

Planning Commission Minutes
Monday, February 10, 2025
4:00 pm

Planning Commission In Attendance

Via Zoom: Brian Holt, Erik King (Vice Chair)

In person: Cheryl LaFlamme, Matthew Moore (Chair)

Absent: Michele Carlson

Others Present

In Person: Jessica Roberts (Zoning Administrator), Scott Tucker (Town Manager), Christine Richter (Treasurer)

Open regular meeting

Matthew Moore opened the meeting at 4:08

Additions to the Agenda

Christine and Scott stated the town's intention to apply for a partial-match grant for donations to Veteran's Memorial Park from VT Housing and Community Development. Brief discussion ensued.

Cheryl made a motion to authorize the Chair to sign application for grant; Brian seconded, all in favor.

Public Comment: none

Approve Minutes: 01/27/2025

Cheryl made a motion to approve the minutes of January 27, 2025, Matthew seconded, all present at that meeting in favor.

Review of further proposed changes to existing bylaws

The Planning Commission reviewed the following proposed changes:

- Two definitions updated related to Article VI update
 - New Construction changes.
 - Substantial Improvement changes to bring it in line with FEMA language.
- Section 216: Penalties for Violations. The town attorney suggested the removal of the language and table relating to civil tickets. Jessica and Scott confirmed that the mechanism is not and is not likely to be in use.
- Fix various typos
- ADA language compliance: remove definition for "Disabled" as it applies to persons; change "handicap" to "accessibility" and "disabled person" to "person with a disability."

Cheryl made a motion to approve the above changes in the bylaws, Erik seconded, all in favor.

Discuss Date for public hearing and notice requirements

The Planning Commission discussed pushing back public hearing to combine Article IX (telecom) anticipated changes, and anticipated updates regarding feather flags, menu boards, and LED lighting. Cheryl and Jessica will work on language for the updates on flag, boards and lighting and will present at the February 24th meeting. The Planning Commission intends to include all of these changes by the final meeting in March, but will make a determination at that time if it looks like Telcom will take more time.

Discuss regular meeting times

Discussion of pros and cons of moving regular meeting times to 5pm from 4pm and to any other day.

Next Meeting February 24th, 2025

Brian made a motion to adjourn at 4:42, Matthew second; all in favor
Erik King, as substitute Clerk