

**Town of Wilmington, Vermont  
Planning Commission Minutes  
Monday, November 25, 2024  
4:00 pm**

**Open regular meeting**

Matthew Moore opened the meeting at 4:05

**In attendance:**

Matthew Moore (Chair), Cheryl LaFlamme, Michele Carlson

Via Zoom: Erik King

Absent: Brian Holt

Jessica Roberts, (Zoning Administrator)

**Additions to the Agenda:**

Cheryl requested a reorganization of the Planning Commission. Discussion ensued and the item was added to the agenda after approval of the minutes.

**Public Comment:** none

**Approve Minutes:** 10/28/2024

*Cheryl made a motion to approve the minutes of October 28, 2024, Matthew seconded, all in favor.*

**Reorganization of the Planning Commission:**

*Cheryl made a motion to reorganize the Planning Commission as follows:*

- *Matthew Moore, Chair*
- *Erik King, Vice Chair*
- *Michele Carlson, Clerk*

Following brief discussion, Matthew seconded the motion; all in favor.

**Update on Article X Definitions**

Matthew working on merging definitions for next meeting. Tentative schedule: finalize definitions in next meeting, Jessica Roberts working on redline updates to suggest for consideration in advance of next meeting, prepare for WRC to advise on Article 9. Jessica will invite Matt Bachler from WRC to join us twice in January for Article 9 updates review – if this is possible, we can move to a possible hearing in February on Article 6, Article 9 and Article 10 with merged definitions.

**Update on Town Plan (Erik)**

Erik sent a grant draft based on 2023 questions to Gretchen for review. Once the new applications are made available, if the questions have not changed much from previous years, we should be close to being done. Matt Bachler from WRC will prepare a budget for WRC work on the grant. In the past it was a 10% match. Volunteer time (including PC members' time) can be attributed toward the match amount. Date of grant being open on Municipal Planning website is still unknown, may be later than the anticipated December 1 date.

**Update from Zoning Administrator**

No update at this time

Matthew made a motion to adjourn at 4:43, Erik second; all in favor

Michele Carlson, Clerk