

Wilmington Selectboard Meeting Minutes
Tuesday, January 21, 2025

Present: John Gannon, Vince Rice, Tony Tribuno, Charlie Foster **Absent:** Tom Fitzgerald
Others Present: Scott Tucker, Jessica DeFrancesco, Christine Richter, Matthew Moore, Marshall Dix, Therese Lounsbury, Gretchen Havreluk, Ivy Kirby, Barker Willard, Samantha Kondracki

Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
 - Under other business, add town meeting information date
2. Approve Minutes of January 7, 2025
 - Tribuno moved to approve the minutes of January 7, 2025, Foster second; all in favor.
3. Action Items
 - Rice moved to approve the Annual Certificate of Highway Mileage, Tribuno second; all in favor.
 - Tribuno moved to approve granting Voices of Hope a National Opioids Settlement distribution through their fiduciary, Twice Blessed, in the amount of \$3162.84 to help abate the effects of the opioid epidemic on our community, Rice second; all in favor.
 - Rice moved to approve the Municipal Resolution for a Municipal Planning Grant and a grant match of \$2380, Tribuno second; all in favor.
4. Route 9 Water/Sewer Expansion Funding
 - The Selectboard discussed funding options for the Route 9 Water/Sewer Expansion Project. There are several other large projects that will need funding this year; East Main sidewalk, Hoot Toot and Whistle...that will total over \$6 million. Many of the projects have grants attached which are reimbursable grants. Because of this, the finance office is looking at possibly taking out a bond anticipation loan. This will help with cash flow during the year. Timing of reimbursements and whether or not projects start out front heavy in expenditures all play into how soon we need the bulk of the money.
5. Town Meeting Warning
 - In addition to the budget questions, there are two articles for Town Moderator; one to appoint a moderator for the annual town meeting, and one to allow a non-resident to run. Tribuno moved to approve the 2025 Town Meeting Warning, Rice second; all in favor.
6. Municipal Code of Ethics
 - The complaint form should include the Complaint Recipient's email address as the main contact to file an ethics complaint, and it should also include the Town Manager's email to be used only in a case when filing an ethical complaint

against the Complaint Recipient. Rice moved to approve the Ethics Complaint Form as amended, Tribuno second; all in favor. Foster moved to approve the VT Code of Ethics: Gifts chart, Rice second; all in favor.

- Review the Disclosure of Conflict-of-Interest Form and training.
- Tribuno moved to approve the Town of Wilmington Ethics Ordinance, Rice second; all in favor.

7. Other Business/Correspondence

- Town meeting informational date; February 4th at 5:30 pm

8. Selectboard Members Comments

- Foster; Bi Town was last week. Chamber is hiring a social media creator. Hermitage is having an amazing year.
- Gannon; keep an eye on the state surplus of local option tax.

9. Town Manager's Updates

- In the RFP and Historical review process for the municipal energy resilience program grant. This will help replace doors, windows, supplement HVAC and other energy efficiency items.

Meeting adjourned at 7:10 p.m.

Respectfully Submitted,
Jessica DeFrancesco

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Tony Tribuno

Charlie Foster