

## **Pettee Memorial Library Trustee Meeting**

July 11, 2023

5:00PM in the Library

agenda

**Present:** Carolyn Palmer, chair; Louis Clark, treasurer; Marie Paige, secretary; Monique Johnson, Allison Maynard, Angela Yakovleff

**Meeting called to order:** 5:09pm

**Potential addition of items to the agenda:**

**Public Comments:**

**Secretary's Report:** June minutes

Louis made a motion to accept the minutes.

Monique seconded the motion.

All approved.

**Treasurer's Report:** June report

Monique made a motion.

Marie seconded the motion.

All approved.

**Librarian's Report:**

**Youth Librarian's Report:**

**Meeting adjourned:** 5:53pm

Marie made a motion to adjourn the meeting.

Louis seconded the motion.

All approved.

**Next Meeting:** August 8, 5:00pm in the library

Reports attached

Respectfully submitted by Marie Paige, secretary

**PETTEE MEMORIAL LIBRARY  
TREASURER'S REPORT  
June 30, 2023**

	Total	General Fund	Revitalization Fund
Cash available as of June 30, 2023:			
General Fund Checking	\$ 22,736.54	\$ 22,736.54	
Revitalization Fund Checking	155,583.12		\$ 155,583.12
Total Cash Available	<u>\$ 178,319.66</u>	<u>\$ 22,736.54</u>	<u>\$ 155,583.12</u>
Friends of the Library	\$ 7,495.48	\$ 7,495.48	
Unexpended Grants	1,244.47	1,244.47	
Credit Card Payable	(29.36)	(29.36)	
Payroll Taxes Payable	1,480.14	1,480.14	
General Fund	27,216.57	27,216.57	
Renovation Fund	26,961.38	(14,670.76)	\$ 41,632.14
Town Capital Fund	9,672.35		9,672.35
Endowment Funds	104,278.63		104,278.63
	<u>\$ 178,319.66</u>	<u>\$ 22,736.54</u>	<u>\$ 155,583.12</u>

General Fund Balance 6/30/22	\$ 26,536.57
Current Year Income (Loss)	680.00
General Fund Balance 6/30/23	<u>\$ 27,216.57</u>

## July 11<sup>th</sup> Director's Report

### June's Statistics:

Circulation: 1,139

Attendance: 2,226

Website visits: 8,895

ILLs: 65 borrowed/37 loaned

Computer usage: 68

Palace: 54 circs /0 new patrons

- Now that the renovation is (almost) done, I am concentrating on two areas:
  1. Summer Programming
  2. Sustainability Project
- For summer programming, Angela has an excellent calendar of events scheduled for kids. For adults, I will be running a DIY craft evening. There will be three Thursdays in August that we will do DIY projects. They are homemade beeswax wraps, pizza pan wreaths, and homemade lavender lotion. If these projects take off, I will consider making them a regular program throughout the year.
- We have presented two programs in our new space thus far: Container Gardening and Respecting the Wild Ones. Container Gardening had an attendance of 5, while 12 people attended the Abenaki program. The space works beautifully for programs and we look forward to using it many more times in the future!
- I took a brief hiatus from working on the Sustainability Project during our renovation, but now I am working on a document that will encompass many of the items on our action checklist. It will include outdoor issues, like water usage, drainage, and light pollution and indoor items such as materials management and air quality. Once this is finished, it should check off numerous items from the action checklist and get us close to finishing.
- The Grand Reopening Party was a smash! We had many community members come out to see the new library – and check out books! Our community has been very excited about the changes and we love to see them use the space the way we envisioned – including teens in the Young Adult room!
- The library vegetable gardens are starting to pop. The plants include our perennial ground cherries, tomatoes, kale, amaranth, and assorted greens.

Respectfully submitted,

Allison Maynard

Youth Librarian Report  
June, 2023

<b>Storytime</b>	<b>Kids</b>	<b>Adults</b>
June 1	7	1 (Beaver Brook Olders)
June 5	6	3
June 12	2	2
June 19	0	
June 26	2	4

I have prepped **Storywalk** books and have been planning related activities and snacks. We will begin Storywalk at Molly Stark State Park on July 10. **I met with Amy Tudor** who asked if we could again work with the Tasha Tudor Society on one Storywalk. We planned story, craft, activities, and snack based on Tasha Tudor's Book, First Delights. This will be July 31 to coincide with the start of Blueberry Festival. We very successfully worked with them about three years ago. They do a lot of marketing and publicity and attracted a large group to Storywalk. They also helped with snack.

I had **Summer Reading Kick-off** on June 28. Two kids came with their grandparents. Unfortunately, they were short term visitors, but we had a great time reading, making ice cream and planting sunflowers for our sunflower house. After camp, three more kids came and signed up for summer reading, so we had a total of **5 Kids** sign up. Sign up is ongoing. Summer reading will continue through August 19. Several adults have signed up, and I'm working on kids to do so.

The theme this year is "All Together Now."

Our next activity will be a Pizza and Puzzles Community Night in July.

There are many new books on the shelves. They are being circulated widely. When we renewed our subscription to Junior Library Guild, I was able to choose 20 free books.

We had a donation from the Arnolds and the Godfreys to purchase kids' art themed books in memory of Judith LaFiura. I was able to purchase 10 new selections.

We offered a program on **Wild Edibles, Honoring and Respecting the Wild Ones Around Us, Vermont History From an Abenaki Perspective**. There were **10** in attendance.

Respectfully submitted,  
Angela Yakovleff