

Wilmington Cemetery Commission

March 9, 2023

Members Present: Richard Khachadorian, Walter White, Ralph Staib, Janet Boyd, Donna Moore

Sextons: John Boyd, Fred Skwirut, Todd Stewart

Kappa made the motion to call the meeting to order, Walt seconded. Meeting called to order at 4:40 p.m. at the Firehouse.

Old Business:

- Ralph made a Motion to accept the minutes from 1/12/2023, Walter Seconded, all in favor.

New Business:

- Election of officers and sextons were held, votes as it was last year; Chair – Richard, Assistant Chair - Walter, Clerk - Donna, Sextons - Fred, John, Scott and Todd; Walt made a Motion to accept, Ralph Seconded, and all were in favor.
- Ralph made a Motion to require a flat burial marker that is flush with the ground for the cremation lots (Lots P1-P24) in Intervale Cemetery, Walt Seconded, and all were in favor.
- Fred had some concerns about some grave markers in single grave plots in New Riverview overextending past their plot. Ralph made a Motion that the base of grave markers on single graves should not exceed 3 ½ feet in width, Janet Seconded, and all were in favor.
- Todd is updating the burial records kept in the Town Clerks office. He is also looking into having the Excel files upgraded to a software management system for all the data and documents. He suggested changing some alpha designated lots to numbers for consistency. (Newly created lots in New Riverview Section A; Rows 33-35 in Riverview from Alpha (A-N) to Numerical (408-420); and dividing Riverview into two sections, "West" and "East" of the main road). Donna made a Motion for the changes, and Janet Seconded, all were in favor.
- Todd will investigate signage options for the different sections of Riverview.
- Treasurer's Report: Began fiscal year 22-23 with a balance of \$42,000, after lot sales revenue and expenditures the current balance is \$16,391.
- Walt met with the architect regarding the proposed Veterans Memorial next to the Firehouse and will be scheduling a meeting with the Select Board soon to discuss plans.
- Next meeting dates are schedule for the second Thursday of each month: April 13, May 11, June 8, July 13, August 10, September 14, and October 12. 4:30 p.m. at the new Firehouse kitchen.
- Ralph Motioned to Adjourn the meeting, Donna Seconded, all in favor at 6:04 p.m.