

Town of



For Office Use: Permit # _____

Parcel Lot ID# _____

Application for Driveway Access Construction Permit

A permit is necessary for any work done within the right-of-way limits of town roads, not including cutting brush or weeds. All driveway access must be constructed in accordance with the Driveway Standards set forth on page three of this application. Any damage to the town highway must be repaired to town specifications. This Permit is void in the event of misrepresentation or failure to complete construction of the driveway(s) within twelve (12) months of date of issuance of the Driveway Access Construction Permit.

Location of Property _____

Name of Land Owner _____

Mailing Address _____

City _____ State _____ Zip _____

Telephone Day _____ Cell _____ Email _____

Contractor Name _____

Telephone Day _____ Cell _____ Email _____

(optional) Agent* _____

*Appropriate agency authorization is attached (Individual, Letter of Authorization, Corporation, or LLC: Corp Vote/Certificate of Managing Partner).

Mailing Address _____

City _____ State _____ Zip _____

Telephone Day _____ Cell _____ Email _____

Make checks payable to the Town of Wilmington. Fees are non-refundable.

Driveway and Road Crossing \$30 _____

Second Driveway; Culvert Required: \$400 _____

Basic filing fee \$18 _____

Date paid _____ Total due: _____

All Driveway Permit applications require:

- Plan showing the location of the proposed driveway(s). All driveways must be clearly marked and flagged.
- Certificate of Liability Insurance covering contractor in accordance with Liability Insurance Requirements Policy.
- Contractor to schedule a site visit with the Road Supervisor/Road Foreman (Tuesday mornings 8:00 and 12:00 from May 1st through Nov 30th to obtain the permit). Note: **NO driveway access construction work may be done from December 1st through April 30th.**

Owner Signature/Date

(Do not write below this line)

This permit is issued subject to the following restrictions, conditions and directions and covers only the work described above and on the submitted plan and then only when the work described is performed as directed.

CONDITIONS:

1. Driveway is to be constructed in conformance with attached Driveway Standards, (see page three, attached)

2. Site Line: Okay Conditions: _____

3. Culvert: None Specific Requirements: _____

4. Other Conditions: _____

Date of Inspection: _____

Date of Re-inspection: _____

Approved Denied for reasons: _____

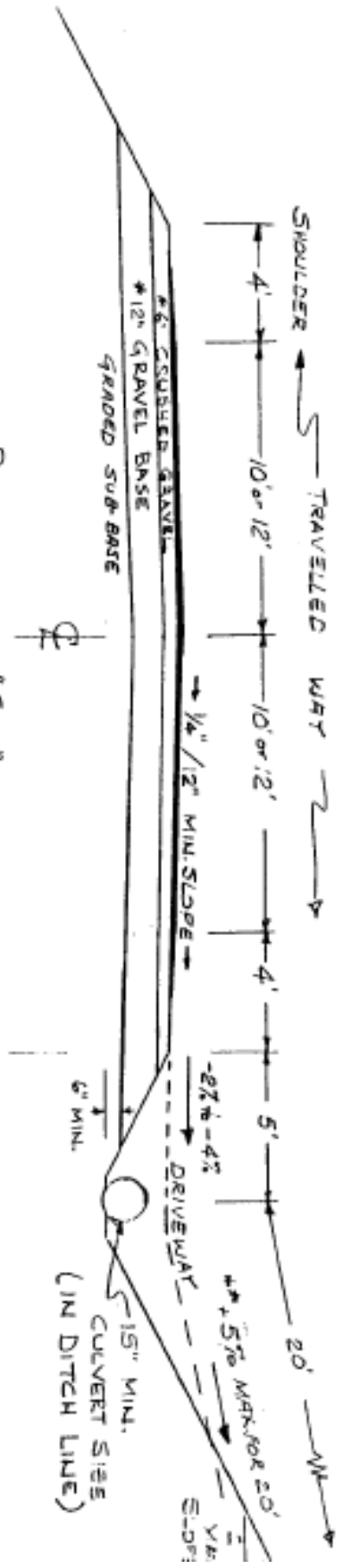
Approved Denied for reasons: _____

Date Issued: _____

Expiration Date: _____

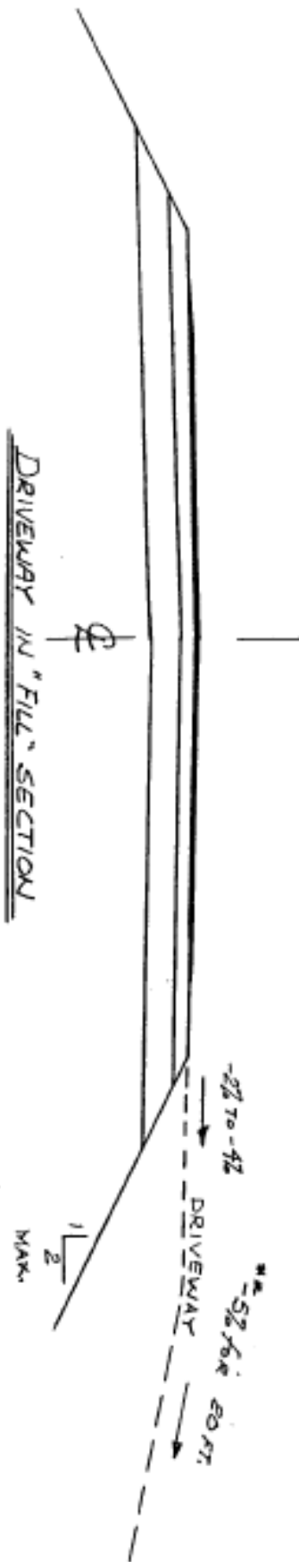
Town Manager

Road Supervisor/Road Foreman



DRIVEWAY IN "CUT" SECTION

SCALE: 1" = 5 FT.



DRIVEWAY IN "FILL" SECTION

- * MINOR STREETS REQUIRE ONLY 4" CRUSHED GRAVEL MAJOR STREETS REQUIRE 18" GRAVEL BASE
- ** MAXIMUM GRADE AT INTERSECTIONS OF MAJOR STREETS MAY BE REDUCED BELOW 5% TO AS LOW AS 2% IF NECESSARY, BY HIGHWAY FOREMAN WITH TOWN MANAGERS' CONCURANCE.

DRIVEWAY STANDARDS
TOWN OF WILMINGTON, VT.
MARCH 28, 1990
ADOPTED BY WILMINGTON
BOARD OF SELECTMEN
1990