

TOWN OF WILMINGTON
TOWN HALL RELOCATION COMMITTEE
TUESDAY, December 5, 2023, at Wilmington Town Hall
MINUTES

Attendance: John Gannon via Zoom, Sarah Fisher, Len Chapman, Christine Richter, Bonnie Lorimer, Sheila Osler, Therese Lounsbury, Jessica Roberts via Zoom
Called to order at 5:02pm. No changes to the agenda.

Therese shared an amendment to the minutes of November 21, 2023, to remove Sheila Osler as an attendee, and to add a public attendee via Zoom. Motion made by Sarah Fisher to approve the minutes of November 21, 2023, as amended. Seconded by Bonnie Lorimer. Motion carried.

Committee Updates:

- OSEC – Lenny shared that the OSEC Board meets this week.
- Current Town Offices – Sheila and Bonnie still intend to meet on this option.
- Wheeler Farm – Sarah did speak with the State, and FYI - it is possible to build on flood plain if done appropriately.

John shared his draft of the survey with the criteria chosen during our last meeting. The group reviewed the language of the questions and the weighting of the responses:

Q: Property size sufficient – weighted 4 for yes & room for more/3 enough for offices/0 No

Q: Property on Wilmington water/sewer – weighted 3 for Yes/0 No

Q: Property accessible from paved road – weighted 5 for Yes/0 No

Q: Site visible from public roadway – weighted 3 for Yes /0 No

Q: Sufficient parking for employees & clients – weighted 5 for exclusive/4 others can use/3 maybe if not busy/2 parking but small/1 public parking nearby/0 no parking

Q: Property in Historic Design District changed to Designated Downtown – weighted 3 for yes/2 for short walk/ 0 not a short walk

Q: Can be safely accessed from public roadway – weighted 5 yes for both car & pedestrian/3 only car/0 No

(Character/Concentration – John wasn't sure what we meant by this, Jessica suggested how a municipal building fits within the neighborhood, and how busy the area – John reminded that we are currently in the busiest intersection in town; decided to drop busy criteria and go with character of neighborhood.)

Q: How well would the Town Offices fit into the character of the area – weighted 5 for majority of buildings are commercial or public/3 majority buildings are non-commercial/0 there are no commercial or public buildings

(Jessica asked to add southeast exposure after having attended the Energy Efficiency Committee.)

Q: Is solar viable option on the property – weighted 3 for yes/0 no

(Question came up regarding a building already on the property – renovate? Knock down? – committee felt that was a round 2 consideration.)

John will share the survey with Therese, who will share it with the committee. Please respond with feedback on the questions/answers within 48 hours so that the actual survey may be shared before our next meeting and then we can discuss the results at our next meeting.

Next Meeting on Tuesday, December 19, 2023, at 5:00pm, in-person or via Zoom.
Adjourned at 5:51pm – Sarah/Christine.

ATTEST: _____
Therese M. Lounsbury, Clerk

ATTEST: _____
John Gannon

ATTEST: _____
Sarah Fisher

ATTEST: _____
Christine Richter

ATTEST: N/A _____
Alice Greenspan

ATTEST: _____
Bonnie Lorimer

ATTEST: _____
Leonard Chapman

ATTEST: _____
Sheila Osler

ATTEST: _____
Jessica Roberts