

TOWN of WILMINGTON  
Minutes of the Development Review Board

Meeting Date: 21 Aug 2023

DRB Members:  
Cheryl LaFlamme  
Chrystal Holt

Alternate:  
John Gannon

Others Present:  
Mike Eldred (press)  
Tina Pike  
Zak Hitt  
Leslie Hitt  
Gordan Boyd  
Deborah Boyd  
Bill Adams  
Sharon Adams  
Cliff Leinonen  
Petra Williams  
Marv Neuman  
Jennifer Lair  
John Langran  
Pat Morris  
Jill Adams Mancivalano

Present via Zoom:  
Gretchen Havreluk  
Janet Boyd

General Business:

1. The meeting was called to order at 5:02 pm by Cheryl LaFlamme.
2. Additions to the agenda- NONE.
3. Motion to Approve the minutes from 7 Aug 2023 motion by Cheryl LaFlamme, second by John Gannon, motion carries unanimously.
4. Open Hearing for Application #2023-088 at 5:03 pm.  
Property address: 87 W Main St  
Owner: Zachary and Leslie Hitt

Proposal: Change of Use to Lodging for a short-term rental and parking for two spots

Applicable Code Sections:

Article II- Sections: 222, 223, 224, 226, 227, 272

Article IV- Sections: 420, 423, 440, 450 B

Article VII- Sections: 710, 721, 730 A, C, D, H

5. Meeting went into hearing as follows-
  - Administered oath to Zachary and Leslie Hitt, Cliff Leinonen (abutter)
  - No conflicts of interest on the Board
  - Cheryl LaFlamme read the application information
  - Chrystal Holt reviewed the applicable ordinances
6. Closed Hearing for Application #2023-088 at 5:38pm.
7. Continue Hearing for Application #2023-039 at 5:40pm.
8. Property address: 15 Higley Hill Rd, Wilmington  
Owner: William and Sharon Adams Revocable Trust, Agent: Jill Adams Mancivalano  
Proposal: Change of Use for Lodging Use, two food truck spaces and two additional RV campsites in the Commercial/Residential District.

Applicable Code Sections:

Article II- Sections: 222, 223, 224, 226, 227, 272

Article IV- Sections: 420, 423, 440, 450 E

Article VII- Sections: 710, 720, 721, 722, 730 A, B, C, D, F, G, H, 732 H, J

9. Continue Hearing for Application #2023-039 to 18 Sept 2023, 5:00pm.
10. DRB went into deliberation at 6:00pm.
11. Motion to adjourn meeting at 6:12pm by John Gannon, second by Chrystal Holt, motion carries unanimously.

Respectfully submitted,  
Chrystal Holt  
Clerk