

Wilmington Selectboard Agenda
November 7, 2023 at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
2. Approve Minutes of October 17 and 24, 2023 (5 minutes)
3. Social Services (10 minutes)
 - *SASH*
4. Action Items (15 minutes)
 - *The Selectboard to possibly approve the amended municipal resolution for the arts & cultural regional plan*
 - *The Selectboard to possibly approve the amended zoning fee schedule.*
 - *The Selectboard to possibly approve the FY24 Grants in Aid Supportive Work Request*
 - *The Selectboard to possibly appoint Bob Bois as the Energy Coordinator for the remainder of a 1-year term.*
 - *The Selectboard to possibly approve the Wilmington Energy Committee Resolution.*
5. Police Dept Drone (15 minutes)
 - *The Selectboard to possibly approve the purchase of a drone from Skydio in the amount of \$16,144.09.*
6. Highway Road Re-Classification (10 minutes)
 - *The Selectboard to receive information on the possible re-classification of Shearer Hill Rd from a Class 3 to a Class 2 road.*
7. Town Meeting Survey (15 minutes)
 - *The Selectboard to review and discuss the results of the survey regarding town meeting.*
8. *1% Local Option Tax Fund (10 minutes)*
 - *The Selectboard to possibly approve \$8000 for holiday lights on town hall.*
9. Liquor Commission (5 minutes)
 - *The Liquor Commission to possibly approve a 1st and 3rd Class renewal for Roberts Roadhouse.*
10. Other Business/Correspondence
11. Select Board Members Comments
12. Town Manager's Updates (10 minutes)
13. Executive Session
 - *The Selectboard to enter into executive session for a discssion on a possible land purchase.*

Wilmington Selectboard Meeting Minutes

October 17, 2023

Present: Tom Fitzgerald, Vince Rice, Sarah Fisher, Tony Tribuno

Others Present: Scott Tucker, Jessica DeFrancesco, Christine Richter, Gretchen Havreluk, Therese Lounsbury

Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda

- Add action item under #5; resolution for arts & cultural regional plan
- Add approval of a GoFundMe account for the Veterans Memorial Park under action items
- In sewer commission, the total gallons per day should be 1120.

2. Approve Minutes of October 3, 2023

- Rice moved to approve the minutes of October 3, 2023, Tribuno second; all in favor.

3. Record Retention

- Fitzgerald moved to approve the proposed record retention schedule for the administrative offices, Tribuno second; all in favor.

Fitzgerald, moved to enter into the Sewer Commission at 6:02 pm, Rice second, all in favor.

4. Sewer Commission

- Fisher moved to approve preliminary allocation at 143 West Main St for 1120 gpd for 8 bedrooms, Rice second; all in favor.

Out of Sewer Commission at 6:04 pm.

5. Action Items

- Rice moved to approve the municipal resolution for the arts & cultural regional plan, Fisher second; all in favor.
- Looking for ways to get the word out and making donating more accessible. Promoting the donations, local restaurants hosting a donation night, etc are options. Fitzgerald moved to approve a GoFundMe account for the Veterans Memorial Park, Rice second; all in favor.

6. Other Business/Correspondence

7. Select Board Members Comments

8. Town Manager's Updates

- Scott and Tom attended their second asset management training today.
- We are receiving a lot of email regarding short-term rentals. Planning Commission has a hearing set for October 23rd at 5 pm and their regular meeting at 4 pm.

Meeting adjourned at 6:23 pm.

Respectfully Submitted,
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Tony Tribuno

Wilmington Selectboard Meeting Minutes
October 24, 2023

Present: John Gannon, Vince Rice, Sarah Fisher, Tony Tribuno (cell); **Absent:** Tom Fitzgerald

Others Present: Scott Tucker, Christine Richter, Therese Lounsbury, James Walker

Meeting called to order at 8:15 a.m.

1. Visitors, Public Comments, Possible Changes to the Agenda
2. Health Insurance
 - Richter discussed the plan change (last year) to the Blue Edge product, essentially self-insurance using a broker, that gave the town about a \$100,000 savings, but we will see an increase of 15% this year. Blue Edge is able to return a credit, based on employee usage. Fisher moved to approve the 2024 BCBS Blue Edge employee health plan as presented; Rice second; all in favor.

Meeting adjourned at 8:26 a.m.

Respectfully Submitted,

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Tony Tribuno

TO: Town of Wilmington Select Board

FROM: Becky Arbella – Shires Housing/SASH Implementation Manager

RE: Shires Housing SASH- Support And Services at Home

DATE: October 18, 2023

As the Shires Housing's Director of SASH and Resident Services, I am writing to request an increase in funding from the town of Wilmington to assist Shires Housing of Bennington in the continuum of the SASH program from \$10,000 to \$15,000. We thank you for your past support.

Shires Housing is a nonprofit housing organization serving housing needs in Bennington County. We are the DRHO (Designated Regional Housing Organization) that manages the Deerfield and Butterfield SASH panels. Shires Housing received no tangible benefits from serving residents in Deerfield Valley until 2018 when the towns of Dover and Wilmington voted to help fund this exceptional and much needed program.

SASH coordinates the resources of social-service agencies, community health providers and nonprofit housing organizations to support Vermonters who choose to live independently at home. Individualized, on-site and in-home support is provided by a Wellness Nurse and a SASH Care Coordinator. SASH serves older adults as well as people with special needs who receive Medicare support. SASH touches the lives of approximately 5,400 people throughout Vermont. In our area we only have one senior housing option. Our 2 coordinators serve residents in their own homes throughout the community.

Benefits to SASH Participants

- Improved quality of life
- Comprehensive health and wellness assessments
- Individualized Healthy Living Plans
- Money savings through preventive health care
- Regular check-ins by caring staff
- Health coaching and access to wellness nurses
- Help in planning for successful transitions (e.g., following hospitalization), navigating long-term care options and during a crisis
- Access to prevention and wellness programs
- Support in self-managing medications
- Weekly check in during the pandemic
- Food and/or meal deliveries if accepted during the pandemic
- Virtual programming such as online YOGA, online Cooking classes and drive thru Health & Wellness Fair

Benefits to Town of Wilmington – The same benefits to town residents, who are active in Medicare, while on the wait list to join SASH. We also do wellness visits at the town employee requests, partner agencies, Deerfield Valley Rescue or other town residents request, to talk to those active in Medicare who may benefit from the services of SASH. We make home visits and calls for those older residents that may not want to join SASH, but would benefit from an occasional visit, food delivery, paperwork or just someone to be there. The Shires Housing SASH panels in the valley, have collaborated with the VT FoodBank for a monthly drop location at Butterflied Commons in West Dover and a VeggieVanGo. These food drops are open to Wilmington residents. We have more than 6 volunteers, as well as coordinators making monthly home deliveries to over 48 community members who cannot get to the drop sites to pick up for themselves. At the time of this request, we have 56 Wilmington residents enrolled in SASH and are assisting 9 others who do not qualify at this time.

The coordinators and wellness nurses are back to hosting in person exercise classes. We are also offer monthly Blood Pressure and Wellness clinic open to all residents. We have been hosting a wellness event per month in Wilmington, Dover or Readsboro, open to all. We will also be hosting our 8th annual Shires Housing Health & Wellness Fair on November 7. The coordinators and nurses continue to be instrumental in assisting any participant who wishes to receive both the flu and covid vaccines and subsequent boosters.

I also sit on the Bi-Town Housing Committee as a representative of Shires Housing.

These are just a few benefits for the towns of the Deerfield Valley and their residents.

Thank you for considering this request. Please let me know if you need any additional information that may influence your decision to approve funding.

Becky Arbella
Shires Housing SASH Implementation Manager
(774)402-0079 cell phone
becky.arbella@shireshousing.org

FY24 Municipal Resolution for Municipal Planning Grant

WHEREAS, the Municipality of Wilmington is applying for funding as provided for in the FY24 Budget Act and may receive an award of funds under said provisions; and

WHEREAS, the Department of Housing and Community Development may offer a Grant Agreement to this Municipality for said funding; and

WHEREAS, the municipality is maintaining its efforts to provide local funds for municipal and regional planning purposes or that the municipality has voted at an annual or special meeting to provide local funds for municipal and regional planning purposes,

Now, THEREFORE, BE IT RESOLVED

1. That the Legislative Body of this Municipality enters into and agrees to the requirements and obligations of this grant program including a commitment to match funds.

2. That the Municipal Planning Commission recommends applying for said Grant;

John Lebron

(Name of Planning Commission Chair)

(Signature)

3a. That (Name) John Potter Title Brattleboro Town Manager

who is either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or is a Select Board Member, the Town Manager, the City Manager, or the Town Administrator, is hereby designated to serve as the Municipal/Authorizing Official (M/AO) for the Grant Electronic Application and Reporting System (GEARS), and to execute the Grant Agreement and other such Documents as may be necessary to secure these funds.

3b. (Alternate Authorizing Official for redundancy)

That (Name) Patrick Moreland Title Brattleboro Assistant Town Manager

who is either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or a Select Board Member, is the Town Manager, the City Manager, or the Town Administrator, is hereby designated to serve as the Municipal/ Authorizing Official (M/AO) for the Grant Electronic Application and Reporting System (GEARS), and to execute the Grant Agreement and other such Documents as may be necessary to secure these funds.

3c. That (Name) Susan Fillion Title Brattleboro Planning Director

is hereby designated as the Grant Administrator, the person with the overall Administrative responsibility for the Municipal Planning Grant program activities related to the application, and any subsequent Grant Agreement provisions.

Passed this 7th day of November, 2023.

- ☒ **(For rural towns or consortia only)** The regional planning commission will serve as agent for the municipality or consortium. *(Check the box if the municipality authorizes its regional planning commission to prepare the application, support grant administration and be exempt from competitive selection if serving as project consultant.)*

LEGISLATIVE BODY

(name)

(signature)

Thomas Fitzgerald

John Gannon

Vincent Rice

Sarah Fisher

Tony Tribuno

INSTRUCTIONS FOR RESOLUTION FORM

- A. The Legislative Body of the Municipality must adopt this resolution or one that will have the same effect. This Form may be filled in or the adopted Resolution may be issued on municipal letterhead, filling in the name of the municipality, the Legislative Body (e.g. Selectboard), and the name and title of the Municipal/ Authorizing Official(s) (M/AOs); and the Grant Administrator.
- B. Following formal adoption, a majority of the legislative body must sign the Resolution. The Chair of the Planning Commission must also sign upon endorsement by vote of the Planning Commission.
- C. This form must be either uploaded to the online application or grant, or mailed to:
- Municipal Planning Grant Program
Department of Housing and Community Development
One National Life Drive, Sixth Floor
Montpelier, VT 05620-0501
- D. If mailed, an electronic copy of the submitted Resolution document will be uploaded by DHCD staff and available online.
- E. Please note that the designated Municipal/Authorizing Official(s) and Grant Administrator must also [register for an account](#) in the online grants management system, if they have not done so already, before the application can be considered complete.

CONSORTIUM APPLICATIONS: For a consortium, each municipality must complete a separate Resolution form. All municipalities in a consortium must designate the same Municipal/Authorizing Official(s) and grant Administrator.

TOWN OF WILMINGTON PERMIT FEE SCHEDULE

The following permit fees are hereby enacted by the Wilmington Select Board and are effective on November 7, 2023, and as hereinafter amended. This document shall be filed and posted in the office of the Town Clerk.

FILING FEES – all permits and public hearings require an additional fee for recording, (in compliance with 24 VSA § 4449) Administrative \$3 plus \$15 per page for the Town Clerk.

ZONING FEES

Residential or Base Fee:	\$100 plus construction fee (see below)
Residential Change of Use:	\$50
Other Change of Use:	\$.20 per square foot of changed use
Industrial or Commercial:	\$.20 per square foot of construction
Subdivision:	\$150 per lot*
Line Adjustments and Mergers:	\$50 per lot*
Sign Permit:	\$50

CONSTRUCTION FEES – to calculate, use the gross floor area, including unfinished areas with a ceiling height over 4 feet, and include basement space that typically may be finished even in the future.

1-500 sq ft	\$50
501-750 sq ft	\$75
751-1,000 sq ft	\$100
1,001-2,000 sq ft	\$200 (every additional 1-1,000 sq ft of construction: add \$100)

WARNED HEARING FEE \$150

OTHER ZONING FEE INFORMATION

- All zoning permits may require a warned hearing, i.e.: Conditional Use, waivers, design review, etc. Ask the Zoning Administrator if your permit requires a hearing.
- A permit is required, but no zoning fee is charged for accessory structures such as decks or porches less than 200 square feet in area.
- Unless they are in a flood hazard area, no permit nor fee is required for fences under six feet in height, and small structures under 150 square feet and 10 feet in height.
- No permit nor fee is required for a Home Occupation Use, see §§ 421, 460-462.
- The fine for work begun without a permit is \$150, plus permit fees.

WASTEWATER FEES, including filing fee

Connection Permit:	\$98
Allocation Permit:	\$43
Allocation fees per gallon:	\$10

OTHER FEES*

Driveway and Road Crossing:	\$30
Second Driveway; Culvert Required:	\$400
Right of Way (lot w/o road frontage):	\$50
Zoning Permit (1 year) Renewal:	\$50

*may require additional filing fees or hearing fees

PHASED CONSTRUCTION PAYMENT SCHEDULE

A Phased Construction Payment Schedule (available to PUDS and PRD Cluster House Projects only) means these fees shall be due after approval is obtained from the Development Review Board (DRB):

1. Twenty-five percent (25%) of the total Construction Fee shall be payable prior to issuance of the Zoning Permit and is non-refundable.
2. Payment for each phase of construction shall be paid prior to the commencement of that phase of construction or on the one-year anniversary date of the issuance of the Zoning Permit, whichever occurs first.
3. Non-Refundable Deposit may be applied as a credit toward the payment of construction fees due.
4. Application of said credit does not defer the payment of any fee, or the balance of any fee, that is due and payable.
5. Failure of the developer to notify the Zoning Office of the commencement of any phase of construction shall result in an additional fee of \$150.00 for each offense.
6. Failure of developer to remit payment as outlined above may result in a Notice of Violation and fines.

Resolution of the Selectboard of the Town of Wilmington

Creating the Town of Wilmington Energy Committee

WHEREAS, under the authority granted to it pursuant to 24 V.S.A. Section 872, the Town of Wilmington Selectboard has authority to create supplemental committees, boards, or commissions.

WHEREAS, on October 2, 2018, the Town of Wilmington Selectboard, adopted Wilmington Town Plan pursuant to the State of Vermont law (Title 24 VSA Ch. 117), the Planning and Development Act amended in 2005 (the "Town Plan"),

WHEREAS, a section of the 2018 Town Plan contains energy efficiency, energy conservation and clean energy use goals set by the Resource and Energy Implementation subcommittee in May 2017 for years 2025, 2035, and 2050,

WHEREAS, the State of Vermont recognizes the need for municipal leadership to develop clean energy and climate action strategies to meet the municipal energy efficiency goals by enabling selectboards to appoint a Town Energy Committee and Town Energy Coordinator,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Selectboard that there shall be established for the Town of Wilmington, effective November 7, 2023, an Energy Committee according to the following terms:

1. The Wilmington Energy Committee will be composed of not more than seven (7) members appointed by the Selectboard of the Town of Wilmington, with the Energy Coordinator as the Energy Committee Chair, and at least three members representing town departments, committees, commissions or boards. Members will be appointed pursuant to town policy regarding Appointments to Boards, Commissions and Committees. The terms of committee members shall be for three (3) years, except the Energy Coordinator is an annual Selectboard appointment.
2. The purpose of the Wilmington Energy Committee shall be as follows:
 - A. To work closely with Town Officials to research and develop energy innovations, provide community outreach and education, and guide clean and sustainable energy strategies.
 - B. To join the Vermont Energy Climate Action Network to assist in meeting Wilmington's energy efficiency goals.
 - C. To assist town boards, departments, institutions and town residents on implementing options to reduce energy consumption and costs, and improve energy use and practices.

- D. To recommend a full range of energy usage for town buildings, vehicles and equipment.
 - E. To promote energy efficiency opportunities, conservation opportunities, and clean energy use throughout the town.
3. Officers of the Wilmington Energy Committee will consist of a chairperson, vice-chairperson and secretary either selected annually by majority vote of the committee or appointed by the Selectboard, at their discretion.
 4. It will be the duty of the chairperson to preside at all meetings of the Wilmington Energy Committee and to call special meetings of the Committee when needed. The vice-chairperson will perform the duties of the chairperson in the latter's absence. The secretary will keep an accurate record of the proceedings of the committee, take minutes at the meetings, and post the agenda and minutes of meetings through the Office of the Town Manager.
 5. All meetings held by the Wilmington Energy Committee will be open to the public unless an issue arises that requires an executive session. Regular meetings will be held each month for the first year, and its frequency may be adjusted annually thereafter. The meetings times and locations will be posted through the Office of Town Manager, no later than a 48-hour notice. A quorum will be not less than a majority of the members of the committee.

BE IT FURTHER RESOLVED that the following individuals are appointed to the Wilmington Energy Committee for the terms set forth herein:

Members Names

Bob Bois
ZA Jessica Twardy Roberts
Chief Scott Moore
Supt. Marshall Dix
Matthew Cole
Keith Johnson
Vacant

6. Additional committee members will be selected through recruitment and solicitation efforts for volunteers, with members appointed by the Selectboard. A Declaration of Inclusion was adopted by the Selectboard on October 18, 2022. The appointment of volunteers shall be made without regard to race, color, sex, age, religion, national origin, sexual orientation, or political affiliation.

Dated this 7th day of November 2023

TOWN OF WILMINGTON SELECTBOARD

Tom Fitzgerald, Chair

John Gannon, Vice Chair

Vincent Rice

Sarah Fisher

Tony Tribuno



Skydio, Inc.
3000 Clearview Way
San Mateo, CA 94402
United States
(855) 463-5902
orderadmin@skydio.com

Quote Form #:
Created Date:
Expiration Date:
Prepared By:
Prepared By Email:

Quote
Q-13126
10/11/2023
11/10/2023
Danny Canary
danny.canary@skydio.com

FOR PRICING / BUDGETARY PURPOSES ONLY

CUSTOMER:Wilmington Police Dept (VT)

BASE SOLUTION

Product Code	Product Name	Qty	Subscription Term	List Price	Discount	Sale Price
Hardware				\$15,810.40	\$0.00	\$15,810.40
DR4ESKT1VZG0000NA	Skydio X10 Starter Kit (2.4/5 GHz, Visible Light) NA + VT300-Z	1.00				
Software				\$0.00	\$0.00	\$0.00
SWDRNDR4	Skydio Drone Software for X10	1.00				
Services				\$300.00	\$0.00	\$300.00
DR4ACAD000NA	Skydio Academy Online - All Access	1.00	12			

Totals

Total Fees	\$16,110.40
Discount	\$0.00
Total After Discount	\$16,110.40
Estimated Shipping	\$33.69
Grand Total	\$16,144.09



Exhibit A: Product Descriptions and Definitions

Product Name	Description
Skydio X10 Starter Kit (2.4/5 GHz, Visible Light) NA + VT300-Z	Kit includes one (1) Skydio X10 2.4/5 GHz vehicle, one (1) 2.4/5 GHz Enterprise Controller, one (1) VT300-Z Sensor Package, one (1), pro case, two (2) wall adapters with USB cable, one (1) set additional propellers, two (2) 256 GB micro SD cards, three (3) batteries, and one (1) 2-up charger.
Skydio Drone Software for X10	One (1) subscription to Skydio Autonomy, which allows the drone to see, understand, and act upon the world. License is perpetual and non-transferable.
Skydio Academy Online - All Access	Access to all Skydio Academy online training for term duration. Includes web-based access for one (1) user to Drone Training, Software Training, Skydio Certifications, Content Updates, Recorded Webinars, and Reporting.

Skydio Terms and Conditions

Skydio's sale of the products and services in this quote will be subject to Skydio's standard terms and conditions, which can be found at <https://www.skydio.com/legal>, and transacted on an Order Form to be provided by Skydio. This quote is for Customer's budgetary purposes only. Unless an alternate contracting method has been pre-approved by Skydio, Skydio will not accept a purchase order that purports to accept this quote or offer to purchase products and services below without a signed Skydio Order Form.

N/A

Skydio V200 and VT300 gimbals are export controlled items, with export control classification number (ECCN) 6A003.b.4.b. Where an export license is required, delivery of any export controlled item is contingent upon Skydio being granted an export control license for the sale from the U.S. Department of Commerce. If Skydio delivers an export-controlled item to a customer in the U.S. and that customer seeks to export or otherwise divert the item outside the U.S., it is the customer's responsibility to apply for any required license(s) from the U.S. government. Diversion contrary to U.S. law is prohibited.

Certain items in this order may be subject to pending regulatory certification. Delivery of any such items is contingent upon successful completion of the applicable equipment certification and authorization process. Skydio shall bear sole responsibility for, and will provide a full refund to Customer in the event Skydio is unable to obtain regulatory certification or authorization for any items in this order.



42 West 18th Street
New York, NY 10011 800-223-2500
adorama.com
info@adorama.com

QUOTE



2277922

10/16/2023

BILLING ADDRESS:

WILMINGTON POLICE DEPARTMENT
Att: MATTHEW MURANO
40 BEAVER
WILMINGTON, VT 05363 USA
(802) 464-8591

SHIPPING ADDRESS:

WILMINGTON POLICE DEPARTMENT
Att: MATTHEW MURANO
40 BEAVER
WILMINGTON, VT 05363 USA
(802) 464-8591

Customer No: 18849327
Customer PO: RFQ-09283973
Terms:

SKU#	Item	Qty	Price	Total
SKYD4ESKT1VZ	SKY X10 ST KIT VISIBLE LIGHT NA + VT300 Mfg Item#: DR4ESKT1VZG0000NA	1	15,810.40	15,810.40
SKYSWDRNDR4	SKY DRONE SOFTWARE X10 Mfg Item#: SWDRNDR4	1	99.00	99.00
SKYDR4ACAD	SKY ACADEMY ALL ACCESS Mfg Item#: DR4ACAD000NA	1	300.00	300.00

Thank you for your order.

This quote was prepared by your sales representative,
Matthew Gee.

To place order or for any help, call Matthew Gee
at (800) 223-2500 x 2122 or email at matthewg@adorama.com

Sub Total: 16209.40
Shipping: .00
Tax: 1134.65
Quote Total: 17344.05

To email Customer Service please go to www.adorama.com/email

Any item/s showing as "back-order"?

An item listed as "back-order" is on order with the supplier and is temporarily out of stock. These items will ship soon. Most backordered items ship within 10 business days. We never charge additional shipping as a result of a back-order. Please feel free to contact us for additional info at www.adorama.com/email.

Note: Please be prudent when throwing away packaging material. It is possible to miss some contents. Checking off contents against the packing list is always a good idea. If something is indeed missing please make a claim within 5 days to be compliant with our policies.

We want to buy your used photo equipment:

In the last year alone, Adorama spent millions buying 35mm, medium / large-format, scopes, video and digital equipment. Our satisfied customers happily cashed in or traded their equipment and enjoyed our above market value payout. Adorama pays top dollar for individual items, rare pieces, collections and estates. For more information, call 1-800-223-2500 or visit us at www.adorama.com/sell and use our online quoting system.

No Hassle Return Policy:

We want you to be completely happy with your purchase from Adorama. Please see the general Return/Exchange guidelines and policy posted on our website at www.adorama.com/policy.

Adorama Access

Ask about Adorama Access.
Affordable technical support subscription plans that help you set up and get the most out of your equipment.
Online: www.adorama.com/Access
or speak to your account manager.



We pay top dollar for your used photo & video equipment

To find out the value of your equipment

online	by phone	bring it
adorama.com/sell	800-223-2500	42 W 18 St NYC

Ship Via: UPS Ground Delivery

Salesman 1577 - MatthG

Printed By: KATHLEENH 10/16/23 06:02 PM

Contract #4400008468

QUOTATION

4403 Forbes Blvd.
Lanham, MD 20706
www.safewareinc.com

Name: Wilmington PD
Address: 40 Beaver St
Wilmington, VT 05363
Attn: Chief Matthew Murano
Phone: 802-464-8593
Fax:
Email: matthew.murano@vermont.gov
Cust ID:
Cust PO:

Freight Terms: FOB Delivered Per Contract

10/17/23
11/20/23
Robert Hamilton
203-207-1547

rhamilton@safewareinc.com

Net 30

Qty	Part Number	Description	UOM	Lead Time	Unit Price	Extended Price
1	SKY DR4ESKT1VZG0000NA	Skydio X10 Starter Kit (2.4/5 GHz, Visible Light) NA + VT300-Z	EA	TBD	\$ 15,810.39	\$ 15,810.39
1	SKY SWDRNDR4	Skydio Drone Software for X10	EA	TBD	\$ -	\$ -
1	SKY DR4ACAD000NA	Skydio Academy Online - All Access- SERVICES	EA	TBD	\$ 300.00	\$ 300.00

Estimated Tax:

Estimated Shipping & Handling: \$ 16,110.39

Total Price: harged \$33 per ship container)

Special Notes: **OMNIA Contract #4400008468**
Lead Agency: Fairfax County, VA
Public Safety and Emergency Preparedness
Standard freight within continental US is paid, all HAZMAT or expedited freight will be billed.
***Register with OMNIA at www.omniapartners.com/publicsector**

Authorized Signature: _____ Date: _____

Acceptance of this quote, buyer agrees to all the terms and condition of the seller. Buyer will have the right to inspect the goods upon receipt, and within 30 business days after delivery, Buyer must give notice to Seller of any claim for damages on account of condition, quality, or grade of the goods. Returns must be approved and receive an RMA (return authorization) number prior to return. Special order or customized items may not be returned unless defective. Restocking fees may apply.

STATE OF VERMONT
CLASS 3 TO CLASS 2 TOWN HIGHWAY TRANSFERS
RATING FORM

District: 1Municipality: WILMINGTONTown Highway Number: 40Miles: 2.6

ADT: _____

Average ADT: _____ Increasing: _____ Decreasing: _____

One Terminal: _____

Other Terminal: _____

Special Considerations: Less than 2nd Class Gravel (2G): _____Dead End-No Place (DE)(NP): _____ Parallel (PR) _____ Local(LH) X Residential(RS) XLand Access (LA): X Imp. Place (IP)(RRS) _____ Paved (PH) partial

Rating By: _____ Dist. Engr. Rec. _____

1. Traffic AADT (Max. 40)

400 – over	<u>40</u>
a. 270 – 399	30
b. 160 – 269	20
c. 100-159	10
d. 10 – 99	0

2. Geographic Features (Max. 20)

a. Town to Town	<u>10</u>
PI to PI	5
b. Land Access (LA)	<u>5</u>
c. Integration (Int)	5
d. Terminals:	
SH to SH	5
SH to CI 2 TH or PI	<u>3</u>
CI 2 TH to CI 2 TH or PL	2

3. Economic Features (Max. 20)

a. County Seat-minor coll. (Any 1)	5
Community Need (Part)	3
b. VO-REC-IND-TG (Any 1)	<u>5</u>
(Part)	3
c. SB-MR-RFD-FM (Each one)	3
(Part)	<u>1</u>

4. Traffic Classification and State of (Max. 10)**Improvement**

a. Gravel (20' typical shld to shld)	<u>5</u>	Half paved and is 24 feet wide with 4 feet of shoulder.
Paved (22' typical shld to shld)	10	
b. Foreign or Through	5	

5. National Defense and Public Service (Max. 15)

a. Conn. Interstate (Dir)	5
(5 mi)	2
b. Alternate Route (3 -10 mi) floods, etc.	<u>5</u>
c. DEF. IND. Or Strat. Mat. Or National Forest	5

TOTAL H.P.V. _____

Recommendation _____

Town of Wilmington
PO Box 217, Wilmington, VT 05363
802-464-8591

November 3, 2023

State of Vermont
Agency of Transportation
359 Bowen Rd
Bennington, VT 05201

To Whom It May Concern:

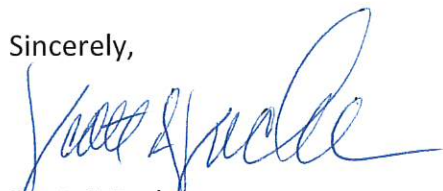
The Town of Wilmington is applying for reclassification of Shearer Hill Rd, from Class 3 to Class 2. Shearer Hill is 24 feet wide and half of it is paved. The town is looking at resurfacing the gravel portion with either a rubberized chip seal or alternative blacktop. The road begins in Wilmington on Route 9, connects to both Halifax and Marlboro, and is used as a common bypass to avoid heavy traffic and construction. It is a direct route to the center of Halifax.

Shearer Hill is a school bus route, has access to the town trail system, access to housing developments, farmland, and is a mail route.

We have included letters of support of this project from both Halifax and Marlboro.

Thank you for your consideration of this project.

Sincerely,



Scott A Tucker
Town Manager

September 14, 2023

State of Vermont

Agency of Transportation

359 Bowen Rd

Bennington, VT 05363

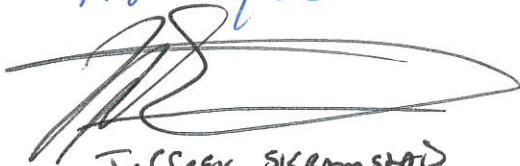
To Whom It May Concern:

The Town of Wilmington's Road Superintendent has informed the Town of Marlboro that they are working on an application to reclassify Shearer Hill Rd to a Class 2 roadway.

We have no objection to this project.

Sincerely,

Molly Welch Vice Chair



Jeffrey Skramstad

select Board member

September 14, 2023

State of Vermont

Agency of Transportation

359 Bowen Rd

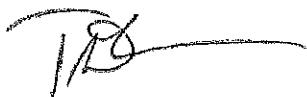
Bennington, VT 05363

To Whom It May Concern:

The Town of Wilmington's Road Superintendent has informed the Town of Halifax that they are working on an application to reclassify Shearer Hill Rd to a Class 2 roadway.

We have no objection to this project.

Sincerely,



Eric Edwards, Vice Chair Halifax Selectboard



TRAFFIC COUNT SUMMARY

Windham Regional
Commission

Shearer Hill Road

south of Route 9 along Spruce Lake

Town of Wilmington, Vermont

Dates: Thursday, July 20th through Sunday, July 30th, 2023

Posted Speed Limit: 35 mph

VOLUME

Number of Vehicles per Day

Daily Average	535
Week Day Average	549
Weekend Day Average	512

SPEED

Total Northbound Southbound

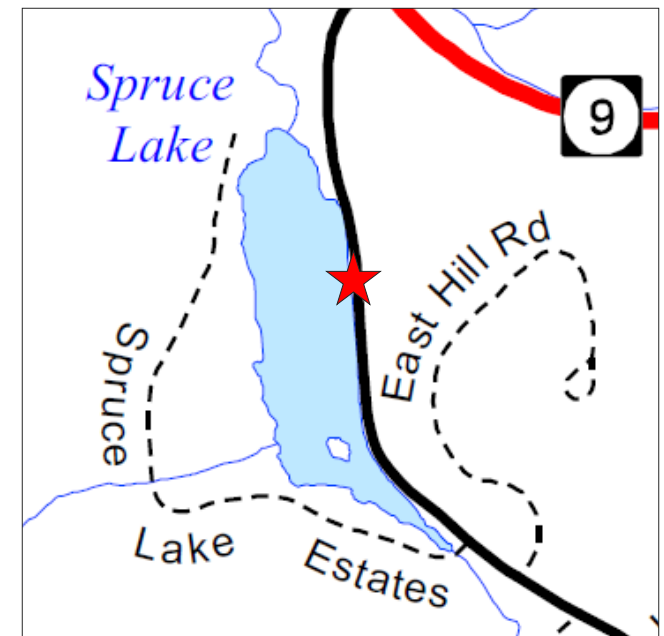
Average Speed	39 mph	40 mph	38 mph
85th Percentile	45 mph	46 mph	44 mph
Percent of Vehicles > 35 mph	76.5%	82.1%	70.9%



Facing north on Shearer Hill Rd

VEHICLES BY CLASS

Class 2 Passenger Cars — 2 axles, can have 1 or 2 axle trailers	60.1%
Class 3 Pickups, Vans — 2 axles, 4 tire single units. Can have 1 or 2 axle trailers	24.0%
Class 5 Single Unit Axle Trucks — 2 axles, 6 tires (dual rear tires), single unit	11.9%
Other Classes — Including motorcycles, busses, and vehicles with 3 or more axles	4.0%

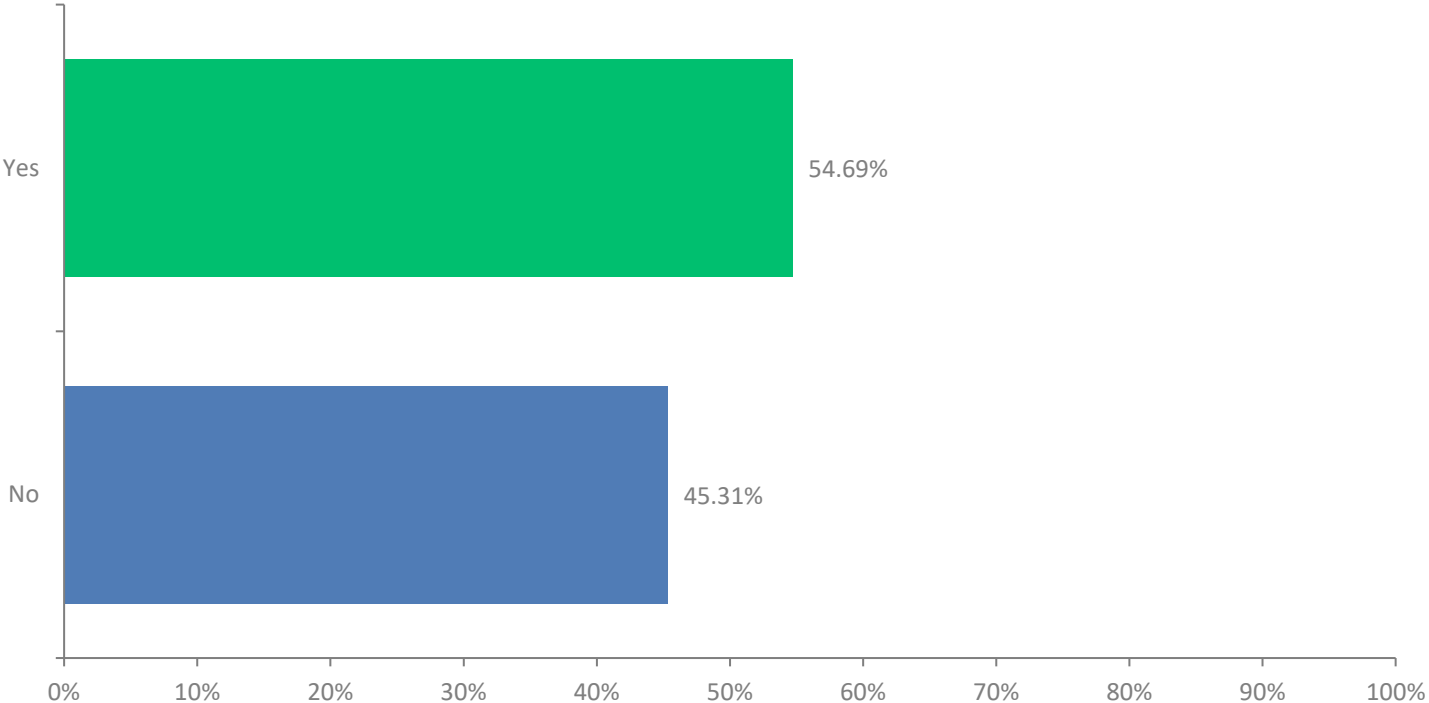


Wilmington Town Meeting Survey

Monday, October 30, 2023

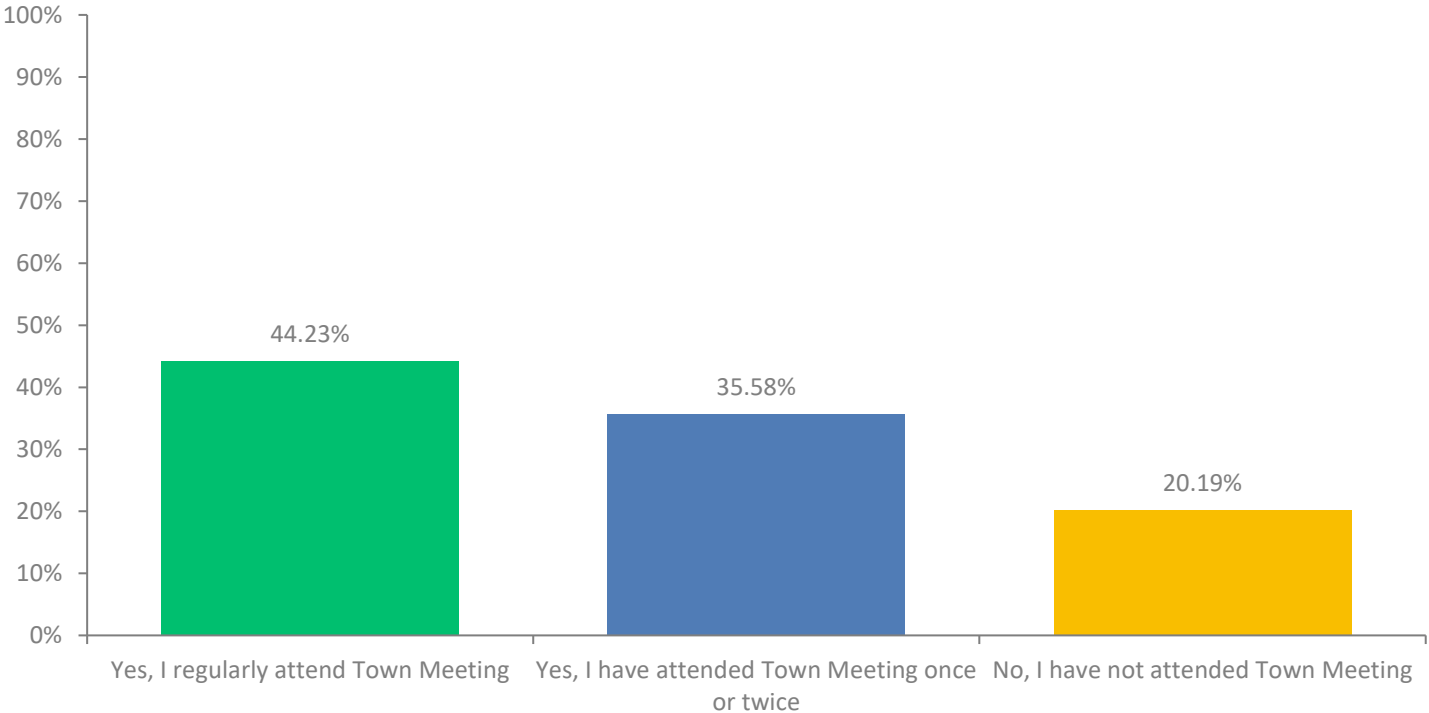
Q1: Are you a Town of Wilmington registered voter?

Answered: 192 Skipped: 0



Q2: Have you attended Town Meeting in Wilmington?

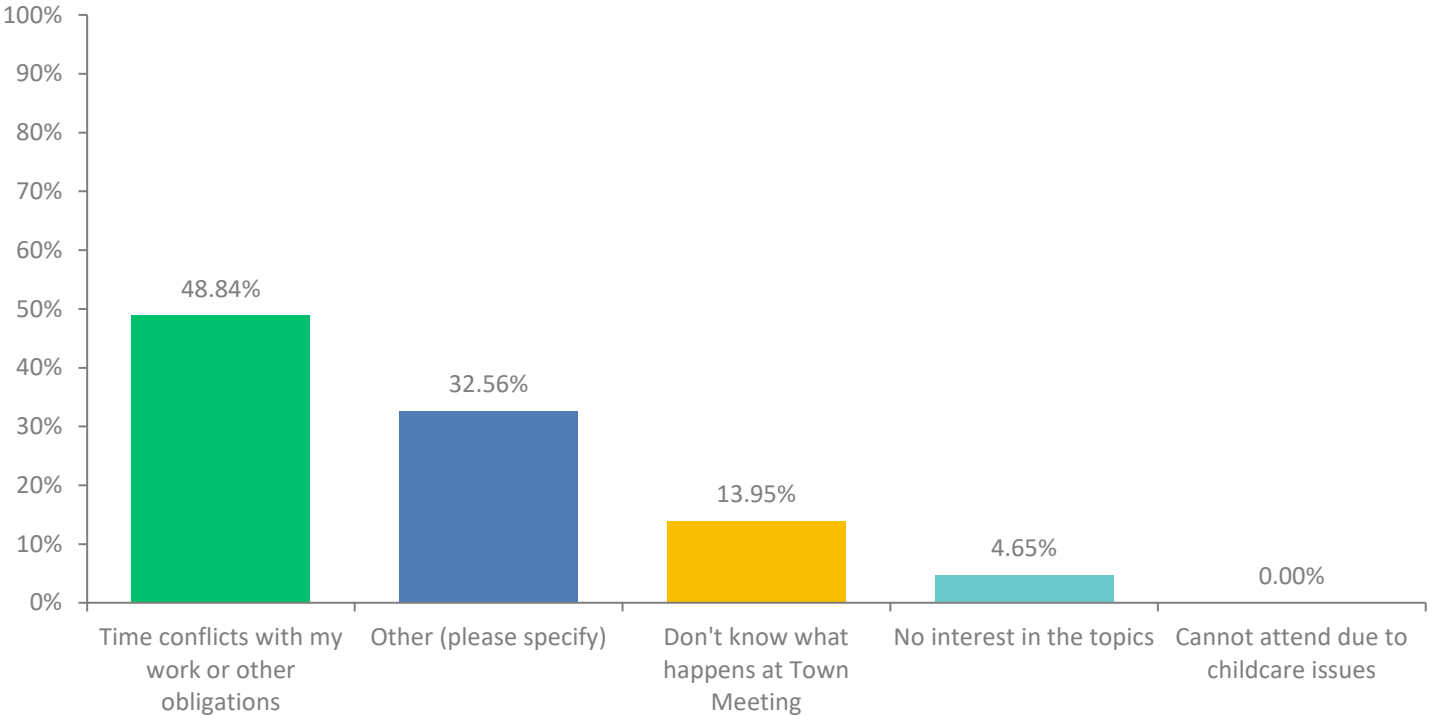
Answered: 104 Skipped: 88



**Questions to respondents that do not
attend or do not regularly attend Town
Meeting**

Q3: Why do you not regularly attend Town Meeting?

Answered: 43 Skipped: 149



Q3: Why do you not regularly attend Town Meeting?

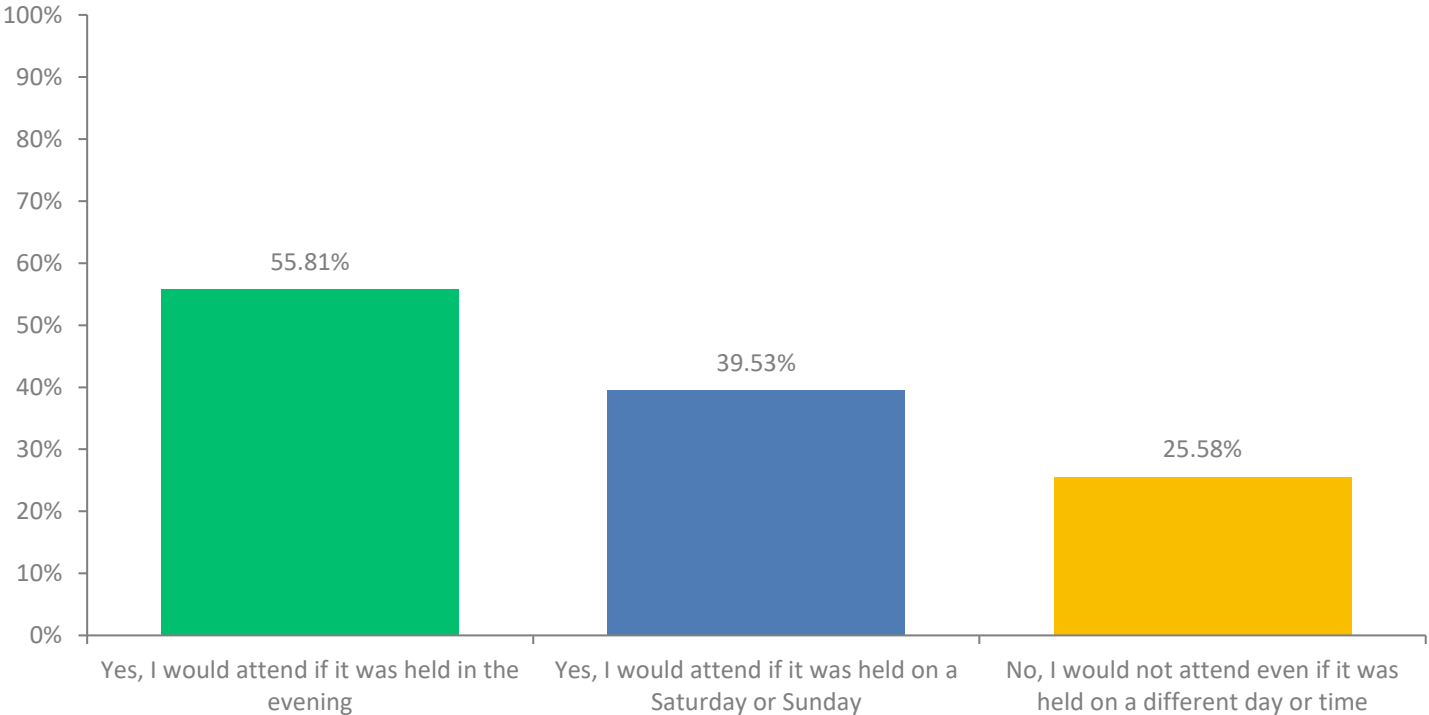
Answered: 43 Skipped: 149

Other - Individual Responses (14)

- Just moved here (3)
- Schools being closed prevents us from attending (2)
- Pandemic/immune suppressed (2)
- Not here in March (2)
- Busy/Work (2)
- Selectboard runs town (2)
- Unfair to require voters to attend Town Meeting

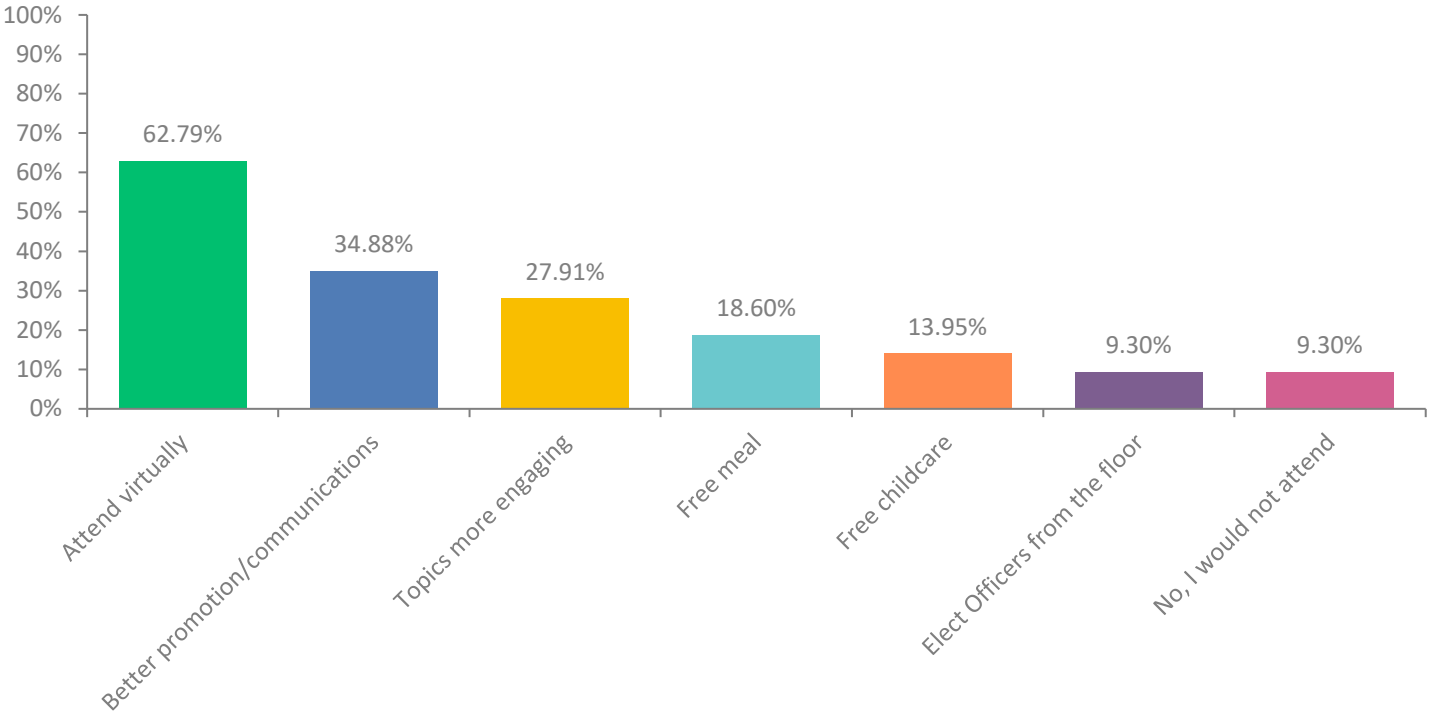
Q4: Town Meeting is traditionally held on the first Tuesday of March at 10:00 am. Would you attend Town Meeting if it was held on a different day of the week or time?

Answered: 43 Skipped: 149



Q5: Are there other changes that would motivate you to attend Town Meeting? Please select all options where you would be more likely to attend Town Meeting.

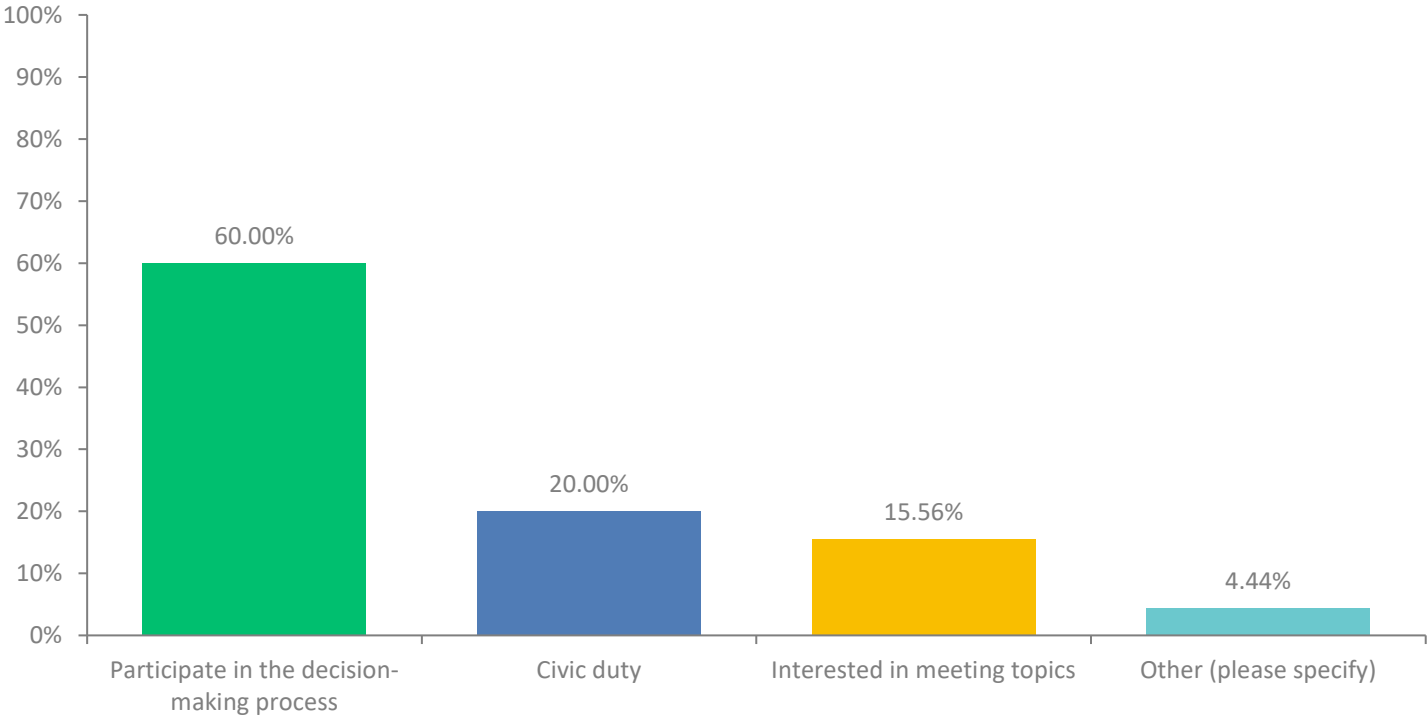
Answered: 43 Skipped: 149



**Questions to respondents that
regularly attend Town Meeting**

Q6: Please indicate your primary reason for attending Town Meeting

Answered: 45 Skipped: 147



Q6: Please indicate your primary reason for attending Town Meeting

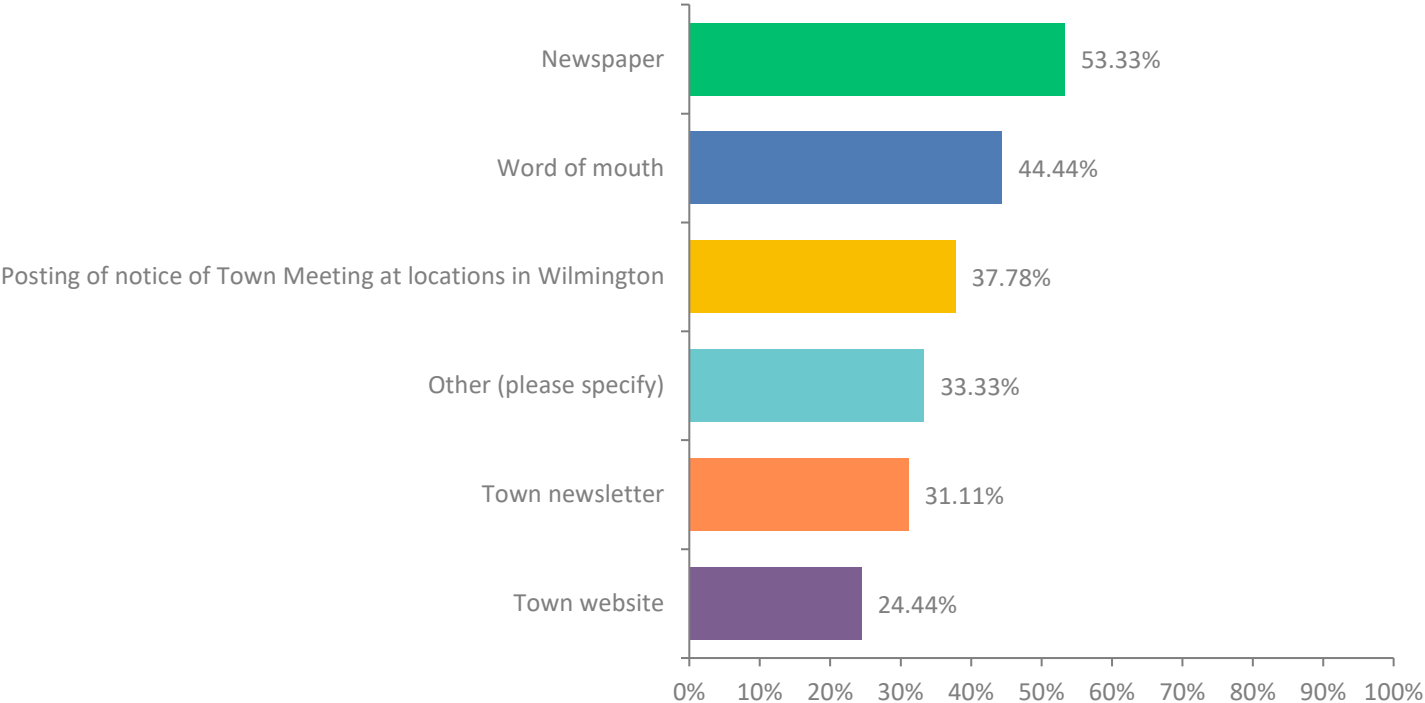
Answered: 45 Skipped: 147

Other - Individual Comments (2):

- All of the above (2)

Q7: What sources of information help remind you to attend Town Meeting? Select all that apply?

Answered: 45 Skipped: 147



Q7: What sources of information help remind you to attend Town Meeting? Select all that apply?

Answered: 45 Skipped: 147

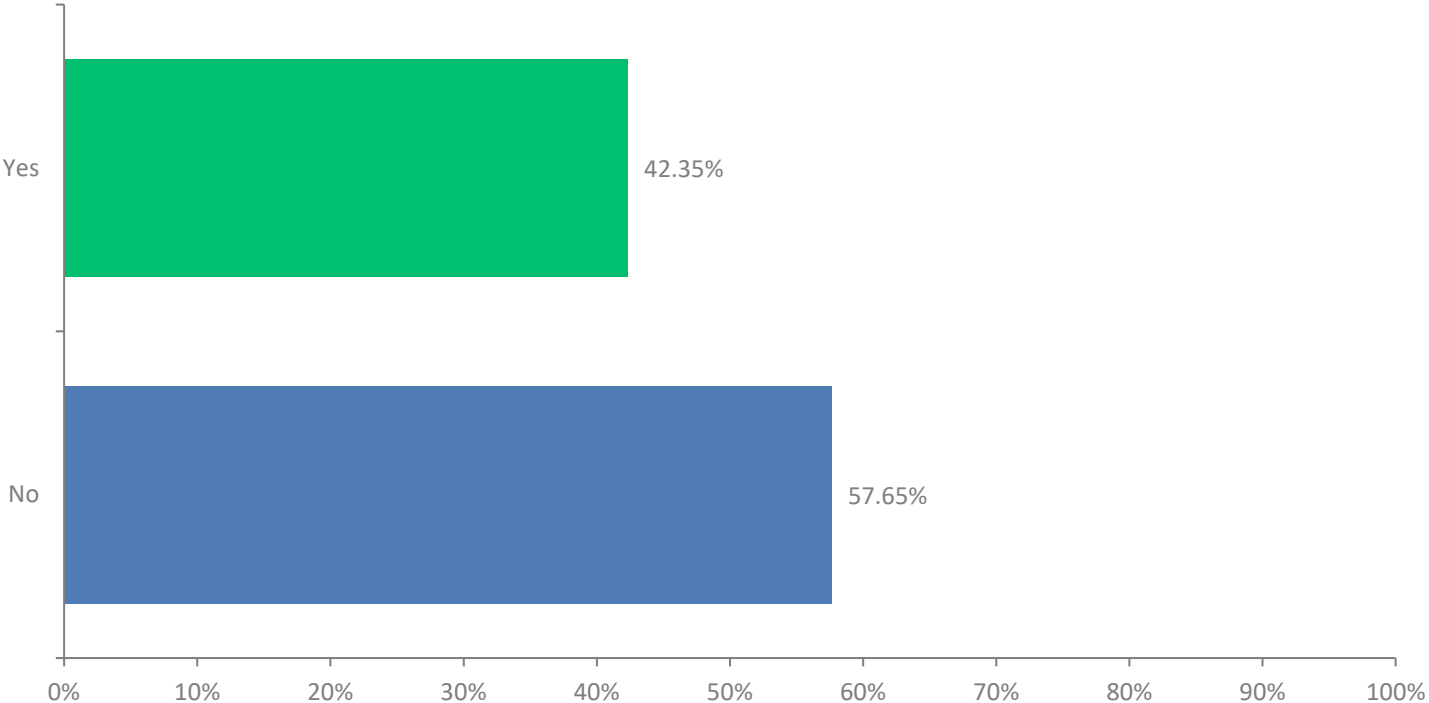
Other - Individual Response (15):

- Always on 1st Tuesday in March (9)
- Need social media campaign
- Sandwich board outside town offices
- Saw meeting being set up
- Town report
- Schools are closed
- Nothing

Questions to all respondents

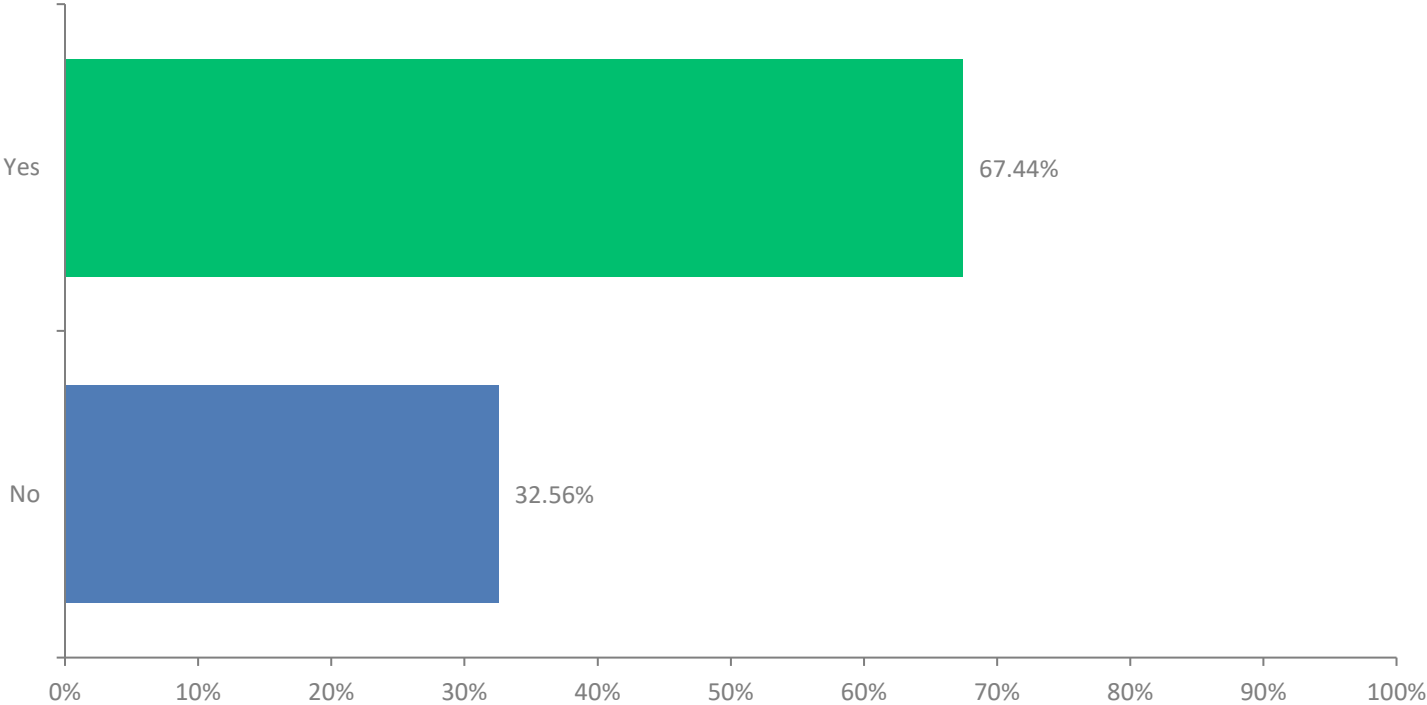
Q8: Do you support moving away from Town Meeting (floor votes) in favor of voting for all items by Australian ballot (paper ballot)?

Answered: 85 Skipped: 107



Q8: Do you support moving away from Town Meeting (floor votes) in favor of voting by Australian ballot (paper ballot)? People who don't attend or don't regularly attend Town Meeting

Answered: 43 Skipped: 14



Q9: Do you have any suggestions for how the Town can improve voter turnout at Town Meeting?

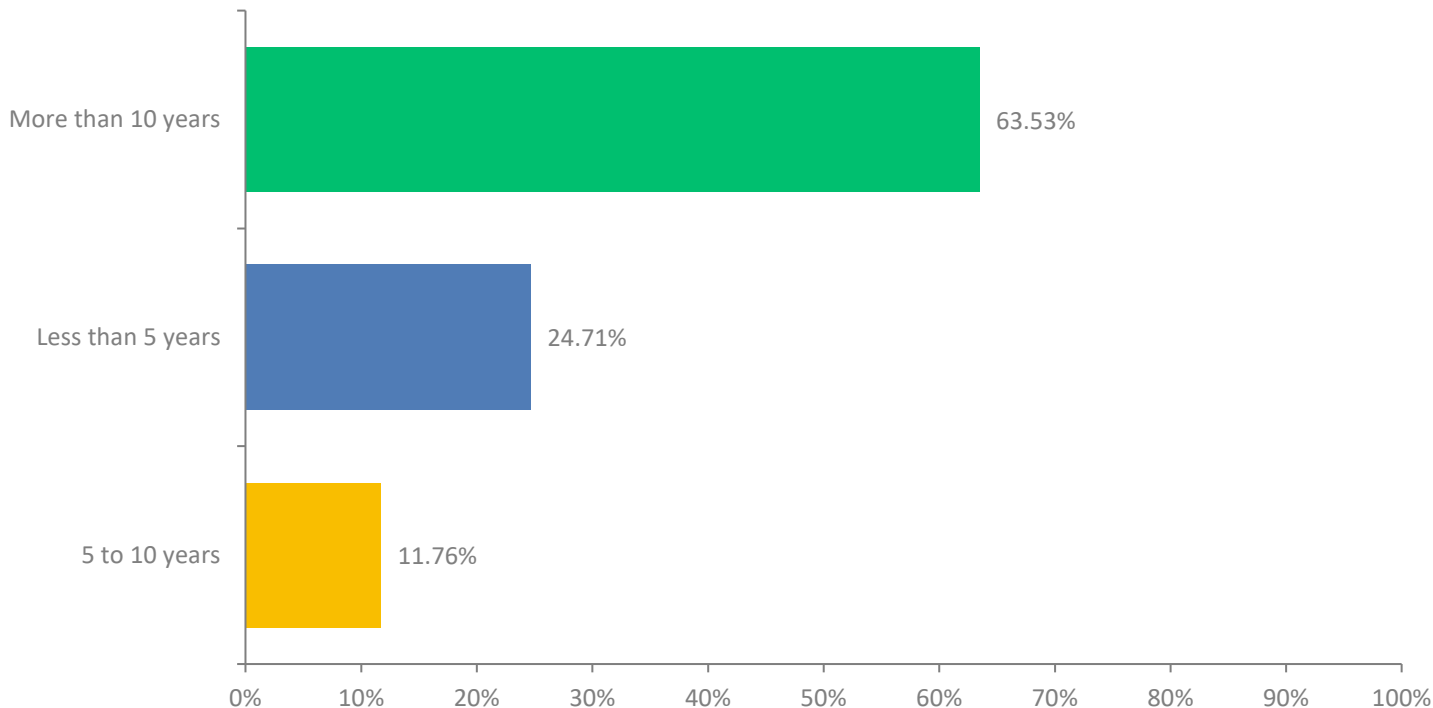
Answered: 48 Skipped: 140

48 responses (some responses had multiple ideas):

- Better promotion of Town Meeting & explanation of articles (19)
- Change meeting time to evening or weekend (9)
- Offer hybrid meeting option (7)
- Make it a more social event (6)
- Childcare (5)
- Better participation by Selectboard (4)
- Mandate/encourage students to attend (4)
- None (3)
- Make it a more welcoming event (2)
- Keep school open (2)
- Encourage businesses to send employees (2)
- Australian ballot (2)
- Work fair (2)
- Vote on most controversial items first (2)
- Outdated/too exclusive

Q10: How long have you been a registered voter in Wilmington?

Answered: 85 Skipped: 107



Wilmington Town Meeting Turnout Statistics
Sources: Vermont Secretary of State
Wilmington Town Clerk

Year	Voters on Checklist	No. of Voters that Voted	Turnout Percentage
2023 Floor	1677	60	3.58%
2023 Australian	1677	186	11.09%
2022 Australian	1633	262	16.04%
2021 Australian	1681	495	29.45%
2020 Floor	1620	80	4.94%
2020 Australian	1620	528	32.59%
2019 Floor	1595	65	4.08%
2019 Australian	1595	200	12.54%
2018 Floor	1574	63	4.00%
2018 Australian	1574	219	13.91%
2017 Floor	1558	77	4.94%
2017 Australian	1558	286	18.36%
2016 Floor	1475	102	6.92%
2016 Australian	1475	661	44.81%
2015 Floor	1575	80	5.08%
2015 Australian	1575	381	24.19%
2014 Floor	1549	69	4.45%
2014 Australian	1549	434	28.02%
2013 Floor	1588	100	4.9%
2013 Australian	1588	497	31.3%

Floor Percentage Turnout – 3.58% to 5.08%

Australian Ballot Percentage Turnout – 11.09 to 44.81%

Notes:

- In March 2014, Wilmington voters approved no longer mailing the Town Report.
- In 2021, a ballot was mailed to every registered voter in Wilmington.