

Wilmington Selectboard Meeting Minutes June 20, 2023

Present: Tom Fitzgerald, John Gannon, Sarah Fisher, Tony Tribuno **Absent:** Vince Rice

Others Present: Scott Tucker, Jessica DeFrancesco, Gretchen Havreluk, Christine Richter, Jenevieve Park, Marshall Dix, Chris Lavoy, Andrea Silverman, Therese Lounsbury, Joanne Yankura, Jessica Lee Smith, Charlie Foster

Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
 - Other business; set a special meeting for a liquor license for HMC
2. Approve Minutes of May 16 and 25, 2023
 - Tribuno moved to approve the minutes May 16, 2023, Fisher second; all in favor.
 - Fitzgerald moved to approve the minutes of May 25, 2023, Fisher second; 3-0, Tribuno abstained.
3. Action Items
 - Fitzgerald moved to approve the Town Hall Relocation Committee Resolution, to include John Gannon, Sarah Fisher, Therese Lounsbury, Christine Richter, and Jessica Roberts, Gannon second; all in favor.
 - Fitzgerald moved to approve the private road name, Dandelion Way, off of Route 9 W, Fisher second; all in favor.
 - Fitzgerald moved to accept, with deep regret, the resignation of Chuck Clerici as Energy Coordinator, Tribuno second; all in favor.
 - Fitzgerald moved to approve the annual Certificate of Compliance for Town Roads & Bridge Standard for Vtrans, Fisher second; all in favor.
4. Bi-Town Committee Charge
 - Bi-town updated their charge, meeting every other month. The Mullen report and FEMA LTR plan were removed, and some sub-committees were adjusted. Gannon moved to approve the updated Bi-Town Committee charge, Fisher second; all in favor.
5. Tennis Courts
 - We crack seal the courts every year, but the cracks just get worse each year. The courts were built in the 70's and need to be replaced. If we could get a good estimate, we could dig the courts up, have the sewer inspected that lays underneath, and have them rebuilt, using 1% LOT, grant funds, and budget money. Yankura commented that if everyone works together, something good can come of it, even possibly re-locating them. Lounsbury thinks either the Lions Club or Rotary adopted them to care for them years back.

Fitzgerald moved to enter into Water Commission at 6:24 pm

6. Water Commission
 - The budget increased 14.89% due to staffing changes. Richter is looking to move billing to 3 times a year, and then combining water and sewer bills. Gannon moved to approve the budget as amended and set the usage rate for FY 24 per the document received, Fisher second; all in favor.

- Water and Highway will share an employee. He will be focusing on building maintenance, groundskeeping, snow removal and other jobs for highway. A part-time employee has been working at and learning how to run the transfer station. The position will be under 24-hours per week and will be strictly for transfer station.
- Lounsbury made the comment that the transition of three times a year and combining bills may affect those on fixed incomes.

Out of Water Commission at 6:40 pm

7. 1% Local Option Tax Request

- I Love Art Space is looking for 9-10 screens for displaying art, which would be used for shows, and possibly outdoor events. Fitzgerald moved to approve a 1% request from I Love Artspace in the amount of \$7300, Tribuno second; all in favor.

Fitzgerald moved to enter into Liquor Commission at 6:49 pm, Fisher second; all in favor.

8. Liquor Licenses

- Tribuno moved to approve a Special Event permit for Cold Spring Spirits, LLC dba Mad River Distillers on July 25, 2023 at Haystack Golf Course from 12-6 pm, Fisher second; all in favor.

Out of Liquor Commission at 6:50 pm

9. Other Business/Correspondence

- Special meeting June 23rd at 8:15 am

10. Select Board Members Comments

- Gannon; we have received 64 responses to the survey so far. A lot of the responses are from those already attending. Hopefully more that don't attend will respond. Consistent process for how zoom is used - the Board would like to ask the other committees and boards to record their meetings.

11. Town Manager's Updates

- Perry Property on East Dover Rd; received grant \$181,578.94 for the buy-out.
- Windows are in for town hall; a/c in the meeting room is broken.
- Some of the changes in signage on Fairview Ave seem to be helping
- DVSJ are interested in using a piece of land to help cross Higley Hill Rd. We will be asking DVSJ for a signed letter from all abutters agreeing to their plan.

12. Executive Session

- Fitzgerald moved to find that premature general public knowledge of the contract and attorney-client communications will put the town at a substantial disadvantage.
- Fitzgerald moved to enter into executive session at 7:04 pm, to include the Town Manager, to discuss a contract and possible attorney-client communications, Gannon second; all in favor.

Out of executive session at 7:25 pm

Special meeting for another executive session scheduled for July 11th at 10 am.

Meeting adjourned at 7:25 pm

Respectfully Submitted,
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Tony Tribuno