

Wilmington Selectboard Meeting Minutes

September 16, 2025

Present: Tom Fitzgerald, Vince Rice, Tony Tribuno, Charlie Foster, John Lebron

Others Present: Scott Tucker, Jessica Archambault, Russ Beaudoin, Stephanie Magnan, Carmen Zwack, Julie Lineberger, Jason Dubac, Chris Lavoy, Scott Moore, John Lazelle, Cearra O'Hern, Samantha Kondracki, Megan Young, Marshall Dix, Gretchen Havreluk, Hope Etheridge, Jessica Lee Smith

Meeting called to order at 5:59 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
 - Jason Dubac commented on his treatment by the Zoning Office.
 - Change date of minutes to August 19th.
 - Request to Cater for Valley Craft Ales on 9/30/25 from 3–7 pm at Brook Bound Inn
 - Letter of support for a grant written by NRCD for water treatment @ Veterans Park
2. Approve minutes of August 19 and September 4, 2025
 - Tribuno moved to approve the minutes of August 19, 2025, Lebron second; all in favor.
 - Fitzgerald moved to approve the minutes of September 4, 2025, Tribuno second; all in favor.
3. Action Items
 - Fitzgerald asked about the large reduction on two properties. Beaudoin didn't track new construction as well as he should have and he negotiated with the property owners a new percentage complete. Tribuno moved to approve Errors & Omissions for the 2025 Grand List, Rice second; all in favor.
 - Fitzgerald moved to approve the Town Manager as voting delegate for the VLCT annual meeting on October 7, 2025, Tribuno second; all in favor.
 - Tribuno moved to approve the Letter of Attestation for the Downtown Vibrancy Fund, Lebron second; all in favor.
4. Water Asset Management Plan
 - Vermont DEC's did a final review of the Wilmington Water System's Asset Management Plan to get feedback on the process. The Board found the report an interesting read with a lot of data to look in to. They discussed some of the larger cost items that may need replacing in the future (page 31).
5. Local Hazard Mitigation Plan
 - Seam Solutions reviewed the draft Local Hazard Mitigation Plan. This plan needs to be updated every 5 years. The table of actions still needs to be finalized. Each hazard gives historical data.
6. 1% Local Option
 - WheelPad is taking on investors to help grow the business. A local labor program is part of this whole project, which would keep kids in the valley. They are a low-profit limited liability corporation. Their goal is to have this location and every subsequent location be cooperatively-owned or employee-owned. Foster and Lebron questioned giving 1% funds to a business. Havreluk mentioned that another business was denied a 1% request previously.

Fitzgerald moved to approve a request of \$50,000 from WheelPad to add to their capital improvement fund, Tribuno second; 4-1, Foster opposed.

Entered Liquor Commission at 7:09 pm

7. Liquor Commission

Rice moved to approve, Foster second; all in favor

- A First- and Second- Class renewal for Valley Craft Ales,
- A Request to Cater permit for Black Ember Grill for an event at Brook Bound on 9/27 from 4:30-8:30 pm and
- Request to Cater for Valley Craft Ales on 9/30/25 from 3-7 pm at Brook Bound Inn

Out of Liquor Commission at 7:10 pm

8. Other Business/Correspondence

- October 7th meeting; Scott and John will be out of town. The Board will still plan to meet.
- Zoning Ordinance Hearing Date; 11 /4 at 5:30 pm with regular meeting to follow.
- The Board gave general consent for a Letter of support for a grant written by NRCD for water treatment @ Veterans Park.

9. Select Board Members Comments

- Lebron would like to have the animal control ordinance on the next agenda. He spoke with Bob Bois about the solar panels on the PSF. Scott had reservations about it. There is a deadline to apply.
- Foster; Bi-Town is looking for a Selectboard member from Wilmington and Dover. He will take it with Board general consent.
- Fitzgerald commented that the OSEC board was very happy to have the assistance of Highway with removing some pianos.

10. Town Manager's Updates

- GMP is looking to bury lines on Minor Rd. Marshall has submitted his comments after some research and a contract was drafted with the town attorney. We are waiting to hear back from them.
- Hiring for Police; one officer is about to graduate from part-time academy and will be attending full-time academy in the winter. Working on Highway Heavy Equipment Operator/Mechanic.
- RMON IT onboarding has begun.
- Buzzy Park work has begun. Trees will be planted once the state has given their final sign off on the river sloping.
- NRCD applied for a grant for an infiltration and erosion stabilization design at GMB. We have been approved for final design.
- Sgt Kirkman received a thank you letter from a thankful visitor who had been stranded with a flat tire.

Meeting adjourned at 7:39 pm

Respectfully submitted,
Jessica Archambault

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

Vince Rice, Vice Chair

Tony Tribuno, Clerk

Charlie Foster

John Lebron