

TOWN OF WILMINGTON
TOWN HALL RELOCATION COMMITTEE
TUESDAY, November 21, 2023, at Wilmington Town Hall
MINUTES

Attendance: Sarah Fisher, John Gannon, Len Chapman, Bonnie Lorimer, Alice Greenspan, Therese Lounsbury, Sheila Osler via Zoom

Also: Jessica Roberts, Scott Tucker, Samantha Kondracki via Zoom

Called to order at 5:02pm. No changes to the agenda.

Motion made by Sarah Fisher to approve the minutes of November 7, 2023, as written. Seconded by Bonnie Lorimer. Motion carried.

Committee continued to review the viability of a variety of properties:

- Fair Buildings at OSEC – Lenny & Bonnie reached out to the Farmer’s Day Fair Association regarding the continued use of the Fair Buildings on the OSEC property. They are still working to bring the Fair back to the level of days before – they have trouble securing a Midway vendor. Jessica Roberts shared that even though they are not in the Flood Zone, they are in the Flood Plain.
- Flea Market – Jessica Roberts shared that she spoke with Gretchen Havreluk about whether the owner would be approachable, and she thought the owner would be particular about who buys and would probably consider the town.
- Land across VT Route 100 from Wheeler Farm is accessed from Happy Haven Road & from VT Route 100 North. Happy Haven Road is a private road. There is an incline to the property, used to be where the cows grazed.
- Sarah asked if there was a possibility of an additional floor to the Public Safety Building. It is possible, but Scott Tucker cautioned the lack of parking and the need for an elevator, and the public’s comfort level entering the building with the activity of the police officers.

John presented that he would like to identify criteria for vetting properties, then send out a survey for everyone to proofread before we finalize it for everyone to take the survey. The purpose being to prioritize the criteria for which we want the property to accomplish for new town offices. Some questions would be yes/no and others a rating system of 1 to 3, or 1 to 5. Jessica Roberts shared that we do not have to worry about zoning for a municipal building. Once there is a rating, it will be a starting conversation for choosing a property. John will create a survey to share with the committee to review the questions – NOT to take the survey yet – see if you have any confusion with the questions or how to answer them. Once the questions are reviewed, John will prepare the actual survey to share. Please review before the next meeting.

Criteria Identified:

Flood Plain
Parking & Access to Additional parking
Character of neighborhood & concentration of buildings
Municipal Water
Municipal Sewer
Property Size
Convenience to Downtown or Walkability
Public Transportation

Visibility from the highway
Paved Road
Expandability
Ease of Access

Next Meeting on Tuesday, December 5, 2023, at 5:00pm, in-person or via Zoom.
Adjourned at 5:50pm. (Sarah/Therese)

ATTEST: _____
Therese M. Lounsbury, Clerk

ATTEST: _____
John Gannon

ATTEST: _____
Sarah Fisher

ATTEST: N/A _____
Christine Richter

ATTEST: _____
Alice Greenspan

ATTEST: _____
Bonnie Lorimer

ATTEST: _____
Leonard Chapman

ATTEST: _____
Sheila Osler

ATTEST: _____