

Town of



For Office Use: Permit # \_\_\_\_\_

Parcel Lot ID# \_\_\_\_\_

**Zoning Application**

➔ Location of Property \_\_\_\_\_

Name of Land Owner \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone Day \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

(optional) Applicant or Agent \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone Day \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

➔ **Property Zoning District:**

- Conservation CON
- Village VIL
- Residential RES
- Resort – Residential R - RES
- Commercial/Residential COM/RES
- Resort - Commercial/Residential R – COM/RES

➔ **Does the lot have access to Town Sewer/Water?**

- Yes  No  Not Sure?

➔ **Property Zoning Overlay:**

- None
- Flood Hazard Zone FLOOD
- Historic Design Review HDRD
- Village Design Review VDRD

➔ **Sewer Allocation obtained?**

- Yes  No  Not Applicable

Summary of proposed project: \_\_\_\_\_

Fees must be included before your application is considered complete. Make checks payable to the Town of Wilmington. Fees are non-refundable. Additional fees may be added, please refer to the full fee schedule.

Base fee \$100 \_\_\_\_\_

Basic filing fee \$18 \_\_\_\_\_

Construction fee (see next page) \_\_\_\_\_

Other fees (list to left) \_\_\_\_\_

Date paid \_\_\_\_\_ Total due: \_\_\_\_\_

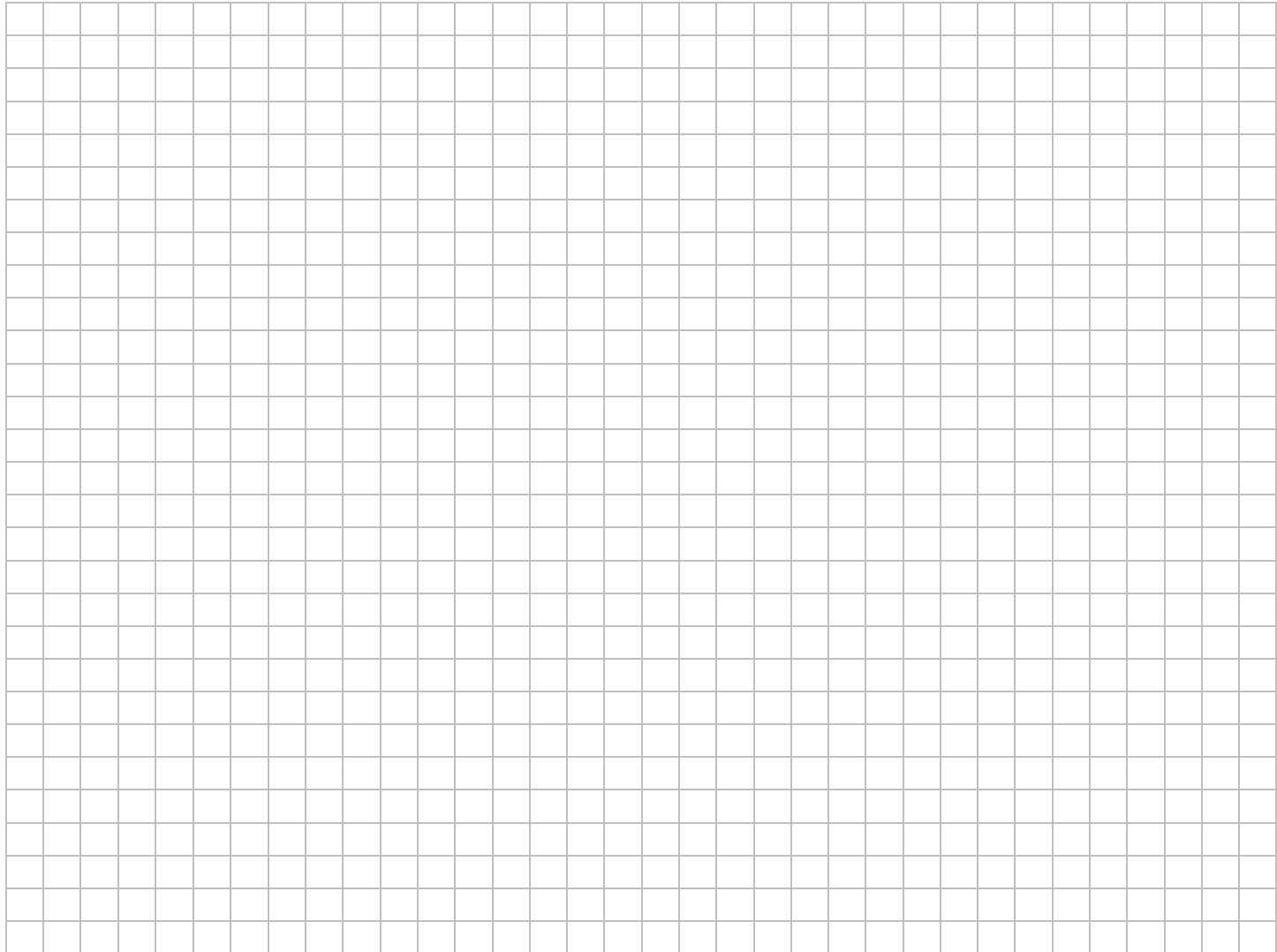
**Construction Fee Schedule**

Construction fee (use gross floor area, including unfinished areas with a ceiling height over 4 feet and for basements include what could be typically finish-able space only). There is no fee for accessory structures such as decks and porches that are less than 200 sq ft in area.

1-500 sq ft	\$50
501-750 sq ft	\$75
751-1,000 sq ft	\$100
1,001-2,000 sq ft	\$200
2,001-3,000 sq ft	\$300
3,001-4,000 sq ft	\$400
For every additional 1-1,000 sq ft of construction: add \$100	

Application must be submitted with a plot plan, a floor plan where applicable\*, as well as an application fee. After initial review, other information or additional fees may be required. Incomplete applications will not be considered. Include:

- Property line dimensions (shape), with the address of property and names of bordering road(s)
- Indication of the drawing's scale, with an arrow indicating North
- Location, size, dimensions, and shape of any structures present on the site or proposed for construction including porches, decks, pools, fences and accessory structures, parking areas and driveways
- Clear indication of the work to be done, including all changes that are proposed to the physical features of the site or existing structures, proposed parking areas or driveways
- Measurements in feet of front, side and rear setbacks from property lines to existing and proposed structures
- Any easements that cross the property, or other pertinent legal features including sidewalks
- \*Include a floor plan for all new dwellings and include a septic design for all increases in the number of bedrooms



Add additional details on additional attached sheets.

- Applicants are hereby notified that additional federal, state, or local permits may be required. To determine what other permits may be required for your project, contact the State of Vermont, Department of Environmental Conservation, Permit Assistance Specialist at 802-282-6488.
- 911 signage is to be erected in a visible location at the start of construction.
- A Zoning Permit shall be valid for a period of twenty-four (24) months from the date of issuance.
- Interested parties may appeal the decision of the Zoning Administrator within 15 days to the Development Review Board. Further appeal may be made to the Environmental Court. If not appealed within 15 days applicant shall lose all rights of appeal and the decision of the Zoning Administrator shall be final.
- Permittee must post the permit notice ("P" poster) within view from the public right-of-way most nearly adjacent to the subject property until the time for appeal has passed.
- Find the Handbook containing information and explaining the key requirements of Vermont's Residential Building Energy Standards online at [https://publicservice.vermont.gov/energy\\_efficiency/rbes](https://publicservice.vermont.gov/energy_efficiency/rbes)
- Find the Handbook for Commercial Building Energy Standards online at [https://publicservice.vermont.gov/energy\\_efficiency/cbes](https://publicservice.vermont.gov/energy_efficiency/cbes)

Questions? Visit, email, or call the Zoning Administrator at 802-464-8591 ext. 124

Return signed application to: Zoning Administrator, PO BOX 217, Wilmington, VT 05363

PERMISSION TO ENTER THE PROPERTY: Signing of this application authorizes the Zoning Administrator, Development Review Board, and/or the Listers to enter onto the premises for the purpose of verifying the information presented.

\_\_\_\_\_  
Owner Signature/Date

(optional) I, \_\_\_\_\_, am the owner of property at \_\_\_\_\_  
\_\_\_\_\_, and I hereby authorize \_\_\_\_\_  
to represent me and speak on my behalf in the matter of this case.

\_\_\_\_\_  
Applicant/Agent Signature Date

\_\_\_\_\_  
Owner Signature/Date

For Zoning Administrator Use:

Permit type \_\_\_\_\_ Date complete application received: \_\_\_\_\_

- Approved       Denied       Referred to the Development Review Board

\_\_\_\_\_  
Zoning Administrator Signature/Date