

**Wilmington Selectboard Agenda  
March 21, 2023 at 6:00 pm**

1. Visitors, Public Comments, Possible Changes to the Agenda
2. Approve Minutes of March 1 and 8, 2023 (5 minutes)
3. Action Items (15 minutes)
  - *The Selectboard to possibly approve the 2024 annual highway financial plan.*
4. Appointments (5 minutes)
  - *Actions and Appointments: The Selectboard to possibly re-appoint incumbent volunteers to town boards, commissions, and committees.*
  - *The Selectboard to possibly appoint Matthew Moore to the Planning Commission for a 4-year term beginning April 1, 2023.*
5. Sewer Commission (20 minutes)
  - *The Sewer Commission to possibly approve*
    - *Preliminary approval for 560 gallons for 37 West Main St for apartments,*
    - *Final approval for 140 gallons for 14 Castle Hill for a room rental,*
    - *Final approval for 140 gallons for 62 Castle Hill for a one-bedroom apartment.*
    - *Final approval for 140 gallons for 70 E Main St for a one-bedroom apartment.*
6. Tax Stabilization (15 minutes)
  - *The Selectboard to possibly approve the tax stabilization for 211 VT RT 9 E.*
7. 1% Local Option Tax Request (10 minutes)
  - *The Selectboard to possibly approve a 1% request from VYS in the amount of \$15,195.*
8. Liquor Commission (5 minutes)
  - *The Liquor Commission to possibly approve a First- and Third-Class and Outside Consumption renewal for Wilmington Village Pub, AlpenGlow, and White House Inn.*
9. Other Business/Correspondence
10. Select Board Members Comments
11. Town Manager's Updates (10 minutes)
12. Executive Session
  - *The Selectboard to enter into executive session to review the interim assessor contract.*

## Selectboard Meeting Minutes

March 1, 2023

**Present:** Tom Fitzgerald, John Gannon (zoom), Sarah Fisher, Tony Tribuno **Absent:** Vince Rice

**Others Present:** Scott Tucker, Jessica DeFrancesco, Matt Murano, Marshall Dix, Christine and Dennis Richter, Debby Kingsley, Scott Moore, Therese Lounsbury, Doug Wheeler, Randy Capitani

Meeting called to order at 6:00 pm

Article 1: To elect all Town and Town School District Officers required by law and the vote of the Town.  
(Australian Ballot –Polls open 7:00 A.M. until 7:00 P.M.)

Article 2: To see if the Town will vote to accept the Town Report.

Article 3: Shall the Town vote to raise and appropriate the sum of \$2,626,218 to care for the expenses and liabilities of the General Fund for fiscal year 2024 (7/1/23 to 6/30/2024)?

Article 4: Shall the Town vote to raise and appropriate the sum of \$1,499,549 to care for the expenses and liabilities of the Town Road Budget for fiscal year 2024 (7/1/23 to 6/30/2024)?

- Doug Wheeler asked if enough was put in as materials may be increasing again this coming year.

Article 5: Shall the town vote to raise and appropriate \$750 to fund SafePlace whose purpose is to help children and their families begin the process of healing after a child has been a victim of sexual abuse or egregious physical abuse; conduct quality investigations; reduce stress and trauma to the victim; and protect the victim in the community.

- New organization, met with the board for this request.

Article 6: Shall the town vote to raise and appropriate \$1,000 to fund Grace Cottage whose purpose is to provide acute and rehabilitative care.

- New organization, met with the board for this request. Many residents use this facility for their health care.

Article 7: Shall the town vote to raise and appropriate \$3,000 to fund SVMC whose purpose is to provide acute and rehabilitative care.

- New organization, met with the board for this request. Many residents use this facility for their health care.

Article 8: Shall the town vote to raise and appropriate \$3,000 to Gathering Place whose purpose is to serve the elders and adults with disabilities of the Windham County, helping to minimize the stress of providing care at home and an affordable alternative to nursing facility placement.

Article 9: Shall the town vote to raise and appropriate an additional \$450, for a total of \$800, to fund Senior Solutions whose purpose is to promote the well-being and dignity of older adults, helping them to age in the place of their choice, with the support they need and the opportunity for meaningful relationships and active engagement in their community.

Article 10: Shall the town vote to raise and appropriate an additional \$10,000, for a total of \$30,000, to fund Deerfield Valley Rescue whose purpose is to provide prehospital emergency medical care to residents in the Towns of Wilmington, Dover (East and West), Searsburg, Somerset and parts of Marlboro and Stratton.

Article 11: Shall the Town vote to raise and appropriate \$7,000 to Kids in the Country Childcare whose purpose is to provide before and after school care, a morning preschool program for children aged 3–5 with the option of extended hours for working families, an infant and toddler program, as well as, summer enrichment activities for all age groups.

- This is a comeback request. They received funding years ago and are coming back.

Article 12: Shall the Town vote to allocate the State per parcel payment estimated to be \$26,792 to the Reappraisal Reserve Fund?

Article 13: Shall the Town vote to raise and appropriate \$180,000 to fund the Highway Town Road Equipment Capital Fund?

Article 14: Shall the Town vote to raise and appropriate \$160,000 to fund the Bridge Capital Fund?

Article 15: Shall the Town vote to raise and appropriate \$20,000 to fund Highway Building Capital Fund?

Article 16: Shall the Town vote to raise and appropriate \$150,000 to fund the Fire Department Equipment Capital Fund?

Article 17: Shall the Town vote to raise and appropriate \$10,000 to fund the (old)Fire House Capital Fund?

Article 18: Shall the Town vote to rename the Fire House Capital Fund to Old Firehouse Capital Account, for the purpose of maintaining the building at 18 Beaver St?

Article 19: Shall the Town vote to raise and appropriate \$20,000 to fund the Memorial Hall Capital Fund?

Article 20: Shall the Town vote to raise and appropriate \$12,000 to fund the Library Capital Reserve Fund?

Article 21: Shall the Town vote to raise and appropriate \$20,000 to fund the Town Hall Capital Fund?

Article 22: Shall the Town vote to raise and appropriate \$20,000 to fund the Police Equipment Capital Fund?

Article 23: Shall the Town vote to raise and appropriate \$5,000 to fund the Transfer Station Capital Fund?

Article 24: Shall the Town vote to raise and appropriate \$20,000 to fund the Public Lands and Fences Capital Fund?

Article 25: Shall the voters authorize the elimination of the office of Town Lister in accordance with 17 V.S.A. §2651c(b)(1) and replace it with a professionally qualified assessor who shall have the same powers, discharge the same duties, proceed in the discharge thereof in the same manner, and be subject to the same liabilities as are prescribed for listers or the board of listers under the provision of Title 32?

Article 26: Shall the Town vote to expend \$260,000 from the FY21 surplus to fund the Planning and Acquisition Capital Fund for the purpose of a new Town Hall?

Article 27: Shall the Town vote to exempt from town and school taxes, Social Lodge #38 F. & A.M. pursuant to the provisions of Vermont Statutes Annotated Title 32, Section 3840?

Article 28: Shall the Town vote to exempt from town and school taxes, Deerfield Valley Rescue, Inc. at 22 Stowe Hill Rd, pursuant to the provisions of Vermont Statutes Annotated Title 32, Section 3840?

Article 29: Shall the Town vote to collect taxes on August 25, 2023 and February 23, 2024?

Article 30: Shall the Town adopt all budget articles by Australian ballot pursuant to 17 V.S.A. § 2680(c)?

Article 31: Shall the Town vote on all public questions by Australian ballot pursuant to 17 V.S.A. § 2680(d)?

- These last two articles are in hopes to create more voter participation.

Article 32: To transact any non-binding business.

- Doug Wheeler stated he hasn't been able to get ahold of the representative to discuss the carbon tax.

Meeting adjourned at 6:30 pm

Respectfully Submitted,  
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

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Thomas Fitzgerald, Chair

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John Gannon, Vice Chair

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Vince Rice, Clerk

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Sarah Fisher

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Tony Tribuno

## **Wilmington Selectboard Meeting Minutes March 8, 2023**

**Present:** Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher, Tony Tribuno

**Others Present:** Scott Tucker, Jessica DeFrancesco, Bob Fisher, Matt Murano, Christine and Dennis Richter, Joanne Yankura, Therese Lounsbury, Jeff Menges, Geri Kogut

Meeting called to order at 5:00 pm by the Town Manager

**1. Re-Organization**

- Tribuno nominated Tom Fitzgerald for Chairperson, Rice second; all in favor. Tribuno nominated John Gannon for Vice Chairperson, Rice second; all in favor. Tribuno nominated Vince Rice for Clerk, Fitzgerald second; all in favor.
- Other Actions and Appointments  
ex-officio assignments: Fitzgerald– Bi–Town and DRB; Fisher–Planning; Rice–Rec; Gannon– Trails, Selectboard schedule: remain the same– 1<sup>st</sup> and 3<sup>rd</sup> Tuesday each month, official newspaper–Deerfield Valley News. Gannon moved to approve the Conflicts of Interest Policy, Rice second; all in favor. Fisher moved to approve the Rules of Procedure, Rice second; all in favor.

**2. Visitors, Public Comments, Possible Changes to the Agenda**

- Oath of office taken by John Gannon and Tony Tribuno, filed by Town Clerk.

**3. Approve Minutes of February 21, 2023**

- Tribuno moved to approve the minutes of February 21, 2023, Fisher second; all in favor.

**4. Action Item**

- Fitzgerald moved to approve the bid to paint the exterior of Town Hall from CB Painting LLC in the amount of \$61,000, Fisher second; all in favor.

**5. Traffic Ordinance**

- Article VI, Sections 23 and 27 have the addition of Electric Vehicle Charging stations. Fisher moved to approve the amended Traffic Ordinance, Rice second; all in favor.

**6. Trails–1% Local Option Request**

- After the permits are obtained, the project would be shovel-ready. Weston & Sampson has built plans showing where the trail needs to be rebuilt, where it just needs new material, etc. Tribuno moved to approve a request of \$35,000 for permitting for the improvements to the Hoot Toot and Whistle Trail, Rice second; 4–0, Fisher recused. C Richter commented on the large amounts of traffic on the trail and asked about a plan to help residents dealing with invasion of privacy. The committee is happy to put in screening where it is necessary.

Fitzgerald moved to go into liquor commission at 6:05 pm, Rice second; all in favor.

**7. Liquor Commission**

- Rice moved to approve a First– and Third–Class and Outside Consumption Renewal for PipeDream LLC dba Anchor Seafood, and
- A Request to Cater Permit for the Beer and Chili Stroll on March 31<sup>st</sup> from 4–7 pm at Ratus, Pickwell’s Barn, Jim McGraths Art Gallery, Village Roost, Memorial Hall and Bartleby’s Books, and Open Container Exemption Permit for Memorial Hall, Tribuno second; all in favor.

Out of liquor commission at 6:06 pm.

8. Other Business/Correspondence

9. Select Board Members Comments

- Officer Kirkman is interested in being a Justice of the Peace

10. Town Manager's Updates

- Audit Services bid is out and due next week.
- Windows ordered for town hall
- Received the AMP loan for the water management asset plan
- In the 2<sup>nd</sup> stage for administrative clerk interviews
- Grant is out for the MR Perry property
- Dispatch grant is on hold due to legislative committee work that needs to happen

Meeting adjourned at 6:24 pm

Respectfully Submitted,  
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

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Thomas Fitzgerald, Chair

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John Gannon, Vice Chair

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Vince Rice, Clerk

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Sarah Fisher

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Tony Tribuno

**ANNUAL FINANCIAL PLAN - TOWN HIGHWAYS**  
**19 V.S.A. § 306(j)**

TA-60

\_\_\_\_\_ of \_\_\_\_\_ Fiscal Year \_\_\_\_\_ Begin \_\_\_\_\_ End \_\_\_\_\_

**INCOME**

DESCRIPTION	ESTIMATED
State Funds - 19 V.S.A. Section 306(a):	
Class 1	\$
Class 2	\$
Class 3	\$
Town Tax Funds – 19 V.S.A. Section 307	\$
Special Funds (e.g., bonds or earmarks):	
a.	\$
b.	\$
c.	\$
<b>TOTAL</b>	<b>\$</b>

**EXPENSES**

DESCRIPTION	ESTIMATED
Winter Maintenance	\$
Non-Winter Maintenance	\$
Major Construction Projects	
a.	\$
b.	\$
c.	\$
<b>TOTAL</b>	<b>\$</b>

**Comments:**

This form shall be signed by the appropriate town officials and forwarded to the District Transportation Administrator.

TA-60 Rev 09-13

**ANNUAL FINANCIAL PLAN - TOWN HIGHWAYS**

**TA-60**

**19 V.S.A. § 306(j)**

**(page 2)**

We, the Legislative Body of the Municipality of \_\_\_\_\_ certify  
that funds raised by municipal taxes are equivalent to or greater than a sum of at least **\$300.00**  
per mile for each mile of Class 1, 2, and 3 Town Highway in the municipality. (19 V.S.A. 307)

\_\_\_\_\_  
Date:\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(Duly Authorized Representatives)

The submitted Town Plan meets the requirements of Title 19, Section 306(j).

\_\_\_\_\_  
Date:\_\_\_\_\_

District Transportation Administrator



## SELECTBOARD RE-APPOINTMENT LIST

Terms expire APRIL 1, 2023

The following have replied they are willing to be re-appointed

<u>POSITION</u>	<u>INCUMBENT/Term yrs</u>
Tree Warden -----	Fred Skwirut/1
Energy Coordinator -----	Chuck Clerici/1
Surveyor of Wood & Shingles -----	Fred Skwirut/1
Green Up Co-Chair-----	Kathryn Larsen/1
Windham County Solid Waste District Supervisor Board-----	Merrill Mundell/1
Windham Regional Commission Rep-----	Bob Bois/1
	Ann Manwaring/1
Planning Commission -----	Michelle Carlson/4
DRB -----	Justin Linder/3
Trails Committee -----	Bob Fisher/4
	Jake Roberts/4
Senior Solutions-----	Geri Kogut/1
Beautification-----	Cheryl LaFlamme/4
	Alice Greenspan
	Keith Hebert
	Anne Saracino
	Fred Skwirut
	Bev Butler
	Adele Mattern
DVFiber -----	Ann Manwaring/1
	Alan Baker/1
	Gretchen Havreluk/1

The following do NOT wish to be re-appointed

Planning ----- Angela Yakovleff

Trails -----Jake Roberts

**From:** Matthew Moore <[matthew.moore.esq@gmail.com](mailto:matthew.moore.esq@gmail.com)>

**Sent:** Wednesday, March 8, 2023 2:44 PM

**To:** Scott Tucker <[stucker@wilmingtonvt.us](mailto:stucker@wilmingtonvt.us)>

**Subject:** Planning Commission // For Consideration

Dear Scott,

Nice to see you this afternoon. As we discussed, I noticed in the February 13th minutes that there is a fast-approaching vacancy on the Planning Commission which I am interested in filling.

I was born and raised in Southern Vermont and after years of chasing jobs around the country, I am thrilled to have settled back here nearly two years ago now. I have always felt tremendous pride in being a Vermonter and that pride has now extended to Wilmington. Case in point: I've already convinced a friend to also buy a home in Wilmington. Dating back to my time as a legislative page in Montpelier in the early 90s, I've had a persistent drive toward civic engagement and would be excited to finally bring that aspiration to fruition here in Wilmington with the Planning Commission.

As you may recall, I live in town right on Main Street (on town sewer and water) with fast access to many of the goings on in town and have quickly made many friendships in town. In my professional life, I am a seasoned attorney with over a decade of daily work in legal drafting and analyzing ordinances, statutes and codes. I believe these two considerations, especially taken together, would give me a unique perspective and an ability to quickly contribute to the work of the Commission. Additionally, I place collaboration, respect and kindness at the very top of my guiding principles in working with a group.

It would be an honor to serve the Wilmington community and I hope that I am given this opportunity to do so with the Planning Commission.

Please let me know if there is any additional information I can provide to support the consideration of my candidacy. I look forward to hearing from you or another member of the town's organization soon.

Kind regards,

Matthew Moore

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**Matthew P. Moore, Esq.**

mobile: (646) 346-9089



# Wilmington Wastewater Treatment Plant

P.O. Box 217 Wilmington, VT 05363

Phone:(802) 464-3862 Fax:(802) 464-8348 e-mail [jlazelle@wilmingtonvt.us](mailto:jlazelle@wilmingtonvt.us)



Selectboard / Sewer Commissioners,

I have 4 allocation applications for your review.

#1: Cozy VT Properties LLC (Chris Brown) 37 West Main Street

- Seeking allocation to add allocation for apartment with 4 bedrooms.
- Total gallonage requested is 560 gallons.
- I would recommend granting preliminary approval for the 560 gallons with 25% (\$1400) due in 30 days.

#2: Joseph Cincotta and Julie Lineberger, 14 Castle Hill

- They need to purchase 140 gallons for a room rental they added.
- I would recommend granting them final approval for 140 gallons with 60 days to pay the fee of \$1400.

#3: Elizabeth Mcewen, 62 Castle Hill

- Elizabeth needs to purchase 140 gallons for a one bedroom apartment.
- I would recommend granting Elizabeth final approval for 140 gallons with 60 days to pay the fee of \$1400.

#4: Mark Tiddes, 70 East Main Street

- Mark needs to purchase 140 gallons for a one bedroom apartment.
- I would recommend granting Mark final approval for 140 gallons with 60 days to pay the fee of \$1400.

Thank you.

John Lazelle

Chief Operator, Wilmington WWTP

# APPLICATION FOR WASTEWATER TREATMENT ALLOCATION PERMIT Page 1 of 3

(Do not write in boxed area - for office use only)

Map No. <u>20-20-063</u>	Fee \$25.00+\$18.00 Recording	Date Received: <u>2/2/23</u> <u>SL</u>
PSC No. _____	\$43.00 Fee due at application <input type="checkbox"/> paid <input checked="" type="checkbox"/> check <input type="checkbox"/> cash	
SA No. _____	Signature: <u>[Signature]</u>	

Applicant: Cozy VT Properties, LLC ☒ Owner ☐ Owner's Agent ☐ If Agent, letter of agency attached  
 (Print Name) c/o Chris Brown

Property Location: 37 West Main St Tax Map Number: 20-20-063  
 (911 Locatable address - Street or Road)

☐ Residence ☐ Commercial Building ☒ Other: (describe) Mixed use - STR, LTR + retail

I am applying for the following establishments listed to be connected to the building sewer ☒ or added to existing allocation ☐:

Establishment	Unit	Number	Gallons/Person/Day/Unit	Total Gallons/Day
Example:				
Restuarant	Seat	10	30	300
<del>Bedrooms</del>			<del>140</del>	<del>560</del>
Apartment	Bedroom	4	140	560

I hereby request an allocation permit as described for gallons per person per day TOTAL 560 gpd

Do not write in boxed area - For administrative use only

SIGNED: [Signature]  
 (Applicant)

PO Box 1261  
 (Mailing Address of Applicant)

Wilmington, VT 05363  
 (City, State and Zip Code)

Credit existing unused gallonage: \_\_\_\_\_ gpd

Allocation to be purchased Total 560 gpd

## CONDITIONS:

- Total Allocation Fee (560 gpd x \$10/gpd) \$ 5,600
- 25% of the total Allocation fee (\$ 1,400 ) is due within 30 days: On or before \_\_\_\_\_, 20\_\_\_\_.
- The remaining 75% (\$ 4,200 ) is due before connection or use or within 6 months of Final Allocation, whichever comes first.
- Other: \_\_\_\_\_

Preliminary Approval Granted: date \_\_\_\_\_  
 Preliminary Approval Expires: date \_\_\_\_\_ (3 months)

By: \_\_\_\_\_  
 Wilmington Board of Sewer Commissioners Agent

Extension of Preliminary Approval granted: date \_\_\_\_\_  
 Extension Preliminary Approval Expires: date \_\_\_\_\_

By: \_\_\_\_\_  
 Wilmington Board of Sewer Commissioners

**NOTE: Final Approval must be obtained by Preliminary Approval expiration date.** To apply for Final Allocation, submit the application on page 2 of this form (on back) once all necessary state and federal permits have been issued and received.

If applicant is unable to obtain permits needed to apply for Final Approval by deadline, he must apply for an extension.

**Sewer Commissioners will consider reason for extension (i.e. zoning appeal etc.) and may or may not grant an extension.** If not granted, applicant can reapply for allocation.

APPLICATION FOR WASTEWATER TREATMENT ALLOCATION PERMIT Page 2 of 3

**APPLICATION FOR FINAL APPROVAL** (To be completed and returned after you have received necessary state and federal permits.) **DATE DUE:** \_\_\_\_\_

By signing below, I confirm that I have received the necessary state and federal permits checked and further attest that, excepting local permits, no others are required for the project.

State: Act 250 ☐ Subdivision ☐ Water and Wastewater ☐ Other State ☐ \_\_\_\_\_

Federal: \_\_\_\_\_ ☐ Signed: \_\_\_\_\_  
(Applicant)

Do Not Write Below This Line – Administrative Use Only

**FEES DUE:**

Permit Application Fee: \$25.00 due at application Date Paid 2/2 Initials GL

Bianchi Filing Fee: \$18.00 due at application Date Paid 2/2 Initials GL

Connection Permit Fee: \$80.00 due at connection application Date Paid \_\_\_\_\_ Initials \_\_\_\_\_

ALLOCATION FEE TOTAL \$ \_\_\_\_\_

Within 30 days of Preliminary 25% \$ \_\_\_\_\_ Date Due: \_\_\_\_\_ Date Paid \_\_\_\_\_ Initials \_\_\_\_\_

See Timetable Page 3 75% \$ \_\_\_\_\_ Date Due: \_\_\_\_\_ Date Paid \_\_\_\_\_ Initials \_\_\_\_\_

Conditions of Approval: \_\_\_\_\_

Final Approval Date \_\_\_\_\_

By: **Wilmington Board of Sewer Commissioners**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Copy After Final Approval: Date \_\_\_\_\_ Initial \_\_\_\_\_

John Lazelle, Chief Operator, WWTP

Christine Richter, Finance Officer

File

Bianchi filed with Town Clerk: Date \_\_\_\_\_ Initial \_\_\_\_\_

Do not write in boxed area - For administrative use only



Property # \_\_\_\_\_  
Location \_\_\_\_\_  
Sewer Allocation Permit # \_\_\_\_\_  
Sewer Connection Permit # \_\_\_\_\_

**NEW TOTAL ALLOCATION:** **Gal per day**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TOTAL ALLOCATION** \_\_\_\_\_

New Building:

Date Initiated Construction (within 1 year): \_\_\_\_\_

Date Completed Construction (within 3 yrs): \_\_\_\_\_

# APPLICATION FOR WASTEWATER TREATMENT ALLOCATION PERMIT Page 1 of 3

(Do not write in boxed area - for office use only)

Map No. <u>20-22-013</u>	Fee \$25.00+\$18.00 Recording	Date Received: <u>2/22/23</u>
PSC No. _____	\$43.00 Fee due at application <input type="checkbox"/> paid <input checked="" type="checkbox"/> check <input type="checkbox"/> cash	
SA No. _____	Signature: <u>John Fozell</u>	

Applicant: Joseph Cincotta & Julie Lineberger ☒ Owner ☐ Owner's Agent ☐ If Agent, letter of agency attached  
(Print Name)

Property Location: 14 Castle Hill Road Tax Map Number: 20-22-013  
(911 Locatable address - Street or Road)

☒ Residence ☐ Commercial Building ☐ Other: (describe) \_\_\_\_\_

I am applying for the following establishments listed to be connected to the building sewer ☒ or added to existing allocation ☐:

Establishment	Unit	Number	Gallons/Person/Day/Unit	Total Gallons/Day
<i>Example:</i>				
<u>Restuarant</u>	<u>Seat</u>	<u>10</u>	<u>30</u>	<u>300</u>
<u>Room Rental</u>	<u>Sleeping Space</u>	<u>2</u>	<u>70</u>	<u>140</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

I hereby request an allocation permit as described for gallons per person per day TOTAL 140 gpd  
Do not write in boxed area - For administrative use only

SIGNED: Julie Lineberger  
(Applicant)

14 Castle Hill  
(Mailing Address of Applicant)

Wilmington VT 05363  
(City, State and Zip Code)

**NOTE: Final Approval must be obtained by Preliminary Approval expiration date. To apply for Final Allocation, submit the application on page 2 of this form (on back) once all necessary state and federal permits have been issued and received.**

If applicant is unable to obtain permits needed to apply for Final Approval by deadline, he must apply for an extension.

**Sewer Commissioners will consider reason for extension (i.e. zoning appeal etc.) and may or may not grant an extension. If not granted, applicant can reapply for allocation.**

Credit existing unused gallonage: 495 gpd

Allocation to be purchased Total 140 gpd

## CONDITIONS:

1. Total Allocation Fee ( 140 gpd x \$10/gpd ) \$ 1,400
2. 25% of the total Allocation fee ( \$ n/a ) is due within 30 days: On or before \_\_\_\_\_, 20\_\_\_\_.
3. The remaining 75% ( \$ n/a ) is due before connection or use or within 6 months of Final Allocation, whichever comes first.
4. Other: Allocation fee is due 60 days after approval.

Preliminary Approval Granted: date \_\_\_\_\_  
Preliminary Approval Expires: date \_\_\_\_\_ (3 months)

By: \_\_\_\_\_  
Wilmington Board of Sewer Commissioners Agent

Extension of Preliminary Approval granted: date \_\_\_\_\_  
Extension Preliminary Approval Expires: date \_\_\_\_\_

By: \_\_\_\_\_  
Wilmington Board of Sewer Commissioners

**APPLICATION FOR FINAL APPROVAL** (To be completed and returned after you have received necessary state and federal permits.) **DATE DUE:** n/a

By signing below, I confirm that I have received the necessary state and federal permits checked and further attest that, excepting local permits, no others are required for the project.

State: Act 250 ☐ Subdivision ☐ Water and Wastewater ☐ Other State ☐ \_\_\_\_\_

Federal: \_\_\_\_\_ ☐

Signed: Julia Rodriguez  
(Applicant)

Do Not Write Below This Line – Administrative Use Only

**FEES DUE:**

Permit Application Fee: \$25.00 due at application

Date Paid 2/22 Initials JL

Bianchi Filing Fee: \$18.00 due at application

Date Paid 2/22 Initials JL

Connection Permit Fee: \$80.00 due at connection application

Date Paid n/a Initials \_\_\_\_\_

ALLOCATION FEE TOTAL \$ 1,400

Within 30 days of Preliminary 25% \$ n/a Date Due: \_\_\_\_\_ Date Paid \_\_\_\_\_ Initials \_\_\_\_\_

See Timetable Page 3 75% \$ n/a Date Due: \_\_\_\_\_ Date Paid \_\_\_\_\_ Initials \_\_\_\_\_

Conditions of Approval: Allocation fee is due 60 days after approval by the sewer commissioners.

Final Approval Date \_\_\_\_\_

By: **Wilmington Board of Sewer Commissioners**

Do not write in boxed area - For administrative use only

**FINAL  
PERMIT**

Property # \_\_\_\_\_  
Location \_\_\_\_\_  
Sewer Allocation Permit # \_\_\_\_\_  
Sewer Connection Permit # \_\_\_\_\_

**NEW TOTAL ALLOCATION:**

**Gal per day**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**TOTAL ALLOCATION**

New Building:

Date Initiated Construction (within 1 year): \_\_\_\_\_

Date Completed Construction (within 3 yrs): \_\_\_\_\_

Copy After Final Approval: Date \_\_\_\_\_ Initial \_\_\_\_\_

John Lazelle, Chief Operator, WWTP

Christine Richter, Finance Officer

File

Bianchi filed with Town Clerk: Date \_\_\_\_\_ Initial \_\_\_\_\_

# APPLICATION FOR WASTEWATER TREATMENT ALLOCATION PERMIT Page 1 of 3

(Do not write in boxed area - for office use only)

Map No. <u>20-22-003</u>	Fee \$25.00+\$18.00 Recording	Date Received: <u>2/23/23</u>
PSC No. _____	\$43.00 Fee due at application <input type="checkbox"/> paid <input checked="" type="checkbox"/> check <input type="checkbox"/> cash	
SA No. _____	Signature: <u>[Signature]</u>	CU# <u>8332</u>

Applicant: Elizabeth McEwen ☒ Owner ☐ Owner's Agent ☐ If Agent, letter of agency attached  
(Print Name)

Property Location: 62 Castle Hill Road Tax Map Number: 20-22-003  
(911 Locatable address - Street or Road)

☒ Residence ☐ Commercial Building ☐ Other: (describe) \_\_\_\_\_

I am applying for the following establishments listed to be connected to the building sewer ☒ or added to existing allocation ☐.

Establishment	Unit	Number	Gallons/Person/Day/Unit	Total Gallons/Day
<i>Example:</i>				
<u>Restuarant</u>	<u>Seat</u>	<u>10</u>	<u>30</u>	<u>300</u>
<u>Apartment</u>	<u>Bedroom</u>	<u>1</u>	<u>140</u>	<u>140</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

I hereby request an allocation permit as described for gallons per person per day TOTAL 140 gpd

Do not write in boxed area - For administrative use only

SIGNED: [Signature]  
(Applicant)

Credit existing unused gallonage: 280 gpd

Allocation to be purchased Total 140 gpd

(Mailing Address of Applicant)

(City, State and Zip Code)

**NOTE: Final Approval must be obtained by Preliminary Approval expiration date. To apply for Final Allocation, submit the application on page 2 of this form (on back) once all necessary state and federal permits have been issued and received.**

If applicant is unable to obtain permits needed to apply for Final Approval by deadline, he must apply for an extension.

**Sewer Commissioners will consider reason for extension (i.e. zoning appeal etc.) and may or may not grant an extension. If not granted, applicant can apply for allocation.**

## CONDITIONS:

1. Total Allocation Fee ( 140 gpd x \$10/gpd ) \$ 1,400
2. 25% of the total Allocation fee ( \$ n/a ) is due within 30 days: On or before \_\_\_\_\_, 20\_\_\_\_.
3. The remaining 75% ( \$ n/a ) is due before connection or use or within 6 months of Final Allocation, whichever comes first.
4. Other: Allocation fee is due 60 days after approval.

Preliminary Approval Granted: date \_\_\_\_\_

Preliminary Approval Expires: date \_\_\_\_\_ (3 months)

By: \_\_\_\_\_

Wilmington Board of Sewer Commissioners Agent

Extension of Preliminary Approval granted: date \_\_\_\_\_

Extension Preliminary Approval Expires: date \_\_\_\_\_

By: \_\_\_\_\_

Wilmington Board of Sewer Commissioners



**APPLICATION FOR FINAL APPROVAL** (To be completed and returned after you have received necessary state and federal permits.) **DATE DUE:** n/a

By signing below, I confirm that I have received the necessary state and federal permits checked and further attest that, excepting local permits, no others are required for the project.

State: Act 250 ☐ Subdivision ☐ Water and Wastewater ☐ Other State ☐ \_\_\_\_\_

Federal: \_\_\_\_\_ ☐

Signed: [Signature]  
(Applicant)

Do Not Write Below This Line – Administrative Use Only

**FEES DUE:**

Permit Application Fee: \$25.00 due at application

Date Paid 2/23 Initials JK

Bianchi Filing Fee: \$18.00 due at application

Date Paid 2/23 Initials JK

Connection Permit Fee: \$80.00 due at connection application

Date Paid n/a Initials \_\_\_\_\_

ALLOCATION FEE TOTAL \$ 1,400

Within 30 days of Preliminary 25% \$ n/a Date Due: \_\_\_\_\_ Date Paid \_\_\_\_\_ Initials \_\_\_\_\_

See Timetable Page 3 75% \$ n/a Date Due: \_\_\_\_\_ Date Paid \_\_\_\_\_ Initials \_\_\_\_\_

Conditions of Approval: Allocation fee is due 60 days after approval by the sewer commissioners.

Final Approval Date \_\_\_\_\_

By: **Wilmington Board of Sewer Commissioners**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Copy After Final Approval: Date \_\_\_\_\_ Initial \_\_\_\_\_

John Lazelle, Chief Operator, WWTP

Christine Richter, Finance Officer

File

Bianchi filed with Town Clerk: Date \_\_\_\_\_ Initial \_\_\_\_\_

Do not write in boxed area - For administrative use only

**FINAL  
PERMIT**

Property # \_\_\_\_\_  
Location \_\_\_\_\_  
Sewer Allocation Permit # \_\_\_\_\_  
Sewer Connection Permit # \_\_\_\_\_

**NEW TOTAL ALLOCATION:**

**Gal per day**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TOTAL ALLOCATION**

\_\_\_\_\_

New Building:

Date Initiated Construction (within 1 year): \_\_\_\_\_

Date Completed Construction (within 3 yrs): \_\_\_\_\_

# APPLICATION FOR WASTEWATER TREATMENT ALLOCATION PERMIT Page 1 of 3

(Do not write in boxed area - for office use only)

Map No. <u>21-21-086</u>	Fee <u>\$25.00+\$18.00</u> Recording	Date Received: <u>3/13/23</u>
PSC No. _____	<u>\$43.00</u> Fee due at application <input type="checkbox"/> paid <input checked="" type="checkbox"/> check <input type="checkbox"/> cash	
SA No. _____	Signature: _____	

Applicant: Mark Tiddes ☒ Owner ☐ Owner's Agent ☐ If Agent, letter of agency attached  
(Print Name)

Property Location: 70 East Main Street Tax Map Number: 21-21-086  
(911 Locatable address - Street or Road)

☒ Residence ☐ Commercial Building ☐ Other: (describe) \_\_\_\_\_

I am applying for the following establishments listed to be connected to the building sewer ☒ or added to existing allocation ☐:

Establishment	Unit	Number	Gallons/Person/Day/Unit	Total Gallons/Day
<i>Example:</i>				
<u>Restuarant</u>	<u>Seat</u>	<u>10</u>	<u>30</u>	<u>300</u>
<u>Apartment</u>	<u>Bedroom</u>	<u>1</u>	<u>140</u>	<u>140</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

I hereby request an allocation permit as described for gallons per person per day TOTAL 140 gpd

Do not write in boxed area - For administrative use only

SIGNED: Mark Tiddes  
(Applicant)

Credit existing unused gallonage: 420 gpd

Allocation to be purchased Total 140 gpd

(Mailing Address of Applicant)

(City, State and Zip Code)

## CONDITIONS:

1. Total Allocation Fee ( 140 gpd x \$10/gpd ) \$ 1,400
2. 25% of the total Allocation fee ( \$ n/a ) is due within 30 days: On or before \_\_\_\_\_, 20\_\_\_\_.
3. The remaining 75% ( \$ n/a ) is due before connection or use or within 6 months of Final Allocation, whichever comes first.
4. Other: Allocation fee is due 60 days after approval.

Preliminary Approval Granted: date \_\_\_\_\_  
Preliminary Approval Expires: date \_\_\_\_\_ (3 months)

By: \_\_\_\_\_  
Wilmington Board of Sewer Commissioners Agent

Extension of Preliminary Approval granted: date \_\_\_\_\_  
Extension Preliminary Approval Expires: date \_\_\_\_\_

By: \_\_\_\_\_  
Wilmington Board of Sewer Commissioners

**NOTE: Final Approval must be obtained by Preliminary Approval expiration date. To apply for Final Allocation, submit the application on page 2 of this form (on back) once all necessary state and federal permits have been issued and received.**

If applicant is unable to obtain permits needed to apply for Final Approval by deadline, he must apply for an extension.

**Sewer Commissioners will consider reason for extension (i.e. zoning appeal etc.) and may or may not grant an extension. If not granted, applicant can reapply for allocation.**

APPLICATION FOR WASTEWATER TREATMENT ALLOCATION PERMIT Page 2 of 3

**APPLICATION FOR FINAL APPROVAL** (To be completed and returned after you have received necessary state and federal permits.) **DATE DUE:** n/a

By signing below, I confirm that I have received the necessary state and federal permits checked and further attest that, excepting local permits, no others are required for the project.

State: Act 250 ☐ Subdivision ☐ Water and Wastewater ☐ Other State ☐

Federal: ☐

Signed:

(Applicant)

*Do Not Write Below This Line – Administrative Use Only*

**FEES DUE:**

Permit Application Fee: \$25.00 due at application

Date Paid 3/13 Initials SL

Bianchi Filing Fee: \$18.00 due at application

Date Paid 3/13 Initials SL

Connection Permit Fee: \$80.00 due at connection application

Date Paid n/a Initials     

ALLOCATION FEE TOTAL \$     

Within 30 days of Preliminary 25% \$ n/a Date Due:      Date Paid      Initials     

See Timetable Page 3 75% \$ n/a Date Due:      Date Paid      Initials     

Conditions of Approval: Allocation fee is due 60 days after approval by the sewer commissioners.

Final Approval Date     

By: **Wilmington Board of Sewer Commissioners**

*Do not write in boxed area - For administrative use only*

**FINAL  
PERMIT**

Property #       
Location       
Sewer Allocation Permit #       
Sewer Connection Permit #     

**NEW TOTAL ALLOCATION:**      **Gal per day**

      
      
      
      
      
    

**TOTAL ALLOCATION**     

New Building:

Date Initiated Construction (within 1 year):     

Date Completed Construction (within 3 yrs):     

Copy After Final Approval: Date      Initial     

John Lazelle, Chief Operator, WWTP

Christine Richter, Finance Officer

File

Bianchi filed with Town Clerk: Date      Initial

## **Tax Stabilization Policy**

The Town of Wilmington has enacted a Tax Stabilization Policy in order to encourage businesses to build or expand in Wilmington. The original Policy was approved by the Wilmington voters on March 4, 2014 (per Title 24, V.S.A. 2741) and on March 5, 2019 the voters approved for the Select Board to have general authority to enter into tax stabilization contracts, as application is made, with owners, lessees, bailees, or operators of commercial or industrial property, for a period of up to ten years, pursuant to 24 V.S.A. § 2741(b)(1).

The purpose of the policy is to encourage economic development within the Town of Wilmington. The policy incentivizes businesses to grow our local economy while expanding the property tax base of Wilmington for the long-term public benefit of all residents and taxpayers of the Town of Wilmington.

This tax policy is effective for commercial and industrial properties for municipal taxes only and does not include the state education tax.

### **New construction: Tax on the land with incremental increases on construction**

- Year One                      current assessment (Land value) @ tax rate
- Year Two                     current assessment (Land value) @ tax rate
- Year Three                   current assessment (Land value) @ tax rate
- Year Four                    current assessment plus 20% of new construction assessment
- Year Five                    current assessment plus 30% of new construction assessment
- Year Six                      current assessment plus 50% of new construction assessment
- Year Seven                  current assessment plus 60% of new construction assessment
- Year Eight                  current assessment plus 70% of new construction assessment
- Year Nine                    current assessment plus 80% of new construction assessment
- Year Ten                      Full valuation.

### **Renovation or Expansion or renovation of a current building:**

- Year One                    current value @ tax rate
- Year Two                    current value @ tax rate
- Year Three                  current value @ tax rate
- Year Four                    current value plus 20% of completed building assessment
- Year Five                    current value plus 30% of completed building assessment
- Year Six                      current value plus 50% of completed building assessment
- Year Seven                  current value plus 60% of completed building assessment
- Year Eight                  current value plus 70% of completed building assessment
- Year Nine                    current value plus 80% of completed building assessment
- Year Ten                      Full assessment.

The Select Board will decide on tax stabilization requests based on the following criteria:

Projects cannot begin prior to Letter of Intent and stabilization begins on the April 1<sup>st</sup> which follows the official date of completion.

- The applicant must be current on all Town taxes and fees.
- Describe the project and use of the building and or property.
- Provide project timeline.
- How does this project grow the economy in the Deerfield Valley?
- Is the project consistent with the Wilmington Town Plan?
- The Select Board can waive and mandate any criteria if they deem it in the best interest of the Town to do so.

Please submit letters of Intent to The Office of Town Manager at 2 East Main St. or mail to P.O. Box 217, Wilmington, VT 05363 or for questions call Gretchen Havreluk (802)464-8591 ext 117

Signed this 6<sup>th</sup> day of August, 2019.

Wilmington Selectboard

Thomas Fitzgerald, Chair



John Gannon, Vice Chair



Vince Rice



Sarah Fisher



Ann Manwaring





VT 211, LLC

Mr. Scott Tucker  
Office of Town Manager  
2 East Main Street  
Wilmington, VT 05363

March 8, 2023

Dear Mr. Tucker:

My company, VT 211, LLC purchased the property at 211 VT Route 9 East on May 5, 2022. The building is 22,000 square feet of vacant space. Our intention is to construct ten retail housing units. The property consists of four attached buildings, with the first building slated to become a community room for the residents; the fourth building to be leased as a restaurant with two rental units on the third floor. The two center buildings will house six townhouses and two additional units. Once we have our Act 250 permit from the state approved, we intend to start the remodeling (anticipated sometime in May). Our project timeline for completion will be 8 to 12 months. We have already gone before the DRB and received their approval.

The building is a picturesque barn at the gateway of downtown Wilmington. This project will be an economic driver for the area and the community. Hopefully, it will also spur additional development for this area and expand the boundaries of the designated downtown area east to the intersection of routes 100 and 9E and beyond. In addition to the increase in the tax base, the project will bring jobs and people who eat, shop and populate the existing downtown and surrounding area.

I am hoping that this is the type of project that your committee feels will benefit from the tax stabilization program and will provide a benefit to the town of Wilmington and the Deerfield Valley.

Thank you.

Sincerely,

Joseph Garra  
*Vice President*  
VT 211, LLC

Tax Stabilization Request  
211 VT, LLC 211 VT RTE 9 East  
aka Honora Barn Property

Request Date: March 10, 2022  
Current Value: \$579,430  
Current Tax: \$12,902.74 Municipal Tax \$3,585.51  
Effective Date: Reappraisal Date (TBD)

This 22,000 sq ft vacant building will provide economic return to Wilmington and The Deerfield Valley. The plan is to create apartments for short-term rentals with a restaurant on the first floor. They have a local DRB permit and are in the process of applying to ACT 250. Revitalization of this building will make our gateway more inviting.

The applicant does not produce hazardous waste or pollution to the town. The business would not affect the town in a negative way. The business would contribute to our economic growth as well as contribute to our 1% option tax and over time increase the tax base for Wilmington.

The applicant is current with all town taxes and fees.

Respectfully Submitted by,

*Gretchen M Havreluk*

Gretchen M. Havreluk  
Economic Development Consultant

PAYABLE TO:

MAIL TO:

**TOWN OF WILMINGTON**

PO BOX 217

WILMINGTON, VT 05363

**TAX BILL**

802-464-8591

THIS IS THE ONLY BILL YOU  
WILL RECEIVE. FORWARD TO NEW  
OWNER IF PROPERTY IS SOLD.

PARCEL ID	BILL DATE	TAX YEAR
02122063.000	07/27/2022	2022

Taxes unpaid after the due date are delinquent. Maximum as allowed by law will be charged in addition to collector's fee of 8%. US Postmark is accepted as timely payment.

Description: BUILDING AND LAND-INC 21-22-60

Location: 211 VT RTE 9 E

OWNER HONORA WINERY & VINEYARD INC  
1950 COLLINS RD  
BRATTLEBORO VT 05301

SPAN # 762-242-10865

SCL CODE: 242

TOTAL PARCEL ACRES

13.14

FOR INCOME TAX PURPOSES

ASSESSED VALUE		NONHOMESTEAD
REAL	579,430	579,430
<b>TOTAL TAXABLE VALUE</b>	<b>579,430</b>	<b>579,430</b>
<b>GRAND LIST VALUES</b>	<b>5,794.30</b>	<b>5,794.30</b>

MUNICIPAL TAXES				EDUCATION TAXES				
TAX RATE NAME	TAX RATE	x GRAND LIST =	TAXES	TAX RATE NAME	TAX RATE	x GRAND LIST =	TAXES	
TOWN	0.6174	x5,794.30=	3,577.40					
VOTED EXEMPTIONS	0.0014	x5,794.30=	8.11	NONHOMESTEAD EDUCATION	1.6080	x5,794.30=	9,317.23	
				See reverse side for education tax rate calculation information.				
				Payments		TOTAL EDUCATION TAX		9,317.23
				1	08/26/2022	EDUCATION STATE PAYMENT		
						EDUCATION NET TAX DUE		
				2	02/24/2023			
				TAX SUMMARY				
				Municipal + Education				
				TOTAL TAX				12,902.74
				TOTAL STATE PAYMENT				
				TOTAL NET TAX DUE				
TOTAL MUNICIPAL TAX			3,585.51					
MUNICIPAL STATE PAYMENT								
MUNICIPAL NET TAX DUE								

DETACH THE STUBS BELOW AND RETURN WITH YOUR PAYMENT

TOWN OF WILMINGTON

TAX YEAR 2022

<b>1ST PAYMENT DUE</b>	
08/26/2022	
<b>OWNER NAME</b>	
HONORA WINERY & VINEYARD INC	
<b>PARCEL ID</b>	
02122063.000	
<b>AMOUNT DUE</b>	
<b>AMOUNT PAID</b>	



122029031

PLEASE RETURN THIS STUB WITH YOUR PAYMENT. MAKE CHECK PAYABLE TO TOWN OF WILMINGTON PO BOX 217 WILMINGTON VT 05363. FOR RECEIPT ENCLOSE A SELF ADDRESSED STAMPED ENVELOPE

TOWN OF WILMINGTON

TAX YEAR 2022

<b>2ND PAYMENT DUE</b>	
02/24/2023	
<b>OWNER NAME</b>	
HONORA WINERY & VINEYARD INC	
<b>PARCEL ID</b>	
02122063.000	
<b>AMOUNT DUE</b>	
<b>AMOUNT PAID</b>	



122029032

PLEASE RETURN THIS STUB WITH YOUR PAYMENT. MAKE CHECK PAYABLE TO TOWN OF WILMINGTON PO BOX 217 WILMINGTON VT 05363. FOR RECEIPT ENCLOSE A SELF ADDRESSED STAMPED ENVELOPE



## **Requests For Funding Through the 1% Local Option Tax Fund**

**Name of Person/Organization/Business/Committee:** Twin Valley Youth Sports

**Date of Request:** March 14, 2023

**Contact person, phone numbers, mailing and email address:**

Chris Walling 802-451-6701. 18 Murdock Lane, Whitingham, VT 05361 [clw1222@hotmail.com](mailto:clw1222@hotmail.com)

Chris Brown 802-338-1624. 18 Ruth Way/PO Box 1261, Wilmington, VT 05363 [cbbrown@tvhs.k12.vt.us](mailto:cbbrown@tvhs.k12.vt.us)

**Amount of Request and Date Funding Needed:** Up to 20% - \$15,195.00

**Describe in detail the purpose and specific use of the funding:** The funding will be used to purchase and install 6 new basketball hoops in the OSEC gym. 2 on the main court and 4 on the sides of the gym for the sideways courts. The funds will benefit the kids in the valley as they can be adjusted to age-appropriate heights. The hoops will also benefit any groups that use the gymnasium for basketball such as men's league, summer camps, etc..... and lastly, these hoops will protect the floor from scratching as portable hoops will no longer need to be rolled across the floor. This will save the old school community center from having to resurface the playing surface as frequently.

**Please provide a financial breakdown of your project/request.**

Please see attachment from Tri-State Folding Partitions, Inc

**Briefly describe the need for the funding and any other information that can support the application.** TVYS is looking for funding assistance to complete this project and make our community space more attractive and easier to use for all. All hoops will be able to be adjusted electronically with the push of a button. Currently, coaches stand on ladders to attach lower hoops on the main court for our players in grades 4 and under. This has become a safety issue and concern for our organization, as well as others who install these movable hoops. TVYS is looking at financing options, as well as other funds raised through business banner contributions to help make this a reality for our community.

**Signature of Applicant** Chris Walling

**Date** March 14, 2023

Approved by \_\_\_\_\_ Date \_\_\_\_\_

Entered in System \_\_\_\_\_ Date \_\_\_\_\_

# Tri-State Folding Partitions, Inc.

3 DOCK LANE  
PORT HENRY, New York 12974  
Phone 845-352-4944 Fax 845-352-3788  
Toll Free 800-448-7848

## PROPOSAL

Date: JAN 26, 2023

TO: Wilmington VT 1 School St.

Project Scope: Basketball Hoop Complete 6 pack

Project Reference:

Email: cbbrown@tvhs.k12.vt.us

Main Phone- 802-338-1624

ATTN: PURCHASING AGENT

Alt. Phone:

---

We are pleased to submit our proposal to install the material and/or labor described at the prices shown below in accordance with the terms hereon:

### Basketball Hoop Replacement

- Remove and discard existing 2 main court units complete
- Supply and install 6 new basketball units complete
- ceiling suspended / front braced / forward folding / electrically operated
- 42" glass board with padding and rims
- Electrically operated height adjusters
- Custom painted pipes and hardware
- Lynruss motors and safety devices

Your cost for the above supplied, delivered, unloaded and installed is

**\$75,975.00**

### NOTES

- Pricing is valid for 30 days
- Lead times are 5-7 weeks for materials installed released
- Pricing is FLAT RATE. It is not subject to further break down or alterations to above.
- Pricing is based upon standard operation hours Mon-Sat 7a-3p.
- Payment terms: LEASE TO OWN OPTION – 25k down payment. Equal annual / bi annual / monthly payments thereafter not to exceed 72 months

**Seller: TRI-STATE FOLDING PARTITIONS, INC.**

By: Peter Mucciolo III

Title: VP OPERATIONS

E-Mail: [lilpete@Tristatefolding.com](mailto:lilpete@Tristatefolding.com)

**The prices, specifications and terms on this sheet plus the Terms and Conditions on the attached sheet are hereby accepted.**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_