

Wilmington Selectboard Meeting Minutes September 19, 2023

Present: Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher, Tony Tribuno

Others Present: Scott Tucker, Jesscia DeFrancesco, John Lazelle, Samantha Kondracki, Cheryl LaFlamme, Bonnie Lorimer, Andrea Silverman, Marshall Dix, Therese Lounsbury

Meeting called to order at 6:00 pm.

1. Visitors, Public Comments, Possible Changes to the Agenda
 - Add “to be taken from the 1% Local Option Tax Fund” under the Welcome Sign approval.
 - Under action items, add the approval of a municipal letter of attestation for Wilmington Works
 - Under Other Business, add the acknowledgement of a JOP resignation.
2. Approve Minutes of September 5, 2023
 - Gannon moved to approve the minutes of September 5, 2023, Rice second; 4-0, Fisher abstained.
3. Action Items
 - Tribuno moved to approve granting Voices of Hope a National Opioids Settlement distribution through their fiduciary in the amount of \$1,544.05 to help abate the effects of the opioid epidemic on our community, Fisher second; all in favor.
 - Fitzgerald moved to approve the bid for new Welcome signs from The Village Woodcarver in the amount of \$15,250 to be taken from the 1% Local Option Tax Fund, Fisher second; all in favor.
 - Fisher moved to approve a 5-year contract with Repeat Business for copy machines at Town Hall and the Police Dept, and a document folding machine, Gannon second; all in favor.
 - Fisher moved to approve a municipal letter of attestation for Wilmington Works to receive \$25,000 from the Downtown Vibrancy Fund, Rice second; all in favor.

Fitzgerald moved to enter into the Sewer Commission at 6:10, Rice second; all in favor.

4. Sewer Commission
 - Gannon moved to amend the final allocation to include an additional 140 gallons for a total of 280 gpd, for 1 bedroom for 10 Whitney Lane, Fisher second; all in favor.
 - Gannon moved to approve final allocation for a 3-bedroom house at 420 gpd and a connection permit for 18 Country Club Rd, Fisher second; all in favor.

Out of Sewer Commission at 6:18 pm.

5. Old Fire House Update
 - Town has offered community room space for non-profits and social services. Two bays are rented for commercial businesses. Nearly 50% of operating costs are covered by this rent. Voices of Hope, AA, Senior Solutions and SEVCA are the current non-profits utilizing the space for community meetings and gatherings.

Fitzgerald moved to enter into Liquor Commission at 6:22 pm, Rice second; all in favor.

6. Liquor Licenses
 - Gannon moved to approve a First-Class Renewal for Valley Craft Ales, Tribuno second; all in favor.

Out of Liquor Commission at 6:23 pm.

7. Other Business/Correspondence

- Justice of the Peace, Patti Long, has resigned due to re-location. This will be effective October 2023. JOP positions are available, see Town Clerk.

8. Select Board Members Comments

9. Town Manager's Updates

- East Main Sidewalk; poles could start being moved any time.
- RFQ went out for the Lake Raponda Dam maintenance program. We received two responses and still need to be analyzed.
- Perry properties @ 64 E Dover Rd.; expect properties to be sold, so the Town returned the Flood Resilient Communities Fund (FRCF) sub-grant to the state.
- Letter of commendation from VSP to Officer Kirkman for assistance and being a vital asset in the murder investigation in Whitingham, and other incidents in the past.

10. Executive Session (Fisher recused)

- Fitzgerald moved to find that premature general public knowledge of the real estate purchase would put the town at a substantial disadvantage, Rice second all in favor.
- Fitzgerald moved to enter into executive session at 6:41 pm, to include the Town Manager, to discuss a possible real state purchase, Tribuno second; all in favor.
Out of executive session at 6:54 pm.
- Gannon moved to approve the Authorizing Resolution and Consent of the Town of Wilmington Selectboard for HSHAZELT.LND and Legal Notice of Terms of Conveyance, Rice second; all in favor.

Meeting adjourned at 6:57 pm.

Respectfully Submitted,
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Tony Tribuno