

**Wilmington Selectboard Agenda**  
**March 17, 2026**

1. Visitors, Public Comments, Possible Changes to the Agenda
2. Approve minutes of March 4, 2026 (2 minutes)
3. Action Items
  - *The Selectboard to possibly approve the annual highway financial plan*
  - *The Selectboard to possibly approve the FY27 Grants in Aid Letter of Intent*
  - *The Selectboard to possibly accept the resignation of Bob Bois as Energy Coordinator.*
4. East Main Sidewalk/Wastewater Project (10 minutes)
  - The Selectboard to possibly approve the bid for the East Main Street Sidewalk Wastewater Project
5. 1% Local Option Tax Fund (5 minutes)
  - *The Selectboard to possibly approve the Trail Committee's 1% request for trail mowing and maintenance in the amount of \$19,000*
6. Windham County Lead Program (15 minutes)
  - *The Selectboard to hear a presentation from the Windham County Lead Hazard Control and Healthy Homes Capacity Building Program*
7. Liquor Commission
  - *The Liquor Commission to possibly approve a Second-Class renewal for Bearclaw Holdings LLC dba River Valley Market*
  - *A Special Event Permit for SC Distillation for a tasting at the Chili Stroll on 3/27/26*
  - *An Outside Consumption Permit for Down Hill Holdings LLC at 19 South Main St*
8. Other Business/Correspondence
9. Select Board Members Comments
10. Town Manager's Updates (5 minutes)

Selectboard Meeting Minutes  
March 4, 2026

Present: Tom Fitzgerald, Vince Rice, John Lebron, Charlie Foster, Tony Tribuno

Others Present: Scott Tucker, Jessica Archambault, Marshall Dix, Carolyn Palmer, Tom Young, Christine Richter, Sam Kondracki, Sarah Kociela, Chris Lavoy, Jason Dubac, John Lazelle, Therese Lounsbury, Monique Covey

Meeting called to order at 9:00 am

1. Swearing In Ceremony

- Tom Fitzgerald and Tony Tribuno were sworn in to office by Town Clerk, Therese Lounsbury.

2. Re-Organization

- Elect Chairperson, Vice Chairperson, Clerk
  - Foster nominated Fitzgerald as Chair, all in favor. Tribuno nominated Rice as Vice Chair, all in favor. Rice nominated Tribuno as Clerk, all in favor.
- Other Actions and Appointments

(ex-officio assignments, Selectboard schedule, official newspaper, Conflicts of Interest Policy, and Rules of Procedure.)

- Meetings will remain Tuesdays at 6 pm. Local newspaper will remain Deerfield Valley News. Ex-officio assignments remain the same: Fitzgerald- DRB/PC; Rice-Rec; Tribuno- Beautification; Lebron- Trails; Foster- Bi-Town.
- Tribuno moved to accept the Conflict of Interest and Ethical Conduct and Rules of Procedure, Rice second; all in favor.

3. Visitors, Public Comments, Possible Changes to the Agenda

- Possible appointment to Library Trustees
- Cancel #9
- Add SB nomination to the VLCT Board
- Add AARP grant application

4. Approve minutes of February 16 and 17, 2026

- Tribuno moved to approve 2/16 minutes, Rice second; 4-0; Lebron abstained.
- Tribuno moved to approve 2/17 minutes, Rice, 3-0; Lebron & Foster abstained.

5. Action Items

- Lebron moved to approve the annual spring road postings, Rice second; all in favor.
- Foster moved to appoint Thomas Young to the Pettee Memorial Library Trustees, Rice second; all in favor.
- Fitzgerald moved to nominate the Town Manager to a VLCT Board appointment, Rice second; all in favor.
- There is an AARP flagship grant application in the amount of \$15,000 and it could help with the Veterans Memorial Park funding that is left to raise. This grant is targeted for seniors, age 50+ and Veterans. Tribuno moved to approve the AARP grant request, Rice second; all in favor.

6. Re-Appointments

Rice moved to appoint, Tribuno second; all in favor

Energy Coordinator -----Bob Bois/1  
Green Up Co-Chairs----- Bonnie Bohan/1  
----- Anthony Martino/1  
Windham County Solid Waste District Supervisor Board-- Merrill Mundell/1

Windham Regional Commission Rep----- Bob Bois/1  
----- Ann Manwaring/1  
Planning Commission ----- Erik King/4  
DRB ----- John Gannon/3  
Rec----- Claudia Hay/4  
DVFiber ----- Ann Manwaring/1  
----- Gretchen Havreluk/1  
Tree Warden----- Marshall Dix/1  
Energy Committee 3 year term----- Gary Carver/3  
Scott Moore/3  
Marshall Dix/3  
Keith Johnson/3  
Bruce Humenik/3  
Alex Miller/3

7. Veterans Memorial Park

- The bid came in at just over \$488,000; funds raised are \$313,000. Some items looking at being removed are the sidewalk and trees, and adjusting material used in some areas. The only way to get it down is to remove the pavilion, which is an integral part of the project; building the pavilion at a later time could mean even higher costs. VMP group is asking to approve the total bid. They are still looking at grants and funding to close the gap. The bid will be \$398,000 if they keep the pavilion but remove the sidewalk, trees, and change the type of stone in some areas. Jason Dubac offered time and equipment to get this project done. Fitzgerald moved to approve a bid for the Veterans Memorial Park up to \$400,000, with funding from the 1% local option tax, Rice second; all in favor. Foster commended the committee on their hard work.

Fitzgerald moved to enter Water Commission at 9:55 am, Rice second; all in favor.

8. Water Commission

- There was a water main break at the bottom of Castle Hill. There was an 8” valve that gave way. Residents lost water on Monday, April 23<sup>rd</sup>, and boil water notice was in place from Tuesday through the following Monday, March 2<sup>nd</sup>, once the tests came back clear from the state. Tribuno moved to approve the Castle Hill water main break project, Rice second; all in favor.

Out of Water Commission at 10:05 am

9. PSF Solar Project

- Removed from agenda; voters rejected the question to bond \$350,000 for the rooftop solar project.

10. Other Business/Correspondence

11. Select Board Members Comments

12. Town Manager’s Updates

13. Executive Session

- Fitzgerald moved to find that premature general public knowledge of the real estate purchase would place the town at a substantial disadvantage; all in favor.
- Fitzgerald moved to enter executive session at 10: 08 am, to include the town manager, for the purpose of discussing a real estate purchase, Tribuno second; all in favor.

Meeting adjourned at 10:25 am

Respectfully submitted,

Jessica Archambault

Approved by the Wilmington Selectboard:

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Thomas Fitzgerald, Chair

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Vince Rice, Vice Chair

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Tony Tribuno, Clerk

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Charlie Foster

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John Lebron

**ANNUAL FINANCIAL PLAN - TOWN HIGHWAYS**  
**19 V.S.A. § 306(j)**

TA-60

\_\_\_\_\_ of \_\_\_\_\_ Fiscal Year \_\_\_\_\_ Begin \_\_\_\_\_ End \_\_\_\_\_

**INCOME**

DESCRIPTION	ESTIMATED
State Funds - 19 V.S.A. Section 306(a):	
Class 1	\$
Class 2	\$
Class 3	\$
Town Tax Funds – 19 V.S.A. Section 307	\$
Special Funds (e.g., bonds or earmarks):	
a.	\$
b.	\$
c.	\$
<b>TOTAL</b>	<b>\$</b>

**EXPENSES**

DESCRIPTION	ESTIMATED
Winter Maintenance	\$
Non-Winter Maintenance	\$
Major Construction Projects	
a.	\$
b.	\$
c.	\$
<b>TOTAL</b>	<b>\$</b>

**Comments:**

This form shall be signed by the appropriate town officials and forwarded to the District Transportation Administrator.

**ANNUAL FINANCIAL PLAN - TOWN HIGHWAYS**

**TA-60**

**19 V.S.A. § 306(j)**  
**(page 2)**

We, the Legislative Body of the Municipality of \_\_\_\_\_ certify  
that funds raised by municipal taxes are equivalent to or greater than a sum of at least **\$300.00**  
per mile for each mile of Class 1, 2, and 3 Town Highway in the municipality. (19 V.S.A. 307)

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(Duly Authorized Representatives)

The submitted Town Plan meets the requirements of Title 19, Section 306(j).

\_\_\_\_\_ Date: \_\_\_\_\_

District Transportation Administrator



## LETTER OF INTENT TO PARTICIPATE IN THE SFY27 MUNICIPAL ROADS GRANTS-IN-AID PROGRAM

We, the Legislative Body of the Municipality of \_\_\_\_\_ certify that  
the municipality will:

- Construct one or more road best management practices (BMPs) to bring connected road segments into full compliance with Municipal Roads General Permit (MRGP) standards, to be completed by September 30, 2027.
- Construct the road BMPs on hydrologically connected road segments – roads that drain directly into surface waters (streams, rivers, ponds, lakes and wetlands). Refer to the Vermont Department of Environmental Conservation (DEC) map layer for *hydrologically connected* municipal roads in Vermont. This map layer is available at: <http://anr.vermont.gov/maps/nr-atlas>.
- Prior to construction of the BMPs, **receive Construction Authorization from VTrans** to verify the appropriate location of the connected road segment and BMP(s) to meet MRGP standards.
- Post a Clean Water Project sign during construction (select projects only).
- Provide a minimum of 20% local match (in-kind and/or cash). Match can include quantified in-kind contributions such as transportation, municipally owned road equipment, crew labor, municipal staff time and other costs directly related to the BMP construction project as part of this program. Funds from other federal or state grant programs or local match for those other federal and state grant programs cannot be included as match.
- Complete all reporting and invoicing requirements using the VTrans requested format.
- Submit all Performance Reports and Request reimbursement no later than 12/30/2027 (90 days from end of grant period).
- Complete a post construction assessment of each road segment repaired and provide the post construction assessment to DEC using the MRGP portal/app and certify during the request for reimbursement, that the repaired road segments are “fully compliant” with MRGP.

\_\_\_\_\_ Date: \_\_\_\_\_  
(Duly Authorized Representatives)

Municipality: \_\_\_\_\_

Primary Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_  
*Street Address* *Town* *Zip*

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Town Clerk (2<sup>nd</sup> contact): \_\_\_\_\_ Email: \_\_\_\_\_

Unique Entity Identifier (SAM #): \_\_\_\_\_ Fiscal Year End Month (MM): \_\_\_\_\_

Note: Primary Contact is responsible for grant execution on Town’s behalf, Secondary Contact must be Town Clerk.

**This form must be submitted via email by May 1st, 2026, to indicate participation.**

Return signed Letter of Intent to: VTrans Municipal Roads Grants-in-Aid Program, c/o VTrans Municipal Assistance Program, via email: [Grantsinaid@vermont.gov](mailto:Grantsinaid@vermont.gov)

**This is a letter of intention to participate only. THIS IS NOT A GRANT, CONTRACT or AGREEMENT.**

March 9, 2026

Mr. Scott Tucker, Town Manager  
Wilmington Selectboard  
2 East Main Street  
Wilmington, VT 05363

Dear Sirs:

I respectfully submit my resignation as Energy Coordinator for the Town of Wilmington, effective March 18, 2026, following the next scheduled Energy Committee meeting on March 17, 2026. This resignation also includes my service as Chair of the Energy Committee.

Since becoming Chair in 2023, when the Selectboard formed the Energy Committee, the Committee has successfully secured grant funding and has achieved meaningful cost savings for the Town through energy conservation and renewable energy initiatives. Our guiding principle has been to reduce energy costs for Wilmington residents, and we have consistently pursued that goal.

In the past two years, the Committee successfully completed many initiatives to promote efficiency and savings, including:

- Developing an energy-use tracking system for Town buildings;
- Securing a \$313,155.70 state grant for conservation and efficiency improvements at Memorial Hall, the Town Garage, and Town Hall;
- Improving ADA accessibility at three Town buildings through the grant program;
- Providing public outreach and education on energy conservation;
- Completing a collaborative program with Bennington and the Deerfield Valley Rotary Club to provide low-cost energy-saving window inserts for Town buildings, a church, and residences;
- Working with local, regional, and state organizations, including the Windham Regional Commission, to advance energy initiatives;
- Updating the Energy Plan within the Town Plan; and
- Developing a proposed solar array project for the Public Safety Facility that had the potential to save Wilmington taxpayers nearly \$1,000,000 over the project's 25-year life.

Unfortunately, the solar array proposal was narrowly defeated in the recent Australian ballot vote. As a result, the Town has lost a significant opportunity for long-term taxpayer savings due, in part, to concerns that could have been raised earlier and addressed sooner through the proper

channels. If concerns from various stakeholders such as Town officials, Department heads, the public, etc. had been brought to the Energy Committee meetings and/or Selectboard meetings, they could have been addressed during the project review process.

Town Meeting was not the appropriate place for the limited public discussion that included incomplete and, at times, inaccurate information regarding the project's cost, design, and potential impacts. I am as deeply concerned with public safety communications as all residents are, and I appreciate and recognize that ensuring that those systems remain fully reliable is an essential consideration for this project.

The Town's January 27, 2026 Request for Proposals addressed the concern about public safety communications being impacted by the solar array. The RFP included language requiring that the contractor's system design ensure there was no interference with emergency communications equipment. The Town received two bid proposals on February 27, 2026; however, the bids were not opened at that time. Had they been opened upon receipt, there would have been an opportunity prior to Town meeting to inform the public, the Energy Committee, and public safety personnel that the communications concerns had been addressed by the bidders.

In addition, one bid response—approximately \$274,000—was also about \$75,000 below the proposed bond amount of \$350,000. Proceeding with that bid would likely have qualified the Town for more than \$80,000 in rebates expiring in June 2026 that are unlikely to be offered again.

This outcome underscores the importance of encouraging questions and concerns to be raised early, as well as providing the public with accurate and complete information in a timely manner before matters proceed to a Town vote.

Throughout my tenure, I have sought to advance practical energy initiatives with the primary goal of reducing costs for Wilmington residents and taxpayers. I appreciate the opportunity to have served the Town and its residents in this role.

Respectfully submitted,



Bob Bois

Chair, Wilmington Energy Committee

Cc: Wilmington Energy Committee

**Town of Wilmington**

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**TO: Town of Wilmington**

**FROM: VHB**

**DATE: February 20, 2026**

**SUBJECT: Bid Analysis**

**PROJECT: Wilmington TAP TA 16(4) / STP BP 17(13)**

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**Summary:**

Low Bidder:	Waters Excavation, Inc.
Low Bid Amount:	\$931,289.50
Engineer's Estimate:	\$1,033,980.21
Difference (amount & %)	\$102,690.71 or 9.93%
Advertisement Date:	1/22/2026
Bid Opening Date:	2/19/2026
Analysis By:	Cierra Ford, VHB
Analysis Completion Date:	2/23/2026

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Bids submitted for this project were opened at 2:00 pm on February 19, 2026. There were a total of two bids submitted. The two bidders were on the VTrans pre-qualified list for Curb and Sidewalk projects. The two submitted bids were complete and all the required paperwork was included and signed.

As required by 23 CFR 635.114, the low bid submitted for this project has been reviewed for reasonable conformance with the Engineer's estimate, in accordance with FHWA's *Guidelines on Preparing Engineer's Estimate, Bid Reviews and Evaluation, Section 5* (a link can be found here: <http://vtransestimating.vermont.gov/>), resulting in the following recommendation:

- The low bid should be accepted. The analysis has failed to indicate a disadvantage to the City in accepting the low bid.
- The low bid should be rejected. The analysis has determined a disadvantage to the City in accepting the low bid.
- All bids should be rejected. The analysis has determined a disadvantage to the City in accepting any of the submitted bids.

CONCURRENCE: \_\_\_\_\_ Date: \_\_\_\_\_

APPROVED: \_\_\_\_\_ Date: \_\_\_\_\_

DocuSigned by:  
  
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**Competition Assessment:**

Number of Bidders: 2  
 Allowable percentage above estimate: 2 Bidders/5%  
 Range of Bids: \$931,289.50 to \$1,536,168.60  
 Engineer’s Estimate: \$1,033,980.21  
 Low Bid: \$931,289.50  
 Difference (amount and percent): \$102,690.71 or 9.93%

- Adequate Competition.
- Exempt from Adequate Competition.
  - Safety Project.  Emergency Project.
  - Gap Project.  Critical Project.
  - Bidding history of similar projects indicates re-advertisement will not improve competition.
- Inadequate Competition, project to be re-advertised.

Competition is assessed as outlined in FHWA’s *Guidelines on Preparing Engineer’s Estimate, Bid Reviews and Evaluation, Section 5a.*

**Extended Estimate/Low Bid Assessment:**

The subject project was estimated at \$1,033,980.21. There were a total of two bidders, one bid lower than the engineer’s estimate and one bid higher than the engineer’s estimate. The bids ranged from \$931,289.50 to \$1,536,168.60.

For the purposes of this bid analysis, only the construction items that were overbid or underbid by \$9,312.90 or more in cost between the extended estimate and the extended low bid were individually analyzed. This amount (\$9,312.90) represents 1.0% of the engineer’s (VHB) estimate.

Item Number: 204.2000  
 Item Name: TRENCH EXCAVATION OF EARTH  
 Estimated Quantity: 970 CY

- Estimated quantity has been verified.
- Estimated quantity has been found to be in error. (see explanation)

Estimated Unit Price	Extended Estimate	Low Bid Unit Price	Extended Low Bid	Low Bid Difference
\$ 32.57	\$ 31,588.05	\$ 15.00	\$ 14,550.00	-\$ 17,038.05

**Explanation:** The low bid unit price is lower than the engineer’s estimated unit price for this item. The low bid unit price is lower than the other bid of \$83.00 received. The estimated unit price is in between both unit price bids and was based on the prices bid for trench excavation of earth in recent VTrans Bid History. The significant volume of trench excavation on the project should bring the bid prices down. The listed quantity of 970 CY has been found to be in error. This quantity did not account for the additional volume for this pay item for excavations below 5 feet as stated in 2024 Specifications section 204.06(a)(5). The corrected rounded quantity is 1100 CY. This corrected quantity is not likely to change significantly during construction. The corrected quantity at the contractor’s unit price gives an extended cost estimate of \$16,500, which is still lower than the extended Engineer’s Estimate for this item. There is no advantage to the Contractor or disadvantage to the Town. Recommended acceptance of the low bid unit price.

Item Number: 541.2200  
 Item Name: CONCRETE, CLASS B  
 Estimated Quantity: 65.0 CY

Estimated quantity has been verified.  Estimated quantity has been found to be in error. (see explanation)

Estimated Unit Price	Extended Estimate	Low Bid Unit Price	Extended Low Bid	Low Bid Difference
\$ 938.02	\$ 60,971.56	\$ 225.00	\$ 14,625.00	-\$ 46,346.56

**Explanation:** The low bid unit price is lower than the engineer’s estimated unit price for this item. The low bid unit price is lower than the other bid of \$300 received. The estimated unit price is higher than both unit price bids and was based on the prices bid for class B concrete in recent VTrans Bid History. The work associated with this pay item is likely less complex than the VTrans bid histories represent. The listed quantity of 65 CY has been verified and is not likely to change significantly during construction. There is no advantage to the Contractor or disadvantage to the Town. Recommended acceptance of the low bid unit price.

Item Number: 616.2100  
 Item Name: VERTICAL GRANITE CURB  
 Estimated Quantity: 1125 LF

Estimated quantity has been verified.  Estimated quantity has been found to be in error. (see explanation)

Estimated Unit Price	Extended Estimate	Low Bid Unit Price	Extended Low Bid	Low Bid Difference
\$ 89.48	\$ 100,666.13	\$ 65.00	\$ 73,125.00	-\$ 27,541.13

**Explanation:** The low bid unit price is lower than the engineer’s estimated unit price for this item. The low bid unit price is lower than the other bid of \$88 received. The estimated unit price is higher than both unit price bids and was based on the prices bid for granite curb in recent VTrans Bid History. The work associated with this pay item is likely less complex than the VTrans bid histories represent. There is also a significant length of curbing, which should bring the bid prices down. The listed quantity of 1125 LF has been verified and is not likely to change significantly during construction. There is no advantage to the Contractor or disadvantage to the Town. Recommended acceptance of the low bid unit price.

Item Number: 628.1432  
 Item Name: PVC SEWER PIPE, 8 INCH  
 Estimated Quantity: 590 LF

Estimated quantity has been verified.  Estimated quantity has been found to be in error. (see explanation)

Estimated Unit Price	Extended Estimate	Low Bid Unit Price	Extended Low Bid	Low Bid Difference
\$ 51.00	\$ 30,090.00	\$ 100.00	\$ 59,000.00	+\$ 28,910.00

**Explanation:** The low bid unit price is higher than the engineer’s estimated unit price for this item. The low bid unit price matches the other bid of \$101.00 received. The estimated unit price is based on VTrans Bid History, however there were not enough sample projects to be truly representative of the recent bid prices for this item. The quantity of 590 LF has been verified and it is not likely to change significantly during construction. Recommended acceptance of the low bid unit price.

Item Number: 628.4300  
 Item Name: TRANSFER TO NEW SYSTEM, SANITARY SEWER, ALL-INCLUSIVE  
 Estimated Quantity: 1 LS

Estimated quantity has been verified.  Estimated quantity has been found to be in error. (see explanation)

Estimated Unit Price	Extended Estimate	Low Bid Unit Price	Extended Low Bid	Low Bid Difference
\$ 10,000	\$ 10,000	\$ 30,000	\$ 30,000	+\$ 20,000

**Explanation:** The low bid unit price is higher than the engineer’s estimated unit price for this item. The low bid unit price is lower than the other bid of \$83,505 received. The estimated unit price is based on VTrans Bid History combined with an assumption of the level of effort associated with this project. The low bid unit price is representative of VTrans Bid History. This is a lump sum item and therefore there is no risk for cost overrun. The quantity of 1 LS has been verified and acceptance of the low bid unit price is recommended.

Item Number: 635.1100  
 Item Name: MOBILIZATION/DEMobilIZATION  
 Estimated Quantity: 1 LS

Estimated quantity has been verified.  Estimated quantity has been found to be in error. (see explanation)

Estimated Unit Price	Extended Estimate	Low Bid Unit Price	Extended Low Bid	Low Bid Difference
\$ 93,672.62	\$ 93,672.62	\$ 83,000.00	\$ 83,000.00	-\$ 10,672.62

**Explanation:** The low bid unit price is lower than the engineer’s estimated unit price for this item. The low bid unit price is lower than the other bid of \$91,628 received. The estimated unit price was based on a percentage of the total contract value, and the low bid unit price is a similar ratio of the total contract value of the low bid. This is a lump sum item and therefore there is no risk for cost overrun. The quantity of 1 LS has been verified and acceptance of the low bid unit price is recommended.

Item Number: 641.1100  
 Item Name: TRAFFIC CONTROL, ALL-INCLUSIVE  
 Estimated Quantity: 1 LS

Estimated quantity has been verified.  Estimated quantity has been found to be in error. (see explanation)

Estimated Unit Price	Extended Estimate	Low Bid Unit Price	Extended Low Bid	Low Bid Difference
\$ 20,000	\$ 20,000	\$ 35,000	\$ 35,000	+\$ 15,000

**Explanation:** The low bid unit price is higher than the engineer’s estimated unit price for this item. The low bid unit price is higher than the other bid of \$25,844 received. The project will involve work within a State highway. It is likely that the contractor is considering this risk for the unit price of this item. This is a lump sum item and therefore there is no risk for cost overrun. The quantity of 1 LS has been verified and acceptance of the low bid unit price is recommended.

**Unit Price Assessment:**

The low bid unit prices for the following additional items have been found to be significantly over/under by 25% or more of the estimated unit price:

203.1600	SOLID ROCK EXCAVATION
203.3000	EARTH BORROW
203.3100	SAND BORROW
203.3200	GRANULAR BORROW
204.2100	TRENCH EXCAVATION OF ROCK
204.2500	STRUCTURE EXCAVATION
204.3000	GRANULAR BACKFILL FOR STRUCTURES
210.1000	COARSE-MILLING, BITUMINOUS PAVEMENT
401.1000	AGGREGATE SURFACE COURSE
404.1100	TACK COAT, EMULSIFIED ASPHALT
507.1100	REINFORCING STEEL, LEVEL I
522.2500	STRUCTURAL LUMBER, TREATED
602.3500	REBUILT STONE MASONRY
616.2702	CAST-IN-PLACE CONCRETE CURB, TYPE B
617.1100	REMOVE AND RESET MAILBOX, SINGLE SUPPORT
620.9000	HAND RAILING
625.2010	SLEEVES FOR UTILITIES, PVC, 10 INCH
628.1416	PVC SEWER PIPE, 4 INCH
629.1724	DUSCTILE IRON WATER PIPE, CEMENT-LINED, ALL-INCLUSIVE, 6 IN.
629.3500	HYDRANT, ALL-INCLUSIVE
641.1200	MAINTENANCE OF PEDESTRIAN TRAFFIC
646.2010	4 INCH WHITE LINE, WATERBORNE PAINT
646.2111	4 INCH YELLOW LINE, WATERBORNE PAINT
646.3110	CROSSWALK MARKING, WATERBORNE PAINT
649.3100	GEOTEXTILE UNDER STONE FILL
654.1500	TURF ESTABLISHMENT, GENERAL SEED
651.3500	TOPSOIL
653.0200	MONITORING EPSC PLAN
653.5500	PROJECT DEMARCATION FENCE
656.4100	PERENNIALS
656.6500	LANDSCAPE WATERING
656.8500	TREE PROTECTION
675.5000	SIGN REMOVAL, FLAT SHEET ALUMINUM

While the Low Bid Difference of these items does not exceed the dollar value warranting individual analysis of the items they have been reviewed and quantities have been checked and the following determination has been made:

- Unbalancing of the unit bid prices results in no disadvantage to the Town.
- Unbalancing of the unit bid prices results in a potential disadvantage to the Town.

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**Final Recommendation:**

Recommended acceptance of the low bid.

**NOTICE OF AWARD**

Project Name/Number: Wilmington TAP TA 16(4) / STP BP 17(13)

Description of Work: Replacing concrete sidewalk, new granite curb, drive improvements, installing a new sewer line, streetscape enhancements that include landscaping and a flagstone retaining wall, as well as signing and striping for crosswalks.

The Owner has considered the Bid submitted by you for the above described WORK in response to its Invitation to Bid and Instructions to Bidders.

You are hereby notified that your Bid has been accepted in the amount of \$ 931,289.50

You are required by the Instructions to Bidders to execute the contract and provide the Performance Bond, Payment Bond, and certificate of insurance within 15 calendar days from the date of this Notice of Award.

Failure to comply with these conditions will result in the annulment of this award and/or forfeiture of the proposal guarantee/bid bond.

You are required to return an acknowledged copy of this Notice of Award to the Owner.

Dated this \_\_\_\_ day of March, 2026

Town of Wilmington, Vermont

Name Scott A. Tucker

Title Wilmington Town Manager

Signature \_\_\_\_\_

**ACCEPTANCE OF NOTICE**

Receipt of the above Notice of Award is hereby acknowledged this the \_\_\_\_ day of \_\_\_\_\_, 2026

—

By \_\_\_\_\_ Name \_\_\_\_\_

(Signature)

Title \_\_\_\_\_

## **Requests For Funding Through the 1% Local Option Tax Fund**

**Name of Person/Organization/Business/Committee** - Town of Wilmington Trail Committee (WTC)

**Date of Request** – March 2, 2026

**Contact person, phone numbers, mailing and email address**

- Carol Bois, WTC Chair, 802-464-0625, 23 Stearns Avenue, Wilmington VT 05363; wilmingtontrails@gmail.com

**Amount of Request and Date Funding Needed**

- Total amount requested: \$19,000

**Describe in detail the purpose and specific use of the funding**

This request is for the annual budget for FY 2027 for the Wilmington Trail Committee.

**Please provide a financial breakdown of your project/request.**

Mowing/Trail Maintenance	\$10,000
Signs/Maps, printing, reprint; materials	\$ 3,000
Fundraising/advertising/events (printing, mailings, ads, etc.)	\$ 5,000
Safety training	<u>\$ 1,000</u>
TOTAL	\$19,000

**Briefly describe the need for the funding and any other information that can support the application.**

The Trail Committee's proposed budget covers the annual mowing expense as well as extra funding in the event additional maintenance (Bridge/boardwalk repair, downed tree removal, etc.) is needed. The mowing bid we received has increased hourly costs, resulting in a higher budget this year. In addition, in 2025 we had less mowing on the Hoot, Toot & Whistle Trail due to construction; and decreased the mowing on Beaver Brook Trail, which we determined needs less area to mow but more frequent mowing.

In addition, we anticipate some changes and additions will be necessary to our existing signs and maps as well as creating/installing new trail signs. Materials expenses are for hardware such as nails, screws, kiosk repairs, etc. The Trail Committee is conducting significant fundraising activities to supplement the grants we have received for the Hoot, Toot & Whistle Trail; therefore, we are budgeting for items such as printing, mailing, advertising and other expenses associated with this effort. Through this fundraising work, we anticipate that increasing our budget for those activities will result in increased donations.

**Signature of Applicant**

**Date March 4, 2026**

A handwritten signature in black ink that reads "Carol Bois". The signature is written in a cursive style with a large, sweeping initial "C".

Carol Bois, Chair

Wilmington Trail Committee

# Windham County Lead Hazard Control and Healthy Homes Capacity Building Program

## Application and Waiting List

Our program website will host the application process and detailed qualification requirements for grant-funded assistance. The site is currently in development, and we expect these materials to be posted in the coming months.



<https://lead.windhamcountyvt.gov>

## Steering Committee

If you are interested in having a voice in the program, we are in the process of creating a steering committee. These sessions will bring stakeholders together to strengthen grant outcomes through collaborative discussion. Interested in joining? Reach out to:

**Lead@windhamcountyvt.gov**  
and tell us more about yourself.

## General Eligibility for Owner Occupied Properties and Rental Property Owners:

Qualifying up to an estimated \$3500 for inspections (LIRA) and up to \$24,366 per unit for lead hazard reduction work.

- Requires 10% property owner contribution.
- Income Requirements: cannot exceed 80% of Windham County's median income.
- Children under age 6 occupied units.

## Program Goals

Windham County was awarded \$1,100,000 in Lead Hazard Reduction Capacity Building funds, which we are using to:

1. **Train and certify contractors** to increase capacity for abatement work in Vermont through free training.
2. Engage property owners- both single-family and multi-unit to **build a pipeline of homes in need of assistance.**
  - If we completed 100 units a year, it would take over 47 years to clean up the existing lead houses in our region.
3. **Encourage lead testing in children aged 1 and 2.**

Lead testing is required in Vermont for ages 1 & 2. In 2024, Windham County has tested 72.8% which is lower than the state average of 85.2%.

## Free Lead Hazard Reduction Training:

- **Renovation, Repair, Painting & Maintenance (RRPM)** – Required for anyone who disturbs painted surfaces in pre-1978 housing and child-occupied facilities.
- **Abatement Supervisor and Worker Certifications-** Required for contractors interested in bidding on HUD funded lead hazard abatement projects.

## Who Should Take Advantage of Free Courses?

Contractors, homeowners, landlords, parents, childcare providers, and contractors are great candidates for these classes.

## Big Picture Priorities:

- Protect low-income rental and owner-occupied housing.
- Reduce childhood lead exposure and increase testing in children 1 & 2.
- Support families through education and access to lead-safe resources.
- A trained workforce is essential for lead-safe housing.

More training = more certified contractors = more local jobs

## Key Questions:

1. How can we best reach low-income tenants and homeowners?
2. How can we best connect with your towns contractors to promote free training and certification?

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