

Wilmington Rec Commission 12/4/23 meeting minutes, taken by Jason Hartnett

Present: Emily Beeman, Sarah Molina, Jason Hartnett

Guests: Scott Tucker, Jessica DeFrancesco

Call to order: 6:12pm

Reorganization due to resignation of Karen Molina (unanimous, all in favor):

Sarah Molina – Chair

Emily Beeman – Vice Chair

Jason Harnett – Clerk

Approval of minutes from previous meeting, moved by Jason, second by Emily; all in favor.

Hearing of visitors & discussion with Selectboard representation:

Scott Tucker – Reminder regarding budget preparation offer of help and regarding preparation of 2024 summer program can be provided by Jessica D. Reminder that any purchase over \$10K must go out to bid and 2-quotes minimum on substantial purchases. Jessica D. can assist in requesting quotes or putting RFQ's out to bid.

Emily – Asked about the possibility of allowing international students/workers to work in the 2024 summer camp program.

Response from Jessica D., yes definitely a possibility, will just require specific paperwork.

Rec Commission plans to start recruiting summer workers earlier this year.

JH – Asked about mission statement/vision/scope of Rec Comm.

Response from S.T., in our town setting it is referred to as a Resolution. One has not been developed for the Rec Comm. Scott or Jessica can provide an existing template. It would then be up to Commission members to set goals. As Commission grows and program and budgets expand, there may be a need to hire a coordinator/facilitator.

SM – Asked who can help with grant writing.

Response from ST, Gretchen can assist.

JH – Action item to follow up with skate company and determine typical construction and durability. Send link to JD to review and find alternates.

SM – Noted the back-board for the tennis courts is on hold until the repair/replacement of the courts.

Adjourned at 6:58pm.