

**Wilmington Selectboard Meeting Minutes**  
**February 7, 2023**

**Present:** Tom Fitzgerald, Vince Rice, Sarah Fisher, Tony Tribuno **Absent:** John Gannon

**Others Present:** Scott Tucker, Jessica DeFrancesco, Marshall Dix, Bill Spirka, Kathy Larsen, Anthony Martino, Elaine Ahnell, Amelia Nick, Anne Saracino, Jessica Lee Smith, Alan Gold, Therese Lounsbury

**Meeting called to order at 5:59 pm**

1. Visitors, Public Comments, Possible Changes to the Agenda
  - Under other business, set an alternate date to March 7<sup>th</sup> meeting
2. Approve Minutes of January 17, 24 and February 3, 2023
  - Fisher moved to approve the minutes of January 17, 24 and February 3, 2023, Rice second; all in favor.
3. Action Items
  - Tribuno moved to appoint Elaine Ahnell to the Beautification Committee for a 4-year term expiring in 2027, Rice second; all in favor.
  - Tribuno moved to appoint Anthony Martino as Green Up Co-Chair for a 1-year term, Rice second; all in favor.
  - Rice moved to approve the quote from RK Miles to purchase windows for the meeting room and 2<sup>nd</sup> floor offices in Town Hall in an amount not to exceed \$32,000, Fisher second; all in favor.
  - Fitzgerald moved to adopt a resolution of Amendment #1 to the Town of Wilmington Cafeteria Plan, Rice second; all in favor.
  - Fitzgerald moved to approve the Certificate of No Appeal for the 2018, 2019, 2020, 2021, and 2022 Grand Lists, Rice second; all in favor.
4. Fire Dept
  - Fitzgerald moved to approve the MOU in support of FY 22 Assistance to Firefighters Regional Grant Application serving as the regional host, and the Fire Department match of \$6322.25 and authorize the Town Manager to sign any related documents, Rice second; all in favor.
5. Street Naming Ordinance
  - There was no continuity to what our previous ordinance said and what the practice had been when it came to street signs, especially in private developments. Fitzgerald moved to adopt the proposed Street Naming Ordinance, Tribuno second; all in favor.

Fitzgerald moved to enter into Liquor Commission at 6:50 pm, Rice second; all in favor.

6. Liquor Commission
  - Tribuno moved to approve a Second-Class License Renewal for Ratu's Liquor & Market, Brockton Corp dba Shaw's Beer & Wine, SuperGirl LLC dba C & S Beverage & Dairy, and Bearclaw Holdings LLC dba River Valley Market, and
  - A First- and Third-Class renewal for Cask & Kiln Kitchen, Rice second; all in favor.

Out of Liquor Commission at 6:52 pm

7. Other Business/Correspondence

- March 7<sup>th</sup> meeting reschedule to March 8<sup>th</sup> at 5 pm.

8. Select Board Members Comments

9. Town Manager's Updates

Projects underway;

- Audit Services - Love Cody is retiring;
- Memorial Hall - Vermont Hazard Mitigation Grant Program for floodproofing;
- Reardon's Bridge Ramp - out to bid;
- Town Hall, 2<sup>nd</sup> Floor window replacement project;
- Town Hall, exterior repair and painting;
- Old Firehouse - office roof replacement;
- North Main Street sidewalks - design underway;
- East Main Street sidewalks - easements are complete, GMP pole setting next;
- Water Dept. - AMP loan;
- Highway - Stormwater Master Plan;
- Lake Raponda - Dam Maintenance Program;
- Park & Ride, South Main Street - EVC project underway;
- Listers - hiring process for Admin. Clerk
- Listers - transitioning to Assessor;
- 2018 goal - Route 9 East Infrastructure Expansion Project;

Potential goals;

- Moving town hall
- Reviving valley trail
- New tennis courts

Meeting adjourned at 7:21 pm

Respectfully Submitted,  
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

-----  
Thomas Fitzgerald, Chair

-----  
John Gannon, Vice Chair

-----  
Vince Rice, Clerk

-----  
Sarah Fisher

-----  
Tony Tribuno