

WILMINGTON BEAUTIFICATION COMMITTEE

November 27, 2023

Committee Members Present: Cheryl Rothman, Anne Saracino, Alice Greenspan, Kathleen Comeau, Jessica DeFrancesco

Meeting called to order by Cheryl at 8:25

Visitors, Public Comments: none

Approved Minutes: Minutes from the October 23, 2023, meeting were not approved at this time as all were not in attendance.

Treasurer's Report: None at this time.

Landscape Committee: It was determined that Gateway is all set until the Spring. Alice would like to cut down everything in the Dixon area.

Winter Decorations: Alice couldn't find the berries in the fire station. Cheryl will bring the lights to Alice who will finish along with Cheryl, Anne and possibly Elaine on November 30.

Barrel Program approve RFP and give to Jessice: Most of the meeting was centered on review and discussion regarding what should go in the RFP for next year now that Mary will not be handling. Decisions on what types of plants, how many, depending on large or small barrels, window boxes, hanging baskets, number of barrels, maintenance, replacing dead plants through the season, etc. The RFP was to be finalized by Cheryl and sent to the committee via email for review to then go to Jessica for posting. The date for submission for proposals is on or before 4 p.m. on January 5, 2024.

Town Manager Report: – none

Old Business: - none

Next Meeting: There will be no further meetings in 2023. The next meeting will be Monday, January 8, 2024.

Adjourn Motion: Cheryl

Second: Anne

All in favor

Opposed: 0

Meeting adjourned at 9:00 a.m.