

**TOWN OF WILMINGTON**  
**TOWN HALL RELOCATION COMMITTEE**  
**TUESDAY, August 15, 2023, at Wilmington Town Hall**  
**MINUTES**

Committee Attendance: Christine Richter, Jessica Roberts, Sarah Fisher, John Gannon, Therese Lounsbury  
Also: Jessica Defrancesco, Scott Tucker

Called to order at 5:03pm by Scott Tucker to ask for nominations for chair of the committee.

Therese Lounsbury nominated John Gannon, and hearing no other nominations, was approved as chair.

John then conducted the rest of the meeting.

Therese Lounsbury nominated Sarah Fisher for vice chair, and hearing no other nominations, was approved.

Jessica Roberts & Christine Richter nominated Therese Lounsbury for secretary, and hearing no other nominations, was approved.

A meeting schedule was discussed for the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of the month at 5:00pm to facilitate those already reserving that time for Selectboard meetings. The committee agreed to conduct its meetings as hybrid. Jessica Defrancesco will build the meetings in Zoom and sign in will be the same as needed for Selectboard and BCA.

The attached Resolution was shared with the committee.

Per the resolution of the Selectboard, the committee will reach out to find two additional volunteers that are Wilmington residents. Discussed advertising for additional community members by newspaper, social media, sign in Bank Park, and reach out personally. Scott Tucker will provide draft for ad/social media. There was a question on whether we needed alternates, but no consensus was made.

**For the next meeting:** brainstorm possible properties, reach out to potential community members, and review the minutes of the Public Safety Building Committee – as they went through the process with that building.

**Next meeting:** Tuesday, September 19 at 5:00pm in the Town Hall and via Zoom.

Adjourned at 5:38pm.

To the best of my knowledge, information and belief, these minutes are a true and official record of all action taken by the Town Hall Relocation Committee meeting held August 15, 2023.

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Therese M. Lounsbury, Secretary

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