

Wilmington Selectboard Meeting Minutes

March 21, 2023

Present: Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher, Tony Tribuno

Others Present: Scott Tucker, Jessica DeFrancesco, Matthew Moore, John Lazelle, Joe Garra, Gretchen Havreluk, Chris Walling, Marshall Dix, Therese Lounsbury, Jim Wiesner, Jessica Lee Smith, John LeBron

Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
 - Add "possibly approve interim assessor contract" to #12
2. Approve Minutes of March 1 and 8, 2023
 - Tribuno moved to approve the minutes of March 1, 2023, Fisher second; 4-0, Rice abstained.
 - Tribuno moved to approve the minutes of March 8, 20223, Rice second; all in favor.
3. Action Items
 - Fitzgerald moved to approve the 2024 annual highway financial plan, Rice second; all in favor.
4. Appointments
 - Actions and Appointments: Tribuno moved to re-appoint incumbent volunteers to town boards, commissions, and committees, Fisher second; all in favor.

Tree Warden--Fred Skwirut/1

Energy Coordinator --Chuck Clerici/1

Surveyor of Wood & Shingles --Fred Skwirut/1

Green Up Co-Chair--Kathryn Larsen/1

Windham County Solid Waste District Supervisor Board--Merrill Mundell/1

Windham Regional Commission Rep—Bob Bois/1

Ann Manwaring/1

Planning Commission --Michelle Carlson/4

DRB --Justin Linder/3

Trails Committee --Bob Fisher/4

Senior Solutions--Geri Kogut/1

Beautification--Cheryl LaFlamme/4

Alice Greenspan

Keith Hebert

Anne Saracino

Fred Skwirut

Bev Butler

Adele Mattern

DVFiber --Ann Manwaring/1

Alan Baker/1

Gretchen Havreluk/1

- Tribuno moved to appoint Matthew Moore to the Planning Commission for a 4-year term beginning April 1, 2023, Rice second; all in favor.

Fitzgerald moved to enter into Sewer Commission at 6:08 pm, Rice second; all in favor.

5. Sewer Commission

- The Sewer Commission to possibly approve
 - Fisher moved to approve preliminary approval for 560 gallons for 37 West Main St for apartments, Rice second; all in favor.
 - Fisher moved to approve final approval for 140 gallons for 14 Castle Hill for a room rental, Rice second; all in favor.
 - Fitzgerald moved to approve final approval for 140 gallons for 62 Castle Hill for a one-bedroom apartment, Rice second; all in favor.
 - Fisher moved to approve final approval for 140 gallons for 70 E Main St for a one-bedroom apartment, Rice second; all in favor.

Out of Sewer Commission at 6:16 pm.

6. Tax Stabilization

- This application complies with the town plan; supports economic development and making it easier to do business in Wilmington. It will provide jobs and improve the gateway to town. ACT 250 is in process. Inquiries regarding permitting needs, and water and sewer availability. Lebron questioned whether it meets the town plan goals with short term rentals. It is all still in process. If permits cannot be obtained, then the tax stabilization wouldn't happen. Fisher moved to approve the tax stabilization request for 211 VT RT 9 E, Tribuno second; all in favor.

7. 1% Local Option Tax Request

- The portable hoops in the gym at OSEC are unsteady and unsafe; and OSEC does not want them slid around the floor. Valley Youth Sports (VYS) would cover the majority of the cost with a possible loan, and other groups and community members can use them. OSEC will not maintain or repair them once they are installed – VYS will. Jessica Smith commented that VYS makes such a big difference in kids' lives and is a very valuable program. The Board will review the 1% Local Option Tax Fund, its contributions to OSEC to date, and take up this request again at an April meeting.

Fitzgerald moved to enter into Liquor Commission at 6:54 pm, Rice second; all in favor.

8. Liquor Commission

- Tribuno moved to approve a First- and Third-Class and Outside Consumption renewal for Wilmington Village Pub, AlpenGlow, and White House Inn, Rice second; all in favor.

Out of Liquor Commission at 6:55 pm.

9. Other Business/Correspondence

10. Select Board Members Comments

- Fisher was approached by some people about pickleball and lines on the tennis court.
- Fitzgerald commented that highway did a great job managing the large storm we just had.

11. Town Manager's Updates

- A thank you letter went out to the Fire Dept for shoveling a driveway for someone unable to clear their driveway.
- An admin clerk was hired for the assessor's office; Elizabeth Goldsmith
- Legislative proposal to adapt E911 board and begin collections.

12. Executive Session

- Fitzgerald moved to find that premature general public knowledge of the interim assessor contract would place the town at a substantial disadvantage, Rice second; all in favor.
- Fitzgerald moved to enter into executive session at 7:10 pm, to include the Town Manager, to review the interim assessor contract, Rice second; all in favor.

Out of executive session at 7:32 pm

- Gannon moved to approve the interim assessor contract, Rice second; all in favor.

Meeting adjourned at 7:35 pm

Respectfully Submitted,
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Tony Tribuno