

Wilmington Selectboard Meeting Minutes

October 17, 2023

Present: Tom Fitzgerald, Vince Rice, Sarah Fisher, Tony Tribuno

Others Present: Scott Tucker, Jessica DeFrancesco, Christine Richter, Gretchen Havreluk, Therese Lounsbury

Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda

- Add action item under #5; resolution for arts & cultural regional plan
- Add approval of a GoFundMe account for the Veterans Memorial Park under action items
- In sewer commission, the total gallons per day should be 1120.

2. Approve Minutes of October 3, 2023

- Rice moved to approve the minutes of October 3, 2023, Tribuno second; all in favor.

3. Record Retention

- Fitzgerald moved to approve the proposed record retention schedule for the administrative offices, Tribuno second; all in favor.

Fitzgerald, moved to enter into the Sewer Commission at 6:02 pm, Rice second, all in favor.

4. Sewer Commission

- Fisher moved to approve preliminary allocation at 143 West Main St for 1120 gpd for 8 bedrooms, Rice second; all in favor.

Out of Sewer Commission at 6:04 pm.

5. Action Items

- Rice moved to approve the municipal resolution for the arts & cultural regional plan, Fisher second; all in favor.
- Looking for ways to get the word out and making donating more accessible. Promoting the donations, local restaurants hosting a donation night, etc are options. Fitzgerald moved to approve a GoFundMe account for the Veterans Memorial Park, Rice second; all in favor.

6. Other Business/Correspondence

7. Select Board Members Comments

8. Town Manager's Updates

- Scott and Tom attended their second asset management training today.
- We are receiving a lot of email regarding short-term rentals. Planning Commission has a hearing set for October 23rd at 5 pm and their regular meeting at 4 pm.

Meeting adjourned at 6:23 pm.

Respectfully Submitted,
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Tony Tribuno