

Wilmington Selectboard Agenda
Tuesday, February 17, 2026 at 6 pm
Town Hall Meeting Room

1. Visitors, Public Comments, Possible Changes to the Agenda
2. Approve Minutes of February 3 and 10, 2026 (2 minutes)
3. Action Items (5 minutes)
 - *The Selectboard to possibly approve the annual Certificate of Compliance for Road and Bridge Standards and the annual Road and Bridge Standards.*
4. 1% Local Option Tax (5 minutes)
 - *The Selectboard to possibly approve the 1% request from the Greeter Program in the amount of \$3500 plus portapotty expenses.*
5. Windham County Lead Hazard Control and Healthy Homes Capacity Building Program (10 minutes)
6. Green Mountain Power (20 minutes)
 - *The Selectboard to possibly authorize the Town Manager to execute an agreement with Green Mountain Power for replacement of power lines*
7. Chimney Hill Owners Association (15 minutes)
 - The CHOA to discuss with the Selectboard their STR concerns.
8. Liquor Commission (5 minutes)
 - *The Liquor Commission to possibly approve a Second-Class renewal for Walgreens Eastern Co Inc*
9. Other Business/Correspondence
10. Selectboard Members Comments
11. Town Manager's Updates (5 minutes)

Wilmington Selectboard Meeting Minutes
Tuesday, February 3, 2026
Town Hall Meeting Room

Present: Tom Fitzgerald, Vince Rice, Tony Tribuno, Charlie Foster, John Lebron

Others Present: Scott Tucker, Jessica Archambault, Christine Richter, Matt Murano, Marshall Dix, Jason Dubac, Therese Lounsbury, Carol & Bob Bois, Scott Moore, John Lazelle, John Boyd, Joanne Yankura, Bruce Humenik, Sam Kondracki, Emily Carris Duncan, Sara Molina, Barker Willard, Cliff Duncan, Jessica Lee Smith, Lowell Paddocu, Pam Greene

Pre–Town Meeting opened at 5:30 pm

1. Receive public comments on any ballot questions and articles

John Boyd asked if the state is contributing to the dam repairs. No, they are not. The insurance company and state are dictating repairs to be done. The town will apply for a grant, if available. John Boyd also thinks paving should be done different to save money; whole roads instead of partial roads; main roads and not low traffic roads.

Meeting closed at 5:44 pm

Bond Meeting opened at 5:44 pm

1. Visitors, public comments, changes to agenda

2. Public Safety Facility Solar Array

The Selectboard opened the informational hearing to obtain a general obligation bond, for the purpose of building a solar array on the Public Safety Facility rooftop. The town manager gave an overview of the resolution and bond question that will appear by Australian ballot on March 3, 2026. John Boyd asked how big it will be compared to the one at the landfill; it will be much smaller. Who is going to clean the snow off it? If there is snow and ice on it, they won't generate any electricity. Bois said the snow does not need to come off, and that calculations took winter into account. Barker Willard clarified the certifications needed prior to or with a contract in terms of weight on the roof (solar panels and snow) and warranty. Town manager explained that the RFP requires no emergency communications/radio interference, warranty of the rubber roof, and an engineer confirmation letter for the project to proceed.

3. Other Business

Meeting closed at 5:59 pm

Regular meeting opened at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda

- Jason Dubac commented that our banners are not permitted and wanted to let the town know he filed a complaint with the state on that and the railing work done on town hall. Wondering about funds for a third-party sign study.

- Add under other business: Possible approval of Vermont Natural Resources Council (VNRC) Smart Grants for Smarter Growth \$2500 planning grant for Buzzy Towne Park; Possible approval of Agency of Education Program Track Afterschool Grant for 3–years totaling \$86,766 for the Recreation Commission
 - Remove Volunteer Policy and will add it to a later meeting.
2. Approve Minutes of January 20, 2026
 - Tribuno moved to approve minutes of January 20, 2026, Foster second; all in favor.
 3. Action Items
 - Tribuno moved to accept, with regret, the resignation of Louis Clark from the Pettee Memorial Library Board of Trustees, Rice second; all in favor.
 4. Windham County Law Enforcement Governance Council
 - Cliff Duncan discussed S.255 with the Selectboard. This will give the state the ability to tax property owners through property tax. This also would no longer require contracts for the Sheriff’s Dept. Is this about policing or establishing a new taxation? Will policing services even be improved in the rural areas?
 5. Policies
 - Volunteer Policy; moved to a later meeting
 - Amended Personnel Policy; mostly clean–up and making it a smoother read. Vacation cash–out for police is lengthened, with more detail; primarily due to being short–handed. If someone takes leave, the shift must be covered by another officer. Rice moved to approve the amended Personnel Policy as outlined by the Town Manager, Tribuno second; all in favor.

Fitzgerald moved to enter Liquor Commission at 6:33 pm

6. Liquor Commission
 - Lebron moved to approve an Open Container Exemption Permit and a Request to Cater Permit at Memorial Hall, Pickwell’s Barn, Village Roost, VT House, Alpenglow, Bartleby’s, Mill & Whistle, and Ratu’s for the Beer & Chili Stroll on March 27th from 4–7:15 pm catered by WI Foster Inc, Tribuno second; 4–0, Foster abstained

Out of Liquor Commission at 6:35 pm

7. Other Business/Correspondence
 - March 3rd meeting; rescheduled to March 4th; time to be determined.
 - Foster moved to approve of Vermont Natural Resources Council (VNRC) Smart Grants for Smarter Growth \$2500 planning grant for Buzzy Towne Park, Rice second; all in favor.
 - Tribuno moved to approve of Agency of Education Program Track Afterschool Grant for 3–years totaling \$86,766 for the Recreation Commission, Rice second; all in favor.

8. Selectboard Members Comments

9. Town Manager's Updates

- Highway has sand and salt, but stockpiles in the area are low. Budgets for these items will be depleted. Brake work and tires, though small, are adding up in repairs. Highway is moving snowbanks and creating a bit more visibility at intersections.
- GPI started the floodproofing at Memorial Hall. Basement windows have been completed, and refurbishing the main floor windows are started.
- Zoning permit notice of violation: 220 Lake Raponda.
- LaCombe appeal; our summary judgement was granted, remanded to BCA to apply the CLA. Zyskowski case was presented in court, awaiting Judge's ruling.

Meeting adjourned at 6:49 pm

Respectfully submitted,

Jessica Archambault

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

Vince Rice, Vice Chair

Tony Tribuno, Clerk

Charlie Foster

John Lebron

Wilmington Selectboard Special Meeting

Tuesday, February 10, 2026

Present: Tom Fitzgerald, Vince Rice, Tony Tribuno

Others Present: Scott Tucker, Jessica Archambault, Christine Richter, Therese Lounsbury, Bob Bois, John Boyd, Tim Hill

Meeting called to order at 8:16 am

1. Visitors, public comments, changes to agenda
2. Public Safety Facility Solar Array
Bob Bois thanked the board for putting this on the town meeting warning. John Boyd asked how much the town will get back from the grant. It depends, but 30% at least.
3. Resolution of Necessity for Capital Construction Project
Tribuno moved to approve the Resolution of Necessity for Capital Construction Project as presented, Lebron second; all in favor.
4. Other Business
5. Executive Session
 - Fitzgerald moved to find that premature general public knowledge of the real estate purchase would place the town at a substantial disadvantage, Rice second; all in favor.
 - Fitzgerald moved to enter executive session at 8:29 am, to include the town manager, to discuss a real estate purchase, Ride second; all in favor.

Out of executive session at 9:00 am

Meeting adjourned at 9:00 am

Respectfully submitted,

Jessica Archambault

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

Vince Rice, Vice Chair

Tony Tribuno, Clerk

Charlie Foster

John Lebron

**Certification of Compliance
for
Town Road and Bridge Standards
and
Network Inventory**

We, the Legislative Body of the Municipality of Wilmington certify that we have reviewed, understand and comply with the Town Road and Bridge Standards / Public Works Specifications and Standards passed and adopted by the Selectboard / City Council / Village Board of Trustees on August 20, 2019.

We further certify that our adopted standards do do not meet or exceed the minimum requirements included in the June 5, 2019 State-approved template.

We further certify that we do do not have an up-to-date highway network inventory which identifies location, size, deficiencies/condition of roads, bridges, causeways, culverts and highway-related retaining walls on class 1, 2, and 3 town highways, and estimated cost of repair.

_____ Date: _____

(Duly Authorized Administrator)

For a summary of your community's road and bridge information please visit: tinyurl.com/rdsinfo

TOWN ROAD AND BRIDGE STANDARDS

(January 21, 2026)

MUNICIPALITY OF Wilmington, VERMONT

The Legislative Body of the Municipality of Wilmington hereby adopts the following Town Road and Bridge Standards which shall apply to the construction, repair, and maintenance of town roads and bridges.

The standards below are considered minimums. Municipalities that have construction standards / specifications in place that meet or exceed the minimum standards: indicate adoption date and include as Appendix C. **Date of Adoption:** 8/20/2019

Municipalities must comply with all applicable state and federal approvals, permits and duly adopted standards when undertaking road and bridge activities and projects.

Any new road regulated by and/or to be conveyed to the municipality shall be constructed according to the minimum of these standards.

Circle **YES** or **NO** below to indicate town adoption of that section of the Standards

Road and Bridge Standards Sections	Hydrologically-connected road segments*	Non-hydrologically-connected road segments**
Section 1 – Municipal Road Standards	YES (Required by MRGP)	YES NO
Section 2 – Class 4 Road Standards	YES (Required by MRGP)	YES NO
Town wide		
Section 3 - Perennial stream- bridge and culvert standards	YES (Required by DEC Stream Alteration Standard)	
Section 4 – Intermittent stream crossings	YES NO	
Section 5- Drainage crossings	YES NO	
Section 6 - Roadway construction standards	YES NO	
Section 7 - Guardrail standard	YES NO	
Section 8 - Driveway access standard	YES NO	

Road segments – ANR Resources Atlas includes a map layer of all of Vermont’s municipal roads divided into 100-meter (328 foot) segments, each with a unique identification number.

***Hydrologically-connected road segments** - are those municipal road segments and catch basin outlets, Class 1-4, as shown on the ANR Natural Resources Hydrologically-connected municipal road segment layer (<http://anrmaps.vermont.gov/websites/anra5/>) or the Road Erosion Inventory Scoring (MRGP Implementation Table portal) layer (<https://anrweb.vt.gov/DEC/IWIS/MRGPReportViewer.aspx?ViewParms=True&Report=Portal>).

****Adoption of standards on non-hydrologically-connected road segments** does not indicate that these road segments are then subject to the Municipal Roads General Permit (MRGP).

Municipalities may also find additional resources in the latest version of the *Vermont Better Roads Manual*.
<https://vtrans.vermont.gov/sites/aot/files/Better%20Roads%20Manual%20Final%202024.pdf>

Road and Bridge Standards Sections

Section 1 – Municipal Road Standards - See Appendix A

These standards are required by Act 64 and the DEC Municipal Roads General Permit (MRGP) for hydrologically-connected roads only.

Municipalities may adopt Section 1 Road standards by road type for non-hydrologically-connected roads/segments/catch basins.

Section 2 – Class 4 Road Standards - See Appendix A

Section 3 - Perennial stream - bridge and culvert standards

Bridge and culvert work on perennial stream crossings must conform with the statewide DEC Stream Alteration Standard.

“Perennial stream” means a watercourse or portion, segment, or reach of a watercourse, generally exceeding 0.25 square miles in watershed size, in which surface flows are not frequently or consistently interrupted during normal seasonal low flow periods. Perennial streams that begin flowing subsurface during low flow periods, due to natural geologic conditions, remain defined as perennial. All other streams, or stream segments of significant length, shall be termed intermittent. A perennial stream shall not include the standing waters in wetlands, lakes, and ponds.

Streambank stabilization and other in-stream work must conform with the statewide DEC Stream Alteration Standard.

For River Management Engineer Districts: https://dec.vermont.gov/sites/dec/files/wsm/rivers/docs/RME_districts.pdf

Section 4 – Intermittent stream crossings – See Appendix B for sizing table and graphic. These standards are above and beyond the culvert standards in Section 1.

“Intermittent streams” are defined as streams with beds of bare earthen material that run during seasonal high flows but are disconnected from the annual mean groundwater level.

Section 5 – Drainage crossings (NOT perennial or intermittent streams)- Upon replacement, municipally owned or maintained cross culverts shall be a minimum of 18”. Undersized drainage crossings shall be upsized 6-12” if road geometry allows. Indications that a culvert is undersized include a culvert that plugs with sediment and/or gets washed out during rain events.

Section 6 - Roadway construction standards – Sub-base and gravel standards

All new or substantially reconstructed gravel roads shall have ___inches* thick gravel sub-base, with an additional ___inches* top course of crushed gravel.

All new or substantially reconstructed paved roads shall have ___inches* thick gravel sub-base.

*Municipalities shall indicate their own construction criteria.

Section 7 - Guardrail standard

When a roadway, culvert, bridge, or retaining wall construction or reconstruction project results in hazards such as foreslopes, drop offs, or fixed obstacles within the designated clear-zone, the AASHTO Roadside Design Guide will govern the analysis of the hazard and the subsequent treatment of that hazard. For roadway situations, an approved barrier system may be steel beam guardrail with 6-foot posts and approved guardrail end treatment. If there is less than 3 feet from the rail to the hazard, then steel beam guardrail with 8-foot posts shall be used. The G-1D is an example of an approved guardrail end treatment. For bridge rails systems, VTrans bridge rail standards shall be referenced

Section 8 - Driveway access standard

The municipality has a process in place, formal or informal, to review all new drive accesses and development roads where they intersect town roads, as authorized under 19 V.S.A. Section 1111. Municipality may reference VTrans Standard A-76 Standards for Town & Development Roads and B-71a and b Standards for Residential and Commercial Drives; the VTrans Access Management Program Guidelines; and the latest version of the Vermont Better Roads Manual for other design standards and specifications.

Passed and adopted by the Legislative Body of the Municipality of Wilmington, State of Vermont on February 17, 2026

Selectboard / City Council / Village Board of Trustees:

Request For Funding Through the 1% Local Option Tax Fund

Name of Person/Organization/Business/Committee

Windham County Conservation District (NRCD)

Date of Request: January 29, 2026

Contact person, phone numbers, mailing and email address:

Cory Ross, Executive Director, Windham NRCD
28 Vernon Street Suite 332
Brattleboro, VT 05031
802-212-9459
Ross.wcnrcd@gmail.com

Amount of Request and Date Funding Needed:

\$4,100.00, May of 2025 (\$3,500 cash plus the portable toilet at the boat launch)

Describe in detail the purpose and specific use of the funding:

The funds would be used for the 2026 Lake Raconda Greeter Program. The program is in its 10th year and will run from late May until early September in coordination with the Lake Raconda Association, the Lake Raconda Foundation, the Town of Wilmington and the Windham NRCD. The purpose is to manage the program with paid greeters to educate and inspect boats for invasive species entering Lake Raconda. The greeters will also enter data collected from each day into the state's data management system.

Please provide a financial breakdown of your project/request:

We anticipate the Vermont DEC will provide \$ 22,516.44. The Lake Raconda Foundation is willing to provide funding up to \$5,000. Wilmington's contribution of \$4,100 will include the portable toilet. The total proposed budget for the 2026 season is \$31,016.44, which includes \$2,742.81 in in-kind matching services. The full proposed budget and schedule are attached.

Briefly describe the need for the funding and any other information that can support the application:

These funds will help prevent invasive species in Lake Raconda, which in turn, protects the properties around the lake. Continuing funding from the State of Vermont, the Lake Raconda Foundation and the Town of Wilmington will enable the program to provide coverage with paid greeters 5 days per week throughout the season. Preventing the introduction of a noxious invasive species such as Eurasian Watermilfoil is considerably cheaper than managing an infestation once introduced and established.

Signature of Applicant

Date 1/29/2026

A handwritten signature in black ink, appearing to be "A. P. M.", written in a cursive style.

Date	Day	Start Time	End Time	Hours of Greeting (Paid)	Hours of G
21-May	Thursday		Greeter Orientation	24	
22-May	Friday	6:00	7:00 PM	13	
23-May	Saturday	6:00	7:00 PM	13	
24-May	Sunday	6:00	7:00 PM	13	
25-May	Monday	6:00	7:00 PM	13	
26-May	Tuesday	6:00	7:00 PM	0	5
27-May	Wednesday	6:00	7:00 PM	0	5
28-May	Thursday	6:00	7:00 PM	13	0
29-May	Friday	6:00	7:00 PM	13	
30-May	Saturday	6:00	7:00 PM	13	
31-May	Sunday	6:00	7:00 PM	13	
1-Jun	Monday	6:00	7:00 PM	13	0
2-Jun	Tuesday	6:00	7:00 PM	0	5
3-Jun	Wednesday	6:00	7:00 PM	0	5
4-Jun	Thursday	6:00	7:00 PM	13	0
5-Jun	Friday	6:00	7:00 PM	13	
6-Jun	Saturday	6:00	7:00 PM	13	
7-Jun	Sunday	6:00	7:00 PM	13	
8-Jun	Monday	6:00	7:00 PM	13	0
9-Jun	Tuesday	6:00	7:00 PM	0	5
10-Jun	Wednesday	6:00	7:00 PM	0	5
11-Jun	Thursday	6:00	7:00 PM	13	0
12-Jun	Friday	6:00	7:00 PM	13	
13-Jun	Saturday	6:00	7:00 PM	13	
14-Jun	Sunday	6:00	7:00 PM	13	
15-Jun	Monday	6:00	7:00 PM	13	0
16-Jun	Tuesday	6:00	7:00 PM	0	5
17-Jun	Wednesday	6:00	7:00 PM	0	5
18-Jun	Thursday	6:00	7:00 PM	13	0
19-Jun	Friday	6:00	7:00 PM	13	
20-Jun	Saturday	6:00	7:00 PM	13	
21-Jun	Sunday	6:00	7:00 PM	13	
22-Jun	Monday	6:00	7:00 PM	13	0
23-Jun	Tuesday	6:00	7:00 PM	0	5
24-Jun	Wednesday	6:00	7:00 PM	0	5
25-Jun	Thursday	6:00	7:00 PM	13	0
26-Jun	Friday	6:00	7:00 PM	13	
27-Jun	Saturday	6:00	7:00 PM	13	
28-Jun	Sunday	6:00	7:00 PM	13	
29-Jun	Monday	6:00	7:00 PM	13	
30-Jun	Tuesday	6:00	7:00 PM	13	
1-Jul	Wednesday	6:00	7:00 PM	13	0
2-Jul	Thursday	6:00	7:00 PM	13	0
3-Jul	Friday	6:00	7:00 PM	13	
4-Jul	Saturday	6:00	7:00 PM	13	

5-Jul Sunday	6:00	7:00 PM	13	
6-Jul Monday	6:00	7:00 PM	13	0
7-Jul Tuesday	6:00	7:00 PM	0	5
8-Jul Wednesday	6:00	7:00 PM	0	5
9-Jul Thursday	6:00	7:00 PM	13	0
10-Jul Friday	6:00	7:00 PM	13	
11-Jul Saturday	6:00	7:00 PM	13	
12-Jul Sunday	6:00	7:00 PM	13	
13-Jul Monday	6:00	7:00 PM	13	0
14-Jul Tuesday	6:00	7:00 PM	0	5
15-Jul Wednesday	6:00	7:00 PM	0	5
16-Jul Thursday	6:00	7:00 PM	13	0
17-Jul Friday	6:00	7:00 PM	13	
18-Jul Saturday	6:00	7:00 PM	13	
19-Jul Sunday	6:00	7:00 PM	13	
20-Jul Monday	6:00	7:00 PM	13	0
21-Jul Tuesday	6:00	7:00 PM	0	5
22-Jul Wednesday	6:00	7:00 PM	0	5
23-Jul Thursday	6:00	7:00 PM	13	0
24-Jul Friday	6:00	7:00 PM	13	
25-Jul Saturday	6:00	7:00 PM	13	
26-Jul Sunday	6:00	7:00 PM	13	
27-Jul Monday	6:00	7:00 PM	13	
28-Jul Tuesday	6:00	7:00 PM	0	5
29-Jul Wednesday	6:00	7:00 PM	0	5
30-Jul Thursday	6:00	7:00 PM	13	0
31-Jul Friday	6:00	7:00 PM	13	
1-Aug Saturday	6:00	7:00 PM	13	
2-Aug Sunday	6:00	7:00 PM	13	
3-Aug Monday	6:00	7:00 PM	13	
4-Aug Tuesday	6:00	7:00 PM	0	5
5-Aug Wednesday	6:00	7:00 PM	0	5
6-Aug Thursday	6:00	7:00 PM	13	0
7-Aug Friday	6:00	7:00 PM	13	
8-Aug Saturday	6:00	7:00 PM	13	
9-Aug Sunday	6:00	7:00 PM	13	
10-Aug Monday	6:00	7:00 PM	13	
11-Aug Tuesday	6:00	7:00 PM	0	5
12-Aug Wednesday	6:00	7:00 PM	0	5
13-Aug Thursday	6:00	7:00 PM	13	0
14-Aug Friday	6:00	7:00 PM	13	
15-Aug Saturday	6:00	7:00 PM	13	
16-Aug Sunday	6:00	7:00 PM	13	
17-Aug Monday	6:00	7:00 PM	13	
18-Aug Tuesday	6:00	7:00 PM	0	5
19-Aug Wednesday	6:00	7:00 PM	0	5
20-Aug Thursday	6:00	7:00 PM	13	0

21-Aug Friday	6:00	7:00 PM	13	
22-Aug Saturday	6:00	7:00 PM	13	
23-Aug Sunday	6:00	7:00 PM	13	
24-Aug Monday	6:00	7:00 PM	13	
25-Aug Tuesday	6:00	7:00 PM	0	5
26-Aug Wednesday	6:00	7:00 PM	0	5
27-Aug Thursday	6:00	7:00 PM	13	0
28-Aug Friday	6:00	7:00 PM	13	
29-Aug Saturday	6:00	7:00 PM	13	
30-Aug Sunday	6:00	7:00 PM	13	
31-Aug Monday	6:00	7:00 PM	13	
1-Sep Tuesday	6:00	7:00 PM	0	5
2-Sep Wednesday	6:00	7:00 PM	0	5
3-Sep Thursday	6:00	7:00 PM	13	0
4-Sep Friday	6:00	7:00 PM	13	
5-Sep Saturday	6:00	7:00 PM	13	
6-Sep Sunday	6:00	7:00 PM	13	
7-Sep Monday	6:00	7:00 PM	13	
8-Sep Tuesday	6:00	7:00 PM	0	
9-Sep Wednesday	6:00	7:00 PM	0	
10-Sep Thursday	6:00	7:00 PM	13	
11-Sep Friday	6:00	7:00 PM	13	
12-Sep Saturday	6:00	7:00 PM	13	
13-Sep Sunday	6:00	7:00 PM	13	
14-Sep Monday	6:00	7:00 PM	13	
15-Sep Tuesday	6:00	7:00 PM	13	
16-Sep Wednesday	6:00	7:00 PM	13	
17-Sep Thursday	6:00	7:00 PM	13	
18-Sep Friday	6:00	7:00 PM	13	
19-Sep Saturday	6:00	7:00 PM	13	
20-Sep Sunday	6:00	7:00 PM	13	
21-Sep Monday	6:00	7:00 PM	0	
		Total Paid Greeters	1098	
		Total Volunteer Greeters	140	
		Total Volunteer Greeters	126	

Raponda			
Item	Expenses	Volunteer/	Total
Administration			\$0.00
Coordination (30 hours @45.21/HR)	\$1,356.30	\$250.00	\$1,606.30
Greeters (Paid Greeter Hours* \$21 hour) (Volunteer Greeter Hours x \$15/hou	\$23,058.00	\$1,890.00	\$24,948.00
Organizational			\$0.00
Hand Pullers			\$0.00
Searchers			\$0.00
			\$0.00
Total Personnel	\$24,414.30	\$2,140.00	\$26,554.30
Total Fringe Costs	\$2,456.52		\$2,456.52
FICA (includes childcare tax)	\$1,865.39		
Mileage (38 miles round trip from office to boat launch, assumes 6 trips per se	\$164.16		\$164.16
Fringe on Salaried Staff (PTO, Benefits, Professional Development)	\$426.96		
Equipment	\$100.00	\$602.81	\$702.81
Portable Toilet		\$602.81	\$602.81
Printing and Materials	\$100.00		\$100.00
Contractors			
Miscellaneous			
TOTAL Direct Expense	\$26,970.82	\$2,742.81	\$29,713.63
Indirect Expense	\$4,045.62		\$4,045.62
Total Expense	\$31,016.44	\$2,742.81	\$33,759.25
Total Income	\$31,016.44		
Balance	\$0.00		
Anticipated Income			
VT DEC	\$22,516.44		
Town of Wilmington	\$3,500.00		
Lake Raponda Foundationi	\$5,000.00		
In-Kind Services	\$2,742.81		
In-Kind Services as a percentage of total budget	9.23%		
Total Match	\$11,242.81		
Total Match as a percentage of total budget	37.84%		
Total Budget	\$33,759.25		

About the Windham County Lead Hazard Control and Healthy Homes Capacity Building Program

The U.S. Department of Housing and Urban Development (HUD) has awarded a \$1.1 million grant for Windham County to launch the Windham County Lead Hazard Control and Healthy Homes Capacity Building Program. This three-year initiative will enhance community health and safety by expanding the county's capacity to address lead paint and dust hazards and other housing-related health risks.

Coordinated and directed by Sheriff Mark Anderson through the Windham County Sheriff's Office, the new program will address the growing need for safe, healthy housing throughout the region by implementing three key initiatives over the next two years:

- 1. Identifying Lead Hazards:** Working with the Vermont Asbestos and Lead Program, the initiative will identify families residing in properties with lead paint and dust hazards, which can cause childhood lead poisoning.
- 2. Supporting Property Owners and Occupants:** The program will provide resources and guidance to help property owners and tenants understand and mitigate lead hazards in their homes, creating healthier living environments.
- 3. Training and Certification for Contractors:** With free training provided by this grant, local contractors, housing providers, maintenance staff, and DIY renovators will have the opportunity to become certified in essential lead safety practices. Certification programs will include the Vermont Renovation, Repair, Painting and Maintenance (RRPM) certification and Lead Abatement certifications for contractors, supervisors, and workers.

The program's longer-term impact is expected to boost local employment opportunities, support workforce development, increase property values, and, most importantly, create safer homes for the community's children. Fiscal reporting will be managed by Jessica Perron at the Windham County Sheriff's Office, and the project will also have consultation and support of Kate Kirkwood, who has worked with several similar HUD projects, and now lives in Marlboro, VT.

This initiative aligns with HUD's mission to protect public health, especially in communities where older housing poses a greater risk of lead exposure. "Thanks to the commitment of several towns who wrote support letters, this program will not only address immediate safety needs but also foster long-term health and economic growth," Anderson said.

One study has shown the impact of reduction of lead in communities is responsible for reduced homicide and other crimes in the US. Further, another study found an increase in lead exposure in juvenile males led to an increase in detentions and suspensions.

For more information about the program and upcoming training opportunities, please contact Elisha Underwood at 802-212-1548 or eunderwood@windhamcountyvt.gov

Windham County Lead Hazard Control and Healthy Homes Capacity Building Program

Application and Waiting List

Our program website will host the application process and detailed qualification requirements for grant-funded assistance. The site is currently in development, and we expect these materials to be posted in the coming months.



<https://lead.windhamcountyyvt.gov>

Steering Committee

If you are interested in having a voice in the program, we are in the process of creating a steering committee. These sessions will bring stakeholders together to strengthen grant outcomes through collaborative discussion. Interested in joining? Reach out to:

Lead@windhamcountyyvt.gov
and tell us more about yourself.

General Eligibility for Owner Occupied Properties and Rental Property Owners:

Qualifying up to an estimated \$3500 for inspections (LIRA) and up to \$24,366 per unit for lead hazard reduction work.

- Requires 10% property owner contribution.
- Income Requirements: cannot exceed 80% of Windham County's median income.
- Children under age 6 occupied units.

Program Goals

Windham County was awarded \$1,100,000 in Lead Hazard Reduction Capacity Building funds, which we are using to:

1. **Train and certify contractors** to increase capacity for abatement work in Vermont through free training.
2. Engage property owners- both single-family and multi-unit to **build a pipeline of homes in need of assistance.**
 - If we completed 100 units a year, it would take over 47 years to clean up the existing lead houses in our region.
3. **Encourage lead testing in children aged 1 and 2.**

Lead testing is required in Vermont for ages 1 & 2. In 2024, Windham County has tested 72.8% which is lower than the state average of 85.2%.

Free Lead Hazard Reduction Training:

- **Renovation, Repair, Painting & Maintenance (RRPM)** – Required for anyone who disturbs painted surfaces in pre-1978 housing and child-occupied facilities.
- **Abatement Supervisor and Worker Certifications-** Required for contractors interested in bidding on HUD funded lead hazard abatement projects.

Who Should Take Advantage of Free Courses?

Contractors, homeowners, landlords, parents, childcare providers, and contractors are great candidates for these classes.

Big Picture Priorities:

- Protect low-income rental and owner-occupied housing.
- Reduce childhood lead exposure and increase testing in children 1 & 2.
- Support families through education and access to lead-safe resources.
- A trained workforce is essential for lead-safe housing.

More training = more certified contractors = more local jobs

Key Questions:

1. How can we best reach low-income tenants and homeowners?
2. How can we best connect with your towns contractors to promote free training and certification?

Contact: Emily Gibbs, Outreach and Intake Coordinator

Phone: (802)212-1549 Email: egibbs@windhamcountyyvt.gov or lead@windhamcountyyvt.gov

Scott Tucker

From: Jones, Tim <Tim.Jones@greenmountainpower.com>
Sent: Tuesday, February 10, 2026 8:50 AM
To: Scott Tucker
Cc: Marshall Dix; Weston, Carol; Mills, Donald
Subject: RE: GMP Appearance Request - Selectboard February 17
Attachments: MinorRoad.GMP.DRAFT.9-4-25.docx

Good morning Scott,

I've attached the last revision of the Town's work agreement for GMP's proposed line rebuild projects. I believe you and Carol had worked on it directly.

Don will meet up with Marshall to review in greater detail and we have a scope of work from Saladino that we can review with Marshall for the civil/road restoration work.

The projects GMP is proposing for this construction season, to be fully closed and operational by 9/30/26, are as follows:

- 197729 – Wilmington Cross/Fuller Hill, Cable-in-Conduit
- 200376 – Route 9, Overhead rebuild permitted under VTrans 1111 #47518
- 200446 – Stowe Hill/West Lake, Overhead rebuild
- 200449 – Minor Road, Cable-in-Conduit
- 202236 – Whites Road, Cable-in-Conduit
- 202238 – Boyd Hill Road, Cable-in-Conduit,

I am hand-delivering maps on a thumb drive this morning, too many MBs to fit in this email. Will see if you are free when I arrive, tracking to ~ 10AM.

Thank you!

-Tim

From: Scott Tucker <stucker@wilmingtonvt.us>
Sent: Tuesday, February 3, 2026 3:20 PM
To: Jones, Tim <Tim.Jones@greenmountainpower.com>
Cc: Marshall Dix <mdix@wilmingtonvt.us>
Subject: RE: GMP Appearance Request - Selectboard February 17

Tim,

Next week is fine. When you refer to the latest draft work agreement, do I remember that I am waiting on you or are you waiting on me?

Best, Scott

From: Jones, Tim <Tim.Jones@greenmountainpower.com>
Sent: Tuesday, February 3, 2026 1:44 PM

Petition of Green Mountain Power for License to Install and Maintain Utility Facilities Within Town Highway Right-of-Way (Minor Road) – Conditional Approval Language

To the Selectboard of the Town of Wilmington, Vermont

Date: August __, 2025

Green Mountain Power Corporation (“GMP”), your petitioner, respectfully represents that, in order to provide reliable electric service to customers, it is necessary to locate and construct certain poles, guys, wires, conduits, cabinets, handholes, and related appurtenances within the highway limits of the Town of Wilmington, Vermont (the “Town” or “Wilmington”) along Minor Road. The work consists of an overhead rebuild and an underground rebuild to the maximum extent practicable (the “Project”).

Project Facts and Town Concerns (Minor Road)

1. Minor Road is approximately 2,700 feet long and 22 feet wide within the Town-maintained segment.
2. Seven (7) road culverts within the project limits will be impacted by this Project.
3. Trenching and related construction activities will affect the entire length of the Town-maintained roadway.

GMP agrees that any permission granted by the Selectboard is strictly conditional and subject to the following terms, all of which are material conditions of approval:

A. General Conditions; Permits; No Town Cost

1. §1111 / ROW Permit & Laws. GMP shall obtain and comply with all required federal, state, and Town permits and approvals, including a 19 V.S.A. §1111 right-of-way permit and the Town’s Right-of-Way Standards. All work shall conform to current Vermont Agency of Transportation specifications and applicable Town standards.
2. No Cost to Town. All design, construction, traffic control, inspections requested by the Town, restoration, and corrective work are at GMP’s sole expense.
3. Town Immunities Preserved. Nothing herein waives the Town’s sovereign, qualified, or municipal immunities, defenses, or limitations of liability.

B. Protection of Public Travel, Access, and Property

1. **Safety & Traffic Control.** GMP shall perform the work in a manner safe for public travel and shall implement a traffic control plan approved by the Road Supervisor. Emergency access for police, fire, EMS, and residents shall be maintained at all times.
2. **Resident & Private Road Access.** An equal length of private road continues beyond the Town-maintained portion where most homeowners live. GMP shall maintain continuous, reasonable access to those residences, provide advance notice to affected property owners, and coordinate detours or short closures with the Road Supervisor. This approval authorizes work only within the Town highway right-of-way; any work on the private road requires separate permissions/easements from the owners.
3. **Pre-Construction Survey.** Prior to mobilization, GMP shall conduct a photo/video survey of the work corridor (roadway, shoulders, ditches, culverts, driveways, lawns, walls, drainage features, signage, monuments). Copies shall be provided to the Road Supervisor and used as the restoration baseline.
4. **Third-Party Property.** GMP is responsible for avoiding and protecting private improvements within the Town ROW and shall promptly repair or replace any damage to private property caused by the Project, at no cost to the owner or the Town.

C. Restoration (Equal or Better)

1. **Standard of Restoration.** Upon completion—or upon any suspension lasting more than seven (7) days—GMP shall restore all disturbed areas (road surface, shoulders, ditches, culverts, driveways, lawns, drainage structures, signage, and appurtenances) to the same condition, function, and geometry that existed immediately prior to construction, or better, as verified by the pre-construction survey and Town inspection.
2. **Culvert Replacement—Town Directed.** The seven roadway culverts impacted by the Project shall be replaced under the Town’s direction: (a) GMP shall pay one of the Town’s contractors to perform the work using Town-supplied culverts and headers/headwalls, with GMP reimbursing the Town for all materials; or (b) if timing allows, the Town Highway Department may perform the work, with GMP reimbursing labor, equipment, and overhead. Final sizes, lengths, inverts, bedding, cover, and end treatments shall be as approved by the Highway Superintendent.
3. **Materials.** Culvert materials and precast headers/headwalls will be supplied by the Town to ensure standardization. Where specified by the Town, materials shall be ADS HP storm dual-wall (or better) or other Town-approved equivalent.

4. Pitch/Function. Final pitch and inlet/outlet elevations shall maintain or improve existing drainage performance. Nominal pitch is ¼ inch per foot unless otherwise directed to match site hydraulics.

5. Unpaved Roads—Trench & Surface. Trench backfill shall be compacted to meet VTrans specs. GMP shall reimburse the Town for six (6) inches of ¾-inch crushed gravel across the full roadway width for the length of the Town-maintained segment (estimated ≈ 1100 cubic yards), with final payment based on supplier tickets or field measurement. The Town will grade, roll, and apply chloride after culvert replacement. Gravel will be placed in two lifts (3" immediately following culvert work and the remaining 3" at close-out or as seasonally appropriate). Gravel will be sourced from the Town's supplier.

6. Cabinets/Above-Ground Gear. Locations must be approved in writing by the Highway Superintendent before installation. If any device is placed in an unapproved location, GMP shall relocate it to the approved location at GMP's sole expense within fourteen (14) days of notice.

7. As-Builts & Locates. Final as-built drawings (coordinates, depths, offsets to fixed features) shall be delivered within thirty (30) days of substantial completion. Upon reasonable request, GMP will provide on-site assistance to locate its conduits and appurtenances.

8. Warranty. Upon notice from the Town, GMP shall, within ten (10) days (or sooner if safety-related), correct settlement, drainage failures, rutting, heaves, or other defects at no cost to the Town.

D. Timing; Coordination; Moratorium

1. Work Window & Notice. GMP shall provide at least ten (10) business days' written notice before starting, hold a pre-construction meeting, and coordinate with Town forces and other utilities.

2. Winter Moratorium. No open-cut trenching is permitted during the Town's winter road moratorium unless expressly authorized in writing by the Highway Superintendent, with additional restoration requirements as specified by the Town.

E. Risk Transfer; Security

1. Indemnification. To the fullest extent permitted by law, GMP shall defend, indemnify, and hold harmless the Town and its officers, employees, and agents from and against any and all claims, demands, suits, damages, penalties, liabilities, fines, costs, and expenses (including reasonable attorneys' fees) arising out of or related to the Project, the presence of GMP's facilities, or GMP's (or its contractors'/subcontractors') acts or omissions, except to the extent caused by the Town's sole negligence.

2. Insurance. Before work begins and through the warranty period, GMP shall maintain, and provide certificates naming the Town as Additional Insured, with primary and non-contributory coverage: Commercial General Liability \$1,000,000 per occurrence / \$2,000,000 aggregate (or higher if required by the Town); Automobile Liability \$1,000,000 combined single limit; Workers' Compensation statutory / Employer's Liability \$500,000; Umbrella/Excess as needed. Policies shall include waiver of subrogation in favor of the Town.

F. Town Oversight; Enforcement

1. Inspection; Stop-Work. The Town may inspect at any time. Upon material noncompliance, the Town may issue a stop-work order and/or require immediate corrective measures.

2. Default & Cure. If GMP fails to comply with any condition and does not cure within ten (10) days of written notice (or immediately for safety/environmental hazards), the Town may: (a) perform or procure the corrective work and charge GMP; (b) draw on performance security; (c) suspend or revoke permission; and/or (d) pursue all other legal or equitable remedies.

3. Future Relocation. If future Town projects reasonably require relocation or adjustment of GMP facilities within the Town ROW, GMP shall perform such relocation at its sole cost upon reasonable notice.

4. Survival. Indemnity, insurance, warranty, as-built/locate obligations, and restoration responsibilities survive completion and acceptance.

G. Project-Specific Work Practices (Affirmed by GMP)

1. Road surface returned to approved condition consistent with 19 V.S.A. §1111 and Town ROW Standards.

2. Culvert replacement and materials handled under Town direction as set out in Section C.

3. Precast collars/headers installed as needed/requested by the Town.

4. GMP manages hauling/placement/grading logistics for surface materials as coordinated with the Town.

5. Cabinet locations confirmed with the Road Supervisor; unapproved placements corrected within two weeks at GMP's expense.

6. Provide final as-built drawings and reasonable on-site locate assistance.

WHEREFORE, GMP respectfully petitions the Selectboard for permission to locate poles, guys, wires, conduits, cabinets, and related facilities within the Minor Road right-of-way, subject to all conditions above. Work plans/sketches have been provided via email.

By:

Carol Weston
VP Grid Resiliency
Green Mountain Power

APPROVED:
Selectboard of the Town of Wilmington

Tom Fitzgerald, Chair
Duly Authorized

EFFECTIVE DATE: _____

From: James Walker <jwalker@chimneyhill.com>
Sent: Tuesday, February 3, 2026 11:41 AM
To: Jessica Archambault <jarchambault@wilmingtonvt.us>
Subject: 2/17/26 Selectboard Meeting Agenda Request

Hi Jessica,

The CHOA Board of Directors and its STR committee is requesting to be added to the 2/17/26 Selectboard meeting agenda. They would like a few minutes of the selectboard's time to provide detailed STR data documents specific to the 107 known STRs in CHOA, concerns of the current STR zoning permit, fire, wastewater, and drinking water safety, policing the permits, and provide a solution for the selectboard to possibly consider in the future.

Thank you.

Best,
James