

## Wilmington Selectboard Meeting Minutes September 5, 2023

**Present:** Tom Fitzgerald, John Gannon, Vince Rice, Tony Tribuno

**Others Present:** Scott Tucker, Jessica DeFrancesco, Sarah Kociela, Marshall Dix, Jim Carroll, Therese Lounsbury, Kathy Larsen, Charlie Foster

### Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
  - Kathy Larsen, representing the school board, is informing the town of unexpected expenses and is requesting early payment or a short-term loan from the town. She is requesting a special meeting with the Selectboard to discuss it. Meeting Friday, August 8<sup>th</sup> at 8:15 am.
2. Approve Minutes of August 15, 2023
  - Gannon moved to approve the minutes of August 15, 2023, Rice second; all in favor.
3. Action Items
  - Rice moved to name the Town Manager as the authorized official for the Town of Wilmington Northern Border Regional Commission 2023 Catalyst Grant Award for the Route 9 East Infrastructure (Water/Sewer) Expansion Project, Tribuno second; all in favor.
  - Gannon moved to appoint Sarah Kociela as the E-911 Coordinator, Rice second; all in favor.
  - Fitzgerald moved to accept the resignation, with regret, of Jessica Roberts from the Town Hall Re-location Committee, Rice second; all in favor.
4. Heating/Air Units
  - The quotes are similar in price; one includes electrical work and the other doesn't. The electrical is about \$4200. Tribuno moved to approve the bid for mini-split heating/air units for the OFH and Highway garage from CarPlumbTrician, Gannon second; all in favor.
5. Bridge #31
  - Tucker reviewed a questionnaire from the state regarding the replacement of Bridge #31.

Entered into Liquor Commission at 6:30 pm.

### 6. Liquor Licenses

Tribuno moved to approve:

- An Open Container Ordinance Exemption and Request to Cater Permits for Valley Craft Ales for events at Memorial Hall on September 30 and October 28, 2023 from 6pm-midnight; and
- An Open Container Ordinance Exemption and Request to Cater Permit for WI Foster LLC dba Wilmington Inn for the Wine & Soup Stroll on September 22<sup>nd</sup>.
- An Open Container Ordinance Exemption and Request to Cater Permit for Pipedream LLC dba Anchor Seafood for a private event at Memorial Hall on September 29<sup>th</sup>, Rice second; all in favor.

Out of Liquor Commission at 6:32 pm

### 7. Other Business/Correspondence

### 8. Select Board Members Comments

- Gannon would like an update on the Old Fire House

9. Town Manager's Updates

- FEMA visited on 8/31. Reviewed places that need work due to the flooding.
- RFP was sent out looking for an Energy Consultant as part of the MERP grant to help determine heating and cooling efficiencies in Town Hall, Memorial Hall, Library, Highway and Old Fire House.
- We received two bids for the Lake Raponda Dam RFQ.
- Hall Rd Dam; bridge is in, dry hydrant has been started.

10. Executive Session

- Fitzgerald moved to find that premature general public knowledge of the confidential attorney-client communications could put the town at a substantial disadvantage, Rice second; all in favor.
- Fitzgerald moved to enter into executive session at 6:44 pm, to include the Town Manager and Jim Carroll of VLCT, to discuss confidential attorney-client communications, Rice second; all in favor.

Out of executive session at 7:28 pm. No action.

Meeting adjourned at 7:28 pm

Respectfully Submitted,  
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

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Thomas Fitzgerald, Chair

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John Gannon, Vice Chair

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Vince Rice, Clerk

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Sarah Fisher

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Tony Tribuno