

Wilmington Selectboard Agenda
August 15, 2023 at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
2. Approve Minutes of June 23, July 18 and 31, 2023 (5 minutes)
3. Action Items (10 minutes)
 - *The Selectboard to possibly approve the Trails Committee Resolution*
 - *The Selectboard to possibly appoint the Town Manager as voting delegate at VLCT's annual business meeting.*
4. Reappraisal (15 minutes)
 - *The Selectboard to approve the Notification for Reappraisal*
5. FY 23 Budget Review (15 minutes)
6. Sewer Commission (10 minutes)
 - *Messing - 10 Whitney Lane; final approval for 140 gallons of allocation for the addition of an apartment.*
 - *Wendel - 1 East Main Street; final approval for 765 gallons of allocation for 6 bedrooms and retail space employees.*
 - *Cozy VT Properties, LLC (Chris Brown) - 37 West Main Street; final approval for 560 gallons of allocation for 4 bedrooms.*
7. Pickleball (15 minutes)
 - *The Selectboard to hear from the Pickleball group regarding the tennis courts.*
8. Bi-Town Marketing (10 minutes)
 - *The Selectboard to receive an update from Bi-Town Marketing*
9. Liquor Licenses (5 minutes)

The Liquor Commission to possibly approve:

 - *A Second-Class Permit for Family Dollar Stores of Vermont LLC dba Family Dollar #28524*
 - *A First- and Second-Class Permit and an Outside Consumption Permit for HMC Hospitality at the mid-mountain.*
10. Other Business/Correspondence
11. Select Board Members Comments
12. Town Manager's Updates (10 minutes)
13. Executive session
 - *The Selectboard to possibly enter into executive session to discuss contracts.*
 - *The Selectboard to possibly approve town auditor and assessor contracts.*

Selectboard Meeting Minutes
Friday, June 23, 2023

Present: Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher, Tony Tribuno

Others Present: Scott Tucker, Jessica DeFrancesco, Gretchen Havreluk, Samantha Kondracki

Meeting called to order at 8:15 am

1. Visitors, public comment, changes to agenda
 - a. Havreluk introduced Samantha Kondracki as the new Wilmington Works Program Coordinator.
Fitzgerald moved to enter into Liquor Commission at 8:20 am.
2. Liquor Commission
 - a. Rice moved to approve a Request to Cater Permit for HMC Hospitality at the mid-mountain lodge from 11 am-4:30 pm on July 1, 2023, Fisher second; all in favor.
Out of Liquor Commission at 8:23 am
3. Other business
 - a. Tax Sale is June 28th at noon; expecting few properties to be left on the list.

Meeting adjourned at 8:27 am

Respectfully Submitted,
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Tony Tribuno

Wilmington Selectboard Meeting Minutes

July 18, 2023

Present: Ton Fitzgerald, John Gannon, Vince Rice, Sarah Fisher, Tony Tribuno

Others Present: Scott Tucker, Jessica DeFrancesco, Andrea Silverman, Christine Richter, Carol Bois, Alan Baker, Joanne Yankura

Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda

- Under action items: Selectboard to possibly accept a donation from Wilmington Fund for use on trails
- Under other business: Set first meeting of the Town Hall Relocation Committee

2. Approve Minutes of June 20, July 11 and July 14, 2023

- Gannon moved to approve the minutes of June 20 and July 11, 2023; 4-0, Rice abstained
- Gannon moved to approve the minutes of July 14, 2023, Rice second; all in favor.

3. Action Items

- Yankura stated that Carol has already made significant contributions to the trails as a friend. Tribuno moved to appoint Carol Bois to the Trail Committee for a 4-year term expiring 2027, Rice second; all in favor.
- Fisher moved to accept a donation of \$100,000 from Wilmington Fund for use on trails in Wilmington in the near future, Rice second; 4-0, Gannon abstained.

Fitzgerald moved to enter into sewer commission at 6:08 pm.

4. Sewer Commission

- There was a \$6000 change to compost expense. The ECU's are 699.9; it is recommended to leave the rate the same as last year at \$607.50. Gannon moved to approve the sewer budget and set the ECU rate at \$607.50, Tribuno second; all in favor.

Out of sewer commission at 6:13 pm

Entered liquor commission at 6:13 pm

5. Liquor Licenses

Gannon moved to approve:

- An Open Container Exemption Permit and Request to Cater Permit for Valley Craft Ales for an event at Memorial Hall on August 3, 4, 5, 2023;
- A First- and Second-Class Application for W Collective LLC at 1 East Main St; and
- A Request to Cater Permit for Jezebel's Restaurant for an event at Adam's Farm on August 12th from 1-9 pm, Rice second; all in favor.

Out of liquor commission at 6:17 pm

6. Other Business/Correspondence

- Set first meeting of the Town Hall Relocation Committee; August 15th at 5 pm

7. Select Board Members Comments

- Gannon learned that the Fire and Police location on Apple maps is still at their old locations, and Google maps has them listed at both old and new locations.
- Tribuno commented it is sad to see another business closing.

8. Town Manager's Updates

- Tucker was at the funeral service for the fallen officer in Rutland. The Police Chief was there with 3 other officers and stood with the color guard, representing Wilmington.
- We had hoped to have some significant work done on East Dover Road in June. It was delayed, and the work will take place during the Blueberry Festival. There will be detours, but East Dover Rd will not be accessible for a period of time.

Meeting adjourned at 6:32 pm

Respectfully Submitted,
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Tony Tribuno

Wilmington Selectboard Meeting Minutes
July 31, 2023

Present: Tom Fitzgerald, John Gannon, Tony Tribuno **Absent:** Vince Rice, Sarah Fisher

Others Present: Scott Tucker, John Lebron, Michele Carlson, Matthew Moore, Nicki Steel, Gretchen Havreluk, Charles Foster, Eric Durocher, Mike Eldred, Jill Adams, Sarah Shippee, Vicki Capitani, Joe Mahon,

Meeting called to order at 6:32 p.m. at OSEC, Library Meeting Room.

1. A presentation on short-term rentals (STR) from the Bi-Town Rental Housing Committee, with committee presenters: Charlie Foster (Chair), Eric Durocher (Dover), and Gretchen Havreluk (Wilmington). Presentation and discussion with Dover and Wilmington Selectboards, and Wilmington Planning Commission in attendance. The conversation included short-term rentals and differing points of view, both pro and con. Taking community input with about 30 people in attendance was important to the committee. Several comments were made about the amount of work from the committee, thanking the members for their efforts. Durocher stated several times that the committee was not anti-AirBnB, there were no decisions, only recommendations made. The recommendations may be found in the "Bi-Town Housing Rental Sub-Committee, Short-Term & Long-Term Rentals Report for Deerfield Valley, Dover & Wilmington, Vermont, July 2023", www.deerfieldvalleyhousing.com or send questions to dvbthousing@gmail.com. During the 8-months that the committee met, they heard from Chief Murano on neighborhood quality of life issues, Vermont Division of Fire Safety Patrick Banks, and Bi-Town Marketing Director Tim Dolan, and other community members. Some questions posed referred to the vendor cost to maintain a STR registry, registry is an additional tax to STR owners, vendor scans websites to assure registry accuracy, when did STRs become a crisis, comment that HOAs can regulate through their own bylaws and differences of opinion, why government should/should not regulate STRs, maybe start regulating with single family homes, use ZA to provide a list to police and fire on contacts, etc. Selectboards and Planning Commissions may determine next steps.

Meeting adjourned at 7:35 p.m.

Respectfully Submitted,
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Tony Tribuno

July 31, 2023 Joint Select Board Meeting at OSEC 6:30pm

Presentation of Bi-Town Housing Rental Sub-Committee Report

Name	Town	Interested in joining Housing Committee? Enter email below
Jane Douglas	Newtown	
John Lebrun	Wilmington	
TONY TRIBONO	WILMINGTON	
Jennifer Deusmane	Wilmington	
SHENMAN TURANER	"	
FRED DAMIANO	"	
Mike Eldred	Wilmington	
Will Galway	Dover	
Scott Tucker	Wilm	
Kathleen Santosuosso	Wilmington	
Janice & Emilio Mignanelli	Wilmington	
Nicki Steel	Wilmington	
James Walker	Wilmington	
Tom Fitzgerald	Wilmington	
John Cannon	Wilmington	
Tik Boh	Dover	
Seah Shigbee	Dover	
Matthew + Lisa Moore	Wilmington	
Michele Carlson	Wilmington	
Brian Schadick	Dover	
Jill Adams	Wilmington	
Scott Sawy	Dover	
Cliff Lainonen		
Carlotta Gladky		
Greg		
Mat Buono		
Dana. Sorce		
David Bliss		
Bryant Greta		

Resolution of the Selectboard of the Town of Wilmington

Creating the Town of Wilmington Trail Committee

WHEREAS, under the authority granted to it pursuant to 24 V.S.A. Section 872, the Town of Wilmington Selectboard has authority to create supplemental committees, boards, or commissions.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Selectboard that there shall be established with an official resolution for the Town of Wilmington, effective August 15, 2023, a Trail Committee. The trail concept began on or about February 1999. Town officials and community members worked together on a comprehensive downtown trail and gateway project. The project history and plans are documented in the 2007 "Wilmington Trail Feasibility and Scoping Report." The report initially refers to the trail committee as the Hoot, Toot and Whistle (HT&W) Screening Committee and then as the HT&W Trail Committee. Reflecting its broader scope of activity, the name finally changed to Wilmington Trail Committee with the following terms:

1. The Wilmington Trail Committee will be comprised of not more than seven (7) permanent members and not more than four (4) alternate members. All prospective members shall be recommended by the Trail Committee and/or vetted by the Town Manager, and appointed by the Selectboard of the Town of Wilmington. All terms shall be for 4 years beginning on April 1st.
2. The purpose of the Wilmington Trail Committee shall be to:
 - A. Work in cooperation with the Office of Town Manager and Selectboard.
 - B. Work with the town Economic Development Consultant to identify potential grants, expertise and funding sources in support of construction/repair for community trails.
 - C. Recommend to the Selectboard through the annual budgetary process or requests of alternative funding (i.e., 1% LOT), in support of maintenance, repair and construction of community trails.
 - D. Perform routine maintenance and work to develop trails.
 - E. Hold public meetings and report to the Town Manager and Selectboard, as required.
 - F. Enthusiastically promote and market community trails systems!
3. Officers of the Wilmington Trail Committee will consist of a chairperson, vice-chairperson and a secretary either selected annually by a majority vote of the committee or appointed by the Selectboard at their discretion.
4. It will be the duty of the chairperson to preside at all meetings of the Wilmington Trail Committee, to call special meetings of the Committee when needed, and prepare meeting agendas. The vice-chairperson will perform the duties of the chairperson in the latter's

absence. The secretary will keep an accurate record of the proceedings of the committee, take minutes at the meetings, and post the agenda and minutes of meetings through the Office of the Town Manager.

5. All meetings held by the Wilmington Trail Committee will be open to the public unless an issue arises that requires an executive session. Regular meetings will generally be held each month. The meeting times and locations will be posted through the Office of Town Manager, no later than a 48-hour notice. A quorum will not be less than a majority (4-members) of the permanent Trail Committee seats; alternates in attendance may be counted to meet a quorum.

Dated at Wilmington, Vermont this 15th day of August 2023.

Selectboard Signatures:

Tom Fitzgerald _____

John Gannon _____

Vince Rice _____

Sarah Fisher _____

Tony Tribuno _____



State of Vermont
Department of Taxes
133 State Street
Montpelier, VT 05633-1401

Agency of Administration

July 21, 2023
Wilmington Municipal Officials
PO Box 217
Wilmington, VT 05363

You are receiving this letter because the Vermont Department of Taxes is notifying towns required to reappraise Education Grand List properties. Act 68 (H.480) of 2023, altered the statutory triggers that require municipalities to reappraise. Effective for Grand Lists lodged on April 1, 2022, Vermont law 32 V.S.A. § 4041a(b), requires that a municipality maintain its Education Grand List with a coefficient of dispersion (COD) that is at or below 20%, as determined by the Director of Property Valuation and Review (PVR). If the Education Grand List falls outside this parameter, the Director must order the municipality to reappraise. This statutory change does not alter existing reappraisal orders; municipalities that received a reappraisal order in prior years are still obligated to reappraise.

Based on the results of the 2022 Equalization Study, the COD in Wilmington was outside the acceptable parameters, and therefore, an order to reappraise is issued.

What do you need to do?

1. **Please provide this information to your Board of Listers or Assessor.** An electronic copy of this letter was emailed to the Town Clerk, which includes web-based links to the required forms, reappraisal rules, PVR guidance and helpful resources. If you have not received this additional information, please reach out to PVR/your District Advisor.
2. **Within 30 days respond** to this order to indicate receipt of order and intention to develop a detailed compliance plan. A response form is attached. The response must be signed by the chair of the legislative body of the municipality or their designee. If contesting the order, a response in writing is required.
3. **Plan a reappraisal as soon as possible.** Work with PVR/your District Advisor and send a completed detailed compliance plan, Form RA-308, within 150 days of this order. Based on the date of this order the town response is due by Wednesday, December 20, 2023.

If your municipality has already voluntarily scheduled a reappraisal and submitted a detailed compliance plan (Form RA-308), a municipal response within 30 days is still required to indicate receipt and acknowledgement of the order. The municipality does not need to resubmit Form RA-308. The municipality should check in with their District Advisor (DA) about the status of the reappraisal. If any details or the timeline of the reappraisal have changed, please send updated information.

Send communications to: tax.pvr@vermont.gov and your DA (electronic submissions are preferred)
Vermont Department of Taxes, Property Valuation and Review, ATTN: Reappraisal, 133 State Street FL 1,
Montpelier, VT 05633

Sincerely,

Jill Remick, Director
Property Valuation and Review
cc: Selectboard, Board of Listers/Assessor



State of Vermont
Department of Taxes
133 State Street
Montpelier, VT 05633-1401

Agency of Administration

ORDER TO REAPPRAISE

Findings of Fact:

Pursuant to 32 V.S.A. §5406, the Director of Property Valuation and Review notified the Selectboard that the municipal CLA was 78.36% and COD was 21.81%.

Conclusions of Law:

Pursuant to 32 V.S.A. § 4041a, Wilmington is required to reappraise its education grand list properties. Section 4041a. provides:

(b) If the Director of Property Valuation and Review determines that a municipality's education grand list has a coefficient of dispersion greater than 20, the municipality shall reappraise its education grand list properties. If the Director orders a reappraisal, the Director shall send the municipality written notice of the decision. The municipality shall be given 30 days to contest the finding under procedural rules adopted by the Director, or to develop a compliance plan, or both. If the Director accepts a proposed compliance plan submitted by the municipality, the Director shall not order commencement of the reappraisal until the municipality has had one year to carry out that plan.

(c) If a municipality fails to submit an acceptable plan or fails to carry out the plan, pursuant to subsection (b) of this section, the State shall withhold the education, transportation, and other funds from the municipality until the Director certifies that the town has carried out that plan.

Order:

Now therefore, in conformity with Section 4041a(b) of Title 32, you are hereby ordered to reappraise your Education Grand List properties. Failure to comply will result in withholding of State funds.

Dated at Montpelier, Vermont on this 21st day of July 2023.

Jill Remick, Director
Property Valuation and Review



State of Vermont
Department of Taxes
133 State Street
Montpelier, VT 05633-1401

Agency of Administration

Wilmington Municipal Response to Reappraisal Order

Vermont law 32 V.S.A. § 4041a(b), requires that a municipality maintain its Education Grand List with a coefficient of dispersion (COD) that is at or below 20%, as determined by the Director of Property Valuation and Review (PVR). If the Education Grand List falls outside this parameter, the Director must order the municipality to reappraise.

Based on the results of the 2022 Equalization Study the COD in your municipality was outside the acceptable parameters, and therefore, an order to reappraise was issued.

This response acknowledges the municipalities receipt of the reappraisal order. The municipality will work towards submitting a reappraisal compliance plan (Form RA-308) within 150 days of the date of order.

The response must be signed by the chair of the legislative body of the municipality or their designee.

Signature and date

Please return response to: tax.pvr@vermont.gov and your District Advisor (electronic submission preferred)
Vermont Department of Taxes, Property Valuation and Review, ATTN: Reappraisal, 133 State Street FL 1,
Montpelier, VT 05633; electronic submissions: your District Advisor and tax.pvr@vermont.gov

Account	Budget	Actual	Budget Balance	Actual % of Budget
100-2000 APPROPRIATION				
100-2000-00.00 Town Appropriation GF	2,679,221.00	-2,673,998.68	5,222.32	99.81%
100-2000-11.00 Fire Equip Approp	150,000.00	-150,000.00	0.00	100.00%
100-2000-13.00 Memorial Hall Cap Approp	20,000.00	-20,000.00	0.00	100.00%
100-2000-41.00 Police Equip Capital	20,000.00	-20,000.00	0.00	100.00%
100-2000-56.01 Transfer Station Capital	5,000.00	-5,000.00	0.00	100.00%
100-2000-60.00 Library Capital Appropria	12,000.00	-12,000.00	0.00	100.00%
100-2000-81.00 Town Hall Capital	20,000.00	-20,000.00	0.00	100.00%
100-2000-84.00 Old Fire House Capital	5,000.00	-5,000.00	0.00	100.00%
100-2000-85.00 Public Lands & Fences	10,000.00	-10,000.00	0.00	100.00%
100-2000-86.00 Listers Reappraisal	26,792.00	0.00	26,792.00	0.00%
Total APPROPRIATION	2,948,013.00	-2,913,998.68	32,014.32	98.91%
100-2020 DELINQUENT TAXES				
Total DELINQUENT TAXES	0.00	0.00	0.00	0.00%
100-2030 Department 2030				
100-2030-00.00 Interest Del Taxes	60,000.00	-43,047.05	16,952.95	71.75%
Total Department 2030	60,000.00	-43,047.05	16,952.95	71.75%
100-2031 Department 2031				
100-2031-00.00 Penalty Del Taxes	70,000.00	-76,045.55	-6,045.55	108.64%
Total Department 2031	70,000.00	-76,045.55	-6,045.55	108.64%
100-2100-00.00 Misc Grants				
100-2100-00.00 Misc Grants	0.00	-47,252.39	-47,252.39	100.00%
100-2101 Department 2101				
Total Department 2101	0.00	0.00	0.00	0.00%
100-2102 Department 2102				
100-2102-00.00 Glebe Land	27,000.00	-30,877.00	-3,877.00	114.36%
Total Department 2102	27,000.00	-30,877.00	-3,877.00	114.36%
100-2103 Department 2103				
100-2103-00.00 GF Dog/Liquor Licenses	3,800.00	-3,620.00	180.00	95.26%
Total Department 2103	3,800.00	-3,620.00	180.00	95.26%
100-2104 Department 2104				
100-2104-00.00 Zoning fees	12,000.00	-26,979.00	-14,979.00	224.83%
Total Department 2104	12,000.00	-26,979.00	-14,979.00	224.83%
100-2105-00.00 Permit Recording Fees	250.00	-417.00	-167.00	166.80%
100-2106 TAX SALE				

GENERAL

Account	Budget	Actual	Budget Balance	Actual % of Budget
100-2106-00.00 Land Sales/Redemptions	2,000.00	-22,325.22	-20,325.22	1,116.26%
Total TAX SALE	2,000.00	-22,325.22	-20,325.22	1,116.26%
100-2107 Administrative Income				
100-2107-00.00 Misc. Administ. Income	0.00	-54.65	-54.65	100.00%
Total Administrative Income	0.00	-54.65	-54.65	100.00%
100-2109-00.00 Misc Income	3,750.00	-284.81	3,465.19	7.59%
100-2110-00.00 Act 60-Grand List Admin	3,156.00	-3,150.00	6.00	99.81%
100-2111-00.00 PILOT Payment	13,000.00	-16,228.15	-3,228.15	124.83%
100-2112-00.00 State Education Fund	30,000.00	-26,328.94	3,671.06	87.76%
100-2115-00.00 Reapp State/Parcel Paymen	26,792.00	-26,775.00	17.00	99.94%
100-2200 Department 2200				
100-2200-00.00 Land Use	45,000.00	-46,286.00	-1,286.00	102.86%
Total Department 2200	45,000.00	-46,286.00	-1,286.00	102.86%
100-2202 Department 2202				
Total Department 2202	0.00	0.00	0.00	0.00%
100-2210 REIMBURSEMENT OTHER FUNDS				
100-2210-00.00 Administrative WWTP	5,040.00	-5,039.00	1.00	99.98%
100-2210-10.00 Administrative Water	5,040.00	-5,039.00	1.00	99.98%
Total REIMBURSEMENT OTHER FUNDS	10,080.00	-10,078.00	2.00	99.98%
100-2220 Department 2220				
100-2220-00.00 Town Clerk Fees	40,000.00	-53,891.75	-13,891.75	134.73%
Total Department 2220	40,000.00	-53,891.75	-13,891.75	134.73%
100-2310 GREEN MOUNTAIN FOREST				
Total GREEN MOUNTAIN FOREST	0.00	0.00	0.00	0.00%
100-2341 POLICE REVENUE				
100-2341-10.00 Fees & Fines - Police	50,000.00	-45,465.80	4,534.20	90.93%
100-2341-10.02 Misc Police Income	500.00	-5,552.70	-5,052.70	1,110.54%
100-2341-10.04 PD Outside Employment Inc	7,500.00	-19,554.18	-12,054.18	260.72%
100-2341-10.06 PD Alarm Registration Fee	4,000.00	-3,450.00	550.00	86.25%
100-2341-10.11 DUI Enforcement Grant	2,000.00	-5,974.70	-3,974.70	298.74%
100-2341-10.14 Governor's HW Safety Gran	5,000.00	-8,434.09	-3,434.09	168.68%
100-2341-10.18 GHSP Equip Grant	5,000.00	-1,355.98	3,644.02	27.12%
Total POLICE REVENUE	74,000.00	-89,787.45	-15,787.45	121.33%
100-2443-20.00 OFH Rent	0.00	-5,900.00	-5,900.00	100.00%

Account	Budget	Actual	Budget Balance	Actual % of Budget
100-2445 FIRE DEPT REVENUE				
100-2445-10.01 Fees - Town of Searsburg	27,875.00	-27,875.00	0.00	100.00%
100-2445-10.03 Misc Fire Department	0.00	-530.13	-530.13	100.00%
Total FIRE DEPT REVENUE	27,875.00	-28,405.13	-530.13	101.90%
100-2556 TRANSFER STATION				
100-2556-40.00 LF Metal Recycling	0.00	-145.98	-145.98	100.00%
100-2556-45.00 Transfer Station Fees	100,000.00	-112,686.75	-12,686.75	112.69%
Total TRANSFER STATION	100,000.00	-112,832.73	-12,832.73	112.83%
100-2657-00.00 Library repayment	0.00	-3,393.89	-3,393.89	100.00%
100-2760 RECREATION REVENUE				
100-2760-10 Recreation Commission				
100-2760-10.68 MHS Fees	600.00	0.00	600.00	0.00%
Total Recreation Commission	600.00	0.00	600.00	0.00%
Total RECREATION REVENUE	600.00	0.00	600.00	0.00%
100-2800 MEMORIAL HALL				
100-2800-20.00 Memorial Hall Rent	1,000.00	-1,900.00	-900.00	190.00%
Total MEMORIAL HALL	1,000.00	-1,900.00	-900.00	190.00%
100-2930 Department 2930				
100-2930-00.00 Interest GF	5,000.00	-48,042.15	-43,042.15	960.84%
Total Department 2930	5,000.00	-48,042.15	-43,042.15	960.84%
100-2990 Department 2990				
100-2990-00.00 Surplus	500,000.00	0.00	500,000.00	0.00%
Total Department 2990	500,000.00	0.00	500,000.00	0.00%
Total Revenues	4,003,316.00	-3,639,900.54	363,415.46	90.92%
100-3000 TOWN OFFICERS				
100-3000-10.04 Moderator, Elect Off, Ball	-1,800.00	120.00	-1,680.00	6.67%
100-3000-10.05 Selectboard	-6,300.00	6,200.00	-100.00	98.41%
100-3000-10.06 BCA Stipend/Exp	-1,200.00	0.00	-1,200.00	0.00%
100-3000-20 Town Clerk				
100-3000-20.01 Salary Town Clerk	-55,364.00	57,809.12	2,445.12	104.42%
100-3000-20.02 Assistant Town Clerk	-38,644.00	39,052.63	408.63	101.06%
100-3000-20.03 TC Supplies & Postage	-3,000.00	1,956.94	-1,043.06	65.23%
100-3000-20.04 TC Training/Expenses	-3,000.00	1,501.57	-1,498.43	50.05%
100-3000-20.05 TC Temp Help	-15,000.00	15,273.75	273.75	101.83%
100-3000-20.06 Taping Town Meeting	-600.00	600.00	0.00	100.00%

GENERAL

Account	Budget	Actual	Budget Balance	Actual % of Budget
100-3000-20.07 Recording Supplies/Materi	-2,200.00	1,807.90	-392.10	82.18%
100-3000-20.09 Copier/Computer/Office Eq	-3,000.00	2,137.79	-862.21	71.26%
100-3000-20.13 Election Supplies/Postage	-2,981.00	902.80	-2,078.20	30.29%
100-3000-20.14 Animal Rabies Control Sup	-400.00	273.82	-126.18	68.46%
100-3000-20.17 Vote Tabulator prog/maint	-2,000.00	747.00	-1,253.00	37.35%
Total Town Clerk	-126,189.00	122,063.32	-4,125.68	96.73%
100-3000-30 Treasurer				
100-3000-30.02 Finance Officer	-71,495.00	71,494.80	-0.20	100.00%
Total Treasurer	-71,495.00	71,494.80	-0.20	100.00%
100-3000-40 Listers				
100-3000-40.01 Assistant Salary	-59,984.00	64,722.58	4,738.58	107.90%
100-3000-40.03 Appraiser	-35,000.00	0.00	-35,000.00	0.00%
100-3000-40.04 Appraisal Temp Help	-2,000.00	108.17	-1,891.83	5.41%
100-3000-40.05 Lister's Salaries/Expense	-10,000.00	10,720.92	720.92	107.21%
100-3000-40.06 Mapping	-5,000.00	2,807.75	-2,192.25	56.16%
100-3000-40.07 Grievance Costs	-15,000.00	5,179.38	-9,820.62	34.53%
100-3000-40.08 Yearly Grand List Main -	-5,000.00	4,575.00	-425.00	91.50%
100-3000-40.10 Appraisal Supplies/Comput	-6,050.00	3,215.68	-2,834.32	53.15%
Total Listers	-138,034.00	91,329.48	-46,704.52	66.16%
100-3000-60 Town Manager				
100-3000-60.01 Salary TM	-107,269.00	109,769.24	2,500.24	102.33%
100-3000-60.02 Expenses TM	-3,344.00	2,665.27	-678.73	79.70%
100-3000-60.03 Postage/Supplies/Equipmen	-5,000.00	8,617.16	3,617.16	172.34%
100-3000-60.05 Mileage Reim	-2,000.00	167.50	-1,832.50	8.38%
Total Town Manager	-117,613.00	121,219.17	3,606.17	103.07%
100-3000-65.10 Administrative Secretary	-44,673.00	46,379.87	1,706.87	103.82%
100-3000-65.20 Zoning Administrator	-53,258.00	53,402.68	144.68	100.27%
100-3000-65.50 Receptionist/Admin Assist	-7,825.00	5,163.42	-2,661.58	65.99%
100-3000-65.60 Reconciliation Analyst	-450.00	442.05	-7.95	98.23%
100-3000-66.00 Ads Non-Zoning	-600.00	1,295.25	695.25	215.88%
100-3000-67.00 Comp.Support/Equipment	-8,640.00	12,864.55	4,224.55	148.90%
100-3000-70.00 Telephone/Internet	-9,000.00	8,941.18	-58.82	99.35%
100-3000-80.00 Tax Bills printing/envelo	-4,500.00	2,813.28	-1,686.72	62.52%
100-3000-85.00 Admin/SB Training/Expense	-2,500.00	812.42	-1,687.58	32.50%
100-3000-88.00 Copier - Administration	-2,500.00	3,020.00	520.00	120.80%
Total TOWN OFFICERS	-596,577.00	547,561.47	-49,015.53	91.78%
100-3300 CEMETERIES				
100-3300-10.01 Cemetery Expenditures	-42,000.00	42,000.00	0.00	100.00%
Total CEMETERIES	-42,000.00	42,000.00	0.00	100.00%

Account	Budget	Actual	Budget Balance	Actual % of Budget
100-3400 Department 3400				
Total Department 3400	0.00	0.00	0.00	0.00%
100-3500 Zoning,DRB, SBA				
100-3500-00.00 Training/expense/mileage	-1,400.00	1,255.61	-144.39	89.69%
100-3500-10.00 Advertising	-500.00	939.25	439.25	187.85%
100-3500-20.00 Postage/Materials	-250.00	197.71	-52.29	79.08%
100-3500-30.00 Bylaw Modernization Grant	0.00	18,830.12	18,830.12	100.00%
Total Zoning,DRB, SBA	-2,150.00	21,222.69	19,072.69	987.10%
100-3800 Department 3800				
Total Department 3800	0.00	0.00	0.00	0.00%
100-4100 POLICE DEPARTMENT				
100-4100-10 Police Personnel				
100-4100-10.01 Chief	-84,526.00	84,090.90	-435.10	99.49%
100-4100-10.02 Sworn Payroll	-328,495.00	295,484.53	-33,010.47	89.95%
100-4100-10.05 Part-Time Payroll	-28,514.00	7,426.28	-21,087.72	26.04%
100-4100-10.07 Dispatchers	-82,304.00	85,227.40	2,923.40	103.55%
100-4100-10.08 Overtime	-20,000.00	38,592.79	18,592.79	192.96%
100-4100-10.09 Outside Employment	-14,500.00	18,243.38	3,743.38	125.82%
Total Police Personnel	-558,339.00	529,065.28	-29,273.72	94.76%
100-4100-20 Police & Emergency Equipm				
100-4100-20.02 Cruiser Operation/Maint	-28,500.00	30,355.94	1,855.94	106.51%
100-4100-20.06 Uniform Purchase	-2,000.00	2,816.40	816.40	140.82%
100-4100-20.07 Uniform Maintenance	-2,000.00	686.79	-1,313.21	34.34%
100-4100-20.08 Firearms Ammunition	-950.00	1,017.88	67.88	107.15%
100-4100-20.09 Radar	-575.00	893.75	318.75	155.43%
Total Police & Emergency Equipm	-34,025.00	35,770.76	1,745.76	105.13%
100-4100-34 Office Expenses				
100-4100-34.01 Telephone	-6,000.00	13,174.99	7,174.99	219.58%
100-4100-34.02 Postage	-600.00	754.69	154.69	125.78%
100-4100-34.03 Office Supplies	-1,500.00	1,960.82	460.82	130.72%
100-4100-34.04 Office Equipment	-250.00	535.95	285.95	214.38%
100-4100-34.05 Equipment Maintenance	-1,500.00	20.89	-1,479.11	1.39%
100-4100-34.06 Computer Hard & Software	-4,000.00	1,404.31	-2,595.69	35.11%
100-4100-34.07 Statewide Record Database	-9,350.00	7,545.08	-1,804.92	80.70%
100-4100-34.08 Copier PD	-1,500.00	1,460.00	-40.00	97.33%
Total Office Expenses	-24,700.00	26,856.73	2,156.73	108.73%
100-4100-35 Training				

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Account	Budget	Actual	Budget Balance	Actual % of Budget
100-4100-35.01 Inservice Training	-4,500.00	5,224.12	724.12	116.09%
100-4100-35.02 Training Aids & Materials	-2,650.00	860.98	-1,789.02	32.49%
100-4100-35.03 Community Awareness	-400.00	539.32	139.32	134.83%
Total Training	-7,550.00	6,624.42	-925.58	87.74%
100-4100-36 Communications				
100-4100-36.01 Radio Maintenance	-2,750.00	1,017.95	-1,732.05	37.02%
100-4100-36.02 Equipment Replacement	-5,000.00	5,519.67	519.67	110.39%
Total Communications	-7,750.00	6,537.62	-1,212.38	84.36%
100-4100-40.40 Association Fees	-700.00	475.00	-225.00	67.86%
100-4100-41.41 Chief's Expenses	-500.00	558.11	58.11	111.62%
100-4100-42.00 PD Safety Compliance	-150.00	792.32	642.32	528.21%
100-4100-50.00 Investigation costs	-8,000.00	15,816.34	7,816.34	197.70%
100-4100-51.00 Prisoner Transport	-1,500.00	0.00	-1,500.00	0.00%
100-4100-60.00 PD Alarm	-300.00	0.00	-300.00	0.00%
100-4100-74.64 Towing	-200.00	0.00	-200.00	0.00%
100-4100-95.00 Applicant Advertising	-200.00	177.00	-23.00	88.50%
100-4100-95.18 GHS Equip Grant	-5,000.00	5,247.25	247.25	104.95%
100-4100-95.41 Vest Grants	-1,000.00	970.00	-30.00	97.00%
Total POLICE DEPARTMENT	-649,914.00	628,890.83	-21,023.17	96.77%
100-4300 Public Safety Facility				
100-4300-20.00 PSF Electric	-11,200.00	23,402.40	12,202.40	208.95%
100-4300-20.25 PSF Heat	-16,000.00	16,000.00	0.00	100.00%
100-4300-20.35 PSF Fire Alarm	-1,000.00	0.00	-1,000.00	0.00%
100-4300-20.50 PSF Water	-1,430.00	1,475.39	45.39	103.17%
100-4300-20.51 PSF Sewer	-1,196.00	972.02	-223.98	81.27%
100-4300-95.00 PSF Building Maint	-36,220.00	37,727.42	1,507.42	104.16%
Total Public Safety Facility	-67,046.00	79,577.23	12,531.23	118.69%
100-4400 Old Firehouse				
100-4400-20.00 OFH Electricity	-2,000.00	1,320.49	-679.51	66.02%
100-4400-50.00 OFH Water Rent	-1,300.00	935.70	-364.30	71.98%
100-4400-51.00 OFH Sewer Rent	-600.00	607.50	7.50	101.25%
100-4400-52.00 Fire alarm/Internet	-250.00	1,650.02	1,400.02	660.01%
100-4400-68.03 OFH Bldg Maint	-3,500.00	9,487.97	5,987.97	271.08%
100-4400-76.01 OFH Heating Oil	-3,500.00	4,050.00	550.00	115.71%
100-4400-90.00 Janitorial	-1,000.00	3,215.00	2,215.00	321.50%
Total Old Firehouse	-12,150.00	21,266.68	9,116.68	175.03%
100-4500 FIRE DEPARTMENT				
100-4500-10 Fire Department Payroll				
100-4500-10.01 Chief's Salary	-71,512.00	71,511.96	-0.04	100.00%
100-4500-10.02 Asst. Chief's Salary	-2,596.00	2,595.96	-0.04	100.00%

Account	Budget	Actual	Budget Balance	Actual % of Budget
100-4500-10.03 Labor	-35,640.00	34,747.00	-893.00	97.49%
100-4500-10.04 Officers salary	-3,198.00	2,451.80	-746.20	76.67%
100-4500-10.05 Emerg Op Center Personnel	-750.00	0.00	-750.00	0.00%
100-4500-10.06 Emerg Op Center Setup	-500.00	0.00	-500.00	0.00%
Total Fire Department Payroll	-114,196.00	111,306.72	-2,889.28	97.47%
100-4500-34.00 Telephone	-3,400.00	5,817.55	2,417.55	171.10%
100-4500-40.00 Firefighter Assoc	-700.00	512.00	-188.00	73.14%
100-4500-41.00 Administrative costs	-2,600.00	5,410.20	2,810.20	208.08%
100-4500-45.00 Training/Incentives	-3,500.00	3,901.99	401.99	111.49%
100-4500-46.00 FD Radio Maintenance	-2,500.00	2,170.60	-329.40	86.82%
100-4500-47.00 Code Compliance	-250.00	258.62	8.62	103.45%
100-4500-48.00 Air Packs	-2,500.00	1,564.00	-936.00	62.56%
100-4500-52.00 Fire Alarm	-250.00	0.00	-250.00	0.00%
100-4500-68 Maintenance				
100-4500-68.01 Truck Maintenance	-6,300.00	5,122.48	-1,177.52	81.31%
100-4500-68.02 Gas & Oil	-2,750.00	4,188.25	1,438.25	152.30%
100-4500-68.03 Building Maintenance	0.00	103.36	103.36	100.00%
100-4500-68.04 Extinguisher - Recharge	-275.00	58.50	-216.50	21.27%
Total Maintenance	-9,325.00	9,472.59	147.59	101.58%
100-4500-70 Fire Fighting Equipment				
100-4500-70.01 Equipment, New & Replacem	-4,000.00	3,956.25	-43.75	98.91%
100-4500-70.02 Helments, Boots, Coats	-5,000.00	4,294.11	-705.89	85.88%
100-4500-70.03 Hose	-4,100.00	3,309.13	-790.87	80.71%
100-4500-70.04 Foam	-700.00	0.00	-700.00	0.00%
Total Fire Fighting Equipment	-13,800.00	11,559.49	-2,240.51	83.76%
100-4500-78.00 Fire Prevention	-750.00	0.00	-750.00	0.00%
100-4500-79.00 Travel Expenses	-2,000.00	904.38	-1,095.62	45.22%
100-4500-79.01 Fire Chief Uniform	-250.00	237.82	-12.18	95.13%
100-4500-80.00 Dispatch Assessment Wilmi	-47,000.00	48,947.00	1,947.00	104.14%
100-4500-85.00 Disp Assess Searsburg	-6,500.00	6,485.00	-15.00	99.77%
100-4500-90 Homeland Security Grant				
Total Homeland Security Grant	0.00	0.00	0.00	0.00%
Total FIRE DEPARTMENT	-209,521.00	208,547.96	-973.04	99.54%
100-4700 GREEN MOUNTAIN BEACH				
100-4700-20.01 GMB Mowing	-850.00	528.75	-321.25	62.21%
100-4700-20.03 Maintenance & Improvement	-900.00	564.80	-335.20	62.76%
100-4700-20.05 Toilets	-800.00	615.53	-184.47	76.94%
Total GREEN MOUNTAIN BEACH	-2,550.00	1,709.08	-840.92	67.02%
100-4800 INSURANCE				

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Account	Budget	Actual	Budget Balance	Actual % of Budget
100-4800-48.00 Employment Practices	-9,000.00	6,372.88	-2,627.12	70.81%
100-4800-48.01 Liability, Prop & Auto	-50,000.00	45,469.44	-4,530.56	90.94%
100-4800-48.02 Public Officials Liabilit	-2,500.00	1,633.40	-866.60	65.34%
100-4800-48.03 Firemens Disability	-1,300.00	2,630.00	1,330.00	202.31%
100-4800-48.04 Workers Comp.	-50,000.00	29,709.33	-20,290.67	59.42%
Total INSURANCE	-112,800.00	83,815.05	-26,984.95	76.08%
100-4900 HEALTH & SOCIAL SERVICES				
100-4900-10.01 Health Officer	-1,788.00	1,513.83	-274.17	84.67%
100-4900-10.03 Senior Solutions	-350.00	350.00	0.00	100.00%
100-4900-10.05 Vermont Bar Foundation	-600.00	600.00	0.00	100.00%
100-4900-10.06 Groundworks Collaborative	-1,500.00	1,500.00	0.00	100.00%
100-4900-10.07 Health Care & Rehabilitat	-155.00	155.00	0.00	100.00%
100-4900-10.09 Windham Cty Youth Service	-300.00	300.00	0.00	100.00%
100-4900-10.10 Womens Freedom Center	-850.00	850.00	0.00	100.00%
100-4900-10.11 V Nurse Alliance/W Crisis	-6,000.00	6,000.00	0.00	100.00%
100-4900-10.13 SEVCA	-2,000.00	2,000.00	0.00	100.00%
100-4900-10.14 Deerfield Valley Comm Car	-2,000.00	2,000.00	0.00	100.00%
100-4900-10.15 Windham Cty Humane Societ	-750.00	750.00	0.00	100.00%
100-4900-10.16 Wings	-10,000.00	10,000.00	0.00	100.00%
100-4900-10.17 DV Food Pantry	-1,500.00	1,500.00	0.00	100.00%
100-4900-10.20 DV Community Parntership	-2,500.00	2,500.00	0.00	100.00%
100-4900-10.22 Senior Meals	-2,000.00	2,000.00	0.00	100.00%
100-4900-10.23 SASH	-10,000.00	10,000.00	0.00	100.00%
100-4900-10.24 WDART	-250.00	250.00	0.00	100.00%
100-4900-10.25 SV Therapy Riding	-500.00	500.00	0.00	100.00%
100-4900-10.26 Rescue	-20,000.00	20,000.00	0.00	100.00%
Total HEALTH & SOCIAL SERVICES	-63,043.00	62,768.83	-274.17	99.57%
100-5100 EMPLOYEE BENEFITS				
100-5100-15.01 Social Security	-87,240.00	96,579.62	9,339.62	110.71%
100-5100-15.02 Health Care	-427,755.00	330,457.54	-97,297.46	77.25%
100-5100-15.03 Disability/Life Ins	-3,700.00	3,280.53	-419.47	88.66%
100-5100-15.04 Retirement	-93,200.00	90,013.26	-3,186.74	96.58%
100-5100-15.05 Employment Security	-500.00	0.00	-500.00	0.00%
100-5100-15.06 Uniforms	0.00	-57.60	-57.60	100.00%
Total EMPLOYEE BENEFITS	-612,395.00	520,273.35	-92,121.65	84.96%
100-5400 INTEREST EXPENSE				
Total INTEREST EXPENSE	0.00	0.00	0.00	0.00%
100-5500 GROUNDSKEEPER				
100-5500-50.00 Groundskeeper	-7,746.00	8,360.38	614.38	107.93%
Total GROUNDSKEEPER	-7,746.00	8,360.38	614.38	107.93%

Account	Budget	Actual	Budget Balance	Actual % of Budget
100-5600 TRANSFER STATION				
100-5600-10.01 Operator/Build Maint	-44,570.00	46,148.39	1,578.39	103.54%
100-5600-10.15 WCSW Assessment	-14,200.00	14,146.40	-53.60	99.62%
100-5600-10.20 Electricity/Heat	-1,700.00	2,134.55	434.55	125.56%
100-5600-10.34 Telephone	-1,200.00	1,038.61	-161.39	86.55%
100-5600-10.40 Post Closure Expense	-500.00	0.00	-500.00	0.00%
100-5600-10.55 Metal Recycling	0.00	-113.46	-113.46	100.00%
100-5600-10.56 Tire Recycling	-500.00	1,006.00	506.00	201.20%
100-5600-10.80 Disposal & Containers	-95,000.00	96,371.95	1,371.95	101.44%
100-5600-10.85 TS Recycle	-53,000.00	58,385.75	5,385.75	110.16%
100-5600-10.90 Maint/Improve/Supplies	-1,600.00	4,475.04	2,875.04	279.69%
100-5600-10.95 Miscellaneous	-300.00	0.00	-300.00	0.00%
Total TRANSFER STATION	-212,570.00	223,593.23	11,023.23	105.19%
100-5700 Legal/Professional/Audit				
100-5700-00.00 Legal Fees - Tax Sale	-5,000.00	8,418.75	3,418.75	168.38%
100-5700-20.01 Legal-General Matters	-24,000.00	28,265.63	4,265.63	117.77%
100-5700-20.02 Legal-Zoning enforcement	-750.00	0.00	-750.00	0.00%
100-5700-20.03 Legal-Human Resources	-200.00	0.00	-200.00	0.00%
100-5700-20.05 Zoning Appeals	-100.00	0.00	-100.00	0.00%
100-5700-20.06 Legal Reappraisal	-5,000.00	5,668.75	668.75	113.38%
100-5700-30.01 Audit	-25,100.00	26,100.00	1,000.00	103.98%
Total Legal/Professional/Audit	-60,150.00	68,453.13	8,303.13	113.80%
100-5800 LIBRARY				
100-5800-00.00 Library	0.00	-154.14	-154.14	100.00%
100-5800-10.01 Library Appropriation	-140,000.00	140,000.00	0.00	100.00%
Total LIBRARY	-140,000.00	139,845.86	-154.14	99.89%
100-5900 MEMORIAL DAY				
100-5900-00.00 Memorial Day	-400.00	0.00	-400.00	0.00%
Total MEMORIAL DAY	-400.00	0.00	-400.00	0.00%
100-6000 MEMORIAL HALL				
100-6000-10.20 Electricity	-2,000.00	1,729.09	-270.91	86.45%
100-6000-10.50 Water Rent	-1,200.00	1,577.47	377.47	131.46%
100-6000-10.51 Sewer Rent	-1,200.00	1,216.00	16.00	101.33%
100-6000-10.68 Maintenance	-3,000.00	11,299.09	8,299.09	376.64%
100-6000-10.70 MH Grounds	-1,200.00	1,258.50	58.50	104.88%
100-6000-10.76 Heat	-2,500.00	7,174.16	4,674.16	286.97%
100-6000-10.77 Fire Alarm/Phone/Internet	-800.00	2,658.09	1,858.09	332.26%
100-6000-10.80 MH Insurance	-2,500.00	1,738.57	-761.43	69.54%
100-6000-10.90 MH cleaning/janitorial	-10,000.00	5,090.00	-4,910.00	50.90%
Total MEMORIAL HALL	-24,400.00	33,740.97	9,340.97	138.28%

GENERAL

Account	Budget	Actual	Budget Balance	Actual % of Budget
100-6200 PETTY CASH				
Total PETTY CASH	0.00	0.00	0.00	0.00%
100-6300 Planning Commission				
100-6300-20.10 Windham Regional Dues	-4,400.00	4,432.56	32.56	100.74%
100-6300-20.70 Manuals/Resource material	-400.00	0.00	-400.00	0.00%
100-6300-20.80 Public Notices	-450.00	59.50	-390.50	13.22%
100-6300-20.90 Postage	-100.00	0.00	-100.00	0.00%
100-6300-20.99 Training Expenses	-250.00	20.00	-230.00	8.00%
Total Planning Commission	-5,600.00	4,512.06	-1,087.94	80.57%
100-6400 RECREATION COMMISSION				
100-6400-10 Rec Commission Wages				
100-6400-10.01 Elemen. Program Director	-2,745.00	2,745.00	0.00	100.00%
100-6400-10.04 Elemen. Counselors	-3,943.00	3,943.00	0.00	100.00%
100-6400-10.06 MS Program Director	-3,545.00	3,545.00	0.00	100.00%
100-6400-10.07 MS Art Director	-300.00	0.00	-300.00	0.00%
100-6400-10.08 MS Counselors	-3,910.00	2,204.62	-1,705.38	56.38%
100-6400-10.66 Adult Rec Expense	0.00	183.39	183.39	100.00%
Total Rec Commission Wages	-14,443.00	12,621.01	-1,821.99	87.38%
100-6400-21 Supplies & Awards Etc.				
100-6400-21.01 Elemen. Programs	-750.00	750.00	0.00	100.00%
100-6400-21.02 MS Supplies	-750.00	726.50	-23.50	96.87%
100-6400-21.03 Rec Projects/Programs	-4,000.00	0.00	-4,000.00	0.00%
Total Supplies & Awards Etc.	-5,500.00	1,476.50	-4,023.50	26.85%
100-6400-22.00 Portable Toilets	-2,800.00	1,744.90	-1,055.10	62.32%
100-6400-23.00 Green-Up Day	-175.00	26.27	-148.73	15.01%
100-6400-24.00 Beautification Committee	-2,900.00	1,656.87	-1,243.13	57.13%
100-6400-24.01 Flowers/Barrels	-20,626.00	20,626.00	0.00	100.00%
100-6400-24.10 Tennis Courts	-4,000.00	6,339.00	2,339.00	158.48%
100-6400-25.00 Valley Youth Sports	-7,000.00	7,000.00	0.00	100.00%
Total RECREATION COMMISSION	-37,444.00	51,490.55	-5,953.45	89.64%
100-6700 SELECTPERSONS CONTINGENCY				
100-6700-20.40 Misc.	-2,500.00	2,418.91	-81.09	96.76%
100-6700-20.60 Economic Development	-77,195.00	75,853.55	-1,341.45	98.26%
Total SELECTPERSONS CONTINGENCY	-79,695.00	78,272.46	-1,422.54	98.22%
100-7400 STREET LIGHTS				
100-7400-00.00 Street Lights	-15,100.00	15,675.46	575.46	103.81%
Total STREET LIGHTS	-15,100.00	15,675.46	575.46	103.81%

Town of Wilmington General Ledger
Previous Year Pd: 12 - Budget Status Report
GENERAL

Account	Budget	Actual	Budget Balance	Actual % of Budget
100-7900 TAXES				
100-7900-10.01 County Court	-74,224.00	64,297.00	-9,927.00	86.63%
Total TAXES	-74,224.00	64,297.00	-9,927.00	86.63%
100-8200 TOWN HALL				
100-8200-20.20 Electricity	-8,000.00	4,607.98	-3,392.02	57.60%
100-8200-20.25 Heat	-6,500.00	9,386.60	2,886.60	144.41%
100-8200-20.34 Supplies	-1,500.00	1,851.85	351.85	123.46%
100-8200-20.35 Fire Alarm	-600.00	793.75	193.75	132.29%
100-8200-20.50 Water Rent	-1,480.00	1,726.14	246.14	116.63%
100-8200-20.51 Sewer Rent	-1,600.00	1,609.93	9.93	100.62%
100-8200-20.68 Maintenance	-5,000.00	17,206.00	12,206.00	344.12%
100-8200-20.80 Elevator	-2,700.00	3,320.00	620.00	122.96%
100-8200-20.90 Janitorial & Carting	-18,720.00	18,826.22	106.22	100.57%
Total TOWN HALL	-46,100.00	59,328.47	13,228.47	128.70%
100-8500 TOWN REPORTS				
100-8500-00.00 Town Reports	-850.00	1,053.08	203.08	123.89%
Total TOWN REPORTS	-850.00	1,053.08	203.08	123.89%
100-8600 TREE PLANTING/REMOVAL				
Total TREE PLANTING/REMOVAL	0.00	0.00	0.00	0.00%
100-8700 DUES				
100-8700-00.00 Vermont League Dues	-3,660.00	3,660.00	0.00	100.00%
Total DUES	-3,660.00	3,660.00	0.00	100.00%
100-8900 WATER DISTRICT				
Total WATER DISTRICT	0.00	0.00	0.00	0.00%
100-9000-00.00 Web Site	-800.00	523.43	-276.57	65.43%
100-9100-01.00 Town Hall Cap	-20,000.00	20,000.00	0.00	100.00%
100-9100-33.00 Memorial Hall Capital	-20,000.00	20,000.00	0.00	100.00%
100-9100-42.00 Reappraisal Fund	-26,792.00	26,775.00	-17.00	99.94%
100-9100-43.00 Public Lands & Fences	-10,000.00	10,000.00	0.00	100.00%
100-9100-45.00 Police Equip Capital	-20,000.00	20,000.00	0.00	100.00%
100-9100-55.00 Old Fire House Cap	-5,000.00	5,000.00	0.00	100.00%
100-9100-56.00 Transfer Station Capital	-5,000.00	5,000.00	0.00	100.00%
100-9100-58.00 Library Capital	-12,000.00	12,000.00	0.00	100.00%
100-9100-60.00 Fire Department Equipment	-150,000.00	150,000.00	0.00	100.00%
100-9100-87.00 Planning/Aquisition Capit	-260,000.00	260,000.00	0.00	100.00%
100-9100-87.01 Public Safety Bldg Bond	-375,639.00	375,639.00	0.00	100.00%
Total Expenditures	-4,003,316.00	3,876,853.25	-126,462.75	96.84%

Account	Budget	Actual	Budget Balance	Actual % of Budget
Total GENERAL	0.00	236,952.71	236,952.71	
Total All Funds	0.00	236,952.71	236,952.71	

Account	Budget	Actual	Budget Balance	Actual % of Budget
110-2000 APPROPRIATION				
110-2000-00.00 Town Appropriation Roads	1,531,250.00	-1,531,250.00	0.00	100.00%
110-2000-10.00 TRE Appropriation	175,000.00	-175,000.00	0.00	100.00%
110-2000-20.00 Bridge Cap Appropriation	100,000.00	-100,000.00	0.00	100.00%
110-2000-30.00 HW Bldg Capital	5,000.00	-5,000.00	0.00	100.00%
Total APPROPRIATION	1,811,250.00	-1,811,250.00	0.00	100.00%
110-2101 PERMITS				
110-2101-00.00 Permits	100.00	-87.00	13.00	87.00%
Total PERMITS	100.00	-87.00	13.00	87.00%
110-2240 Department 2240				
110-2240-00.00 State Aid	143,000.00	-146,724.40	-3,724.40	102.60%
Total Department 2240	143,000.00	-146,724.40	-3,724.40	102.60%
110-2250-00.00 Grant Income	0.00	-23,500.00	-23,500.00	100.00%
110-2250-40.00 Better Back Rds Grant	0.00	-20,000.00	-20,000.00	100.00%
110-2342 Department 2342				
110-2342-00.00 Misc. Income	0.00	-4,020.00	-4,020.00	100.00%
Total Department 2342	0.00	-4,020.00	-4,020.00	100.00%
110-2453 Department 2453				
Total Department 2453	0.00	0.00	0.00	0.00%
110-2930 Department 2930				
110-2930-00.00 Interest - Road	400.00	-4,631.79	-4,231.79	1,157.95%
Total Department 2930	400.00	-4,631.79	-4,231.79	1,157.95%
110-2990 Department 2990				
110-2990-00.00 Surplus	135,000.00	0.00	135,000.00	0.00%
Total Department 2990	135,000.00	0.00	135,000.00	0.00%
Total Revenues	2,089,750.00	-2,010,213.19	79,536.81	96.19%
110-5100 WAGES & BENEFITS				
110-5100-10 Highway Wages				
110-5100-10.01 Highway Salaries	-402,244.00	393,161.09	-9,082.91	97.74%
110-5100-10.02 Highway Superintendent	-75,294.00	69,282.10	-6,011.90	92.02%
110-5100-10.03 Unscheduled Overtime	-37,000.00	23,456.55	-13,543.45	63.40%
110-5100-10.04 Administrative	0.00	72.00	72.00	100.00%
Total Highway Wages	-514,538.00	485,971.74	-28,566.26	94.45%

HIGHWAY

Account	Budget	Actual	Budget Balance	Actual % of Budget
110-5100-15 EMPLOYEE BENEFITS				
110-5100-15.01 Social Security	-39,365.00	30,835.04	-8,529.96	78.33%
110-5100-15.02 Health Insurance	-245,500.00	195,099.81	-50,400.19	79.47%
110-5100-15.03 Disability Insurance	-2,300.00	1,959.22	-340.78	85.18%
110-5100-15.04 Retirement	-34,732.00	31,561.45	-3,170.55	90.87%
110-5100-15.06 Uniforms	-3,100.00	3,601.58	501.58	116.18%
Total EMPLOYEE BENEFITS	-324,997.00	263,057.10	-61,939.90	80.94%
110-5100-35.00 Fire Alarm	-250.00	446.60	196.60	178.64%
110-5100-48.01 Workers Comp	-33,200.00	21,574.76	-11,625.24	64.98%
Total WAGES & BENEFITS	-872,985.00	771,050.20	-101,934.80	88.32%
110-5200 MATERIALS				
110-5200-70.11 Municipal Parking Maint	-2,500.00	1,970.55	-529.45	78.82%
110-5200-78.00 Culverts	-21,000.00	14,750.42	-6,249.58	70.24%
110-5200-78.01 Guardrails	-10,000.00	9,301.70	-698.30	93.02%
110-5200-78.02 Chloride	-22,000.00	15,187.92	-6,812.08	69.04%
110-5200-78.03 Gravel/Stone/Fabric-Misc	-130,000.00	128,361.13	-1,638.87	98.74%
110-5200-78.04 Resurfacing	-340,000.00	343,834.98	3,834.98	101.13%
110-5200-78.06 Salt	-79,000.00	75,556.77	-3,443.23	95.64%
110-5200-78.07 Sand	-75,000.00	61,549.99	-13,450.01	82.07%
110-5200-78.08 Snow Removal	-37,500.00	47,297.00	9,797.00	126.13%
110-5200-78.12 Signs	-2,200.00	1,775.18	-424.82	80.69%
110-5200-78.13 Crack Sealing	-18,000.00	17,583.52	-416.48	97.69%
110-5200-78.14 Stabilization/Fabric/Hay	-9,000.00	5,507.70	-3,492.30	61.20%
Total MATERIALS	-746,200.00	722,676.86	-23,523.14	96.85%
110-5300 EQUIPMENT				
110-5300-68.01 Maintenance to Equipment	-60,700.00	62,955.21	2,255.21	103.72%
110-5300-68.02 Fuel	-59,000.00	91,309.12	32,309.12	154.76%
110-5300-68.03 Rental/Contracted	-7,000.00	5,335.56	-1,664.44	76.22%
110-5300-68.04 Training	-100.00	148.99	48.99	148.99%
Total EQUIPMENT	-126,800.00	159,748.88	32,948.88	125.98%
110-5400 INTEREST EXPENSE				
Total INTEREST EXPENSE	0.00	0.00	0.00	0.00%
110-5500 GARAGE				
110-5500-20.00 Electricity	-2,900.00	3,107.07	207.07	107.14%
110-5500-21.01 Tools & Supplies	-20,100.00	19,967.95	-132.05	99.34%
110-5500-22.00 Personal Protective Equip	-1,500.00	1,789.09	289.09	119.27%
110-5500-34.00 Telephone	-3,300.00	3,757.36	457.36	113.86%
110-5500-35.00 Advertising	-550.00	624.75	74.75	113.59%
110-5500-48 INSURANCE				

Account	Budget	Actual	Budget Balance	Actual % of Budget
110-5500-48.02 Insurance - Vehicles/Bldg	-21,000.00	13,774.51	-7,225.49	65.59%
Total INSURANCE	-21,000.00	13,774.51	-7,225.49	65.59%
110-5500-49.00 Computer/Office Supplies	-800.00	808.45	8.45	101.06%
110-5500-51.00 Sewer Rent	-825.00	820.17	-4.83	99.41%
110-5500-60.00 MRGP permit	-2,190.00	1,765.00	-425.00	80.59%
110-5500-68.03 Bldg/Maint/Improvements	-5,600.00	12,895.08	7,295.08	230.27%
110-5500-76.00 Heating	-5,000.00	7,583.65	2,583.65	151.67%
Total GARAGE	-63,765.00	66,893.08	3,128.08	104.91%
110-5800-10.00 Trans to Bridge Cap	-100,000.00	100,000.00	0.00	100.00%
110-5900-10.00 Transfer to TRE	-175,000.00	175,000.00	0.00	100.00%
110-5900-20.00 Trans to HW Bldg Cap	-5,000.00	5,000.00	0.00	100.00%
Total Expenditures	-2,089,750.00	2,000,369.02	-89,380.98	95.72%
Total HIGHWAY	0.00	-9,844.17	-9,844.17	
Total All Funds	0.00	-9,844.17	-9,844.17	

APPLICATION FOR WASTEWATER TREATMENT ALLOCATION PERMIT Page 1 of 3

(Do not write in boxed area - for office use only)

Map No. <u>20-22-030</u>	Fee \$25.00+\$18.00 Recording	Date Received: <u>4/20/23</u>
-PSC No. _____	\$43.00 Fee due at application <input type="checkbox"/> paid <input checked="" type="checkbox"/> check <input type="checkbox"/> cash	<u>8L</u>
SA No. _____	Signature: <u># 1010</u>	

Applicant: DAVID MESSING Owner Owner's Agent If Agent, letter of agency attached
 (Print Name)

Property Location: 10 WHITNEY LANE, WILMINGTON Tax Map Number: 030-22-030.000
 (911 Locatable address - Street or Road)

Residence Commercial Building Other: (describe) _____

I am applying for the following establishments listed to be connected to the building sewer or added to existing allocation :

Establishment	Unit	Number	Gallons/Person/Day/Unit	Total Gallons/Day
<i>Example:</i> Restuarant	Seat	10	30	300
Garage w/ IN LAW APARTMENT	BR	1 1 BR	140	140

I hereby request an allocation permit as described for gallons per person per day TOTAL 140 gpd
 Do not write in boxed area - For administrative use only

SIGNED: [Signature]
 (Applicant)
10 WHITNEY LANE
 (Mailing Address of Applicant)
WILMINGTON, VT 05363
 (City, State and Zip Code)

Credit existing unused gallonage: _____ gpd
Allocation to be purchased Total <u>140</u> gpd
CONDITIONS:
1. Total Allocation Fee (<u>140</u> gpd x \$10/gpd) \$ <u>1,400.00</u>
2. 25% of the total Allocation fee (\$ <u>350</u>) is due within 30 days: On or before <u>6/2</u> , 20 <u>23</u> .
3. The remaining 75% (\$ <u>1,050</u>) is due before connection or use or within 6 months of Final Allocation, whichever comes first.
4. Other: _____
Preliminary Approval Granted: date <u>5/2/23</u>
Preliminary Approval Expires: date _____ (3 months)
By: <u>[Signature]</u> Wilmington Board of Sewer Commissioners Agent
Extension of Preliminary Approval granted: date _____
Extension Preliminary Approval Expires: date _____
By: _____ Wilmington Board of Sewer Commissioners

NOTE: Final Approval must be obtained by Preliminary Approval expiration date. To apply for Final Allocation, submit the application on page 2 of this form (on back) once all necessary state and federal permits have been issued and received.

If applicant is unable to obtain permits needed to apply for Final Approval by deadline, he must apply for an extension. **Sewer Commissioners will consider reason for extension (i.e. zoning appeal etc.) and may or may not grant an extension.** If not granted, applicant can reapply for allocation.

APPLICATION FOR FINAL APPROVAL (To be completed and returned after you have received necessary state and federal permits.) **DATE DUE:** 8/2/23

By signing below, I confirm that I have received the necessary state and federal permits checked and further attest that, excepting local permits, no others are required for the project.

State: Act 250 Subdivision Water and Wastewater Other State _____

Federal: _____

Signed: OK! JL
(Applicant)

Do Not Write Below This Line - Administrative Use Only

FEES DUE:

Permit Application Fee: \$25.00 due at application Date Paid n/a Initials _____

Bianchi Filing Fee: \$18.00 due at application Date Paid n/a Initials _____

Connection Permit Fee: \$80.00 due at connection application Date Paid n/a Initials _____

ALLOCATION FEE TOTAL \$1400

Within 30 days of Preliminary 25% \$ 350 Date Due: 6/2 Date Paid 5/26/23 Initials JL

See Timetable Page 3 75% \$ 1050 Date Due: _____ Date Paid _____ Initials _____

Conditions of Approval: _____

Final Approval Date _____

By: **Wilmington Board of Sewer Commissioners**

Copy After Final Approval: Date _____ Initial _____

John Lazelle, Chief Operator, WWTP
Christine Richter, Finance Officer
File

Bianchi filed with Town Clerk: Date _____ Initial _____

Do not write in boxed area - For administrative use only

FINAL PERMIT

Property # _____
Location _____
Sewer Allocation Permit # _____
Sewer Connection Permit # _____

NEW TOTAL ALLOCATION:	Gal per day
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL ALLOCATION _____

New Building:
Date Initiated Construction (within 1 year): _____
Date Completed Construction (within 3 yrs): _____

APPLICATION FOR WASTEWATER TREATMENT ALLOCATION PERMIT Page 1 of 3

(Do not write in boxed area - for office use only)

Map No. <u>21-22-004</u>	Fee \$25.00+\$18.00 Recording	Date Received: <u>4/27/23</u>
PSC No. _____	\$43.00 Fee due at application <input type="checkbox"/> paid <input checked="" type="checkbox"/> check <input type="checkbox"/> cash	
SA No. _____	Signature: <u>#1601</u>	

Applicant: Travis Wendel Owner Owner's Agent If Agent, letter of agency attached

(Print Name)
 Property Location: 4 East Main St Tax Map Number: 02122006
(911 Locatable address - Street or Road)

Residence Commercial Building Other: (describe) _____

I am applying for the following establishments listed to be connected to the building sewer or added to existing allocation

Establishment	Unit	Number	Gallons/Person/Day/Unit	Total Gallons/Day
<i>Example:</i> Restuarant	Seat	10	30	300
Apartment	Bedroom	4	140	840
Retail Space	Employee	2	15	30

I hereby request an allocation permit as described for gallons per person per day TOTAL 870 gpd
Do not write in boxed area - For administrative use only

SIGNED: [Signature]
 (Applicant)

PO Box 1057, W.ilmington
 (Mailing Address of Applicant)

Wilmington, VT 05363
 (City, State and Zip Code)

Credit existing unused gallonage: 105 gpd
 Allocation to be purchased Total 765 gpd

- CONDITIONS:**
- Total Allocation Fee (765 gpd x \$10/gpd) \$ 7,650
 - 25% of the total Allocation fee (\$ 1912.50) is due within 30 days: On or before 6/2, 2023.
 - The remaining 75% (\$ 5737.50) is due before connection or use or within 6 months of Final Allocation, whichever comes first.
 - Other: _____

Preliminary Approval Granted: date 5/2/23
 Preliminary Approval Expires: date _____ (3 months)

By: [Signature]
 Wilmington Board of Sewer Commissioners Agent

Extension of Preliminary Approval granted: date _____
 Extension Preliminary Approval Expires: date _____

By: _____
 Wilmington Board of Sewer Commissioners

NOTE: Final Approval must be obtained by Preliminary Approval expiration date. To apply for Final Allocation, submit the application on page 2 of this form (on back) once all necessary state and federal permits have been issued and received.

If applicant is unable to obtain permits needed to apply for Final Approval by deadline, he must apply for an extension. Sewer Commissioners will consider reason for extension (i.e. zoning appeal etc.) and may or may not grant an extension. If not granted, applicant can reapply for allocation.

APPLICATION FOR WASTEWATER TREATMENT ALLOCATION PERMIT Page 2 of 3

APPLICATION FOR FINAL APPROVAL (To be completed and returned after you have received necessary state and federal permits.) **DATE DUE:** 8/2/23

By signing below, I confirm that I have received the necessary state and federal permits checked and further attest that, excepting local permits, no others are required for the project.

State: Act 250 Subdivision Water and Wastewater Other State _____

Federal: _____

Signed: [Signature]
(Applicant)

Do Not Write Below This Line – Administrative Use Only

FEES DUE:

Permit Application Fee: \$25.00 due at application Date Paid n/a Initials _____

Bianchi Filing Fee: \$18.00 due at application Date Paid n/a Initials _____

Connection Permit Fee: \$80.00 due at connection application Date Paid n/a Initials _____

ALLOCATION FEE TOTAL \$ 7,650

Within 30 days of Preliminary 25% \$ 1912.50 Date Due: 6/2/23 Date Paid _____ Initials _____

See Timetable Page 3 75% \$ 5737.50 Date Due: _____ Date Paid _____ Initials _____

Conditions of Approval: _____

Final Approval Date _____

By: **Wilmington Board of Sewer Commissioners**

Copy After Final Approval: Date _____ Initial _____

John Lazelle, Chief Operator, WWTP
Christine Richter, Finance Officer
File

Bianchi filed with Town Clerk: Date _____ Initial _____

Do not write in boxed area - For administrative use only

FINAL PERMIT	Property # _____
	Location _____
	Sewer Allocation Permit # _____
	Sewer Connection Permit # _____
NEW TOTAL ALLOCATION:	Gal per day
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
TOTAL ALLOCATION	_____
New Building:	
Date Initiated Construction (within 1 year):	_____
Date Completed Construction (within 3 yrs):	_____

APPLICATION FOR WASTEWATER TREATMENT ALLOCATION PERMIT Page 1 of 3

(Do not write in boxed area - for office use only)

Map No. 20-20-063 Fee \$25.00+\$18.00 Recording Date Received: 2/2/23 JL
 PSC No. _____ \$43.00 Fee due at application paid check cash
 SA No. _____ Signature: [Signature]

Applicant: Cozy VT Properties, LLC Owner Owner's Agent If Agent, letter of agency attached
 (Print Name) c/o Chris Brown

Property Location: 37 West Main St Tax Map Number: 20-20-063
 (911 Locatable address - Street or Road)

Residence Commercial Building Other: (describe) Mixed use - STR, LTR + retail

I am applying for the following establishments listed to be connected to the building sewer or added to existing allocation :

Establishment	Unit	Number	Gallons/Person/Day/Unit	Total Gallons/Day
<i>Example:</i> Restuarant	Seat	10	30	300
# Bedrooms			#40	\$60
Apartments	Bedroom	4	140	560

I hereby request an allocation permit as described for gallons per person per day TOTAL 560 gpd

Do not write in boxed area - For administrative use only

SIGNED: [Signature]
 (Applicant)

PO Box 1261
 (Mailing Address of Applicant)

Wilmington, VT 05363
 (City, State and Zip Code)

Credit existing unused gallonage: _____ gpd
 Allocation to be purchased Total 560 gpd

CONDITIONS:

- Total Allocation Fee (560 gpd x \$10/gpd) \$ 5,600
- 25% of the total Allocation fee (\$ 1,400) is due within 30 days: On or before 4/21, 2023.
- The remaining 75% (\$ 4,200) is due before connection or use or within 6 months of Final Allocation, whichever comes first.
- Other: _____

Preliminary Approval Granted: date 3/21/23
 Preliminary Approval Expires: date 6/21/23 (3 months)

By: [Signature]
 Wilmington Board of Sewer Commissioners Agent

Extension of Preliminary Approval granted: date _____
 Extension Preliminary Approval Expires: date _____

By: _____
 Wilmington Board of Sewer Commissioners

NOTE: Final Approval must be obtained by Preliminary Approval expiration date. To apply for Final Allocation, submit the application on page 2 of this form (on back) once all necessary state and federal permits have been issued and received.

If applicant is unable to obtain permits needed to apply for Final Approval by deadline, he must apply for an extension. Sewer Commissioners will consider reason for extension (i.e. zoning appeal etc.) and may or may not grant an extension. If not granted, applicant can reapply for allocation.

APPLICATION FOR WASTEWATER TREATMENT ALLOCATION PERMIT Page 2 of 3

APPLICATION FOR FINAL APPROVAL (To be completed and returned after you have received necessary state and federal permits.)

DATE DUE: 6/21/23 rec'd 6/27

By signing below, I confirm that I have received the necessary state and federal permits checked and further attest that, excepting local permits, no others are required for the project.

State: Act 250 Subdivision Water and Wastewater Other State

Federal:

Signed: [Signature]
(Applicant)

Do Not Write Below This Line - Administrative Use Only

FEES DUE:

Permit Application Fee: \$25.00 due at application Date Paid 2/2 Initials JL

Bianchi Filing Fee: \$18.00 due at application Date Paid 2/2 Initials JL

Connection Permit Fee: \$80.00 due at connection application Date Paid n/a Initials ---

ALLOCATION FEE TOTAL \$ 5,600

Within 30 days of Preliminary 25% \$ 1,400 Date Due: 4/21/23 Date Paid _____ Initials _____

See Timetable Page 3 75% \$ 4,200 Date Due: _____ Date Paid _____ Initials _____

Conditions of Approval: _____

Final Approval Date _____

By: Wilmington Board of Sewer Commissioners

Do not write in boxed area - For administrative use only

FINAL PERMIT	Property # _____
	Location _____
	Sewer Allocation Permit # _____
	Sewer Connection Permit # _____
NEW TOTAL ALLOCATION:	Gal per day
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
TOTAL ALLOCATION	_____
New Building:	
Date Initiated Construction (within 1 year): _____	
Date Completed Construction (within 3 yrs): _____	

Copy After Final Approval: Date _____ Initial _____

John Lazelle, Chief Operator, WWTP
Christine Richter, Finance Officer
File

Bianchi filed with Town Clerk: Date _____ Initial _____