

Pettee Memorial Library Trustee Meeting

March 11, 2025

5:00PM in the library

or <https://us06web.zoom.us/j/87402118083>

Present: Carolyn Palmer, chair; Marie Paige, secretary; Monique Johnson, Therese Lounsbury, Kathleen Santosuosso, Noah Stambovsky, Gabriella Landgraf-Neuhaus

Meeting called to order: 5:00pm

Potential addition of items to the agenda:

Electing officers - deferred to next month

Executive session

Friends of the Library 501c3 proposal

Kathleen Santosuosso and Therese Lounsbury presented the Friend's reasoning for establishing a 501c3. For instance, being a 501c3 would allow them to apply for more grants.

The Board gave their support for the Friends' proposal.

Media Specialist proposal

Noah Stambovsky provided a list of areas where the library's media and technology could be updated. After some discussion of the list, the following three areas were identified as priorities:

- Website redesign
- Social media configuration
- Book database support

Monique made a motion to hire Noah as a media specialist contractor to address the prioritized areas.

Marie seconded the motion.

All approved.

Public Comments:

Secretary's Report: February 11, 2025

Monique made a motion to accept the February report.

Carolyn seconded the motion.

All approved.

Treasurer's Report: February

Deferred to next month

Director's Report: February

Monique made a motion to go into executive session to discuss positions, wages and next steps

Marie seconded the motion.

All approved.

Went into executive session at 5:53pm

Out of executive session at 6:36pm

1. Monique made a motion to hire Lynne Cannon as interim director effective immediately.

Marie seconded the motion.

All approved.

2. Marie made a motion to increase Laura Nelson 's salary due to increased duties.

Monique seconded the motion.

All approved.

3. Monique made a motion to hire Kathleen Nutter as administrative assistant.

Marie seconded the motion.

All approved.

Meeting adjourned: 6:57pm

Monique made a motion to adjourn.

Marie seconded the motion.

All approved.

Next Meeting: April 8, 2025

CC Haynes Fund

Reports attached

Respectfully submitted by Marie Paige, secretary

Circulation

Patron visit count: 717

YTD Circulation to 3/10 (will be more exact next month): 1,781, average 178 per week

Interlibrary Loans

through Clover: 148

through USPS: 16

PC Use: 45

Palace usage: 72

Website visits: 100

February Programs

Children's (Story hour, PJ/Movie night, Teen Group, Beaver Brook visits, Lego, Wings: 51

Adults (Valentine Craft, Poetry Party, Cookbook, Writers, Snowshoe Walk, Book Club, Trivia night): 32

March programs:

Poetry Party Cookbook Club Beaver Book PreK Beaver Brook Toddler
Writers Book Club Teen Group Puzzle Contest

Looking forward—Programs beyond the usual, planned/to follow up on:

Alan Baker, Tech Help (third Mondays April through November)

High Tea for Kids (April 14-Laura)

Tiny Art Show (April, opening reception TBD)

Scrabble Nights (TBD-Lynne)

Medicaid/Senior Aid, Fraud talk (TBD-Lynne)

Katherine MacLean/*Midnight Water* book talk (TBD-Lynne)

Art Program through Brattleboro group/Windham county (TBD-Jennifer)

Summer Reading Vermont Natural History Museum (TBD-Laura)