

Wilmington Selectboard Agenda
Tuesday, December 17, 2024 at 6 pm
Town Hall Meeting Room

1. Visitors, Public Comments, Possible Changes to the Agenda
2. Approve Minutes of November 19 and December 3, 2024 (2 minutes)
3. Action Items (5 minutes)
 - *The Selectboard to possibly approve the 2024 Errors & Omissions from the Assessor's Office.*
4. Living History (15 minutes)
 - *The Living History Association to speak with the Selectboard about the 250th Anniversary celebration.*
5. Fire Dept (10 minutes)
 - *The Selectboard to possibly approve the purchase of new radios for the Fire Dept from the Equipment Capital Fund.*
6. East Main St Sidewalk 1% Request (15 minutes)
 - *The Selectboard to possibly approve \$53,300 in grant match funds for the East Main St Sidewalk Project.*
7. Trail Committee 1% Request (10 minutes)
 - *The Selectboard to possibly approve the Trail Committee's request for \$15,000 for trail maintenance.*
8. Other Business/Correspondence
 - *Town report dedication*
9. Selectboard Members Comments
10. Town Manager's Updates (5 minutes)
11. Executive Session
 - *The Selectboard to possibly enter executive session for real estate discussions and attorney-client communications.*
 - *Possible action on executive session discussion.*

Wilmington Selectboard Meeting Minutes November 19, 2024

Present: Tom Fitzgerald, John Gannon, Vince Rice, Tony Tribuno, Charlie Foster (Zoom)

Others Present: Scott Tucker, Marshall Dix, Therese Lounsbury, Bonnie Lorimer, Bob Bois, Tim Dolan, Gretchen Havreluk, Randy Schoonmaker; Zoom: Anand Fedele, Samantha Kondracki, Beth Leclair, Mike Garber, Ivy Kirby (DVN) .

Meeting Called to Order at 6:00 p.m.

1. Visitors, Public Comments, Possible Changes to the Agenda
2. Approve Minutes of October 15, October 22, and November 5, 2024
 - Gannon moved to approve the minutes of October 15, 2024, Rice second; all in favor; Tribuno and Foster abstain.
 - Tribuno moved to approve the minutes of October 22, 2024, Rice second; all in favor; Gannon and Foster abstain.
 - Fitzgerald moved to approve the minutes of November 5, 2024, Rice second; all in favor; Foster abstain.
3. Action Items
 - Gannon moved to approve the private road name of High Peak Way, off of Haystack Road, Rice second; all in favor.
 - Gannon moved to approve the annual road request from Deerfield Valley Stump Jumpers (Mike Garber), off of Haystack Road, Tribuno second; all in favor.
 - A discussion took place on the dissolution of the Town Hall Re-Location Committee, with some members in attendance who would like to stay on for 7-months longer. Gannon, chair of the committee, indicated a lack of consensus having narrowed the field to four potential parcels. Rice moved to approve the request for dissolution of the Town Hall Re-Location Committee, Gannon second; approved 4-1.
4. Bi-Town Marketing 1% Request
 - The Selectboard received a year-end review of the Bi-Town Marketing using digital marketing campaigns (Gretchen Havreluk & Tim Dolan). An overview of AirDNA showed 1000 STR listings showing a 36% increase in the area encompassing Wilmington and four nearby towns; 40% AirBNB, 19% VRBO. Most rentals are entire homes as rates are decreasing. ZA indicated issuance of 172 STR permits, 75 applications in process, & 125 violations under investigation. Dolan presented data related to digital Ads, increased "clicks" during fall foliage, Wine & Harvest, increasing so-called impressions, landing page clicks, reaching more of the "right people" who may convert to traveling to Wilmington; views are up year-over-year. The overall budget request

increase is 7%, with a request to both Dover and Wilmington of \$115,341 each, with a continuation of "Where Vermonting Begins" campaign.

- Tribuno moved to approve the Bi-Town Marketing 1% request in the amount of \$115,341, Gannon second; approved 4-1.

5. Moover Funding Request

- The MOOver's CEO Randy Schoonmaker presented an overview of the transit business, servicing 29 towns along the Connecticut River, and 5 towns in Deerfield Valley; requesting funds from seven towns not asked before, with a total of 34 towns, while applying for grants to fill a funding gap as the result of shrinking or expected level funding from the state.
- Fitzgerald moved to approve the MOOver's 2025 funding request for an annual meeting article in the amount of \$4,000, Gannon second; all in favor; Rice abstained.

6. MERP Grant

- The Selectboard received information from the Energy Committee with a breakdown of grant funding to be received: Town Hall \$133,386.10; Memorial Hall \$85,614.10; \$94,155.50 for a total MERP Grant of \$313,155.70.
- Gannon moved to approve the MERP Grant in the amount of \$313,155.70, Rice second; all in favor.

Entered into the Liquor Commission at 7:16

7. Liquor Commission

- Gannon moved to approve a Third-Class License for Valley Craft Ales, LLC, Rice second; all in favor.

8. Other Business/Correspondence

9. Selectboard Members Comments

- Gannon & Rice while performing BCA property inspections wanted to know how to report when someone appears to be in need of social services. Place a report with Wilmington Police Dept.
- Foster requesting to replace Fisher (former Selectboard member) on the Bi-Town Economic Group; agreed, general consent.
- Fitzgerald said the tennis courts look fabulous.

10. Town Manager's Updates

- Chamber's Wine & Soup Stroll - Vermont Wine & Harvest Festival awarded \$6747 was great success, with best attendance ever.
- Police Dept. hiring continues, with promotion of Officer Cadorette from PT to full-time; a police officer candidate is in background phase.
- East Main sidewalk and sewer line project is still in easement phase under legal review.

- Memorial Hall visited by State VEM and FEMA for inspection of flood proofing grant.
- Highway – bridge and culvert repairs/replacement priorities at Green Road, Castle Hill and Old Ark Road.
- Certification renewals for Transfer Station and Municipal Landfill are due in March and June 2024, working with KAS Engineering on an agreement.

Meeting adjourned 8:10 p.m.

Respectfully Submitted,

Scott A. Tucker, Town Manager

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Tony Tribuno

Charles Foster

Selectboard Special Meeting Minutes
Tuesday, December 3, 2024

Present: Tom Fitzgerald, John Gannon, Tony Tribuno, Charlie Foster; **Absent:** Vince Rice
Others Present: Scott Tucker, Gretchen Havreluk

Meeting called to order at 8:15 a.m.

1. Visitors, Public Comments, Changes to Agenda

Entering into the Liquor Commission at 8:16 a.m.

2. Liquor Commission
 - a. Gannon moved to approve a Second-Class License Renewal for Farm House Market, Foster second; all in favor.
3. Other Business

Meeting adjourned at 8:17 a.m.

Respectfully Submitted,

Scott A. Tucker, Town Manager

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Tony Tribuno

Charlie Foster

TOWN OF WILMINGTON

FROM: ASSESSOR'S OFFICE
MEMO TO: BOARD OF SELECTPERSONS
RE: CORRECTIONS TO THE 2024 GRAND LIST

DATE: December 17, 2024

These properties were not listed correctly in the Grand List for 2024 and are hereby submitted for your approval.

- | | |
|--|---|
| 1. <u>LACOMBE ELIZABETH REV TRST</u>
SPAN 762-242-10551
WAS LISTED AS \$395,120
NOW LISTED AS \$377,010 | 5. <u>MOUNTAIN RIDGE VERMONT LLC</u>
SPAN 762-242-13566
WAS LISTED AS 1,537,160
NOW LISTED AS 851,750 |
| 2. <u>MOY SANDY</u>
SPAN 762-242-13013
WAS LISTED AS 367,620
NOW LISTED AS 361,300 | 6. <u>VELCO</u>
SPAN 762-242-13924
WAS LISTED AS 179,010
NOW LISTED AS 256,570 |
| 3. <u>CUTLER JOSHUA & DOTY ALEXA</u>
SPAN 762-242-13774
WAS LISTED AS 261,270
NOW LISTED AS 182,890 | 7. <u>GREEN MOUNTAIN POWER CORP</u>
SPAN 762-242-11448
WAS LISTED AS 11,234,510
NOW LISTED AS 16,102,210 |
| 4. <u>SCHICHO CYNTHIA</u>
SPAN 762-242-12065
WAS LISTED AS 35,000
NOW LISTED AS 5,340 | |

APPROVED BY THE BOARD OF SELECTPERSONS

THOMAS FITZGERALD, CHAIRPERSON

cc: Therese Lounsbury, Town Clerk
Christine Richter, Finance Officer

We have corrections that need to be made to the 2024 Grand List. According to 32 VSA 4261 corrections can be made up until December 30th, 2024.

- 1.-2. Both these values did were not updated from the assessment system (ProVal) into our billing system (NEMRC) so their first tax bills were on the higher values previous to their grievance changes. – spoke with each taxpayer and mailed revised tax bills.
3. Address incorrectly listed to State of VT Covenant Restricted Housing and was left off of original list. Re-submitted by State after Billed GL lodged. Needed to revalue at 70% FMV and send revised tax bill to homeowner.
4. Property owner had information from engineer that lots were unable to be developed in 2022 that were not taken into account during the reappraisal.
5. House was assessed as 100% complete during reappraisal. House actually only 50% complete. Needed to fix and reassess.
6. & 7. Utilities who's values are set by the state were input with the values calculated at the 69.% CLA instead of the 100% CLA value. Contacted by Teri Gildersleeve (our district advisor) to update and send revised bills to the companies.

Thank you,



Sarah Kociela
Administrative Clerk to the office of the Assessor

11-13-2024 Rcd

Living History Association (LHA), HQ

The History Store

James A. Dassatti

74 Canal Drive

Readsboro, VT 05350

(802) 423-7740 Home (802) 464-7138 Hist. Store

Lhaassn76dassatti@gmail.com

November 11, 2024

Town of Wilmington Select Board

Town Offices

Wilmington, VT

Dear Select Board Members:

First let me say that I hope this season finds you well. This letter is divided into two parts; A Heads-up, and a Request for Use.

HEADS-UP:

We have some events being planned (2025, 2026, 2027) where we would like to utilize some of the town's property. Some of what the LHA is planning is being done in conjunction with the Wilmington Select Board appointed U.S.A. 250TH Anniversary Celebration Committee headed by your Town Clerk Therese Lounsbury. LHA has many contacts and resources for interpreting the Revolutionary War time period. LHA has 45 plus years of experience and hence we volunteered to help in the areas we know the most about by contributing labor and a few resources. There are at least a few aspects which we will request reimbursement for by applying for 1% funds. Any money made above costs will be used for general overall programing and material reimbursements. In 2025 we anticipate that no money will be spent for common labor.

These groups are planning an artifact and kiosk display board museum style exhibit in Memorial Hall for the below dates. We will submit a request for use permits for each of them well in advance of the listed dates.

1. **Wilmington July 4th fireworks** activities: LHA & 250th Anniversary Committee Crafts Inn display, Chamber of Commerce OSCC open field children's activities, a few vendors, food, speeches, 9:15pm fireworks. Concert opportunity. Most likely dates:

Friday July 4th, rain date Saturday July 5th 2025 / **Saturday July 4th**, rain date Sunday July 5th 2026 / **Saturday July 3rd**, rain date Sunday July 4th 2027

2. **West Dover Annual Blueberry Festival (Janet Boyd & Chamber) and U.S.A. 250TH Anniversary Committee Parade:** step off at 11:00am, over with by 12:00 to 12:30pm depending on participant numbers. (July 28, 1776 is when the Declaration of Independence was read to the troops in Vermont at Mount Independence.) **We see this as an opportunity to expand the Blueberry Festival Parade while negating the need for a separate 250th Anniversary Parade, thereby saving time and money.** This will

also be a parade marching opportunity and post parade concert opportunity in West Dover there-by allowing both communities the opportunity to share the costs. In Wilmington there will be a museum style display in Memorial Hall on Main Street about the Revolutionary War and possible lawn display at the Crafts Inn. With a little additional expense, parade bands might be enticed to go to Wilmington to perform.

Saturday July 26 2025 / Saturday July 27, 2026 / Saturday July 28, 2027

3. **American Heritage Remembrance Days:** Museum style display in Memorial Hall and on the Crafts Inn lawn on Main Street about the American Revolution, with potentially large museum style displays at the Old School Community Center about World War II and particularly the Jewish Holocaust. The two sites are less than 1/8 of a mile apart and will be a part of the same activity with a program book that guides visitors from one to the other. In future years this could be a multi-activity event. LHA will request 1% money as regards this activity.

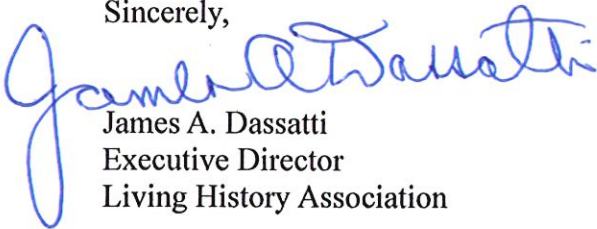
Saturday / Sunday August 30 & 31, 2025 / Saturday / Sunday September 4 & 5, 2026
Saturday / Sunday September 5 & 6, 2027

REQUEST FOR USE:

1. The LHA would like to request the use of the truck bays at the firehouse for the Labor Day Weekend; The American Heritage Remembrance Days Event, Saturday / Sunday August 30 & 31, 2025. We would like to put a World War II & Modern Military Artifact and Motor Vehicle display in the building. We have recently applied to use the OSCC for our Holocaust displays.
2. On the same weekend we would request the ability to close the street to through traffic so that we can collect either car parking fees or event site admissions fees. Event attending traffic would be stopped and screened from around the area of the old firehouse to just above the area of the new firehouse. If permission is granted, we will secure the help we need to operate this efficiently.
3. Any information you can send me as to how and from whom we would get permission from to use the athletic field would be much appreciated.

Thank you for your time and consideration in this matter. I look forward to hearing from you.

Sincerely,



James A. Dassatti
Executive Director
Living History Association

Scott Tucker

From: Scott Tucker
Sent: Wednesday, November 20, 2024 3:40 PM
To: lhaassn76dassatti@gmail.com
Cc: 'matthew.murano@vermont.gov'; Scott Moore
Subject: Public Safety Facility Use

Good afternoon James,

Thank you for the letter that outlines Living History Association activities planned for the next few years and your participation with the Town Clerk in the USA 250 Anniversary (signing of the Declaration of Independence) Celebration Committee. I have considered your request to make use of the Public Safety Facility for a public display of WWII & Modern Military Artifact & Motor Vehicles. As you know, the Public Safety Facility houses both the Police and Fire Departments, which are first response emergency operations. In addition, you asked to make use of the roadway around the building on Beaver Street and to essentially create a toll road by the old Firehouse. Since this area is important for both public transportation and emergency services, I cannot recommend to the Selectboard that either request be granted.

In terms of your request to use of the athletic fields, you would need to speak with OSEC.

I wish you well in all of your endeavors.

Scott

Scott A. Tucker
WilmingtonTown Manager
2 East Main Street
Wilmington, VT 05363
(802) 464-8591 x-111

Under Vermont's Public Records Law, the Town of Wilmington must provide the public with access to Town records, unless the records are protected from disclosure under specific exemptions in the Law. The Public Records Act definition of 'public record' includes digital documents stored in both public and private accounts, but it extends only to documents that otherwise meet the definition of public records.

Requests For Funding Through the 1% Local Option Tax Fund

Name of Person/Organization/Business/Committee

Town of Wilmington

Date of Request December 17, 2024

Contact person, phone numbers, mailing and email address

Gretchen Hawchuk P.O. Box 217 Wilmington, VT 05363
(802) 464-8591 Ext 117 ghawchuk@wilmingtonvt.us

Amount of Request and Date Funding Needed \$53,300. - Line 2025

Describe in detail the purpose and specific use of the funding

See attached plans - East main st. Sidewalk Project

Please provide a financial breakdown of your project/request.

See attached - budget -

Briefly describe the need for the funding and any other information that can support the application.

Matching funds to complete the East main street Sidewalk Project.

Gretchen M. Hawchuk

Signature of Applicant

Dec 11, 2024

Date

East Main Street Sidewalk Project

December 17, 2024

Street scape redesign of the north side of East Main Street from the center of town to the bridge (by The Viking Motel) 2032 feet. This project also includes the new Sewer Line for East Main 1 from our Wastewater Asset Management Plan completed in August of 2018.

1% Local Option Request \$53,300.

Construction Time Frame: 2025 Construction

Project to include:

Final Design/Construction Plans

Three Crosswalks

New Concrete Sidewalk

Granite Curbing

Lighting

Relocation of some utility poles

Construction/repair of three retaining walls

Right-of-Way/Easements

Estimated Cost Nov 2024	\$836,755.00
Grants Received	\$456,320.00
Town of Wilmington Match	<u>\$114,080.00</u>
Gap to complete the project	\$266,355.00

Transportation Alternatives Grant 80%	\$213,084.00
Town of Wilmington Match 20%	<u>\$53,300.00</u>
Total Gap funds	<u>\$266,384.00</u>

Submitted by:

Gretchen M. Havreluk

Wilmington Community & Economic Development Consultant

Town of

Wilmington

(802) 464-8591 (Voice)

(802) 464-8477 (FAX)

www.wilmingtonvermont.us

RESOLUTION

WHEREAS, the Town of Wilmington of Wilmington, Vermont is participating in a collaborative effort to improve transportation facilities and other aspects within our downtown; and

WHEREAS, the Vermont Agency of Transportation has invited applications under its 2025 VTrans Transportation Alternative Program, the goals of which are highly compatible with our downtown transportation efforts:

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That this Selectboard endorse a design and construction application under the Vermont Transportation Alternatives Program for improvements to the transportation facilities on the north side of East Main Street from the 24 to 88 East Main Street specifically, two additional crosswalks, associated curb and sidewalk construction; and
2. The Wilmington Select Board will provide future maintenance on the sidewalk and crosswalks as needed. The sidewalks are plowed and sanded in the winter; and
3. The Wilmington Select Board approves \$53,300 of local match through the Wilmington 1% Local Option Tax Fund; and
4. That Gretchen Havreluk is hereby authorized to be Contact Person, and as such to provide, on behalf of applicant, all documents and information necessary for the completion of said application; and
5. That all correspondence related to said application should be made to Gretchen Havreluk, Economic Development Specialist, Town of Wilmington, PO Box 217, Wilmington, VT 05363 ghavreluk@wilmingtonvt.us
6. That this project shall be referred to as the Wilmington East Main Street (North Side) Project.

Passed this 17th day of December 2024.

LEGISLATIVE BODY – Town of Wilmington Selectboard

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vincent Rice, Clerk

Tony Tribuno

Charlie Foster

Vermont Agency of Transportation

EAST MAIN STREET SIDEWALK TAP TA 16(4) - STP BP17(13)

Estimate WORKING - Engineer's Estimate - Sidewalk Project

Phase: WORKING

Designed By:

Estimate Date: 27 November, 2024

Reviewed By:

Specification: Standard Specifications for Construction

Approved By:

Region: SOUTHWEST

Work Type: CURB & SIDEWALK

Town:

Highway Type: OTHER PRINCIPAL ARTERIAL

Advertising Season: CONSTRUCTION SEASON

Urban/Rural: URBAN

Description: WORK TO BE PERFORMED UNDER THIS PROJECT INCLUDES REPLACING CONCRETE SIDEWALK, INSTALLING NEW GRANIT CURB, DRIVE IMPROVEMENTS, INSTALLING A NEW SEWER LINE, STREETSCAPE ENHANCEMENTS SUCH AS LANDSCAPING AND FLAGSTONE RETAINING WALLS, NEW SIGNING AND STRIPING FOR CROSSWALKS, AND OTHER INCIDENTAL ITEMS.

Category

1011 - ROADWAY

Item Number	Description	Supplemental Description	Quantity	Unit	Unit Price	Amount
201.1000	CLEARING AND GRUBBING, INCLUDING INDIVIDUAL TREES AND STUMPS		1.00	LS	\$5,000.000	\$5,000.00
203.1500	COMMON EXCAVATION		700.00	CY	\$32.377	\$22,663.90
203.1600	SOLID ROCK EXCAVATION		115.00	CY	\$130.827	\$15,045.11
203.3000	EARTH BORROW		25.00	CY	\$16.787	\$419.68
204.2500	STRUCTURE EXCAVATION		255.00	CY	\$58.990	\$15,042.45
204.3000	GRANULAR BACKFILL FOR STRUCTURES		200.00	CY	\$74.328	\$14,865.60
210.1000	COARSE-MILLING, BITUMINOUS PAVEMENT		130.00	SY	\$41.682	\$5,418.66
301.3500	SUBBASE OF DENSE GRADED CRUSHED STONE		700.00	CY	\$62.651	\$43,855.70
401.1000	AGGREGATE SURFACE COURSE		15.00	CY	\$85.606	\$1,284.09
404.1100	TACK COAT, EMULSIFIED ASPHALT		3.00	CWT	\$132.360	\$397.08
406.0230	BITUMINOUS CONCRETE PAVEMENT, TYPE IIS, QA TIER III		75.00	TON	\$237.636	\$17,822.70
406.0330	BITUMINOUS CONCRETE PAVEMENT, TYPE IIIS, QA TIER III		35.00	TON	\$172.503	\$6,037.61
406.3400	BITUMINOUS CONCRETE PAVEMENT, NON-PAVER PLACED, TYPE IVS		170.00	SY	\$41.539	\$7,061.63
507.1100	REINFORCING STEEL, LEVEL I		240.00	LB	\$4.829	\$1,158.96
522.3500	NONSTRUCTURAL LUMBER, TREATED		0.10	MFBM	\$15,000.000	\$1,500.00
541.2200	CONCRETE, CLASS B		10.00	CY	\$1,551.245	\$15,512.45
602.2000	DRY MASONRY		145.00	CY	\$500.000	\$72,500.00
604.4000	CHANGING ELEVATION OF DIS, CATCH BASINS, OR MANHOLES		6.00	EACH	\$1,360.596	\$8,163.58
616.2100	VERTICAL GRANITE CURB		1,125.00	LF	\$87.823	\$98,800.88
616.4100	REMOVAL OF EXISTING CURB		1,120.00	LF	\$9.106	\$10,198.72
618.1005	PORTLAND CEMENT CONCRETE SIDEWALK, 5 INCH		750.00	SY	\$138.103	\$103,577.25

Vermont Agency of Transportation

EAST MAIN STREET SIDEWALK TAP TA 16(4) - STP BP17(13)

Estimate WORKING - Engineer's Estimate - Sidewalk Project

618.1008	PORTLAND CEMENT CONCRETE SIDEWALK, 8 INCH	40.00	SY	\$225.238	\$9,009.52
618.3000	DETECTABLE WARNING SURFACE	58.00	SF	\$55.505	\$3,219.29
619.2000	REMOVING AND RESETTING PROPERTY MARKERS	2.00	EACH	\$815.000	\$1,630.00
620.5000	REMOVING AND RESETTING FENCE	75.00	LF	\$33.490	\$2,511.75
620.9000	HAND RAILING	65.00	LF	\$85.000	\$5,525.00
629.0500	CRUSHED STONE BEDDING	55.00	CY	\$52.000	\$2,860.00
629.3500	HYDRANT, ALL-INCLUSIVE	1.00	EACH	\$3,529.456	\$3,529.46
629.3800	REMOVE HYDRANT	1.00	EACH	\$1,540.000	\$1,540.00
630.1500	FLAGGERS	200.00	HR	\$48.408	\$9,681.60
635.1100	MOBILIZATION/DEMOBILIZATION	1.00	LS	\$76,436.354	\$76,436.35
641.1100	TRAFFIC CONTROL, ALL-INCLUSIVE	1.00	LS	\$20,000.000	\$20,000.00
646.3110	CROSSWALK MARKING, WATERBORNE PAINT	70.00	LF	\$20.731	\$1,451.17
649.3100	GEOTEXTILE UNDER STONE FILL	80.00	SY	\$5.853	\$468.24
651.1500	TURF ESTABLISHMENT, GENERAL SEED	710.00	SY	\$3.818	\$2,710.78
651.3500	TOPSOIL	80.00	CY	\$73.613	\$5,889.04
653.1000	HAY MULCH	0.30	TON	\$1,253.162	\$375.95
653.4002	INLET PROTECTION DEVICE, TYPE II	7.00	EACH	\$296.237	\$2,073.66
653.5500	PROJECT DEMARCATION FENCE	1,325.00	LF	\$2.033	\$2,693.73
656.8500	TREE PROTECTION	1.00	LS	\$1,000.000	\$1,000.00
675.2000	TRAFFIC SIGN, FLAT SHEET ALUMINUM	40.00	SF	\$36.301	\$1,452.04
675.3410	SQUARE TUBE SIGN POST AND ANCHOR	140.00	LF	\$23.344	\$3,268.16
675.5000	SIGN REMOVAL, FLAT SHEET ALUMINUM	9.00	EACH	\$32.596	\$293.36
675.6000	RESETTING SIGNS	6.00	EACH	\$62.922	\$377.53

Category total: \$624,322.66

Grand Total: \$624,322.66

Construction Contingency (10%): \$62,432.27

Construction Oversight: \$100,000

Construction Engineering: \$50,000

Grand Total: **\$836,754.93**

Requests For Funding Through the 1% Local Option Tax Fund

Name of Person/Organization/Business/Committee - Town of Wilmington Trail Committee (WTC)

Date of Request – December 17, 2024

Contact person, phone numbers, mailing and email address

- Bob Fisher, WTC Chair, 802-464-3276; P.O. Box 1708, West Dover, VT 05356
(Bob@Fisherandfisherlaw.com)

Amount of Request and Date Funding Needed

- Total amount requested: \$15,000

Describe in detail the purpose and specific use of the funding

This request is for the annual budget for 2025 for the Wilmington Trail Committee.

Please provide a financial breakdown of your project/request.

Mowing/Trail Maintenance	\$ 9,000
Signs/Maps, printing, reprint; materials	\$ 3,000
Fundraising/advertising/events (printing, mailings, ads, etc.)	<u>\$ 3,000</u>
	\$15,000

Briefly describe the need for the funding and any other information that can support the application.

The Trail Committee's proposed budget covers the annual mowing expense (currently at \$8,320 and \$8,820 for 2023 and 2024) as well as extra funding in the event additional maintenance (Bridge/boardwalk repair, downed tree removal, etc.) is needed. In addition, we anticipate some changes and additions will be necessary to our existing signs and maps as well as creating/installing new trail signs. Materials expenses are for hardware such as nails, screws, kiosk repairs, etc. The Trail Committee has also been asked to consider fundraising activities and so

we are budgeting for items such as printing, mailing, advertising and other expenses associated with this effort.

Signature of Applicant

Joanne Yankura
(on behalf of :)

Bob Fisher, Chair

Date December 12, 2024