

Wilmington Selectboard Agenda
January 16, 2024 at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
2. Approve Minutes of January 2, 9 and 11, 2024 (5 minutes)
3. Action Items (5 minutes)
 - *The Selectboard to possibly approve the annual Certificate of Highway Mileage.*
4. CC Haynes (10 minutes)
 - *The Selectboard to possibly approve the Resolution for CC Haynes Trust*
5. Cannabis Commission (5 minutes)
 - *The Cannabis Commission to possibly approve a renewal for S-000001181, Retailers for Ratu's Cannabis Supply, LLC*
 - *A new application for S-000003680, Indoor Cultivator Tier 1 Small Cultivator, Nighttime Land Productions LLC*
6. Liquor Commission (5 minutes)
 - The Liquor Commission to possibly approve:*
 - *A Second-Class Renewal for Ratu's Liquor & Market Inc*
7. Rt 9 Water/Sewer Expansion Update (30 minutes)
 - *Wayne Elliott to give an update on the Route 9 East Water/Sewer Expansion Project.*
8. FY25 Budget (10 minutes)
 - *The Selectboard to possibly approve the FY25 budget*
9. 1% Local Option Tax Fund (10 minutes)
 - *The Selectboard to possibly approve an additional \$24,000 for flower barrels.*
 - *The Selectboard to possibly approve \$150,000 to build new tennis courts.*
10. Zoning Ordinance Changes (15 minutes)
 - *The Selectboard to review the changes made to the proposed zoning ordinance.*
 - *The Selectboard to possibly approve and recommend the changes to the proposed zoning ordinance to the Planning Commission for subsequent notice and hearing the proposed zoning ordinance*
11. Other Business/Correspondence
12. Select Board Members Comments
13. Town Manager's Updates (10 minutes)

Wilmington Selectboard Meeting Minutes

January 2, 2024

Present: Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher, Tony Tribuno

Others Present: Scott Tucker, Jessica DeFrancesco, Jessica Roberts, Marshall Dix, Hugo Gomes, Kevin Barnes, Therese Lounsbury, Julie Koehler, Fred Marra, Evan Steiner, Marie Carver, Sherman Turner, Tom Elkind, John Lebron, Thomas Rafferty, Pat Drury, Will Galway, Morgan Rothblat, Joe Testa, Carrie Polglase, Mark Engelke, Kate, Wurtzel, Dawn Lowe, Cheryl LaFlamme, Walter Gancarz, Adam Cohen, Kevin Seaman

Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda

- Social Service Request from Beaver Brook Children's School after approval of minutes
- Amend wording of action under zoning ordinance to "possibly approve and recommend the changes to the proposed zoning ordinance to the Planning Commission for subsequent notice and hearing the proposed zoning ordinance"

2. Approve Minutes of December 19, 2023

- Tribuno moved to approve the minutes of December 19, 2023, Rice second; all in favor.

3. Social Service Funding Request

- Beaver Brook Children's School; business is going well. Serving about 26 families year-round and 75 families during the summer. The additional funding of \$12,000 would help with regular expenses. They have a waiting list of about 20 families. Currently in discussion with OSEC to possibly expand the space.

Fitzgerald moved to enter into Liquor Commission at 6:09 pm, Rice second; all in favor.

4. Liquor Commission

- Fitzgerald moved to approve a Second-Class renewal for Bear Claw Holdings LLC, dba River Valley Market, Rice second; all in favor.

Out of Liquor Commission at 6:10 pm.

5. Zoning Ordinance Changes

- 447B-Accessory On Farm Businesses; Dwellings – on water and sewer, correct inconsistencies within the districts; bulk storage definition, what is the purpose. Attendees had comments on short-term rentals.

6. Other Business/Correspondence

7. Select Board Members Comments

- John Gannon commented on the potential legislation in regards to flooding.
- Tom Fitzgerald expressed his support for the excellent Highway Dept work with the latest rain and mud on our roads.

8. Town Manager's Updates

- Thank you to Highway for taking care of the muddy roads during the holiday weekends.
- Rt 9 E infrastructure project; Wayne Elliott will be at the next meeting.
- Teitelbaum record request case; waiting for judge to rule on request for attorney's fees.

- Child Care Contribution has passed; employer shall pay the contribution and remit to Dept of Taxes; up to ¼ may be deducted from employees (which takes effect 7/1/24).

Meeting adjourned at 7:13 pm.

Respectfully Submitted,
Jessica DeFrancesco

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Tony Tribuno

Selectboard Budget Meeting Minutes

Tuesday, January 9, 2024

Present: Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher (out at 10:15 am), Tony Tribuno (8:23–11:00 am)

Others Present: Scott Tucker, Jessica DeFrancesco, Marshall Dix, Matt Murano, Sarah Kociela, Christine Richter, Jessica Roberts, John Lazelle, Scott Moore, Chris Lavoy, Therese Lounsbury, Erik King, Lucas Bernard, Meg Streeter

Meeting called to order at 8:15 am

1. Visitors, Public Comments, Changes to the agenda

2. FY25 Budget

- Proposing 5% cost of living wage increase across the board for all employees. Cost of living is around 3–3.5%, but inflation is still very present and we are fortunate to be fully staffed.
- Capital Accounts; Public lands and fences increase due to tennis courts, but recommend to use 1% Fund to offset this increase. Memorial Hall Capital Fund will be used to stabilize the building and flood resiliency, and to revitalize the building exterior.
- Revenue is down, mostly due to surplus.
- Computer support has a large increase; software, emails, and numerous renewals. With more ransom issues and cyber-attacks, looking to budget an IT firm to manage all of our devices to be proactive vs reactive.
- Cemetery is looking to remove some dying maple trees and pave the new turn around at Riverview.
- Police Dept; addition to payroll for an School Resource Officer, still waiting for approval from the school. Employee Wellness; new line. Check and balances for health and well-being of staff, prevent work burnout, keep them from bringing work issues home with them. Cruiser replacement will be taken from capital. The only change in capital is the addition of the cruiser, which was put in at 50% of the current cost.
- Fire Dept; Asst Chief stipend up 27%. Takes care of training, radio maintenance and covers when Chief is out of town. Increase in stipend line for volunteers. They run on a points system for trainings and calls. The more volunteers and higher attendance, the less everyone makes; increasing the budget would help. Capital shows appropriations so that in 2028 a pumper truck can be replaced. Extrication equipment needs replacing; a grant will be sought. Radios need replacing–\$200,000.
- VLCT insurance increased this year. Social services; 5 groups asked for increases this year and 1 new request. Childcare tax has been added under employee benefits, 0.44% of payroll.
- Transfer Station; new attendant, the new setup seems to be helping keep things clean.

- Recreation; summer camp salary increases, adding a mobile skate park.
- Town Hall Capital; air conditioner needs replacing.
- Public lands will be reduced and tennis courts will come from 1% Fund.
- Highway; stabilization/fabric/hay line historically did not include fabric expense; the new amount includes fabric. PPE needs replacing after so many years.
- Bridge Capital; a box culvert wing-walls are failing that was replaced after Irene. It is a necessary replacement. Two culverts on Old Ark that need replacing.
- Would like to pave the first section of Whites Rd off Stowe Hill (760 feet) to keep the gravel off Stowe Hill. Adams Dr; short road and would remove one truck having to go to that end. Deerfield Valley Rescue is located there. Going to test out a refurbishment on the 2016 International to save some money.
- Flowers; current vendor has left. No responses to RFP. Suggesting it all be moved to 1% Fund.
- Wastewater; chemicals have doubled in cost. Permit is due which could require more testing, so testing has been increased. ECU's will be finalized in the summer.
- Water; training increased to accommodate Brandon's trainings as an Assistant Operator. Anticipating water rates to remain the same this upcoming year.

3. Other Business

Meeting adjourned at 11:23 am

Respectfully Submitted,
Jessica DeFrancesco

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Tony Tribuno

*Selectboard Special Meeting Minutes
January 11, 2024*

Present: Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher, Tony Tribuno

Others Present: Scott Tucker, Jessica DeFrancesco, John Lazelle, Christine Richter, Gretchen Havreluk, Therese Lounsbury, Chris Lavoy, Wayne Elliott

Meeting called to order at 8:16 am

1. Visitors, public comments, changes to agenda
2. Resolution of Necessity for Capital Construction Project
 - The Selectboard reviewed the Resolution of Necessity for Capital Construction Project that the public interest and necessity demand that for the purpose of making certain infrastructure improvements, namely, extending water and sewer infrastructure along Route 9 East, with new construction possibly to Ballou Hill and 100–feet beyond the Health Center on Route 100 South to be built on State right-of-way and Private owned lands with legal easements, and to pay related professional fees and project costs (the “Project”) at an estimated capital cost of Three Million One Hundred Thousand Dollars (\$3,100,000).
 - There are 27 properties that could potentially connect. Ten have expressed interest in connecting to water and sewer already. Construction schedule is to begin in 2025 and be completed in 2026. Education will be necessary to let voters know that this is something we have been working on for years, and that there are two articles’ voters will be asked to cast ballots that if approved the Selectboard will issue bonds or capital notes to complete the project for economic development.

3. Other Business

Meeting adjourned at 8:44 am

Respectfully Submitted,
Jessica DeFrancesco

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Tony Tribuno

District 1
Certcode 1322-0

CERTIFICATE OF HIGHWAY MILEAGE
YEAR ENDING FEBRUARY 10, 2024

Fill out form, make and file a copy with the Town Clerk, and submit the Mileage Certificate on or before February 20, 2024 to: Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section via email to: aot.mileagecertificates@vermont.gov or if necessary via mail to: VTrans PPAID - Mapping Section, 219 North Main Street, Barre VT 05641.

We, the members of the legislative body of WILMINGTON in WINDHAM County
on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305,
added 1985, is as follows:

PART I - CHANGES TOTALS - Please fill in and calculate totals.

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000				0.000
Class 2	13.360			13.36	0.000
Class 3	54.02			54.02	0.000
State Highway	14.462			14.462	0.000
Total	81.842			81.842	0.000
* Class 1 Lane	0.000				
* Class 4	7.14			7.14	0.000
* Legal Trail	0.00				

* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.

1. **NEW HIGHWAYS:** Please attach Selectmen's "Certificate of Completion and Opening".

2. **DISCONTINUED:** Please attach SIGNED copy of proceedings (minutes of meeting).

3. **RECLASSIFIED/REMEASURED:** Please attach SIGNED copy of proceedings (minutes of meeting).

4. **SCENIC HIGHWAYS:** Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES IN MILEAGE: Place an X in the box and sign below.

X

PART III - SIGNATURES - PLEASE SIGN.

Signatures of Selectmen/ Aldermen/ Trustees:

Signature of T/C/V Clerk: _____ Date Filed: _____

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED:

Representative, Agency of Transportation

DATE:

RESOLUTION
FOR
C.C. Haynes Trust

WHEREAS, at a regular meeting of the Selectboard (the Board) and the duly elected Trustee of C.C. Haynes Fund (the Fund), Carl M. Boyd (the Trustee) of the Town of Wilmington determined that improvements be made to the C. C. Haynes Fund would be in the best interest of the Town, specifically, to petition Probate Court to replace the current elected Trustee of C.C. Haynes Fund and to appoint the Pettee Memorial Library Board of Trustees as Trustee for the purpose of administering the Fund with a current fund balance of approximately \$58,000;

WHEREAS, the job of managing the Fund would be better suited to the Pettee Memorial Library Board of Trustees, who are also elected Town officials;

WHEREAS, the Fund was created by Clinton C. Haynes for the purpose of supporting agricultural interests of the Town;

NOW THEREFORE, BE IT RESOLVED, that the last will and testament of Clinton C. Haynes of Wilmington, Vt. dated the 12th of June 1914, bequeathed the remainder of the estate to the inhabitants of Wilmington with the appointment of Leslie W. Boyd as executor of Clinton C. Haynes' last will and testament;

BE IT FURTHER RESOLVED, that the proposition of replacing the C.C. Haynes Fund Trustee Carl M. Boyd with the Pettee Memorial Library Board of Trustees is in keeping with the intent of Clinton C. Haynes of Wilmington, Vermont, that "...All the rest, residue and remainder of my estate, both real and personal, of whatsoever kind or nature ... I give, devise an bequeath to the inhabitants of the town of Wilmington, Vt. in trust the same to be managed by a trustee elected annually by the voters of said town, the interest or income of said estate to be used for the benefit of agriculture in said town, hereby, giving said trustee full power and authority to sell all my real and personal property and execute proper deeds for conveying the same and the funds arising from such sales for conveying the same, and the funds arising from such sales to be deposited in the Wilmington Savings Bank or invested in government bonds or securities as said trustee may deem most conducive to the agricultural interests of the people of said town. The interest arising from said fund to be applied annually for lectures, experiments, premiums and for any other purpose which may be deemed most conducive to the object for which said fund is created, including such lectures as said trustee may deem advisable to improve the morals of the people of said town, the principal of said fund to remain a perpetual (spelling in will) fund forever for the purposes aforesaid. ..."

BE IT FURTHER RESOLVED, that the Town provided this public information at a duly warned Selectboard Meeting with the Trustee in person on January 16, 2024 and via Zoom and phone call-in for the purpose of explaining the proposed intent to petition Probate Court, Windham Probate Division, Brattleboro, Vermont.

Dated this 16th day of January, 2024

TOWN OF WILMINGTON TRUSTEE OF C.C. HAYNES FUND

Carl M. Boyd, Trustee

TOWN OF WILMINGTON SELECTBOARD

Tom Fitzgerald, Chair

John Gannon, Vice Chair

Vincent Rice

Sarah Fisher

Tony Tribuno

ATTEST:

Therese Lounsbury, Town Clerk

Jessica DeFrancesco

From: noreply@salesforce.com on behalf of VCCB Applications
<ccb.applications@vermont.gov>
Sent: Monday, January 8, 2024 2:32 PM
To: Jessica DeFrancesco
Cc:
Subject: VT CCB: Application S-000005793 LCC Submission

The Cannabis Control Board would like to inform you that S-000005793, Retailers Renewal has been submitted. Approval is pending by the CCB as well as your Local Control Commission. This applicant's proposed cannabis establishment is within your municipality.

Pursuant to state law, most cannabis establishment application materials are confidential. See 7 V.S.A. § 901(h)(1)(A). The Board is sharing some of the application information in this document to facilitate the Local Control Commission's licensing review. The Board asks that you abide by state law and maintain the confidentiality of this information.

The Local Control Commission may request further information about the proposed cannabis establishment directly from the applicant.

Business Legal Name and Registered: Alternatives: Ratu's Cannabis Supply, LLC
Address (please note, the address of this establishment is not public information):

Principals and Controlling Entities: Jennifer Betit-Engel, Christian Engel, Peter Libby, Nancy
Libby Primary Contact's email address:
Primary Contact's phone number:

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For this license type, the applicant is asked the following questions which may be relevant to your review:

- Do you comply with required inspections or permits from other state and local agencies (for example, certificates of occupancy)?
 - Yes

- Is your proposed Cannabis Establishment project in a public building?
 - Yes

- Are you a home occupancy business?
 - No

All applicants are required comply with Division of Fire Safety (DFS) requirements which is documented through a non-jurisdictional letter or fire safety inspection report.

In order to issue this license, the CCB requires the approval of your Town's Local Control Commission.

Please submit documentation of the Local Control Commission's decision via email to CCB.Applications@vermont.gov

Local Control Commission authority is defined at 7 V.S.A. § 863, and the Board has developed information for municipalities and Local Control Commissions on its [website](#). Per CCB Rule 2.14, if a Local Control Commission allows an application to remain undecided for forty-five days, that application is presumptively granted. For a list of upcoming projects proposed in your municipality, [click here](#).

Thank you,

Cannabis Control Board

For assistance, contact: (802) 828-1010
CCB.Applications@vermont.gov

Jessica DeFrancesco

From: noreply@salesforce.com on behalf of VCCB Applications
<ccb.applications@vermont.gov>
Sent: Monday, January 8, 2024 2:26 PM
To: Jessica DeFrancesco
Cc:
Subject: VT CCB: Application S-000003680 LCC Submission

The Cannabis Control Board would like to inform you that S-000003680, Indoor Cultivator Tier 1 Small Cultivator has been submitted. Approval is pending by the CCB as well as your Local Control Commission. This applicant's proposed cannabis establishment is within your municipality.

Pursuant to state law, most cannabis establishment application materials are confidential. See 7 V.S.A. § 901(h)(1)(A). The Board is sharing some of the application information in this document to facilitate the Local Control Commission's licensing review. The Board asks that you abide by state law and maintain the confidentiality of this information.

The Local Control Commission may request further information about the proposed cannabis establishment directly from the applicant.

Business Legal Name and Registered: Nighttime Land Productions LLC Alternatives: NightTime Land Productions LLC
Address (please note, the address of this establishment is not public information):

Principals and Controlling Entities: Daniel Zern
Primary Contact's email address:
Primary Contact's phone number:

For this license type, the applicant is asked the following questions which may be relevant to your review:

- Do you comply with required inspections or permits from other state and local agencies (for example, certificates of occupancy)?
 - ☐ Yes

- Is your proposed Cannabis Establishment project in a public building?
 - ☐ No

- Is the physical site of operation on a municipal water supply?
 - ☐ No

- Are you a home occupancy business?
 - ☐ Yes

All applicants are required comply with Division of Fire Safety (DFS) requirements which is documented through a non-jurisdictional letter or fire safety inspection report.

In order to issue this license, the CCB requires the approval of your Town's Local Control Commission.

Please submit documentation of the Local Control Commission's decision via email to CCB.Applications@vermont.gov

Local Control Commission authority is defined at 7 V.S.A. § 863, and the Board has developed information for municipalities and Local

Control Commissions on its [website](#). Per CCB Rule 2.14, if a Local Control Commission allows an application to remain undecided for forty-five days, that application is presumptively granted. For a list of upcoming projects proposed in your municipality, [click here](#).

Thank you,

Cannabis Control Board

For assistance, contact: (802) 828-1010

CCB.Applications@vermont.gov

Memorandum

Date: January 4, 2024

To: Scott Tucker, Town of Wilmington

CC: Gretchen Havreluk, Town of Wilmington
John Lazelle, Town of Wilmington

From: Wayne Elliott, A+E

RE: RT 9 Water & Wastewater Extension
90% Total Project Cost Summary
A+E Project Number 22028

A+E recently completed a 90% cost estimate for the RT 9 Water & Wastewater Extension project, and an updated total project cost summary is attached. We have presented the construction costs as a base project with add alternates, and they are defined as follows:

- Add Alternate No. 1 – Sewer and water extension on RT 9 from bridge to Ballou Hill Road
- Add Alternate No. 2 – Sewer and water extension on RT 100 south of Health Center

The design and permitting is being completed for the entire project, including the add alternates, so the Town has flexibility during the bid process if prices come in lower than anticipated.

Following is a discussion of the cost increases compared to the original estimate in the 2020 feasibility study.

Construction Cost Increases

Anticipated construction costs for the project were originally developed in 2020 for construction in 2022, and are now extended out for construction starting in 2025. These costs were developed using an ENR price index value which is used as a benchmark construction cost index that can be utilized to extrapolate future costs based on upon previous trends. Annual construction cost increases continue to average 6.5 to 7.0%

A+E has also observed a significant cost increase in unit price bid items. These increases are substantially more than what would be expected if costs were solely adjusted for the ENR index. There are a number of reasons for these increases; less competition, labor shortages, increased price of materials, supply chain issues and project location. However, regardless of the reasons



for increased costs, it stands that the installation of some of these items are now double their expected costs from only a few years ago.

For instance, in the fall of 2020, the expected cost for the installation of a fire hydrant was less than \$5,000. Recently received bids for this item in the upcoming construction season have generally ranges from \$10,000 to \$11,000. Thus, the price of a number of unit cost items has been updated to reflect current bid climate. These updated numbers present the largest cost increase in the updated estimate.

Design Changes – Subsurface Installation

During the field survey and the preparation of 60% design documents, a number of sections of the utility alignments were identified as not feasible to construct via open trench construction. Thus, the following sections were designed to be installed via subsurface installation methods. Subsurface installation via directional bore in these areas carries a higher expected construction cost but does reduce the ground disturbance and impacts to traffic.

Waterline (Station 2+75 -> 7+00)

Preliminary layout for this section of waterline assumed piping would be installed in the shoulder of the roadway. Due to conflicts with an existing subsurface stormwater treatment practice located at Walgreens, this section was shifted to be drilled underneath the riverbed on the north side of RT 9.

Water and Sewerline (~ Station 19+00 to 22+00)

Original layouts assumed the ability to excavate on either side of the highpoint of Route 9 for the installation of the water and sewer mains. In order to avoid disturbance to the existing stone walls which have historical significance and significant surface disruption for the property owners, this section was determined to require subsurface installation.

Design Changes – Other

The general construction location for replacement of the RT 9 pump station has not changed from the development of the initial preliminary plans. However, the property owners have elected to not grant an easement to the Town for additional space for the installation of the new station. Thus, the completed cost estimate for the pump station within a tighter excavation footprint will require additional sheeting/shoring, increasing construction costs.

Water and Sewer Services

Typically for this type of project, a wye or curb stop is installed for future water or sewer connection. The Town has reached out to property owners regarding interest in connecting. Those that responded positively will have a sewer and/or water stub extended to the edge of right-of-way. This is not a huge cost increase unless the State highway needs to be crossed, then it needs to follow the Vtrans construction methods which does not allow open cut. Adding several of these service crossings for future connection has further increased the construction costs.

Construction Contingency

Based upon the current volatility of construction costs of the previous three construction seasons, A+E recommends a 15% contingency in construction costs to be carried as part of the total project cost. This varies from the original recommendation of a 10% contingency.

Project Location and Bidding Climate

The current construction climate in Vermont is quite competitive. A limited number of contractors are available to compete larger projects. This has resulted in cost increases over the previous three years due to limited competition on project bids.

**TOWN OF WILMINGTON
RT 9 WATER & WASTEWATER EXTENSION**

**TOTAL PROJECT COST SUMMARY
Dec-23**

ITEM DESCRIPTION	BASE PROJECT	BASE PROJECT PLUS ADD ALTERNATE NO. 1	BASE PROJECT PLUS ADD ALTERNATES NO. 1 & 2
CONSTRUCTION			
Water and Sewer Extension - Base Project	\$ 2,996,000	\$ 2,996,000	\$ 2,996,000
Add Alternate No. 1 - Rt 9 Sewer/Water East of Bridge		\$ 990,000	\$ 990,000
Add Alternate No. 2 - Rt 9 Sewer/Water Rt 100 South			\$ 75,000
CONSTRUCTION SUBTOTAL	\$ 2,996,000	\$ 3,986,000	\$ 4,061,000
CONSTRUCTION CONTINGENCY			
Construction Contingency (15%)	\$ 449,400	\$ 597,900	\$ 609,150
CONSTRUCTION CONTINGENCY SUBTOTAL	\$ 449,400	\$ 597,900	\$ 609,150
STEP I - PRELIMINARY ENGINEERING			
Preliminary Engineering Report	\$ -	\$ -	\$ -
Environmental Report	\$ 5,000	\$ 5,000	\$ 5,000
STEP I SUBTOTAL	\$ 5,000	\$ 5,000	\$ 5,000
STEP II - FINAL DESIGN⁽²⁾			
Basic Services - Final Design	\$ -	\$ -	\$ -
Subsurface Investigation	\$ -	\$ -	\$ -
Special Services	\$ -	\$ -	\$ -
STEP II SUBTOTAL	\$ -	\$ -	\$ -
STEP III - CONSTRUCTION SERVICES⁽³⁾			
Bid Phase Services	\$ 15,000	\$ 20,000	\$ 20,000
Construction Administration	\$ 125,000	\$ 165,000	\$ 165,000
Resident Project Representative	\$ 165,000	\$ 210,000	\$ 210,000
Special Services	\$ 20,000	\$ 25,000	\$ 25,000
STEP III SUBTOTAL	\$ 325,000	\$ 420,000	\$ 420,000
OTHER COSTS			
Administrative/Permit Fees	\$ 10,000	\$ 10,000	\$ 10,000
Bond Vote Assistance	\$ 3,000	\$ 3,000	\$ 3,000
Easements	\$ 17,500	\$ 17,500	\$ 17,500
Legal	\$ 10,000	\$ 20,000	\$ 20,000
Short Term Interest	\$ 25,000	\$ 25,000	\$ 25,000
OTHER SUBTOTAL	\$ 65,500	\$ 75,500	\$ 75,500
ESTIMATED TOTAL PROJECT COST	\$ 3,840,900	\$ 5,084,400	\$ 5,170,650
AVAILABLE FUNDING			
ACCD	\$ 753,510	\$ 753,510	\$ 753,510
Northern Borders	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Local ARPA	\$ 374,896	\$ 374,896	\$ 374,896
Local Share	\$ 1,712,494	\$ 2,955,994	\$ 3,042,244
RECOMMENDED BOND AMOUNT	\$ 2,000,000	\$ 3,000,000	\$ 3,100,000

Notes:

1. Construction cost based on ENR 14525 (March 2024).
2. Already funded.
3. Based on State Curve Allowance.

Requests For Funding Through the 1% Local Option Tax Fund

Name of Person/Organization/Business/Committee

Date of Request 1/16/24

Contact person, phone numbers, mailing and email address

stucker@wilmingtonvt.us

Amount of Request and Date Funding Needed

\$24,000

Describe in detail the purpose and specific use of the funding

Move the cost of the flower barrels fully into the 1% fund.

Please provide a financial breakdown of your project/request.

Briefly describe the need for the funding and any other information that can support the application.

Signature of Applicant

Date

Requests For Funding Through the 1% Local Option Tax Fund

Name of Person/Organization/Business/Committee

Date of Request 1/16/24

Contact person, phone numbers, mailing and email address

stucker@wilmingtonvt.us

Amount of Request and Date Funding Needed

\$150,000

Describe in detail the purpose and specific use of the funding

Create new tennis courts and pickleball courts out of the flood plain

Please provide a financial breakdown of your project/request.

Briefly describe the need for the funding and any other information that can support the application.

Signature of Applicant

Date