

Resolution of the Selectboard of the Town of Wilmington

Creating the Town of Wilmington Town Hall Relocation Committee

WHEREAS, under the authority granted to it pursuant to 24 V.S.A. Section 872, the Town of Wilmington Selectboard has authority to create supplemental committees, boards, or commissions.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Selectboard that there shall be established for the Town of Wilmington, effective July 1, 2023, a Town Hall Relocation Committee according to the following terms:

1. The Wilmington Town Hall Relocation Committee will be comprised of not more than seven (7) members appointed by the Selectboard of the Town of Wilmington. All members will be residents of the Town of Wilmington, with an exception made for employee members. The terms of committee members shall be for 3-years.

2. The purpose of the Wilmington Town Hall Relocation Committee shall be to:

A. Work closely with the Town Manager, as an ex-officio member.

B. Work with the town Economic Development Consultant to identify potential grants, expertise and funding sources in support of construction for a new Wilmington Town Hall.

C. Recommend to the Selectboard an architectural team with government facilities design/construction/budget experience via a competitive RFP process.

D. Recommend to the Selectboard the building site for a new Town Hall.

E. Develop and recommend to the Selectboard articles for Town Meeting promoting a financial instrument, such as a bond, and/or allocating funding in support of land acquisition and construction for a new Town Hall.

F. Recommend to the Selectboard a construction firm to build a new Town Hall with significant energy efficiencies, balancing 21st Century government needs with taxpayer's expectations for return on investment over 50-years, via a competitive RFP or Bid process.

G. Hold public meetings and report to the Town Manager and Selectboard, as required.

H. Enthusiastically promote and market the relocation of Town Hall out of the floodplain to a new Town Hall facility in partnership with the Selectboard.

3. Officers of the Wilmington Town Hall Relocation Committee will consist of a chairperson, vice-chairperson and a secretary either selected annually by a majority vote of the committee or appointed by the Selectboard at their discretion.

4. It will be the duty of the chairperson to preside at all meetings of the Wilmington Town Hall Relocation Committee and to call special meetings of the Committee when needed. The vice-

chairperson will perform the duties of the chairperson in the latter's absence. The secretary will keep an accurate record of the proceedings of the committee, take minutes at the meetings, and post the agenda and minutes of meetings through the Office of the Town Manager.

5. All meetings held by the Wilmington Town Hall Relocation Committee will be open to the public unless an issue arises that requires an executive session. Regular meetings will generally be held each month. The meeting times and locations will be posted through the Office of Town Manager, no later than a 48-hour notice. A quorum will not be less than a majority of the members of the Committee.

BE IT FURTHER RESOLVED that the following individuals are appointed to the Wilmington Town Hall Relocation Committee for the terms set forth herein:

<u>Name</u>	<u>Term Expires July</u>
John Gannon	2026
Sarah Fisher	2026
Christine Richter	2026
Therese Lounsbury	2026
Jessica Roberts	2026
_____	2026
_____	2026

6. Two additional volunteer committee members who are Town of Wilmington residents will be recommended by the Town Hall Relocation Committee to the Selectboard, through the Office of Town Manager.

Dated at Wilmington, Vermont this 20th day of June 2023.

Selectboard Signatures:

Tom Fitzgerald 

John Gannon 

Vince Rice _____

Sarah Fisher 

Tony Tribuno 