

**TOWN OF WILMINGTON
BOARD OF CIVIL AUTHORITY
MINUTES - THURSDAY, AUGUST 29, 2024, at 4:00pm**

IN ATTENDANCE: A quorum was achieved with 6 members present: John Lebron (via Zoom), Tony Tribuno, John Gannon, Meg Streeter, Bonnie Lorimer, Therese Lounsbury.

- 1. CALLED TO ORDER** – Chair John Gannon called the meeting to order at 4:03pm.
- 2. MINUTES APPROVAL** – Motion to approve the minutes of April 25, 2024, as written. Motion made by Bonnie Lorimer, seconded by Tony Tribuno. Motion carried.
- 3. ADDITION TO THE AGENDA** – Therese Lounsbury, Town Clerk, shared that she had received one phone call the morning after the deadline for appeals had passed. This individual stated that they had not received a result of tax grievance nor a tax bill. This was being placed before the Board of Civil Authority to make a determination on including or not including. The Board concluded that it must follow statute, and the appeal could not be heard.
- 4. ORGANIZE & SET DATES FOR APPELLANT HEARINGS** – The group discussed available dates based on how the process works, necessary recusals, and whether it was necessary to know if an agent was appearing for a company or Board of Directors. Wednesday appeared to be the best night for most, with a 5:30pm start time. The following dates were chosen to get things started: Friday, September 13; Wednesday, September 18; Wednesday, September 25; Wednesday, October 2; Wednesday, October 9. Therese was asked to share the forms for inspections and decisions via DropBox. Appellant exhibits and Assessor exhibits will also be shared via DropBox.
- 5. ADJOURNMENT** – Motion to adjourn made by John Lebron, seconded by Bonnie Lorimer. Adjourned at 5:11pm.

TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, THESE MINUTES ARE A TRUE AND OFFICIAL RECORD OF ALL ACTION TAKEN AT THE BOARD OF CIVIL AUTHORITY MEETING HELD AUGUST 29, 2024.

ATTEST: _____
Therese M. Lounsbury, Wilmington Town Clerk

ATTEST: _____
John Gannon, Chair

ATTEST: _____
Meg Streeter, Vice Chair

ATTEST: _____
Bonnie Lorimer

ATTEST: _____
John Lebron

ATTEST: N/A _____
Philippe Sveda

ATTEST: N/A _____
Sarah Fisher

ATTEST: N/A _____
Tom Fitzgerald

ATTEST: _____
Tony Tribuno

ATTEST: N/A _____
Vince Rice