<input checked="" type="checkbox"/> Showers <input checked="" type="checkbox"/> Generator <input type="checkbox"/> Pets allowed
Daytime capacity:		
Overnight capacity: (if applicable)		
Notes:		

Alternate local shelter (if applicable)

Location and address:	Twin Valley Elementary School	
Facility contact(s):	Rebecca Fillion	
Shelter manager:	802-380-1782; 802-368-2381	
Staff requirements:		
Services (select all that apply):	<input checked="" type="checkbox"/> Warming center <input checked="" type="checkbox"/> Cooling center <input type="checkbox"/> Overnight shelter <input checked="" type="checkbox"/> Food preparation	<input type="checkbox"/> Showers <input type="checkbox"/> Generator <input type="checkbox"/> Pets allowed
Daytime capacity:		
Overnight capacity:		
Notes:		

Annexes (Optional, create and letter as needed)

See the Vermont Emergency Management (VEM) web site at <https://vem.vermont.gov> for samples and examples of annexes such as: forms, delegations of authority, incident-specific plans, checklists, matrices, animal disaster references, etc.

Contact Information

Position	Name	Phone numbers — indicate mobile, home, work			Email
		Primary	Alternate	Alternate	
Local emergency management team					
EMD	Scott Moore	802-780-9452	802-464-8022		smoore@wilmingtonvt.us
EM coordinator	Matthew Murano	802-384-8594	802-464-8593		Matthew.murano@vermont.gov
EOC staff					
EOC staff					
EOC staff					
EOC staff					
Local response organization contacts					
Fire chief	Scott Moore				smoore@wilmingtonvt.us
Assistant or deputy fire chief	William Spirka	802-681-8412			catswiss@sover.net
EMS chief	Heidi Taylor	802-464-3022			heidi@dvrescue.com
Chief of police or constable	Matthew Murano	802-384-8594	802-464-8593		Matthew.murano@vermont.gov
State police or county sheriff	Lt Anthony French	802-722-4600			
Local dispatch center	Keene Mutual Aid	603-352-1291			
Local public works contacts					
Road foreman	Marshall Dix	802-753-6185	802-464-5515		mdix@wilmingtonvt.us
Road commissioner	Scott Tucker	802-780-9451	802-345-5597		stucker@wilmingtonvt.us
Town garage	Mike Stevens	802-258-7125			
Drinking water utility	Chris Lavoy, John Lazelle	802-258-7445	802-380-4475		
Wastewater utility	John Lazelle	802-380-4475	802-464-3862	802-464-7487	jlazelle@wilmingtonvt.us
Municipal government contacts					
Town Manager	Scott Tucker	802-780-9451	802-345-5597	802-464-8591	stucker@wilmingtonvt.us
Admin Assistant	Jessica Archambault	802-490-9721	802-464-8591	802-490-9721	jarchambault@wilmingtonvt.us

Contact Information

Position	Name	Phone numbers — indicate mobile, home, work			Email
		Primary	Alternate	Alternate	
Selectboard chair	Tom Fitzgerald	802-345-0809			Tapacre195@gmail.com
Selectboard alt	Vince Rice	802-681-3628			Freedomryder44@yahoo.com
Selectboard alt	Tony Tribuno	802-380-5569			ttrobuno@wilmingtonvt.us
Town clerk	Threse Lounsbury	413-262-9798			tlounsbury@wilmingtonvt.us
Town treasurer or finance	Christine Richter	802-464-5139			crichter@wilmingtonvt.us
Town health officer	Alex Miller	802-430-5849	802-464-8591		amiller@wilmingtonvt.us
Forest fire warden	Scott Moore	802-780-9452	802-464-8022		smoore@wilmingtonvt.us
Animal control officer	Police Dept	802-464-8593			
School contact #1	Rebecca Fillion	802-380-1782	802-464-5177		rfillion@tves.k12.vt.us
School contact #2					
School district office	Windham Southwest Supervisory Union	802-464-1300			
Other contacts (including neighboring EMDs)					

Request for Proposal
Memorial Hall, 14 West Main Street

The Town of Wilmington, VT is seeking proposals from qualified painters at our historic Memorial Hall for painting the exterior doors and trim.

Scope of Work, Preservation Strategies and Experience Desired

Painting. Because of the age and material makeup of the building, see the guides that provide the contractor key information when dealing with repairs and renovations (Secretary of Interiors Standards); *Preservation Brief #10: Exterior Paint Problems on Historic Woodwork*. Painters who know this information and can demonstrate their experience are qualified contractors. Areas of concern are paint failure, underscoring the need for careful preparation, use of the best possible materials, caulks, primers and finish coats.

Complete Bid Proposal \$ 24,100.00
Starting date 4/1/26 Completion Date 9/1/26

SUBMISSION INSTRUCTIONS

The contractor eventually awarded the job must provide proof of a full spectrum of general liability insurance and worker's compensation coverage.

The Town reserves the right to accept or reject any and all proposals, in whole or in part, with or without cause; to waive any informalities, formalities, and technicalities in the process. The Town of Wilmington is an Equal Opportunity Provider and Employer; contractor selection shall be made without regard to race, color, sex, age, religion, national origin, sexual orientation, or political affiliation.

The deadline for receipt of proposals by the Town is 10:00 a.m. Friday, March 27, 2026. Proposals may be submitted by mail/other shipping services, in person, or by e-mail attachment to the appropriate address below.

Jessica Archambault, Administrative Assistant
Attn: Memorial Hall RFP
2 East Main Street, 2nd Floor,
P.O. Box 217,
Wilmington, VT 05363
jarchambault@wilmingtonvt.us
FAX: (802) 464-8477

To set-up a meeting, please contact Jessica Archambault jarchambault@wilmingtonvt.us at Wilmington Town Offices: (802) 464-8591, x 123.

CB Painting, LLC

PO Box 1261, Wilmington, Vermont 05363

Cell: (802)338-1624

Email: cbpaintingllc1@gmail.com

Customer:

Town of Wilmington

Memorial Hall

West Main Street

Wilmington, VT 05363

Job Description - Exterior

Cost:

All white trim, doors, windows and associated white trim. \$22,100.00
Scrape, sand, caulk and prime as necessary. Paint two coats.

Lift Rental: \$2,000.00

**Any rot repair will be done at an additional cost of \$100.00 per hour,
plus materials.

Total: \$24,100.00

Payment Schedule (Subject to change):

March. 27, 2026 \$2,100.00 Deposit
Start of site work \$10,000.00
Progress Payment \$5,000.00
Upon Completion \$7,000.00

*Please make payments to:
CB Painting, LLC
PO Box 1261
Wilmington, Vermont 05363

***Please inquire for alternate payment options.**

CONTRACT - These Contract Provisions and the accompanying Proposal constitute the full and complete Agreement between the parties and may be changed, amended, added to, superseded, or waived only if both parties specifically agree in writing to such amendment of the Agreement. In the event of any inconsistency between these Contract Provisions and any proposal, contract, purchase order, requisition, notice to proceed, or like document, these Contract Provisions shall govern.

Accepted by: _____ Date: _____
(Customer: Town of Wilmington)

Accepted by: _____ Date: _____
(Owner: Chris Brown)

3/27/26

VANTAGE PEAK LLC
West Dover, VT
Phone: 802-780-0727
Email: VantagePeakLLC@gmail.com



PROPOSAL

Project: Memorial Hall Exterior Painting

Client: Town of Wilmington, Vermont

Scope of Work

1. Surface Preparation

- Protect adjacent surfaces, landscaping, walkways, and public areas.
- Light wash and hand-scrub all trim surfaces to remove dirt, chalking, and contaminants.
- Scrape and sand all loose, peeling, or failing paint.
- Apply vinyl filler to minor imperfections and two-part wood epoxy to deteriorated but repairable areas.
- Sand smooth after cure.

2. Priming

- Apply one full coat of specialized **peel-bonding exterior primer** to:
 - Large front entrance trim, columns, railings, and door surround
 - All fascia and soffit around complete building
 - Two gable end peaks and one over-roof gable peak
 - Trim for large arched windows and lower windows
 - Trim for 6 additional exterior doors

3. Finish Painting

- Apply **two coats of premium exterior paint** to all described surfaces.
- Application by brush, roller, and controlled spray as appropriate.
- Colors to match existing or as selected.

4. Access & Equipment

- Provide and maintain an **85 ft boom lift** for the duration of the project.

Pricing Categories

Mobilization, protection & access **\$12,700**

Surface prep, epoxy repairs & priming **\$31,500**

Finish painting (all trim, fascia, soffit, windows, doors) **\$29,000**

Projected Total:

\$73,200

Exclusions

- Lead testing and/or abatement
- Excessive rot requiring full board replacement
- Mold remediation
- Insect damage or extermination
- Structural repairs or hidden conditions
- Water intrusion and leak repairs
- Masonry, roofing, or siding work outside defined painting areas

Clarifications

- Hidden or concealed conditions will be reported and priced separately.
- Work schedule is dependent on weather-conditions and the Hall's availability.

Payment Schedule

50% deposit upon acceptance

35% progress payment at mid-project

15% final payment upon completion

Acceptance

VANTAGE PEAK LLC

Authorized Signature: _____ Date: _____

Town of Wilmington

Authorized Signature: _____ Date: _____



Request for Proposal Memorial Hall, 14 West Main Street

The Town of Wilmington, VT is seeking proposals from qualified painters at our historic Memorial Hall for painting the exterior doors and trim.

Scope of Work, Preservation Strategies and Experience Desired

Painting. Because of the age and material makeup of the building, see the guides that provide the contractor key information when dealing with repairs and renovations (Secretary of Interiors Standards); *Preservation Brief #10: Exterior Paint Problems on Historic Woodwork*. Painters who know this information and can demonstrate their experience are qualified contractors. Areas of concern are paint failure, underscoring the need for careful preparation, use of the best possible materials, caulks, primers and finish coats.

Complete Bid Proposal \$ 11,500.00

Starting date May 11 Completion Date May 15.

SUBMISSION INSTRUCTIONS

The contractor eventually awarded the job must provide proof of a full spectrum of general liability insurance and worker's compensation coverage.

The Town reserves the right to accept or reject any and all proposals, in whole or in part, with or without cause; to waive any informalities, formalities, and technicalities in the process. The Town of Wilmington is an Equal Opportunity Provider and Employer; contractor selection shall be made without regard to race, color, sex, age, religion, national origin, sexual orientation, or political affiliation.

The deadline for receipt of proposals by the Town is 10:00 a.m. Friday, March 27, 2026. Proposals may be submitted by mail/other shipping services, in person, or by e-mail attachment to the appropriate address below.

Jessica Archambault, Administrative Assistant
Attn: Memorial Hall RFP
2 East Main Street, 2nd Floor,
P.O. Box 217,
Wilmington, VT 05363
jarchambault@wilmingtonvt.us
FAX: (802) 464-8477

To set-up a meeting, please contact Jessica Archambault jarchambault@wilmingtonvt.us at Wilmington Town Offices: (802) 464-8591, x 123.

G.S.Bostic Painting LLC

Since 1995

133 Lower Ridge Rd
St. Johnsbury, VT 05819

Glenn Bostic: Owner

802-274-2098

J9WRKG6DLQD9

CAGE CODE: 12UV7

PAINT EXTERIOR TRIM AND DOORS AND REPAIR TECHNICAL APPROACH

REMOVAL OF LOOSE AND PEELING PAINT AND PATCH/REPAIR

1. Cover all grounds with 3 mil plastic at a minimum of 10ft from the building. Make sure to attach plastic to the building to make sure dust and debris cannot make it onto the bare ground.
2. Wear hand and eyewear when scraping paint. Do not use power tools. Making sure not to damage or gauge wood. .
3. Scrape loose and peeling paint with hand scrapers. Sand till smooth surface.
4. When completed make sure to use a broom to dust off any horizontal surfaces, like window sills, and then using a shop vac, vacuum all areas where paint was scraped. Dust off all surfaces.
5. Roll up plastic with all chips and debris and place into contractor bags.
6. Remove any rot or damaged trim and fill with 2 part epoxy and sand till smooth. . If wood needs to be replaced, approve with owner before removal. Caulk open gaps as needed.
7. Using a bucket of water with detergent wipe down all trim to remove all mold, dirt, mildew, insect nests, etc. and any other foreign material. Scrub with a brush if necessary. Use a hose to wash down front entrance and wipe off dirt.
8. Complete cleanup of all debris after washing of the building using a vac and broom.
9. Make sure to leave time for building to dry thoroughly before applying any paint.

PRIME/CAULK/PAINT

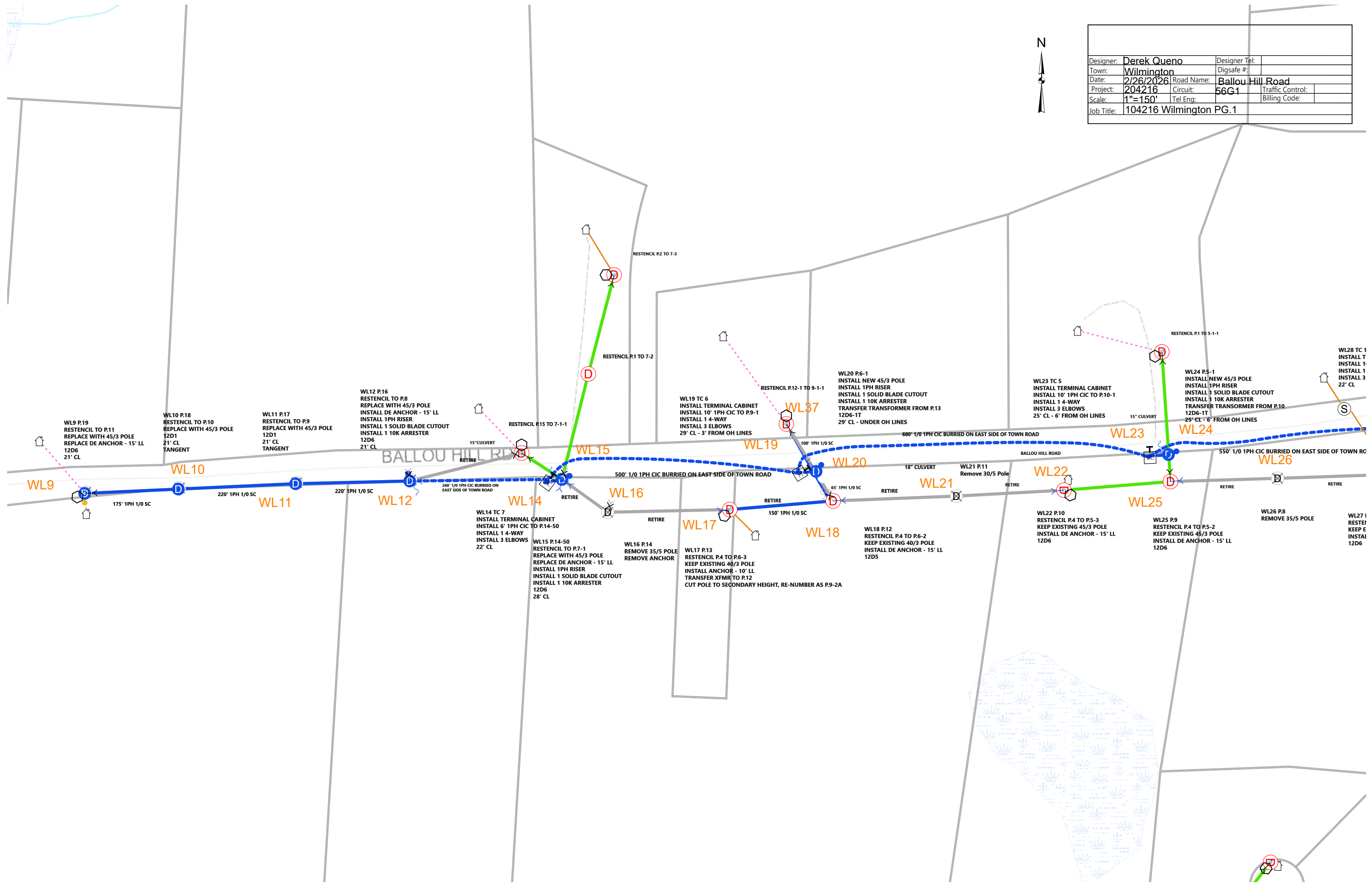
1. Cover or remove all items not to receive paint, such as windows, signs, cameras, lights, walkways, gutters, outlets, speakers, etc. The gutter which abuts the soffit will need to be taped off to ensure no paint on the gutter.
2. Prime all bare wood using Sherwin Williams Duration exterior satin paint

3. Take pictures before continuing.
 4. All existing caulked areas around windows and doors; trim and molding; and exterior siding joints and corners will be re-caulked to seal out moisture and prevent water intrusion. Use 40 year siliconized painters caulk.
 5. Apply 2 coats of paint to all previously painted surfaces. This includes trim, soffits, doors, etc. Sherwin Williams Duration Gloss is recommended. Doors will be cut and rolled along with the Dark gray/blue trim
 6. Razor blade will be used on door windows is needed.
 7. Re-attach signs and remove all coverings/masking
 8. Clean up on a daily basis and store equipment, materials and trash in a job trailer.
- **3-YEAR WRITTEN WARRANTY ON ALL WORK.**
 - **All OSHA regulation will be used all times. Includes: head, eye, hand and feet protection. All work will be preformed on class 2 ladders and 40ft man lift, with all safety measures in place.**

TIMELINE: Estimated 4-6 working days with a crew of 3 to complete the project.
Preliminary Schedule would be May 11th - May15th.

FOREMAN/SUPERVISOR: GLENN BOSTIC, will be on site daily. Lead Certified for 35 years and 25 years of historic carpentry experience.

Designer:	Derek Queno	Designer Tel:	
Town:	Wilmington	Digsafe #:	
Date:	2/26/2026	Road Name:	Ballou Hill Road
Project:	204216	Circuit:	56G1
Scale:	1"=150'	Tel Eng:	
Job Title:	104216 Wilmington PG.1		



WL9 P.19
RESTENCIL TO P.11
REPLACE WITH 45/3 POLE
REPLACE DE ANCHOR - 15' LL
12D6
21' CL

WL10 P.18
RESTENCIL TO P.10
REPLACE WITH 45/3 POLE
12D1
21' CL
TANGENT

WL11 P.17
RESTENCIL TO P.9
REPLACE WITH 45/3 POLE
12D1
21' CL
TANGENT

WL12 P.16
RESTENCIL TO P.8
REPLACE WITH 45/3 POLE
INSTALL DE ANCHOR - 15' LL
INSTALL 1PH RISER
INSTALL 1 SOLID BLADE CUTOUT
INSTALL 1 10K ARRESTER
12D6
21' CL

RESTENCIL P.15 TO 7-1-1
15' CULVERT
RETIRE

RESTENCIL P.1 TO 7-2
RESTENCIL P.2 TO 7-3

WL19 TC 6
INSTALL TERMINAL CABINET
INSTALL 10' 1PH CIC TO P.9-1
INSTALL 1 4-WAY
INSTALL 3 ELBOWS
29' CL - 3' FROM OH LINES

RESTENCIL P.12-1 TO 9-1-1
WL37

WL20 P.6-1
INSTALL NEW 45/3 POLE
INSTALL 1PH RISER
INSTALL 1 SOLID BLADE CUTOUT
INSTALL 1 10K ARRESTER
TRANSFER TRANSFORMER FROM P.13
12D6-1T
29' CL - UNDER OH LINES

WL23 TC 5
INSTALL TERMINAL CABINET
INSTALL 10' 1PH CIC TO P.10-1
INSTALL 1 4-WAY
INSTALL 3 ELBOWS
25' CL - 6' FROM OH LINES

RESTENCIL P.1 TO 5-1-1
15' CULVERT

WL24 P.5-1
INSTALL NEW 45/3 POLE
INSTALL 1PH RISER
INSTALL 1 SOLID BLADE CUTOUT
INSTALL 1 10K ARRESTER
TRANSFER TRANSFORMER FROM P.10
12D6-1T
25' CL - 6' FROM OH LINES

WL28 TC 1
INSTALL 1
INSTALL 1
INSTALL 3
22' CL

WL9
175' 1PH 1/0 SC

WL10
220' 1PH 1/0 SC

WL11
220' 1PH 1/0 SC

WL12
220' 1PH 1/0 SC

260' 1/0 1PH CIC BURRIED ON EAST SIDE OF TOWN ROAD

WL14
22' CL

WL16
RETIRE

WL17
RETIRE

WL18
150' 1PH 1/0 SC

WL21
RETIRE

WL22
RETIRE

WL25
RETIRE

WL26
RETIRE

WL26 P.8
REMOVE 35/5 POLE

WL27
RETIRE

WL14 TC 7
INSTALL TERMINAL CABINET
INSTALL 6' 1PH CIC TO P.14-50
INSTALL 1 4-WAY
INSTALL 3 ELBOWS
22' CL

WL15 P.14-50
RESTENCIL TO P.7-1
REPLACE WITH 45/3 POLE
REPLACE DE ANCHOR - 15' LL
INSTALL 1PH RISER
INSTALL 1 SOLID BLADE CUTOUT
INSTALL 1 10K ARRESTER
12D6
28' CL

WL16 P.14
REMOVE 35/5 POLE
REMOVE ANCHOR

WL17 P.13
RESTENCIL P.4 TO P.6-3
KEEP EXISTING 40/3 POLE
INSTALL ANCHOR - 10' LL
TRANSFER XFMR TO P.12
CUT POLE TO SECONDARY HEIGHT, RE-NUMBER AS P.9-2A

WL18 P.12
RESTENCIL P.4 TO P.6-2
KEEP EXISTING 40/3 POLE
INSTALL DE ANCHOR - 15' LL
12D5

WL22 P.10
RESTENCIL P.4 TO P.5-3
KEEP EXISTING 45/3 POLE
INSTALL DE ANCHOR - 15' LL
12D6

WL25 P.9
RESTENCIL P.4 TO P.5-2
KEEP EXISTING 45/3 POLE
INSTALL DE ANCHOR - 15' LL
12D6

680' 1/0 1PH CIC BURRIED ON EAST SIDE OF TOWN ROAD

500' 1/0 1PH CIC BURRIED ON EAST SIDE OF TOWN ROAD

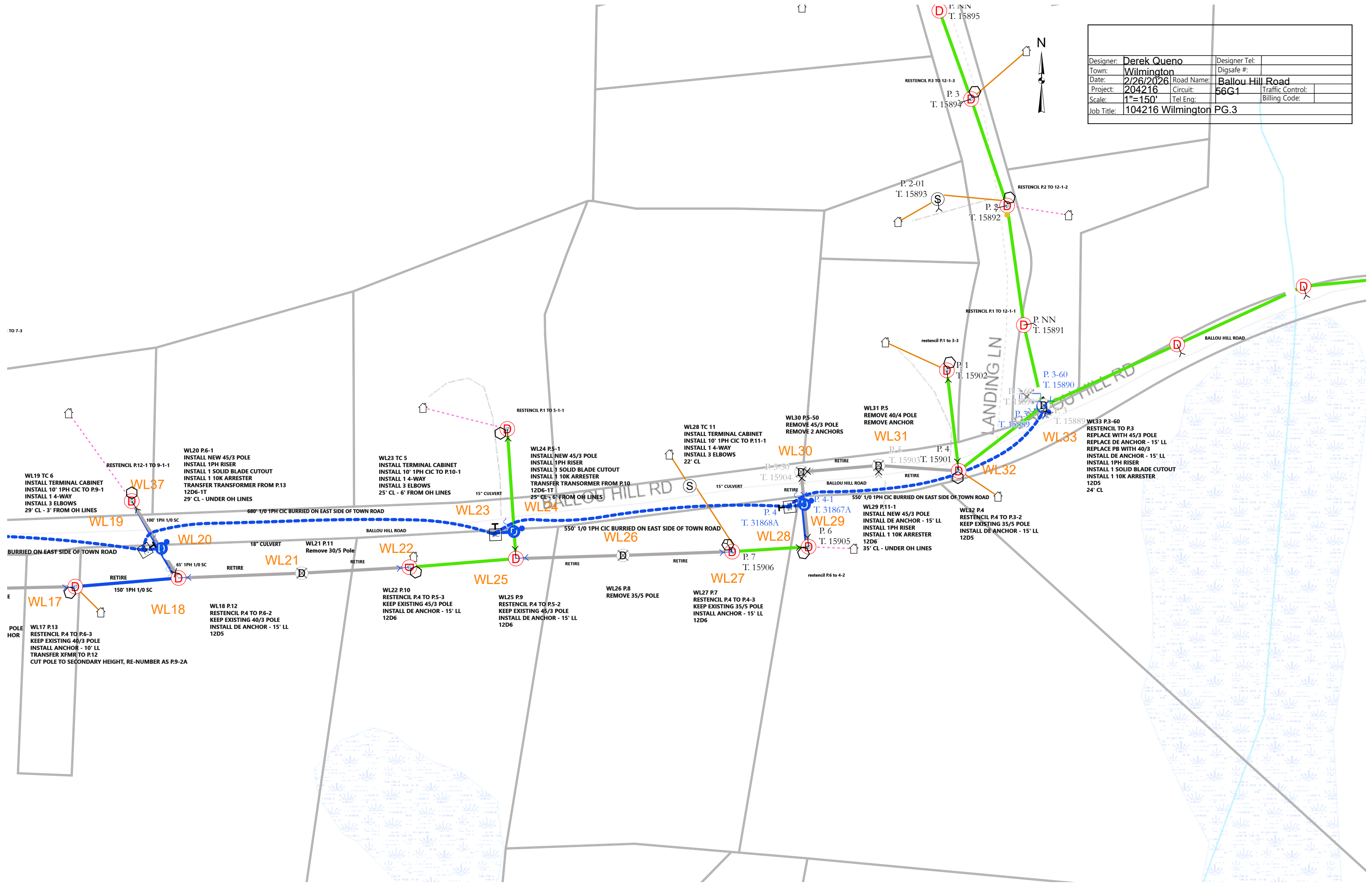
550' 1/0 1PH CIC BURRIED ON EAST SIDE OF TOWN ROAD

BALLOU HILL ROAD

BALLOU HILL ROAD

BALLOU HILL ROAD

Designer:	Derek Queno	Designer Tel:	
Town:	Wilmington	Digsafe #:	
Date:	2/26/2026	Road Name:	Ballou Hill Road
Project:	204216	Circuit:	56G1
Scale:	1"=150'	Tel Eng:	
Job Title:	104216 Wilmington	PG.3	



Petition of Green Mountain Power for License to Install and Maintain Utility Facilities Within Town Highway Right-of-Way (Minor Road) – Conditional Approval Language

To the Selectboard of the Town of Wilmington, Vermont

Date: April __, 2026

Green Mountain Power Corporation (“GMP”), your petitioner, respectfully represents that, in order to provide reliable electric service to customers, it is necessary to locate and construct certain poles, guys, wires, conduits, cabinets, handholes, and related appurtenances within the highway limits of the Town of Wilmington, Vermont (the “Town” or “Wilmington”) along Minor Road, Boyd Hill Road, Whites Road, Stowe Hill/West Lake Roads and Ballou Hill Road. The work consists of an overhead rebuild and an underground rebuild to the maximum extent practicable (the “Project”).

Project Facts and Town Concerns (Minor Road)

1. Stowe Hill-West Lake Roads combo is approximately 0.8 miles (4,300 ft) long and 22 feet wide within the Town-maintained segment.
 - 0 Culverts impacted by this project.
 - No trenching and related construction activities – this is an overhead rebuild within the Town-maintained roadway.
2. Minor Road is approximately 1.0 mile (5,280 ft) long and 22 feet wide within the Town-maintained segment.
 - Seven (7) road culverts within the project limits will be impacted by this Project.
 - Trenching and related construction activities will affect the entire length of the Town-maintained roadway.
3. Boyd Hill Road is approximately 2.0 miles (10,560 ft) long and 22 feet wide within the Town-maintained segment.
 - 24 Culverts within the project limits will be impacted by this project.
 - Trenching and related construction activities will affect the entire length of the Town-maintained roadway.
4. Whites Road is approximately 1.1 miles (6,400 ft) long and 22 feet wide within the Town-maintained segment.
 - 13 Culverts within the project limits will be impacted by this project.
 - Trenching and related construction activities will affect the entire length of the Town-maintained roadway.
5. Ballou Hill Road is approximately 1.2 miles (6,400 ft) long and 22 feet wide within the Town-maintained segment.
 - Four (4) Culverts within the project limits will be impacted by this project.
 - Trenching and related construction activities will affect the entire length of the Town-maintained roadway.

GMP agrees that any permission granted by the Selectboard is strictly conditional and subject to the following terms, all of which are material conditions of approval:

A. General Conditions; Permits; No Town Cost

1. §1111 / ROW Permit & Laws. GMP shall obtain and comply with all required federal, state, and Town permits and approvals, including a 19 V.S.A. §1111 right-of-way permit and the Town's Right-of-Way Standards. All work shall conform to current Vermont Agency of Transportation specifications and applicable Town standards.
2. No Cost to Town. All design, construction, traffic control, inspections requested by the Town, restoration, and corrective work are at GMP's sole expense.
3. Town Immunities Preserved. Nothing herein waives the Town's sovereign, qualified, or municipal immunities, defenses, or limitations of liability.

B. Protection of Public Travel, Access, and Property

1. Safety & Traffic Control. GMP shall perform the work in a manner safe for public travel and shall implement a traffic control plan approved by the Road Supervisor. Emergency access for police, fire, EMS, and residents shall be maintained at all times.
2. Resident & Private Road Access. An equal length of private road continues beyond the Town-maintained portion where most homeowners live. GMP shall maintain continuous, reasonable access to those residences, provide advance notice to affected property owners, and coordinate detours or short closures with the Road Supervisor. This approval authorizes work only within the Town highway right-of-way; any work on the private road requires separate permissions/easements from the owners.
3. Pre-Construction Survey. Prior to mobilization, GMP shall conduct a photo/video survey of the work corridor (roadway, shoulders, ditches, culverts, driveways, lawns, walls, drainage features, signage, monuments). Copies shall be provided to the Road Supervisor and used as the restoration baseline.
4. Third-Party Property. GMP is responsible for avoiding and protecting private improvements within the Town ROW and shall promptly repair or replace any damage to private property caused by the Project, at no cost to the owner or the Town.

C. Restoration (Equal or Better)

1. Standard of Restoration. Upon completion—or upon any suspension lasting more than seven (7) days—GMP shall restore all disturbed areas (road surface,

shoulders, ditches, culverts, driveways, lawns, drainage structures, signage, and appurtenances) to the same condition, function, and geometry that existed immediately prior to construction, or better, as verified by the pre-construction survey and Town inspection.

2. Culvert Replacement—Town Directed. The seven roadway culverts impacted by the Project shall be replaced under the Town’s direction: (a) GMP shall pay one of the Town’s contractors to perform the work using Town-supplied culverts and headers/headwalls, with GMP reimbursing the Town for all materials; or (b) if timing allows, the Town Highway Department may perform the work, with GMP reimbursing labor, equipment, and overhead. Final sizes, lengths, inverts, bedding, cover, and end treatments shall be as approved by the Highway Superintendent.

3. Materials. Culvert materials and precast headers/headwalls will be supplied by the Town to ensure standardization. Where specified by the Town, materials shall be ADS HP storm dual-wall (or better) or other Town-approved equivalent.

4. Pitch/Function. Final pitch and inlet/outlet elevations shall maintain or improve existing drainage performance. Nominal pitch is 1/4 inch per foot unless otherwise directed to match site hydraulics.

5. Unpaved Roads—Trench & Surface. Trench backfill shall be compacted to meet VTrans specs. GMP shall reimburse the Town for six (6) inches of 3/4-inch crushed gravel across the full roadway width for the length of the Town-maintained segment (estimated ≈ 1100 cubic yards), with final payment based on supplier tickets or field measurement. The Town will grade, roll, and apply chloride after culvert replacement. Gravel will be placed in two lifts (3" immediately following culvert work and the remaining 3" at close-out or as seasonally appropriate). Gravel will be sourced from the Town’s supplier.

6. Cabinets/Above-Ground Gear. Locations must be approved in writing by the Highway Superintendent before installation. If any device is placed in an unapproved location, GMP shall relocate it to the approved location at GMP’s sole expense within fourteen (14) days of notice.

7. As-Builts & Locates. Final as-built drawings (coordinates, depths, offsets to fixed features) shall be delivered within thirty (30) days of substantial completion. Upon reasonable request, GMP will provide on-site assistance to locate its conduits and appurtenances.

8. Warranty. Upon notice from the Town, GMP shall, within ten (10) days (or sooner if safety-related), correct settlement, drainage failures, rutting, heaves, or other defects at no cost to the Town.

D. Timing; Coordination; Moratorium

1. Work Window & Notice. GMP shall provide at least ten (10) business days' written notice before starting, hold a pre-construction meeting, and coordinate with Town forces and other utilities.

2. Winter Moratorium. No open-cut trenching is permitted during the Town's winter road moratorium unless expressly authorized in writing by the Highway Superintendent, with additional restoration requirements as specified by the Town.

E. Risk Transfer; Security

1. Indemnification. To the fullest extent permitted by law, GMP shall defend, indemnify, and hold harmless the Town and its officers, employees, and agents from and against any and all claims, demands, suits, damages, penalties, liabilities, fines, costs, and expenses (including reasonable attorneys' fees) arising out of or related to the Project, the presence of GMP's facilities, or GMP's (or its contractors'/subcontractors') acts or omissions, except to the extent such are caused solely by the Town's sole negligence.

2. Insurance. Before work begins and through the warranty period, GMP shall maintain, and provide certificates naming the Town as Additional Insured, with primary and non-contributory coverage: Commercial General Liability \$1,000,000 per occurrence / \$2,000,000 aggregate (or higher if required by the Town); Automobile Liability \$1,000,000 combined single limit; Workers' Compensation statutory / Employer's Liability \$500,000; Umbrella/Excess as needed. Policies shall include waiver of subrogation in favor of the Town.

F. Town Oversight; Enforcement

1. Inspection; Stop-Work. The Town may inspect at any time. Upon material noncompliance, the Town may issue a stop-work order and/or require immediate corrective measures.

2. Default & Cure. If GMP fails to comply with any condition and does not cure within ten (10) days of written notice (or immediately for safety/environmental hazards), the Town may: (a) perform or procure the corrective work and charge GMP; (b) draw on performance security; (c) suspend or revoke permission; and/or (d) pursue all other legal or equitable remedies.

3. Future Relocation. If future Town projects reasonably require relocation or adjustment of GMP facilities within the Town ROW, GMP shall perform such relocation at its sole cost upon reasonable notice.

4. Survival. Indemnity, insurance, warranty, as-built/locate obligations, and restoration responsibilities survive completion and acceptance.

G. Project-Specific Work Practices (Affirmed by GMP)

1. Road surface returned to approved condition consistent with 19 V.S.A. §1111 and Town ROW Standards.
2. Culvert replacement and materials handled under Town direction as set out in Section C.
3. Precast collars/headers installed as needed/requested by the Town.
4. GMP manages hauling/placement/grading logistics for surface materials as coordinated with the Town.
5. Cabinet locations confirmed with the Road Supervisor; unapproved placements corrected within two weeks at GMP's expense.
6. Provide final as-built drawings and reasonable on-site locate assistance.

WHEREFORE, GMP respectfully petitions the Selectboard for permission to locate poles, guys, wires, conduits, cabinets, and related facilities within the Minor Road right-of-way, subject to all conditions above. Work plans/sketches have been provided via email.

By:

Carol Weston
VP Grid Resiliency
Green Mountain Power

APPROVED:
Selectboard of the Town of Wilmington

Tom Fitzgerald, Chair
Duly Authorized

EFFECTIVE DATE: _____

John Lazelle

From: Brian Zipps <bzipps@coxauto.kcpdodge.com>
Sent: Monday, March 30, 2026 3:59 PM
To: John Lazelle
Subject: Ram 1500 pricing

You don't often get email from bzipps@coxauto.kcpdodge.com. [Learn why this is important](#)



John, I have priced out the least expensive crew cab truck we have in stock. Keep in mind that the current incentives are going through the end of day on Wednesday 3-31-2026 and new programs will come out the following day. I will get you pricing once I have the new incentives.

2026 Ram 1500 Crew cab Tradesman	MSRP \$54,440
Dealer fee	499
Rebates and discounts	- 6,055

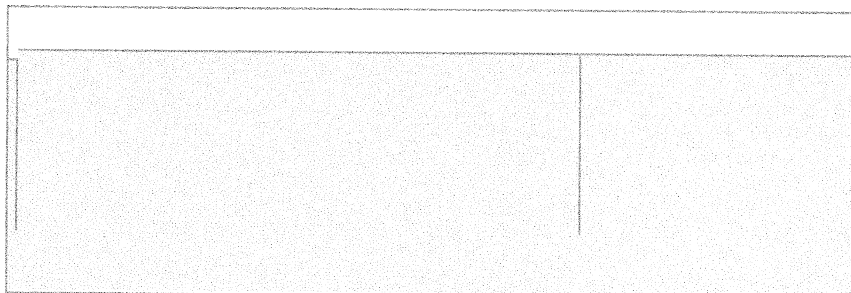
Total **\$48,884**

2026 Ram 1500 CREWCAB 4WD



Tradesman Level 1 Equipment Group, Engine: 3.0L I6 Hurricane SO Twin Turbo ESS, Bed Utility Group, (0 P) Granite Crystal Met CC, Trailer Brake Control, 3.92 Rear Axle Ratio, Twin Turbo Regular Unleaded I-6 3.0 L/183, 4WD, automatic, Granite Crystal Metallic Clearcoat, stock # H31003, new... [view details](#)

2025 Ram 1500 Big Horn leftover	MSRP \$58,290
Dealer fee	499
Rebates and discounts	- 11,154



Thanks again,
Brian

2026 MODEL YEAR

RAM 1500 TRADESMAN CREW CAB 4X4

For more information visit: www.ramtrucks.com
or call 1-866-RAMINFO

FCA US LLC

EPA DOT Fuel Economy and Environment Gasoline Vehicle

You spend **\$4,000** in fuel costs over 5 years compared to the average new vehicle.

20 MPG Standard pickups range from 12 to 87 MPG. The best vehicle rates 146 MPG.

18 city
24 highway
5.0 gallons per 100 miles combined city/hwy

Annual fuel cost \$2,500

Fuel Economy & Greenhouse Gas Rating (tailpipe only)
1 4 10 Best
Smog Rating (tailpipe only) 6 10 Best



fueleconomy.gov
Calculate personalized estimates and compare vehicles

GOVERNMENT 5-STAR SAFETY RATINGS
This vehicle has not been rated by the government for overall vehicle score, frontal crash, side crash, or rollover risk.

PARTS CONTENT INFORMATION
FOR VEHICLES IN THIS CARLINE:
U.S./CANADIAN PARTS CONTENT: 55%
MAJOR SOURCES OF FOREIGN PARTS CONTENT:
MEXICO: 39%
NOTE: PARTS CONTENT DOES NOT INCLUDE FINAL ASSEMBLY, DISTRIBUTION, OR OTHER NON-PARTS COSTS.
FOR THIS VEHICLE:
FINAL ASSEMBLY POINT:
STERLING HTS, MICH., U.S.A.
COUNTRY OF ORIGIN:
ENGINE: MEXICO
TRANSMISSION: UNITED STATES

Source: National Highway Traffic Safety Administration (NHTSA)
www.safercar.gov or 1-888-327-4236

FlexCare
VEHICLE PROTECTION
Ask for FlexCare Vehicle Protection. We Built It. We Back It.

THIS VEHICLE IS MANUFACTURED TO MEET SPECIFIC UNITED STATES REQUIREMENTS. THIS VEHICLE IS NOT MANUFACTURED FOR SALE OR REGISTRATION OUTSIDE OF THE UNITED STATES.

MANUFACTURER'S SUGGESTED RETAIL PRICE OF THIS MODEL INCLUDING DEALER PREPARATION

Base Price: **\$47,125**

RAM 1500 TRADESMAN CREW CAB 4X4
Exterior Color: Granite Crystal Metallic Clear-Coat Exterior Paint
Interior Color: Black Interior Color
Interior: Cloth Bench Seat
Engine: 3.0L I6 Hurricane SO Twin Turbo with Stop/Start
Transmission: 8-Speed Automatic 8HP75 Transmission
STANDARD EQUIPMENT (UNLESS REPLACED BY OPTIONAL EQUIPMENT)
FUNCTIONAL SAFETY FEATURES

Advanced Multistage Front Air Bags
Supplemental Front Seat-Mounted Side Air Bags
Supplemental Side-Curtain Front and Rear Air Bags
Advanced Brake-Assist
3.21 Rear Axle Ratio
Remote-Start System
Push-Button Start
Remote Keyless-Entry
ParkView® Rear Back-Up Camera
Sentry Key® Theft-Deterrent System
Anti-Lock 4-Wheel Disc Brakes
Electric Parking Brake
Tailgate-Ajar Warning-Lamp
Tire-Fill Alert

Electronic Roll-Mitigation
Electronic Stability-Control
Trailer Sway Dampening
Hill-Start Assist
Pedestrian Emergency Braking
Full-Speed Forward-Collision Warning Plus
Adaptive Cruise Control with Stop and Go
Blind-Spot and Cross-Path Detection
ParkSense® Front and Rear Park-Assist
Active Lane-Management System
Black Rotary-Shifter
Class IV Receiver-Hitch
7-Pin Wiring Harness
Capless Fuel-Fill
26-Gallon Fuel Tank

INTERIOR FEATURES
4-Way Manual Adjustable Driver Seat
4-Way Manual Adjustable Front Passenger Seat
Uconnect® 5 with 8.4-Inch Touch Screen Display
Handsfree Phone and Audio
Rear Connect (Connected Services) with Trial
4G LTE Wi-Fi® Hot Spot
Rear Clean-Air System
Full Function Media Hub with 2-USB Plus Aux Port
12-Volt Auxiliary Power-Outlet
6 Speakers

EXTERIOR FEATURES

18-Inch x 7.5-Inch Steel Painted Wheels
275/65R18 BSW All-Season LRR Tires
18-Inch Full-Size Spare Wheel
LED Low/High Reflector Headlamps
Automatic High-Beam Headlamp-Control
Black Power Mirrors
Cargo Tie-Down Loops

OPTIONAL EQUIPMENT (May Replace Standard Equipment)
Granite Crystal Metallic Clear-Coat Exterior Paint
Customer Preferred Package 21A
Active Noise-Control System

Bed Utility Group
400W Inverter
Pick-Up Box Lighting
Spray-In Bedliner by Mopar®
Exterior 115V AC Outlet
4-Adjustable Cargo Tie-Down Hooks by Mopar®
Tradesman Level 1 Equipment Group
Rear 60/40 Folding Seat
2nd-Row In-Floor Storage Bins
Rear Power-Sliding Window
Front and Rear Floor Mats
Front Seat-Back Map-Pockets
SiriusXM® with 3-Month Radio Sub Call 800-643-2112
3.92 Rear Axle Ratio
3.0L I6 Hurricane SO Twin Turbo with Stop/Start
Active Noise-Control System
Trailer Brake-Controller

Destination Charge
TOTAL PRICE: * \$54,440

WARRANTY COVERAGE
5-year or 80,000-mile Powertrain Limited Warranty.
3-year or 36,000-mile Basic Limited Warranty.
Ask Dealer for a copy of the limited warranties or see your owner's manual for details.

Assembly Point/Port of Entry: STERLING HTS, MICH, U.S.A.
VIN: 1C6SRFGP6TN-186260 14-KON 6480



THIS LABEL IS ADDED TO THIS VEHICLE TO COMPLY WITH FEDERAL LAW. THE LABEL CANNOT BE REMOVED OR ALTERED PRIOR TO DELIVERY TO THE ULTIMATE PURCHASER.
STATE AND/OR LOCAL TAXES, LICENSE AND TITLE FEES, AND DEALER SUPPLIED AND INSTALLED EQUIPMENT ARE NOT INCLUDED IN THIS PRICE. DISCOUNT, IF ANY, IS BASED ON PRICE OF OPTIONS IF PURCHASED SEPARATELY.

John Lazelle
~~216 Fairview Ave~~
 Wilmington, VT 05363
 C: (802) 380-4475
 H: (802) 464-7487
 W: (802) 464-3862
 jlazelle@wilmingtonvt.us

Stock # G25049

2025 GMC Sierra 1500, Body Type: Crew Cab Pickup

Color: Summit White, 3939 Miles VIN:1GTUUAED2SZ150245

Cash	
	Balance Due
\$0	\$48,493

MSRP/Retail	\$56,895.00
Discount	\$4,551.00
Selling Price	\$52,344.00
Trade Difference	\$52,344.00
Proc/Doc Fees	\$399.00
Subtotal (Selling Price + Addons)	\$52,743.00
Rebates	\$4,250.00
Total Balance Due	\$48,493.00

 Customer Signature Date

 Manager Signature Date

With Approved Credit.



2025 GMC SIERRA 1500 PRO

EXTERIOR: SUMMIT WHITE
INTERIOR: JET BLACK

ENGINE: 5.3L ECOTEC3 V8 W/ DFM
TRANSMISSION: 10-SPEED AUTO

PULL THIS STRIP TO EXPOSE ADHESIVE



STANDARD EQUIPMENT

ITEMS FEATURED BELOW ARE INCLUDED AT NO EXTRA CHARGE IN THE STANDARD VEHICLE PRICE SHOWN. CREW CAB SHORT BOX 4WD

- 3 YEAR / 36,000 MILE* BUMPER-TO-BUMPER LIMITED WARRANTY
- 5 YEAR / 60,000 MILE* POWERTRAIN LIMITED WARRANTY, ROADSIDE ASSISTANCE & COURTESY TRANSPORTATION
- FIRST MAINTENANCE VISIT
- WHICHEVER COMES FIRST *SEE GMC.COM OR DEALER FOR TERMS, DETAILS & LIMITS

SAFETY & SECURITY

- GMC PRO SAFETY
- AUTOMATIC EMERGENCY BRAKING
- FORWARD COLLISION ALERT
- FRONT PEDESTRIAN BRAKING
- LANE KEEP ASSIST W/LANE

DEPARTURE WARNING

- FOLLOWING DISTANCE INDICATOR
- INTELLIGENT-AUTO HIGH BEAM
- REAR VISION CAMERA
- TIRE PRESSURE MONITORING WITH THE FILL ALERT

PERFORMANCE & MECHANICAL

- 170 AMP ALTERNATOR
- STABILITRAK W/ TRAILER SWAY CONTROL & HILL START ASSIST
- BRAKE PAD MONITORING

CONNECTIVITY & TECHNOLOGY

- 8 YEARS ONSTAR BASICS
- SEE ONSTAR.COM FOR TERMS
- GMC INFOTAINMENT SYSTEM 7" DIAG. COLOR TOUCHSCREEN
- FEATURES: BLUETOOTH AUDIO STREAMING, WIRELESS APPLE CARPLAY AND ANDROID AUTO CAPABLE
- PUSH BUTTON START
- 6-SPEAKER AUDIO SYSTEM

INTERIOR

- REAR SEAT REMINDER
- AIR CONDITIONING
- REAR HVAC VENTS
- POWER WINDOWS
- POWER DOOR LOCKS
- FRONT 40/20/40 BENCH SEATS W/ COVERED ARMREST STORAGE
- REAR 60/40 FOLDING BENCH SEAT

EXTERIOR

- CORNERSTEP REAR BUMPER
- FRONT RECOVERY HOOPS

OPTIONS & PRICING

OPTIONS LISTED BY THE MANUFACTURER MAY REPLACE STANDARD EQUIPMENT SHOWN

STANDARD VEHICLE PRICE **\$47,300.00**

MANUFACTURER'S SUGGESTED RETAIL PRICE
2,850.00

SXM TRIAL SUBSCRIPTION

- BUMPER REAR BODY COLOR
- COLOR-KEYED CARPETTING
- REMOTE VEHICLE START
- THEFT-DETERRENT SYSTEM
- 20" PAINTED HIGH GLOSS BLACK ALUMINUM WHEELS
- ALL TERRAIN TIRES
- ENGINE: 5.3L ECOTEC3 V8 W/ DFM PRO VALUE PACKAGE
- EZ LIFT POWER LOCK AND RELEASE TAILGATE
- TINTED GLASS
- LED CARGO BED LIGHTING
- REAR WINDOW DEFROGGER
- OUTSIDE POWER MIRRORS
- TRAILERING PACKAGE
- X31 OFF-ROAD PACKAGE
- OFF-ROAD SUSPENSION
- HILL DESCENT CONTROL
- SKID PLATES
- HEAVY-DUTY AIR FILTER

1,595.00

1,235.00

945.00

20" PAINTED HIGH GLOSS BLACK ALUMINUM WHEELS

2-SPEED AUTOTRAC TRANSFER CASE

- AUTO-LOCKING REAR DIFFERENTIAL
- X31 BADGE
- SPRAY-ON BEDLINER
- 10-WAY POWER DRIVER SEAT ADJUSTER
- TRAILER BRAKE CONTROLLER
- 120-VOLT INTERIOR & BED-MOUNTED OUTLETS
- REAR WHEELHOUSE LINERS
- GVWR 7,100 LBS. (3,221 KG)
- REAR AXLE 3.23 RATIO
- 20" PAINTED HIGH GLOSS BLACK ALUMINUM WHEELS

545.00

290.00

275.00

225.00

TOTAL VEHICLE PRICE*

\$46,895.00

EPA Fuel Economy and Environment DOT

Fuel Economy

17 MPG

Standard pickup trucks range from 12 to 84 MPG. The best vehicle rates 140 MPG.

15 city **19 highway**

combined city/hwy city highway

5.9 gallons per 100 miles

Annual fuel cost **\$3,100**

Fuel Economy & Greenhouse Gas Rating (tailpipe only)

Best 10 1 3

This vehicle emits 555 grams CO₂ per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions. Learn more at fuelconomy.gov.

Smog Rating (tailpipe only)

Best 10 1 6

This vehicle emits 555 grams CO₂ per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions. Learn more at fuelconomy.gov.

fuelconomy.gov

Calculate personalized estimates and compare vehicles



Gasoline Vehicle

You spend \$6,000 more in fuel costs compared to the average new vehicle.

9 M

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★ ★ ★ ★ ★

Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash ★ ★ ★ ★ ★

Driver Passenger

Side Crash ★ ★ ★ ★ ★

Front seat Rear seat

Rollover ★ ★ ★ ★ ★

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★ ★ ★ ★ ★) with 5 being the highest.

Source: National Highway Traffic Safety Administration (NHTSA)

www.safercar.gov or 1-888-327-4236

Equipped with the safety and security of OnStar.SM

Visit onstar.com for details.

1-888-327-4236

PARTS CONTENT INFORMATION

FOR VEHICLES IN THIS COUNTRY: U.S./CANADIAN PARTS CONTENT: 37% MAJOR SOURCES OF FOREIGN PARTS CONTENT: MEXICO 37%

NOTE: PARTS CONTENT DOES NOT INCLUDE FINAL ASSEMBLY, DISTRIBUTION, OR OTHER NON-PARTS COSTS.

FOR THIS VEHICLE: FINAL ASSEMBLY POINT: ROANOKE, IN U.S.A. COUNTRY OF ORIGIN: ENGINE: UNITED STATES TRANSMISSION: UNITED STATES

ORDER NO DVCKX1 SALES CODE E
DEALER NO 0886
SALES MODEL CODE TK10543
ROANOKE, IN U.S.A.
VIN 1G1UUAED2Z7150245 REISSUE
DEALER TO WHOM DELIVERED
AUTO MALL, INC.
800 PUTNEY RD
BRATTLEBORO, VT 05301-8879



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John Lazelle

From: Mark Caloon <mcaloon@fordofgreenfield.com>
Sent: Monday, March 30, 2026 1:49 PM
To: John Lazelle
Subject: F 150
Attachments: LAZELLE.pdf

Hey John

Attached is the window sticker for the base crew cab 4x4 - rebates are scheduled to change on 4/3/2026 its currently \$500

Let me know if you need anything else

Best

Mark

Mark Caloon

Ford of Greenfield

Toyota of Greenfield

Senior Sales Consultant

Direct (413) 775-6534

[secure up-load](#)

(413) 773-5455 Ext. **534**

Fax (413)773-0196

www.FordofGreenfield.com

www.ToyotaofGreenfield.com



ford.com

VEHICLE DESCRIPTION
F-150

2026 F-150 4x4 SUPERCREW
 145 WHEELBASE
 2.7L V6 ECOBOOST
 ELEC TEN-SPEED AUTO TRANS

TK D15220

EXTERIOR
 OXFORD WHITE
INTERIOR
 DARK SLATE CLOTH 40/20/40

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

- EXTERIOR**
- DAYTIME RUNNING LAMPS
 - FAST FOLD DOWN REAR SEAT
 - FAST FOLD STEEL RAIL
 - HEAD LAMPS - AUTO HIGH BEAM
 - HEADLAMPS - AUTO LAMP (ON/OFF)
 - LED REFLECTOR HEADLAMPS
 - LOCKING REMOVABLE TAILGATE
 - MANUAL FOLD POWER MIRRORS
 - PECKUP BOX THE DOWN HOOKS
 - POWER TAILGATE LOCK
 - TRAILER SWAY CONTROL
 - WIPERS - INTERMITTENT
- INTERIOR**
- ACCUSTER DISPLAY
 - CRUISE CONTROL
 - DOOR LOCKS - POWER
 - DUAL SIMONSSENS
 - ILLUMINATED ENTRY
 - MESSAGE CTR. OUTSIDE TEMP.
 - COMPASS, TRIP COMPUTER
 - TILT/TELESCOPE STR COLUMN
- FUNCTIONAL**
- 50 MODELS
 - AUTO HOLD
 - BUS W/ CROSS-TRAFFIC ALERT
 - GLASS W/ TRAILER HITCH W/ SMART TRLR TOW CONNECTOR
 - CURVE CONTROL
 - FORD APP
 - LANE-KEEPING SYSTEM
 - PRE-COLLISION BRAKING
 - PRE-COLLISION ASSIST W/EB
 - REAR PARKING SENSORS
 - REAR VIEW CAMERA
 - SELECTABLE DRIVE MODES
 - SYNC34 WEVA & 12" SCREEN

- SAFETY/SECURITY**
- ADVANCED TRAILER TAIL SWAY CONTROL WITH FSCC
 - AIRBAGS - FRONT SEAT
 - MOUNTED SIDE IMPACT
 - AIRBAGS - SAFETY CONVY#
 - CTR. HIGH MOUNT STOP LAMP
 - PERMETER AI AMI
 - SECURE PKG. 1 YR INCLUDED
 - SOS POST-CRASH ALERT SVCS™
 - TIRE PRESSURE MONIT SVCS
- WARRANTY**
- 3Y/36,000 BUMPER / BUMPER
 - 5Y/60,000 POWERTRAIN
 - 5Y/60,000 ROADSIDE ASSIST
 - 8Y/100,000 HYBRID BATTERY

INCLUDED ON THIS VEHICLE
EQUIPMENT GROUP 101A
 XL SERIES

- OPTIONAL EQUIPMENT/OTHER**
- 17" SILVER STEEL WHEELS
 - 356/70R 17 BSW. AL-1 TERRAIN
 - 1.35 RATIO REGULAR AXLE
 - 650# GVWR PACKAGE
 - FRONT LICENSE PLATE BRACKET
 - 50 STATE EMISSIONS
 - EXTENDED RANGE 36GAL FUEL TANK
 - CONN. PKG. 1 YR INCL. W/FORD APP

MSRP

NO CHARGE
 NO CHARGE
 NO CHARGE

PRICE INFORMATION

BASE PRICE \$47,920.00
 TOTAL OPTIONS/OTHER 2,595.00
DESTINATION & DELIVERY 47,220.00
 2,595.00

John #418618 @Pakete

Pakete max Go up on 4-3-2025

YEAR ONE	CU41	CONVOY	13-K556 O/T 2
MSRP			
<p>TOTAL MSRP \$60,415.00</p> <p>Scan The QR Code to get more details about this vehicle</p>			
<p>SL172Z N RB 2X 620 002108 11 17 25</p>			

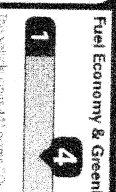
EPA Fuel Economy and Environment

Fuel Economy



5.0 gallons per 100 miles

Annual fuel cost \$2,500



You spend \$4,000 more in fuel costs over 5 years compared to the average new vehicle.

fuel economy.gov

Calculate personalized estimates and compare vehicles

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★★

Based on the combined ratings of frontal side and rollover. Should only be compared to other vehicles of similar size and weight.

Frontal Crash	Driver	★★★★★	★★★★★	★★★★★
	Passenger	★★★★★	★★★★★	★★★★★
Side Crash	Front seat	★★★★★	★★★★★	★★★★★
	Rear seat	★★★★★	★★★★★	★★★★★
Rollover		★★★★★	★★★★★	★★★★★

Based on the risk of injury in a side impact.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest. Source: National Highway Traffic Safety Administration (NHTSA), www.safercar.gov or 1-888-972-4236

1FTFW1LP4KD15220

4.8 BUILT AMERICA'S BEST SELLING TRUCKS F-SERIES

The FordPass® Connect™ provides the most active and trending vehicle data (e.g., location, speed, fuel level, etc.) for your vehicle. See how to use the FordPass Connect app for more information.

*Emissions 1677, 2076, 2193, 2438, 2599, 2700, 2800, 2900, 3000, 3100, 3200, 3300, 3400, 3500, 3600, 3700, 3800, 3900, 4000, 4100, 4200, 4300, 4400, 4500, 4600, 4700, 4800, 4900, 5000, 5100, 5200, 5300, 5400, 5500, 5600, 5700, 5800, 5900, 6000, 6100, 6200, 6300, 6400, 6500, 6600, 6700, 6800, 6900, 7000, 7100, 7200, 7300, 7400, 7500, 7600, 7700, 7800, 7900, 8000, 8100, 8200, 8300, 8400, 8500, 8600, 8700, 8800, 8900, 9000, 9100, 9200, 9300, 9400, 9500, 9600, 9700, 9800, 9900, 10000.

Ford Protect

Best on-hold protect! The only extended service plan that's backed by Ford and honored at every Ford dealer in the U.S., Canada and Mexico. See your Ford dealer or visit www.fordprotect.com.

Ford Credit

Get Prequalified now at www.ford.com/finance

2202511250952

Water Department Scada

Current Scada is out of service.

To get current system repaired and updated to most recent version is \$6,617.40. Annual service fee is \$725.

To switch to EOS Procontrol like what is used at the Wastewater Plant and the pump stations will cost \$11,600. We would need to add one more account to our current Verizon business "M2M" account (data service only) at a cost of \$10 – \$12.50 per month. There are no other fees with the EOS system.

EOS has designed this to work with the current system as it is now but with some minor modifications it could be switched over to completely take over all operations if needed.

The recommendation is to move forward with the EOS Procontrol system ASAP.



Champlin Associates
 6 Pinecrest Drive
 Essex Junction, VT 05452
 8028797136

Quote

ADDRESS

Chris Lavoy
 PO Box 1927
 Wilmington, VT 05302

SHIP TO

Chris Lavoy
 PO Box 1927
 Wilmington, VT 05302

QUOTE # 7697

DATE 12/16/2025
EXPIRATION DATE 12/30/2025

SALES REP

Wes Brown

QTY	ITEM	DESCRIPTION
		Wilmington Water Mission 800 unit has failed, in need of replacement with updated model Mydro 850. Quote includes all needed hardware and labor for installation. Lead time for materials is approximately 3 weeks. *****
1	M853	Mission Communications RTU - MyDro Wireless Real-Time Alarm System with Streaming Data - FlatPak Enclosure (Mounts inside MCC cabinet; Includes all parts for installation)
1	SP850-12	Service Package - MyDro M850 Series - 1 year, renewed annually
1	OP750	Safe Module Plus - Pulse Input, relay output, float connector (4-channel counter via RS485)
1	SPOP-12	Service Package - Expansion/Option Board - 1 year, renewed annually (One per expansion board purchased)
1	OP465	Expansion Module - Analog Input (7-channel analog input module via RS485) OP465
1	SPOP-12	Service Package - Expansion/Option Board - 1 year, renewed annually (One per expansion board purchased)
1	MC - Install pack	Relays, wire, din rail, fasteners and components for complete Mission Install
1	FSE - Controls	Pump and Controls Engineer on site time, for Controls installation supervision, start up and commissioning, administration, part sourcing and off-site preparations.
175	Mileage	Mileage rate - round trip
3.25	Travel Time	Travel time to and from the project location
1	SHIPADD	Shipping will be added based on actual billing received

Contact Champlin Associates to pay.
 -Sales tax not included, if applicable.
 -All tariffs, taxes or duties beyond this original quote are the responsibility of, and will be paid by the customer.
 -Freight, if quoted, is estimated due to current fluctuating

SUBTOTAL	6,617.40
TAX	0.00
TOTAL	\$6,617.40

fuel surcharges.

-Service Tech travel time, unless specifically quoted,
is not included.

Accepted By

Accepted Date



159 Walnut Street
Rochester, NH 03867
tel 603.332.2099
fax 603.332.2727
www.eosresearch.com

PROPOSAL

Date: February 24, 2026

To: John Lazelle, Town of Wilmington

From: Ron Gehl, P.E. *RWG*

Re: Proposal for SCADA Upgrades
Town of Wilmington Water Supply and Treatment System, Wilmington, VT

EOS Research, Ltd. is pleased to provide this proposal for supervisory control and data acquisition (SCADA) upgrades for Wilmington's water supply and treatment system. The proposed upgrades are designed to provide advanced stand-alone control, datalogging of critical system operating conditions and flows, remote monitoring and alarm reporting capability. We are basing this proposal on an evaluation conducted during our 1/20 site visit and discussions with Town of Wilmington staff. EOS Research has extensive experience with process controls for water supply and wastewater treatment, including SCADA for the Town's wastewater treatment facility and pump stations.

It is our understanding that you would like to implement automated monitoring/recording of water flow rates and totals, improve monitoring of other process parameters for the system, and provide alarm reporting capability for critical operating conditions.

EVALUATION OF CONTROL SYSTEM AND PROPOSED SCADA UPGRADES

The existing control panel was constructed by Sigma Controls slightly less than 10 years ago. It employs an Allen-Bradley Micrologix programmable logic controller (PLC) with expansion input/output (I/O) modules to execute primary process control and monitoring. Local access for monitoring process parameters and adjusting setpoints is provided via a human-machine interface (HMI) panel mounted to the door of the control system enclosure. The control panel is equipped with a Mission Communications cellular-based remote terminal unit (RTU) that provides remote access via Mission's website to primary system monitoring parameters. Staff has indicated that due to damage to the Mission unit, some of the parameters logged by the Mission system are not accurate, and there would be significant costs in upgrading the Mission hardware. With the

exception of the Mission RTU, the control system is in good condition and provides reliable local control of the water supply/treatment operation.

EOS Research proposes an approach for upgrades to the existing control system that incorporates our advanced ProControl SCADA controller for remote system monitoring in lieu of the current Mission RTU. The ProControl will interface with existing field devices and instrumentation and circuits within the control panel. While the ProControl PLC will not be used for primary process control, it has the capability and capacity to execute full system process control should there be a failure of the existing Allen-Bradley PLC hardware. The ProControl Series *2^{plus}* system is an innovative cost and labor-saving device that integrates a PLC with I/O hardware, easy-to-use software, and remote communications capabilities. The system will monitor and control the operation of specified equipment and report data on system sensors. Pertinent control and sensor data will be logged in the system's battery-backed memory. These operating parameters can be accessed and modified remotely or on-site in real time using any standard personal computer with an internet connection, and most parameters can also be observed and adjusted via the on-board keypad and display.

The ProControl will keep the system operator informed, by initiating a text message or email if an alarm condition develops and at other user-specified intervals. Customized, user-friendly ProView™ graphical software provided with the controller will serve as the primary remote control interface with the ProControl, providing direct, real-time control and monitoring capability from a remote location. Based on information gathered during our site visit and follow-up discussions with Town of Wilmington staff, the new SCADA system will monitor the following parameters, at a minimum, with spare capacity for additional inputs: raw and finish water turbidity, chlorine residual, tank level, incoming/bypass/outgoing flow rates/totals, pH, chem feed pump run status, temperature and AC power failure.

COST PROPOSAL FOR SCADA UPGRADES

EOS Research is providing costs for an integrated SCADA panel based on our ProControl Type A1 PLC along with engineering, programming and on-site installation/startup services. ***Please note all of the assumptions outlined in our proposal.***

The following is an overall summary of the equipment and services provided by EOS Research:

1. Custom SCADA monitoring panel including ProControl Type A1 SCADA PLC with 4G LTE cellular data communications.
2. Input/output (I/O) provisions for specified instrumentation, field wiring terminals for all I/O, and AC surge protection, uninterruptible power supply (UPS), etc.
3. Four 4-20 mA loop isolators, used to duplicate certain signals that are presently shared by multiple devices.
4. The above will be integrated into a NEMA 4 enclosure to be mounted adjacent to the existing control panel.
5. Fully configured control program and interface software
6. On-site installation/startup assistance

Custom ProControl Type A1 SCADA Monitoring Panel	\$7,600
Engineering/Programming/Documentation	1,600
On-site Installation/Startup Assistance, 2 days	<u>2,400</u>
	\$11,600

Assumptions:

The following assumptions apply to the proposal provided herein. Any changes in scope or modification to these assumptions may entail charges in addition to the amounts outlined above.

1. The 120V control power circuit will be derived from the existing control panel.
2. All instrumentation outside of the control/SCADA panel is fully functional.
3. On-site installation/startup support includes two days of site time and travel/subsistence expenses.
4. As with other Wilmington SCADA sites equipped with cellular data communications, the Town of Wilmington will provide cellular data service through its account with Verizon Wireless.

Payment terms: *EOS will incur significant expense in customized hardware and integration effort for this project prior to delivery of the completed SCADA panel; therefore, we will require payment of 50% of the project hardware cost (\$3,800) prior to control panel fabrication, with the balance due within 30 days of delivery of the panel. Fees for engineering/programming and on-site startup assistance will be due within 30 days of task completion.*

Due to rapidly-changing materials costs, the cost quotation expires 90 days from the date of this quotation.

Thank you for the opportunity to continue providing SCADA system services for the Town of Wilmington. Please don't hesitate to contact me if you have further questions.

Town of Wilmington, Vermont

Route 9 East Water & Sewer Infrastructure Extension

Water and Wastewater Allocation Incentive Policy

Purpose

To promote early connection to the Town of Wilmington's newly extended Route 9 East water and wastewater infrastructure, the Selectboard, acting as the Sewer Commissioners and Water Commissioners as applicable, proposes a limited-time fee incentive for property owners in the newly serviced areas along the project alignment. This Policy is intended to create a temporary fee incentive only and does not, by itself, allocate wastewater capacity, approve any connection, expand any service area, or waive any requirement of state law or Town ordinance.

- From the existing municipal water and wastewater systems east along Route 9 to Ballou Hill Road, and south along Route 100 to the Deerfield Valley Health Center, but only to the extent the final constructed mains actually extend to and are accepted for service in that area. For wastewater service, eligibility remains subject to the sewer service-area and connection criteria in Sewer Ordinance § 403 or its successor.

Caveat: If construction does not extend the full distance along either alignment, the incentive shall apply only to properties that are served by and capable of connecting to the newly constructed infrastructure.

Authority

This incentive is proposed pursuant to the Town's authority under its Water and Wastewater Ordinance and applicable Vermont statutes governing municipal utility systems. The Selectboard is authorized to establish connection deadlines and administer allocation incentives consistent with this policy.

Overview of the Allocation Incentive

To encourage timely connections and maximize the public benefit of the Route 9 East Infrastructure Expansion Project:

- **Wastewater Allocation Incentive:** Waiver of wastewater allocation fees for up to the lesser of 560 gallons per day per eligible parcel or the parcel's final approved design flow, provided the property owner timely submits a written commitment and thereafter obtains all required Town and State approvals. Any approved design flow in excess of 560 gallons per day shall remain subject to the then-current allocation fee schedule.
- **Water Connection Fee Incentive:** Waiver of any otherwise applicable initial Town water connection or hook-up fee, if such a fee has been established by the

Selectboard acting as water commissioners, for one first connection from the newly constructed main to an eligible parcel within the defined timeframe. This waiver does not include the cost of the service line, meter, curb stop, excavation, plumbing, engineering, restoration, or inspection, all of which remain the owner's responsibility unless separately waived in writing.

These incentives are intended to reduce upfront costs, encourage coordinated utility connections, and maximize the public return on the Town's infrastructure investment.

Incentive Details

- **Eligible Properties:** Any existing lot of record in the Route 9 East extension area may qualify—but only if the property will be served by the new construction and is lawfully eligible for the requested utility service under the Town's ordinances and applicable State permits. A reference list is provided in Appendix A, but property owners are responsible for confirming that their property will be served before submitting a commitment. A parcel created by subdivision after the Project Kickoff Date shall not receive an additional base incentive unless specifically approved in writing by the Selectboard.
- **Program Kickoff and Commitment Period:** The Selectboard shall establish and publicly announce an official Project Kickoff Date, which shall mark the start of the incentive program. To qualify, property owners must submit a written commitment to connect to municipal water and/or wastewater within ninety (90) days of the Project Kickoff Date. Failure to submit a commitment within this period will result in forfeiture of the incentive. A written commitment preserves only incentive eligibility; it does not reserve wastewater capacity, constitute preliminary or final allocation approval, or authorize physical connection.
- **Project Start and Completion:** The owner must apply for and obtain all required written consents, wastewater allocation approvals, connection permits, state permits, and inspections. For wastewater allocations, the timing for preliminary approval, final approval, payment, initiation of construction, completion of construction, and reversion of unused capacity shall remain governed by Sewer Ordinance §§ 604-607 and Appendix C. Unless otherwise extended in writing by the appropriate commissioners, any project receiving wastewater allocation must initiate construction within one (1) year and complete construction within three (3) years after final allocation approval, consistent with the Sewer Ordinance and 24 V.S.A. § 3625(b)-(c).
- **Allocation Reversion:** Any wastewater allocation not timely finalized, initiated, or completed shall revert to the Town and may be reassigned under the Town's governing ordinances. Any unused fee incentive shall expire without cash refund or credit unless the Sewer Ordinance expressly provides otherwise. No transfer shall be permitted except as expressly allowed by Sewer Ordinance §§ 605-606 and Appendix C.
- **Required Permits, Construction Standards, and Inspections:** Nothing in this Policy waives compliance with 10 V.S.A. § 1973; Sewer Ordinance §§ 501-527 and 601-607; Water Ordinance (1987) §§ 501-502; or Water Ordinance (1999) §§ 2-10.

Financing Support

- **Loan Structure:** Subject to separate Selectboard authorization, available appropriations or grant funds, enterprise-fund requirements, and review by the Town's finance officer and counsel, the Town may establish a revolving loan or similar assistance program on a case-by-case basis to assist eligible property owners with connection-related costs. Eligibility for the fee incentive does not create any entitlement to financing. Any financing offered by the Town shall be documented by a promissory note and such mortgage, security, or repayment documents as the Town may require.
- **Maximum Loan Amount:** \$10,000 per property.
- **Interest Rate:** ½ of the current prime rate plus 2%, not to exceed 6%.
- **Repayment Term:** The loan shall be amortized over a period of ten (10) years, with monthly installments of principal and interest. Payments shall begin no later than one year from loan approval or upon connection to the system, whichever occurs first.
- **Fees:** Borrowers are responsible for all Town-related administrative and attorney fees associated with the loan and promissory note, and with any mortgage or other security instrument required by the Town, not to exceed \$1,000 unless otherwise approved by the Selectboard.
- **Acceleration:** Full repayment is due upon sale, transfer, or refinancing of the property.
- **Conditions:** Final loan terms, collateral, underwriting, and eligibility are subject to Selectboard approval, available funding, and compliance with all ordinances and program requirements. Nothing in this Policy obligates the Town to make any loan absent separate authorization and executed loan documents.

Implementation and Notification

- The Selectboard shall publicly announce the Project Kickoff Date, which marks the beginning of the ninety (90)-day commitment period for incentive eligibility.
- Upon completion of construction and confirmation that the system is ready for service, the Selectboard shall publicly announce the Connection Eligibility Date, which is the date on which properties may begin physically connecting to the system.
- All eligible property owners shall be notified in writing and via the Town website, including information on the connection process, deadlines, and available financial assistance.

Note: The ninety (90)-day commitment period runs from the Project Kickoff Date, not from the Connection Eligibility Date. Property owners may apply for incentives prior to system completion but may not connect to the system until the Connection Eligibility Date has been announced.

Rationale and Benefits

- Reduces financial barriers for existing property owners to connect to municipal water and wastewater service.
- Encourages early utilization of newly constructed infrastructure, improving the return on public investment.
- Supports environmental and public health objectives by reducing reliance on private septic systems.
- Advances long-term Town planning goals and orderly utility service expansion.
- Supports economic growth by increasing property values, generating additional revenue, and expanding housing opportunities.

Reference and Governing Law

This Policy shall be construed together with Act M-4 (H.443), 24 V.S.A. §§ 1972-1973, 3311, 3313, 3315, 3602, 3603, 3616, 3618, and 3625, 10 V.S.A. §§ 1973 and 1978, the 1987 and 1999 Water Ordinances, and the 2013 Sewer Ordinance. In the event of a conflict, applicable state law and the Town’s duly adopted ordinances shall control. To the extent any provision of this Policy is construed as amending an ordinance or fee schedule that requires formal municipal action, the Town shall complete any required adoption procedure before implementing that provision.

Adoption and Severability: This Policy shall become effective upon adoption by the Selectboard, except that any provision requiring ordinance adoption or amendment shall become effective only after compliance with 24 V.S.A. §§ 1972-1973 and any other applicable law. If any provision of this Policy is held invalid, the remaining provisions shall continue in effect to the fullest extent permitted by law.

Dated at Wilmington, Vermont this 7th day of April 2026.

Selectboard Signatures:

Tom Fitzgerald _____

Vince Rice _____

Tony Tribuno _____

Charlie Foster _____

John Lebron _____