

Wilmington Selectboard Meeting Minutes
March 17, 2026

Present: Tom Firzgerald, Vince Rice, Tony Tribuno, Charlie Foster, John Lebron

Others Present: Scott Tucker, Jessica Archambault, Emily Gibbs, Carol Bois, Joanne Yankura, Gretchen Havreluk, Jason Dubac, DJ Boyd, Janet Boyd, Bob Bois, Samantha Kondracki, Doug Wheeler, Therese Lounsbury, Elisha Underwood

Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
 - Daniel Boyd feels the town doesn't go out early enough to clear snow and the quality isn't good.
 - Stephanie Zumbruski feels the same as DJ. She is always out before the plow trucks, and the roads are in terrible condition.
 - Bob Bois recommends the Board appoint the Town Manager to Chair the Energy Committee considering his resignation.
 - Jason Dubac commented on the ongoing banner/sign issue in the downtown.
 - Add an executive session to discuss personnel
2. Approve minutes of March 4, 2026
 - Foster moved to approve the minutes of March 4, 2026, Rice second; all in favor.
3. Action Items
 - Lebron moved to approve the annual highway financial plan, Foster second; all in favor.
 - Lebron moved to approve the FY27 Grants in Aid Letter of Intent, Foster second; all in favor.
 - Fitzgerald moved to accept the resignation of Bob Bois as Energy Coordinator, Foster second; all in favor.
4. East Main Sidewalk/Wastewater Project
 - Two bids were received and opened on 2/19/26. Waters came in at \$931,289.59; Hunters Excavating came in at \$1,536,168. VTrans has approved the bid. Foster moved to approve the bid from Waters Excavating for the East Main Street Sidewalk Wastewater Project in the amount of \$931,289.59, Rice second; all in favor.
5. 1% Local Option Tax Fund
 - Trail Committee is requesting funding for trail mowing, maintenance, map printing and sign replacements. Mowing has gone up about \$1,000. Training is a new item this year, focusing on safety for equipment that the committee uses, such as chainsaws. Lebron moved to approve the Trail Committee's 1% request for trail mowing and maintenance in the amount of \$19,000, Tribuno second; all in favor.
6. Windham County Lead Program
 - Emily Gibbs discussed the Windham County Lead Hazard Control and Healthy Homes Capacity Building Program (handout attached). Last year the Selectboard wrote a letter of support which helped them receive a \$1.1 million dollar grant. With the current grant they can do 10 units, with hopes to receive additional funding to move forward after that. They are looking for a town representative, if anyone is interested.

Fitzgerald moved to enter Liquor Commission at 6:42 pm, Rice second; all in favor.

7. Liquor Commission

Foster moved to approve, Tribuno second; all in favor.

- The Liquor Commission to possibly approve a Second-Class renewal for Bearclaw Holdings LLC dba River Valley Market
- A Special Event Permit for SC Distillation for a tasting at the Chili Stroll on 3/27/26
- An Outside Consumption Permit for Down Hill Holdings LLC at 19 South Main Street.

Out of Liquor Commission at 6:44 pm

8. Other Business/Correspondence

9. Select Board Members Comments

10. Town Manager's Updates

- Regarding Bridge #31, moving water lines and budgeting for it should be discussed during next budget season.
- The close-out of the "ARPA" funds has begun.
- MERP grant; the scope does not match everything that we need done so a change in scope is being requested.
- Final design for Green Mountain Beach is underway; Dubois & King was selected to do the work.
- The dam will be inspected in May – no cost for the inspection. The MSK dam expert is no longer with them; town manager asked expert for a final design budget to determine cost and next steps.
- GPI is working on Memorial Hall floodproofing. Additional rot was found on a sill, requiring replacement.
- Police Dept received a letter of commendation from a traveler for Officer Cadorette when their vehicle went off the road during a snow storm.
- Wastewater had a sewer clog on 3/16/26 on West Main Street. Grease and wipes were the main cause of this clog.
- Eat, Sleep Shop Local was reimbursed for a little less than initially requested; with 838 out of 1000 coupons used.
- 211 RT 9 E has been issued a notice of violation, as was 220 Lake Raponda Road. 211 Rt 9 E went to DRB and had a site visit, 220 Lake Raponda has a pending DRB hearing.
- Waiting for a decision on Elwell Heights appeal. LaCombe appeal is awaiting a possible resolution
- 3-5 East Main began pre-trial work.
- Wilson filed an appeal with the Supreme Court.

11. Executive Session

- Fitzgerald moved to find that premature general public knowledge of the personnel matter would place the town at a substantial disadvantage; all in favor.
- Fitzgerald moved to enter executive session at 7:05 pm, to include the Town Manager, to discuss a personnel matter; all in favor.

Out of executive session at 7:20 pm

Meeting adjourned at 7:20 pm

Respectfully submitted,
Jessica Archambault

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

Vince Rice, Vice Chair

Tony Tribuno, Clerk

Charlie Foster

John Lebron

Windham County Lead Hazard Control and Healthy Homes Capacity Building Program

Application and Waiting List

Our program website will host the application process and detailed qualification requirements for grant-funded assistance. The site is currently in development, and we expect these materials to be posted in the coming months.



<https://lead.windhamcountyyvt.gov>

Steering Committee

If you are interested in having a voice in the program, we are in the process of creating a steering committee. These sessions will bring stakeholders together to strengthen grant outcomes through collaborative discussion. Interested in joining? Reach out to:

Lead@windhamcountyyvt.gov
and tell us more about yourself.

General Eligibility for Owner Occupied Properties and Rental Property Owners:

Qualifying up to an estimated \$3500 for inspections (LIRA) and up to \$24,366 per unit for lead hazard reduction work.

- Requires 10% property owner contribution.
- Income Requirements: cannot exceed 80% of Windham County's median income.
- Children under age 6 occupied units.

Program Goals

Windham County was awarded \$1,100,000 in Lead Hazard Reduction Capacity Building funds, which we are using to:

1. **Train and certify contractors** to increase capacity for abatement work in Vermont through free training.
2. Engage property owners- both single-family and multi-unit to **build a pipeline of homes in need of assistance.**
 - If we completed 100 units a year, it would take over 47 years to clean up the existing lead houses in our region.
3. **Encourage lead testing in children aged 1 and 2.**

Lead testing is required in Vermont for ages 1 & 2. In 2024, Windham County has tested 72.8% which is lower than the state average of 85.2%.

Free Lead Hazard Reduction Training:

- **Renovation, Repair, Painting & Maintenance (RRPM)** – Required for anyone who disturbs painted surfaces in pre-1978 housing and child-occupied facilities.
- **Abatement Supervisor and Worker Certifications-** Required for contractors interested in bidding on HUD funded lead hazard abatement projects.

Who Should Take Advantage of Free Courses?

Contractors, homeowners, landlords, parents, childcare providers, and contractors are great candidates for these classes.

Big Picture Priorities:

- Protect low-income rental and owner-occupied housing.
- Reduce childhood lead exposure and increase testing in children 1 & 2.
- Support families through education and access to lead-safe resources.
- A trained workforce is essential for lead-safe housing.

More training = more certified contractors = more local jobs

Key Questions:

1. How can we best reach low-income tenants and homeowners?
2. How can we best connect with your towns contractors to promote free training and certification?

Contact: Emily Gibbs, Outreach and Intake Coordinator

Phone: (802)212-1549 Email: egibbs@windhamcountyyvt.gov or lead@windhamcountyyvt.gov