

Wilmington Energy Committee (WEC) Minutes

Time and Location: December 4, 2023, at Town Hall, 2 East Main St, Wilmington, VT

Members in attendance and constituting a quorum were: Bob Bois, Jessica Roberts, Matthew Cole, Scott Moore, Marshall Dix, and Keith Johnson

Members Absent: none

Others Present: Scott Tucker

Proceedings:

- Meeting called to order at 3:02 PM by Chairman Bois. No previous minutes to approve. Opening remarks with a brief history of the Energy Coordinator's role and Wilmington's interest in a new Energy Committee were given by Town Manager, Scott Tucker. Bois highlighted the value of tracking the Town's current use and cost of energy. Members gave a brief presentation of their background and reasons for joining the WEC.
- Discussion was held regarding the WEC rules including the necessary missing time/date/location of meetings. Moore offered the Firehouse as a regular meeting venue, and a motion was made by Cole to hold the monthly regular WEC meetings at the Firehouse on the Third Tuesday of each month, at 3:00 PM. The motion was seconded by Dix and passed without dissent. The remaining rules were discussed, and a final copy should be brought to the next WEC meeting to adopt and sign.
- Roberts gave a short overview of the Select Board's signed Resolution.
- Bois announced the WEC had joined VECAN (Vermont Energy and Climate Action Network).
- Tucker reminded the board that the WEC Chairperson was the Select Board appointed Energy Coordinator, Bob Bois. Jessica Roberts was nominated as WEC Secretary by Cole, and Roberts accepted the nomination. The motion was seconded by Moore and passed without dissent. Matthew Cole was nominated as WEC Vice Chair by Johnson, and Cole accepted the nomination. The motion was seconded by Dix and passed without dissent.
- Bois led a discussion on the goals and purpose of the WEC which focused on the 2018 Energy Plan portion of the Town Plan. Bois stressed that the WEC should prepare an annual report for the Select Board. Roberts mentioned the opportunity for an Enhanced Action Plan and will meet with Windham Regional Commission and bring the details to the next WEC meeting. Bois gave each member the task of reviewing the existing Energy Plan, and bringing their opinion of whose duty it was to oversee each Action Point for each Policy (Bois provided copies of pg. 36-38 of the Town Plan) to the next WEC meeting. Bois also indicated his resolve for WEC meetings to take about one hour. Some discussion was held with Tucker on the Town's current solar programs.
- Roberts gave a brief review of the MERP (Municipal Energy Resilience Program) grants and reported on the two phases she had completed, thanking Dix for his assistance with Phase Two. Roberts provided an information sheet on Phase Three for more funding of up to \$500,000.00 for increased energy resilience in municipal buildings. Roberts also passed out information regarding the 2019 Energy Burden Report and Efficiency Vermont's 2023 update. She reported Wilmington's Energy Burden on both was found to be "High". Roberts reported the application period for Phase Three of MERP was not yet open.
- Discussion was held regarding the next meeting at the Firehouse on January 16th, at 3:00 PM. Roberts motioned for adjournment, seconded by Cole, and passed without dissent at 4:05 PM.

Minutes submitted by Secretary,
Jessica Roberts