

Planning Commission Minutes
Monday May 13, 2024
4:00 pm

Town Hall, 2 East Main Street, Wilmington, VT

1. Open Regular Meeting

Meeting called to order at 4:05 PM by Matthew Moore

In attendance: Matthew Moore, Erik King and Brian Holt.

Absent: Michele Carlson

Others Present: Cheryl LaFlamme, Jessica Roberts and Andrea Schmidt.

2. Public Comment // Possible Agenda Additions

None.

3. Approval of Minutes from 3/25/2024 and 4/22/2024 meetings.

Required members (3) that were at each of the March 25th and April 22nd meetings were not in attendance to approve minutes. Minutes for those meetings and this one will be up for approval at the next regular meeting.

4. Welcome Andrea Schmidt.

Mr. Moore welcomed Andrea Schmidt, who will be taking minutes for the Planning Commission meetings and also thanked Jessica Roberts for helping arrange for Andrea's assistance.

5. Trainings – VLCT Training Confirmed for July 23rd

Jessica noted that there are two 2-hour trainings and that this is the first. The Commission will have to identify a date for the second training.

6. WRC – Alyssa Sabetto to Address Article VI Update – July 8th and July 22nd

The Commission and Jessica Roberts briefly discussed logistics for these meetings and the work to be done.

7. Update from Zoning Administrator.

Jessica Roberts addressed a list of items she wanted to update the Commission on. Some of them were reminders and others new items.

- a. S.213 – flood plains corridor bill was passed in Montpelier and will need to be reviewed, understood and addressed.
- b. H.687 – housing and density bill was passed in Montpelier and will need to be reviewed, understood and addressed.
- c. Subdivision surveys – Jessica feels the bylaws could be updated to clarify the requirements of filing surveys for subdivisions
- d. Article IX – Review of last meeting's update.
- e. Helipad – Review of last meeting's update.
- f. Article VI (RE: clarifying requirements for remodels)– Review of last meeting's update.
- g. Overlays / "District" Designation – Jessica stated that there is confusion by the public about district designation by the overlays, which are also titled as "districts". Her request to the Commission is to change the name of the overlays from "District" to "Overlay" to reduce confusion.

8. Adjournment.

The meeting was brought to a close at 4:25 PM. Brian Holt motioned for adjournment, seconded by Erik King. All in favor.