

Wilmington Selectboard Meeting Minutes
March 19, 2024

Present: Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher, Tony Tribuno

Others Present: Scott Tucker, Therese Lounsbury, Chief Murano, Ian Dyer, Brian Holt,

Fitzgerald opened the meeting at 6:00 p.m.

1. Visitors, Public Comments, Possible Changes to the Agenda
2. Approve Minutes of March 6 and 12, 2024
 - Tribuno moved to approve the minutes of March 6, Fisher second; all in favor.
 - Fisher moved to approve the minutes of March 12, Tribuno second; all in favor, Rice abstained.
3. Action Items
 - Gannon moved to accept Justin Linder's resignation from the DRB, with regret, Fitzgerald second; all in favor.
 - Tribuno moved to appoint Doug Wheeler as Tree Warden, Fisher second; all in favor.
 - Tribuno moved to approve the annual Highway Financial Plan, Fisher second; all in favor.
 - Tribuno moved to approve the amended Appointments to Board, Commissions, and Committees Policy, Gannon second; all in favor.
4. Re-appointments of volunteers to Boards, Commissions, and Committees:
 - Fisher moved to reappoint Bob Bois as Energy Coordinator (1-year), Tribuno second; all in favor.
 - Fisher moved to reappoint Kathryn Larsen and Anthony Martino as Green Up Vermont co-chairs (1-year), Tribuno second; all in favor.
 - Fitzgerald moved to reappoint Merrill Mundell as Windham County Solid Waste District Supervisory Board (1-year), Rice second; all in favor.
 - Tribuno moved to reappoint Ann Manwaring & Bob Bois as Windham Regional Commission Representatives (1-year), Fisher second; all in favor.
 - Tribuno moved to reappoint John Lebron to the Planning Commission, Fisher second; 0-4 opposed, Fitzgerald abstained.
 - Tribuno moved to reappoint Charlie Foster & Cheryl LaFlamme (3-years) to the Development Review Board, Fisher second; all in favor.
 - Tribuno moved to reappoint Joanne Yankura to the Trails Committee (4-years), Fitzgerald second; all in favor.
 - Fisher moved to reappoint Emily Beeman to the Recreation Commission (4-years), Fitzgerald second; all in favor.
 - Tribuno moved to reappoint Ann Manwaring as the town representative to the DV Fiber Board, Fisher second, all in favor
 - Tribuno moved to reappoint Alan Baker & Gretchen Havreluk as town alternate representatives to the DV Fiber Board, Fisher second; all in favor.

Fitzgerald moved to enter into the Cannabis Commission at 6:18 p.m. Rice second; all in favor.

5. Cannabis Commission
 - The Cannabis Commission to possibly approve:

- Gannon moved to approve an application for S-000007608, Outdoor Cultivator Tier 1 Small Cultivator, Owl Forest, LLC, Fisher second; all in favor.

Out of Cannabis Commission at 6:21 p.m.

Fitzgerald moved to enter into Liquor Commission at 6:22 p.m. Tribuno second; all in favor.

6. Liquor Commission

- Tribuno moved to approve a Request to Cater and Open Container Exemption for an event at Ratu's on April 6, 2024 from 3-6 p.m., catered by Wilmington Inn.
- A Second-Class Renewal for Shaws.
- A First, Third and Outside Consumption Renewal for La Casita, Rice second; all in favor.

Out of Liquor Commission at 6:24 p.m.

7. Other Business/Correspondence

8. Select Board Members Comments

- Fitzgerald commented on Act 250, looking to see the adopted changes, and STR surcharge at 10% from the state. The Asset Management Program training that he attended (with Water Operator and Town Manager) all came together when the document was recently reviewed with engineers and the state for a better understanding of the system and responsibilities.
- Gannon commented about partnering with VLCT's Ted Brady on the new Ethics Bill in the state legislature; language that would place cumbersome requirements at the local government level in reporting ethics complaints, which is more than what is required at the state level.

9. Town Manager's Updates

- Water Dept Asset Management Plan draft review by A&E, with Operators, Town Manager, Selectboard Chair, and state representatives took place in-person, recently.
- Water Dept Service Line Inventory to identify the existence of lead water pipes in homes is 85% complete.
- Highway reports muddy roads, ruts and pot holes are in the process of being repaired, depending on the temperature and weather. Highway staff have been proactive, doing an excellent job in difficult conditions with rain and warmer temperatures; grading is ongoing.
- Highway Supt. Dix will be attending Vermont Local Roads Leadership Academy, a year-long program beginning March 21st.
- Trails Committee and Town extends a thank-you to the Wilmington Fund for a \$100,000 donation for re-construction of the Hoot, Toot and Whistle Trail, contingent on obtaining all necessary permits within 3-years, otherwise the funds should be transferred to Wilmington Works.
- Town Hall is seeing new interior painting throughout the building.

10. Executive Session.

- Fitzgerald moved to find that premature general public knowledge would clearly place the town at a substantial disadvantage, Rice second; all in favor.
- Fitzgerald moved to enter into executive session at 6:35 p.m., to include the Town Attorney, Town Manager and Chief of Police to discuss confidential attorney-client communications made for the purpose of providing professional legal services to the body (1VSA313(a)(1), Rice second; all in favor.

Out of executive session at 7:22 p.m.

Meeting adjourned at 7:23 p.m.

Respectfully Submitted,
Scott A. Tucker

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Tony Tribuno