

**Planning Commission Minutes**  
**Monday April 22, 2024**  
**4:00 pm**

**Open regular meeting**

Matthew Moore opened the meeting at 4:07

In attendance:

Matthew Moore (Co-Chair), Michele Carlson, Erik King (via zoom)

Absent: Brian Holt

Others Present:

Tom Fitzgerald (Selectboard Chair & PC liaison), Jessica Roberts (Zoning Administrator),

Jake Moore

Via Zoom: Cheryl LaFlamme

**Approve Minutes 3/25/2024:**

Required members (3) that were at the March 25<sup>th</sup> meeting were not in attendance to approve minutes. Will do so at the next meeting Brian Holt is in attendance

**Possible additions to the agenda:**

Current remote and hybrid meeting provisions will be expiring on July 1, 2024. This is currently in line to be voted on at the state level. Something to be aware of when it does.

**Trainings:**

Discussed Doodle Poll available to select dates/times that we can all be present for two-hour AMP Board training with VLCT.

**Update from Zoning Administrator:**

Jessica update on four items.

1. Hazard Mitigation Plan expires in July 2025. WRC will organize and update as needed and help with public meetings for feedback.
2. Helipad/Helicopter facilities - currently not in bylaws and considered "use not provided for." Useful to include in our bylaws. Researching other VT town bylaws and ordinances, including Dover.
3. Article VI - Flood Hazard Bylaw. ZA asks PC to clarify definitions and move all definitions from Article VI to Article X. Alyssa from WRC would like to bring rough draft of revisions to PC perhaps June 10 + 24<sup>th</sup> (two consecutive meetings). S213 may pass in state legislature and is being watched, as currently drafted, it stands to govern river corridors and possibly floodplains, transferring authority from local towns to the state.
4. Article IX – Public Utilities. ZA says this Article is not up to date and is largely preempted by new state laws, but recommend keeping the Article, as revised for compliance, in tact to have a local voice in considering issues arising under the Article.

**Discussions of areas of Focus 2024-2025 Term**

- a. Update Rules of Procedures: discussed streamlining and making simpler, perhaps similar to Select Board rules of procedure.
- b. Survey for upcoming Town Plan: Town plan expires October 22, 2026. Starting to plan now to provide ample time for public involvement and comments. Discussed starting with a mailed

survey followed by a public meeting. Cheryl Laflamme and Tom Fitzgerald said the previous meeting(s) for Town Plan were very successful. Cheryl will provide the PC resources of past surveys and agendas that relate to updating The Town Plan. WRC is involved with writing and updating.

Michele made a motion to adjourn at 4:55, Erik second; all in favor

**Next Meeting scheduled for Monday, May 13, 2024**