

Wilmington Energy Committee Meeting Notes

Meeting was held on Tuesday February 20, 2024 at 3:05 PM at the Public Safety Facility, 40 Beaver Street, Wilmington, Vermont

A majority of the Committee was in attendance. The meeting was attended by Scott Moore, Marshall Dix, Keith Johnson and Bob Bois.

- Any public comments and/or changes to Agenda
 - There were no public comments.
- Review and approve Minutes of December 4, 2024, WEC Meeting.
 - Minutes were approved by motion made by Mr. Marshall and seconded by Chief Moore.
- Presentation by Margo Ghia, Planner with the Windham Regional Planning Commission.
 - Ms Ghia gave a 30-minute presentation on her experiences with Energy Committees in other municipalities. She handed out a summary sheet of the types of projects other municipalities are working on.
- Group Discussion on Energy Action Plan items listed in Wilmington's 2018 Town Plan (20 minutes)
 - The discussion on the status of Action Plan items was postponed until the WEC next meeting on Tuesday, March 19, 2024.
- VEEP Workshop info, WEC involvement
 - The WEC voted to support the VEEP workshop plan as presented by Jessica Roberts at the December 4, 2023 meeting of the Committee. The motion was made by Mr Dix and seconded by Mr Johnson.
- Energy Opportunities - Grant and Coordination
 - Mr Bois gave a short update of recent federal grant opportunities to fund renewable projects like the installation of solar panels on the roof of the Public Safety Building. The most recent funding opportunity with a March 1st application date to fund the solar project was not reasonable and the

Committee decided to start to collect information for the project in order to get ready for the next funding opportunity.

- Portfolio Manager - What Gets Counted Gets Managed - Homework Assignment
 - Mr Bois gave a short update the status of tracking energy use in town operations using the EPA Portfolio Manager. With the help of Ms Roberts, an intern from UVM will be working with the town to establish energy use accounts for each of its town buildings. The intern is presently preparing a list of data needs on town buildings the town will supply to establish the accounts.

- Other Business
 - Mr Bois presented a list of projects and items the Committee has agreed to move forward on. They are: complete the MERP grant; Assist in the VEEP Workshop; prepare a solar renewable project for the Public Safety building for a future grant funding opportunity; assist the intern in preparing town building energy accounts for Portfolio Manager; and finally, update the the energy section in the 2018 Town Plan.

- Next Meeting
 - The next WEC meeting is scheduled for March 19, 2024 in the Fire Department conference room in the Public Safety Building at 3:00 PM.

The meeting ended at 4:15 by unanimous vote motioned by Mr Johnson and seconded by Chief Moore.

Submitted by

Bob Bois, Wilmington Energy Committee, Chair