

Wilmington Selectboard Meeting Minutes

March 18, 2025

Present: Tom Fitzgerald, Vince Rice, Tony Tribuno, Charlie Foster, John Lebron

Others Present: Scott Tucker, Jessica DeFrancesco, Cory Ross, Christine Richter, Gretchen Havreluk, Marshall Dix, Sam Kondracki, Randy Capitani, Tim Dolan, Bob Bois, Therese Lounsbury

Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
 - Under action items; approve annual highway financial plan
2. Approve minutes of March 5, 2025
 - Foster moved to approve the minutes of March 5, 2025, Rice second; all in favor.

3. Re-Appointments

Energy Coordinator	-----	Bob Bois/1
Green Up Co-Chair	-----	Kathryn Larsen/1
	-----	Anthony Martino/1
Windham County Solid Waste District Supervisor Board	-----	Merrill Mundell/1
Windham Regional Commission Rep	-----	Bob Bois/1
		Ann Manwaring/1
Planning Commission	-----	Erik King/4
DRB	-----	Diane Abate/3
	-----	Chrystal Holt/3
Trails Committee	-----	Jeff Menges/4
Rec	-----	Sara Molina/4
DVFiber	-----	Ann Manwaring/1
	-----	Gretchen Havreluk/1

Rice moved to approve the appointments as listed, Lebron second; all in favor.

4. Action items
 - Foster moved to approve the Annual Highway Financial Plan, Rice second; all in favor.
 - Green Rd bridge deck needs replacing. Bazin is an all-inclusive quote, but will cost quite a bit more and comes in 3-4 pieces. The project should only take a day to get the decking on. Renaud's quote leaves the town responsible for gravel and paving, but comes in 1-2 pieces and will cost the town less. Tribuno moved to approve the quote from Renaud Bros for the Green Rd bridge replacement in the amount of \$101,000, Rice second; all in favor.
 - Rice moved to approve the expenditure for the old fire house roof repair from Walker Roof in the amount of \$43,540, Tribuno second; all in favor.
5. 1% Local Option Tax Request
 - Tribuno moved to approve a request for the Greeter Program in the amount of \$4,100 (includes porta-potty expense:\$600), Foster second; all in favor.
6. Town Policies

The Selectboard to possibly approve the following policies:

 - Fraud Policy
 - Credit Card Policy
 - Purchasing Policy; separating every day purchasing from grants; puts us in line with procurement needs and federal requirements.

Foster moved to approve the Fraud Policy, Credit Card Policy and Purchasing Policy, Rice second; all in favor.

Entered into Sewer Commission at 6:25 pm

7. Sewer Commission

- Tribuno moved to approve a preliminary application for Rob Marzelli at 35 West Main St for a 2-bedroom house at 240 gpd, Foster second; all in favor.

Out of Sewer Commission at 6:28 pm

8. Economic Development

- The Selectboard gave general consent on the new banner design recommendations.

Entered into Liquor Commission at 6:38 pm

9. Liquor Commission

Foster moved to approve, Rice second; all in favor

- A Second-Class renewal for Ratu's Liquor & Market, Brockton Corp dba Shaws, and Walgreens Eastern Co Inc;
- A First- and Third- Class renewal for The Dairy Bar Inc dba Dots Restaurant; and
- A First- and Third- Class and Outside Consumption renewal for Tim Tom LLC dba Alpenglow, La Casita, Pipe Dream LLC dba the Anchor, WHVT Hotel LLC dba The White House, L&S Inc dba Northstar Bowl, and 19 South Main St Restaurant

Out of Liquor Commission at 6:40 pm

10. Other Business/Correspondence

- Foster attended the Regional Selectboard meeting. One thing that came up a lot is how the smaller towns are having budget crises and sharing resources came up; asked Marshall what resources we currently share. We don't share material per se; but when in a bind some towns may be willing to let us borrow material. Is purchasing material in mass quantity with other towns going to help reduce cost? Dover hauls most of their material, we only haul when we need it fast or have extra time. The transfer station may be the biggest cost-savings. Towns do share equipment when they can, and discuss pricing and contractors at regular meetings.

11. Select Board Members Comments

12. Town Manager's Updates

- Chimney Hill had some road washouts; looking at a plan to correct a road (CHOA) that contributed to a large washout with the heavy rain;
- 43 Stearns Way appeal; status hearing on 3/19; appellant filed a motion for default judgment and town attorney will ask judge to dismiss it.
- High Peak Village has water/sewer access now.
- National movement "hands off" will be taking place in April.

Meeting adjourned at 7:11 pm

Respectfully submitted,
Jessica DeFrancesco

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

Vince Rice, Vice Chair

Tony Tribuno, Clerk

Charlie Foster

John Lebron