

## Wilmington Selectboard Meeting Minutes August 15, 2023

**Present:** Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher, Tony Tribuno

**Others Present:** Scott Tucker, Jessica DeFrancesco, Andrea Silverman, Christine Richter, Dario & Diane Lussardi, Cindy Hayford, Sheri Louis, Barbara Barrett, Doris & Doug Mantz, Louis & Wendy Clark, Jack Widness, Joanne Yankura, Tim Dolan, Ilene Wax, Karen Molina, Gretchen Havreluk, Scott Salway, Therese Lounsbury, Shannon Wheeler, Bethaney LeClair, Marcia Konrad, Samantha Kondracki, John Boyd, John Redd, Meg Streeter, Marshall Dix, John Lazelle, Joel & Andrea Berg, Charlie Foster, Paul Croutwurst, Trip Morse, Ilene & James Stern

### Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
  - Under #9, change the Second-Class license to a Third-Class.
2. Approve Minutes of June 23, July 18 and 31, 2023
  - Fitzgerald moved to approve the minutes of June 23 and July 18, 2023, Tribuno second; all in favor.
  - Gannon moved to approve the minutes of July 31, 2023, Tribuno second; 3-0; Rice and Fisher abstained.
3. Action Items
  - Gannon moved to approve the Trails Committee Resolution, Fisher second; all in favor.
  - Fitzgerald moved to appoint the Town Manager as voting delegate at VLCT's annual business meeting, Rice second; all in favor.
4. Reappraisal
  - The state is asking the town to do a statistical reappraisal. We would need to inspect 2% of the town's property at random. Then all of the outstanding zoning permits and any new sales would be appraised as well by 2024. Tribuno moved to approve the Notification for Reappraisal, Fisher second; all in favor.
5. FY 23 Budget Review
  - General Fund
    - We did not use up the \$500,000 surplus; very little uncollected taxes, sold a few town-owned properties, and interest accumulation on funds was higher than anticipated.
    - Increased costs seen in police Investigation equipment, maintenance lines for most buildings (electricity upgrades, roof repairs), and tennis courts repair of cracks; while healthcare was under-budget.
  - Highway
    - We did not use up the surplus. Grant income is not always consistent, so it was not included previously; but will now be included in the budget.
    - Snow removal was over budget with a new contractor; fuel (a locked-in rate was not available last year).

Fitzgerald moved to enter into Sewer Commission at 6:30 pm, Rice second; all in favor.

## 6. Sewer Commission

- Gannon moved final approval for 140 gallons of allocation for the addition of an apartment at 10 Whitney Lane, Rice second; all in favor.
- Gannon moved final approval for 765 gallons of allocation for 6 bedrooms and retail space employees at 1 Easts Main St, Rice second; all in favor.
- Gannon moved final approval for 560 gallons of allocation for 4 bedrooms at 37 West Main St, Rice second; all in favor.

Out of Sewer Commission at 6:34 pm.

## 7. Pickleball

- The Pickleball group was excited to hear the Selectboard's interest in fixing the tennis courts. Pickleball has high participation in Wilmington; many days there are people waiting for a chance to play. The group is wondering how they get involved, can 1% be designated to it? Being in a flood plain area, the town is constantly repairing the courts. Re-building them to a new location is being discussed. A number of people volunteered to help find a location and build new courts.

## 8. Bi-Town Marketing

- Through savings in other areas of the project, Tim Dolan was able to put an additional \$7500 into digital marketing. There have been over 14 million impressions (views) and 35,000 clicks. There is a rack card at the Guilford Welcome Center. Overall website visitors are 30% higher than last year.

Fitzgerald moved to enter into Liquor Commission at 7:21 pm, Rice second; all in favor.

## 9. Liquor Licenses

Tribuno moved to approve:

- A Second-Class Permit for Family Dollar Stores of Vermont LLC dba Family Dollar #28524
- A First- and Third-Class Permit and an Outside Consumption Permit for HMC Hospitality at the mid-mountain, Rice second; all in favor.

Out of Liquor Commission at 7:22 pm.

## 10. Other Business/Correspondence

## 11. Select Board Members Comments

- Gannon commented on the Hall Rd bridge, and how nice it is now that it is almost complete.

## 12. Town Manager's Updates

- Memorial Hall FEMA grant application is still active.
- Friends of Memorial Hall has replaced the entry carpet at MH.
- Town Hall exterior painting and windows are complete.
- N. Main Sidewalk engineering is in works;
- E. Main Sidewalk project telephone poles should be moved this fall.
- Lake Raponda Dam maintenance RFP is out.
- August 21<sup>st</sup> we will welcome Sarah Kociela to the Assessor's Office.
- Dispatchers St. Denis, Officer Carcich, Dispatchers Luchsinger and Goldsmith all received letters accommodations for their exemplary work and level of service.

13. Executive session

- Fitzgerald moved to find that premature general public knowledge regarding contracts would place the town at a substantial disadvantage, Rice second; all in favor.
- Fitzgerald moved to enter into executive session at 7:43 pm, to include the Town Manager, to discuss contracts being proposed, Rice second; all in favor.

Out of executive session at 7:48 pm.

- Gannon moved to approve Sullivan, Powers & Co., audit letter of terms agreement, Rice second; all in favor
- Rice moved to approve the contract for Statistical Reappraisal Services by Appraisal Resource Group, Tribuno second; all in favor

Meeting adjourned at 7:50 pm.

Respectfully Submitted,  
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

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Thomas Fitzgerald, Chair

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John Gannon, Vice Chair

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Vince Rice, Clerk

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Sarah Fisher

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Tony Tribuno