

**Wilmington Trail Committee Meeting  
Thursday, March 13 at 6 pm  
Town Hall Meeting Room**

Members present: Bob Fisher, chair; Joanne Yankura, Jeff Menges, Carol Bois, Elynn Lebron,  
John Lebron, ex-officio

Absent: Alan Baker, Julie Koehler

Meeting called to order at 6:03pm.

**AGENDA**

1. **Changes to the agenda:** None
2. **Public Comments:** None
3. **Approve minutes from 2/13/2025 meeting:** Joanne made a motion to approve the minutes from 2/13/2025. Jeff seconded. All in favor.
4. **Financial Report:** No expenses were incurred since the last report; the 1% fund balance remains at \$14,904.21.
5. **Mowing Contract 2025:** Bob Fisher reported on the two mowing bids received: a Colorado-based company at >\$30K and White Acre Farm, Inc. at \$7670. After some discussion regarding the management of various mowing obstruction scenarios, Joanne made a motion to award the 2025 trail mowing contract to White Acre Farm, Inc. Jeff seconded. All in favor.
6. **HT&W Fundraising:** Bob summarized a recent informal discussion with Scott Tucker and Christine Richter regarding WTC's desire to utilize an online fundraising platform for the HT&W project. Scott stated that the Town prefers uniformity for collecting all internet-based donations. No additional details or explanation were gleaned at that time. After some discussion, a consensus was reached regarding how to present WTC's concerns and advance further discussion with Town officials.  
**Action:** Elynn will compile a list of advantages and benefits provided by an online fundraising platform and how those support WTC's objectives: pros vs. cons compared to the Town's LexisNexis vendor online tool(s).  
**Action:** John Lebron will chat with Scott and Christine to understand their vision for creating a uniform tool for all Town internet-based donations and advocate WTC's preference for using a well-established, online fundraising platform. Feedback from the discussion will be emailed to WTC members. Carol expressed a concern about further delaying action on initiating the e-solicitation plan while waiting to resolve the online payment issue. After a brief discussion, members agreed to wait for John's feedback and revisit the topic at the April meeting.  
**Action:** Jeff will create a draft solicitation letter for e-fundraising and present at the April meeting for review and possible revisions.

**Action:** Carol and Joanne will work on developing a formal fundraising solicitation letter for a separate, widespread canvassing effort by mail.

7. **HT&W Project Updates:** Joanne reported that 1) the Recreational Trails Program grant awards are due to be announced by the end of March and reportable by the next meeting. 2) the construction contract between the Town and Joe Saladino is still in the development process and 3) the 4th W&S contract amendment is undergoing review with VOREC. Once completed, the document will be ready for the Town manager and W&S signatures with a kick-off meeting targeted for April.

**Action:** Bob will contact Gretchen Havreluk and Joe Saladino to follow up on completing the construction contract.

8. **Trail work priorities & work bee:** Trails have a number of downed trees likely related to the severe winds of late.

**A work bee is scheduled for Thursday, April 24th with meeting time and trail location to be determined at the April 10th WTC meeting.**

**Action:** Meanwhile, members will try to walk trails, as conditions allow, to determine precise work required in order to prioritize future trail clean ups.

There being no further discussion, Joanne made a motion to adjourn. Jeff seconded.

The meeting concluded at 6:42 pm.

Next meeting: April 10th at 6pm at the Town Offices.

Respectfully submitted,

Joanne Yankura