

Town of



For Office Use: Permit # _____

Parcel Lot ID# _____

Zoning Application

➔ Location of Property _____

Name of Land Owner _____

Mailing Address _____

City _____ State _____ Zip _____

Telephone Day _____ Cell _____ Email _____

(optional) Applicant or Agent _____

Mailing Address _____

City _____ State _____ Zip _____

Telephone Day _____ Cell _____ Email _____

➔ **Property Zoning District:**

- Conservation CON
- Village VIL
- Residential RES
- Resort – Residential R - RES
- Commercial/Residential COM/RES
- Resort - Commercial/Residential R – COM/RES

➔ **Does the lot have access to Town Sewer/Water?**

- Yes No Not Sure?

➔ **Property Zoning Overlay:**

- None
- Flood Hazard Zone FLOOD
- Historic Design Review HDRD
- Village Design Review VDRD

➔ **Sewer Allocation obtained?**

- Yes No Not Applicable

Summary of proposed project: _____

Fees must be included before your application is considered complete. Make checks payable to the Town of Wilmington. Fees are non-refundable. Additional fees may be added, please refer to the full fee schedule.

Base fee \$100 _____

Basic filing fee \$18 _____

Construction fee (see next page) _____

Other fees (list to left) _____

Date paid _____ Total due: _____

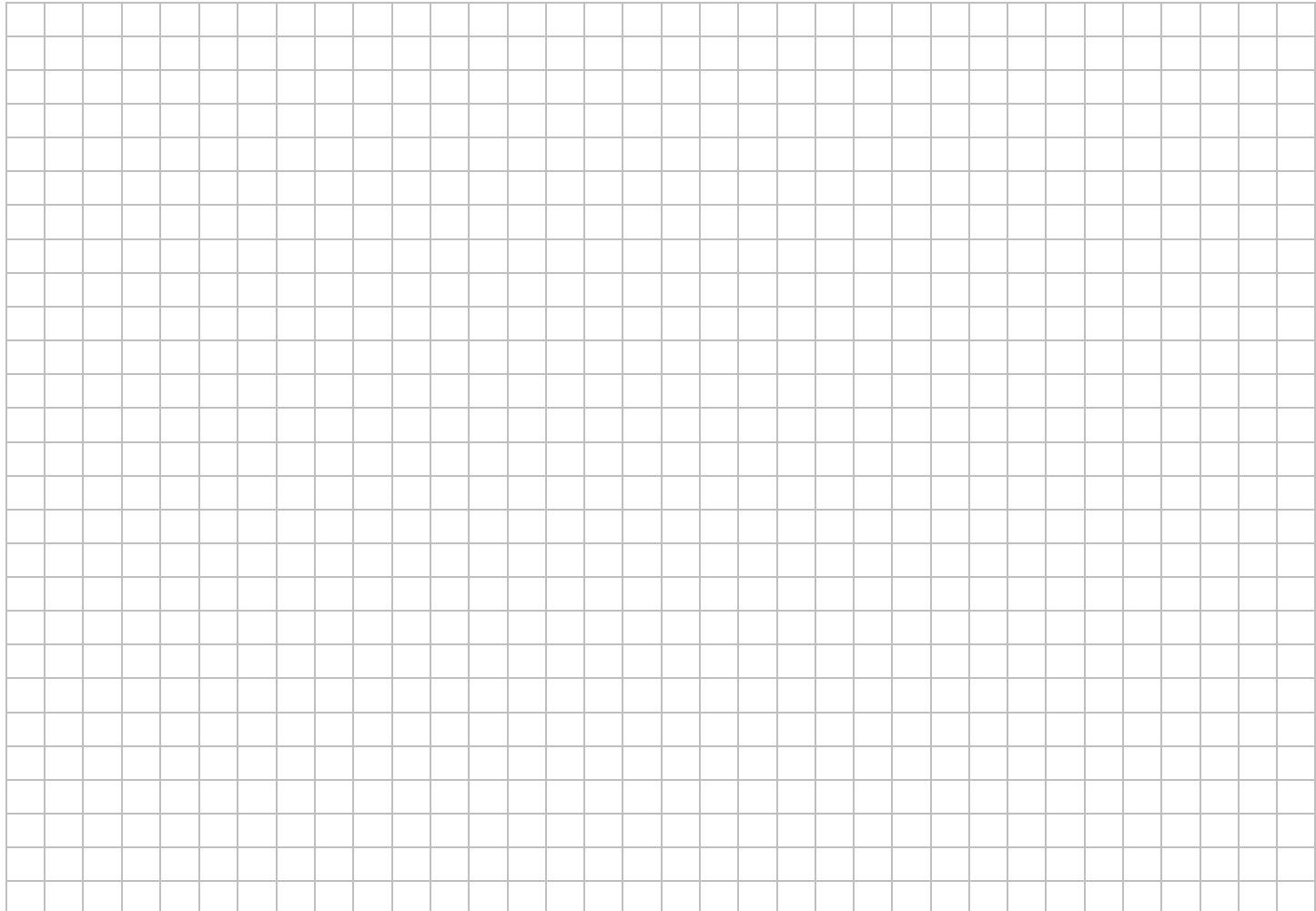
Construction Fee Schedule

Construction fee (use gross floor area, including unfinished areas with a ceiling height over 4 feet and for basements include what could be typically finish-able space only). There is no fee for accessory structures such as decks and porches that are less than 200 sq ft in area.

1-500 sq ft	\$50
501-750 sq ft	\$75
751-1,000 sq ft	\$100
1,001-2,000 sq ft	\$200
2,001-3,000 sq ft	\$300
3,001-4,000 sq ft	\$400
For every additional 1-1,000 sq ft of construction: add \$100	

After initial review, other information or fees may be required. Incomplete applications will not be considered. Include:

- Property line dimensions (shape), with the address of property and names of bordering road(s)**
- Indication of the drawing's scale, with an arrow indicating North**
- Location, size, dimensions, and shape of any structures present on the site or proposed for construction including porches, decks, pools, fences and accessory structures, parking areas and driveways**
- Clear indication of the work to be done, including all changes that are proposed to the physical features of the site or existing structures, proposed parking areas or driveways**
- Measurements in feet of front, side and rear setbacks from property lines to existing and proposed structures**
- Any easements that cross the property, or other pertinent legal features including sidewalks**
- *Include a floor plan for all new dwellings/uses and include a wastewater permit (state) or sewer allocation (town or fire district) for all increases in the number of bedrooms.**
- *For Short-Term Rentals (STR) under 8 guests, include a copy of your completed STR Safety Form. Contact the State Fire Marshal for information on state requirements for STRs with nine or more guests. The STR Change of Use fee is 10 cents per square foot of applicable space.**



- Applicants are hereby notified that additional federal, state, or local permits may be required. Complete the Vermont Permit Navigator at <https://dec.vermont.gov/permitnavigator> or call the Permit Assistance Specialist at 802-477-2241.
- Interested parties may appeal the decision of the Zoning Administrator within 15 days to the Development Review Board. Further appeal may be made to the Environmental Court. If not appealed within 15 days applicant shall lose all rights of appeal and the decision of the Zoning Administrator shall be final.
- Applicant must post notice ("P" poster) within view from the public right-of-way most nearly adjacent to the subject property until appeal period has passed. 911 signage is to be erected in a visible location at the start of construction.
- See the Residential Building Energy Standards online at https://publicservice.vermont.gov/energy_efficiency/rbes
- See the Commercial Building Energy Standards online at https://publicservice.vermont.gov/energy_efficiency/cbes
- PERMISSION TO ENTER THE PROPERTY: Signing of this application authorizes the Zoning Administrator, Development Review Board, and/or Town agents to enter onto the premises for the purpose of verifying the information presented.

Owner Signature/Date

(optional) I, _____, am the owner of property at _____
_____, and I hereby authorize _____
to represent me and speak on my behalf in the matter of this case.

Applicant/Agent Signature Date

Owner Signature/Date

Questions? Visit, email, or call the Zoning Administrator at 802-464-8591 ext. 124
Return signed application (photos of this form not accepted) to: Zoning, PO BOX 217, Wilmington, VT 05363
You may email a .PDF file of this completed form to: jroberts@wilmingtonvt.us

For Zoning Administrator Use:
Permit type _____ Date complete application received: _____

- Approved Denied Referred to the Development Review Board

Zoning Administrator Signature/Date