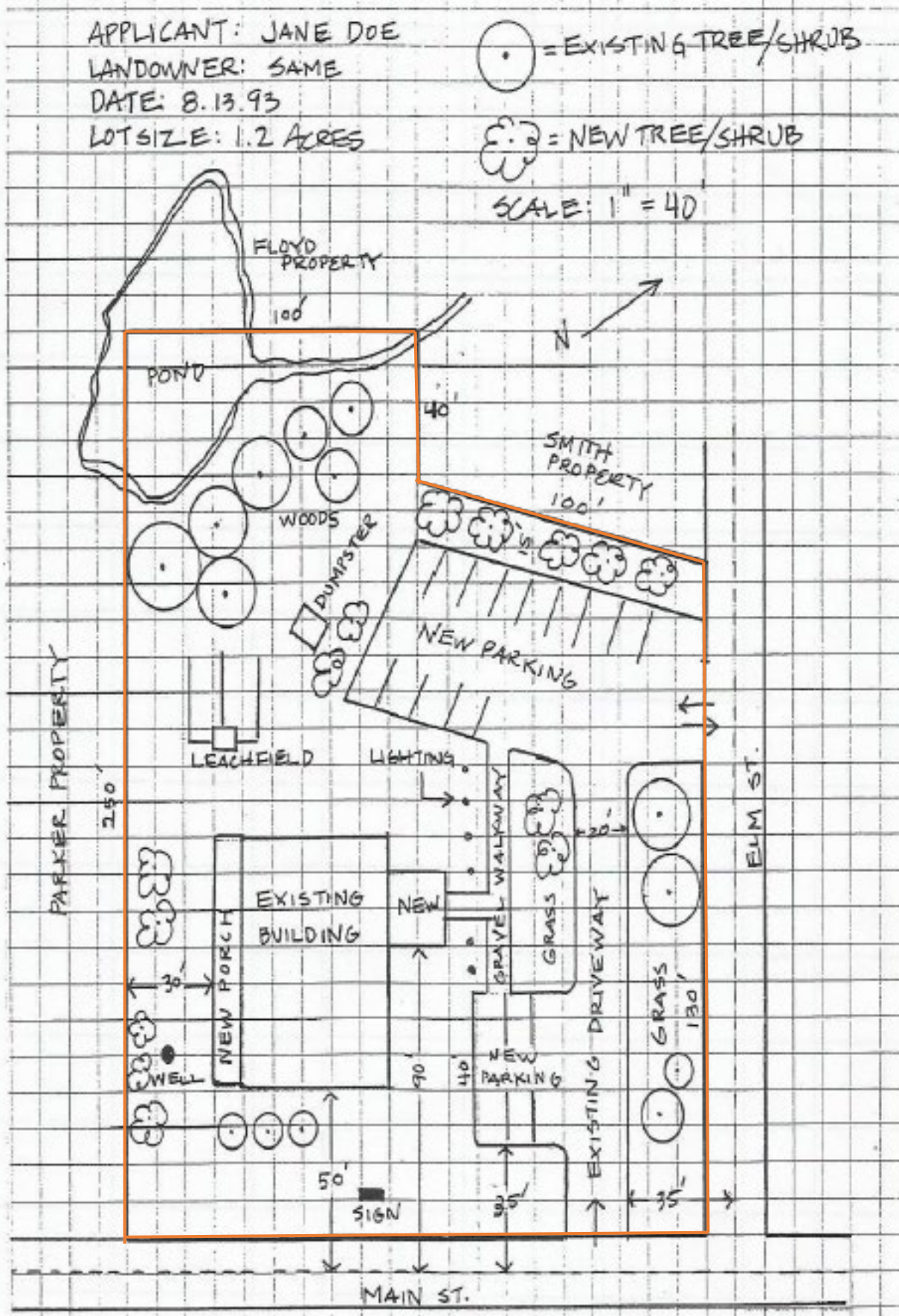


**HOW DO I DRAW A PLOT PLAN OR SITE PLAN?** They need not be prepared by a professional, although it is advised for complex projects. All plans must be drawn to scale. Lot dimensions can be determined from an existing survey, a deed, or on-site measurements. Be as accurate as possible since conditions may be placed on a Zoning Permit which relate to the plan submitted. Always include the lot's perimeter border with building/development setbacks measured in feet.



**HOW DO I CALCULATE CONSTRUCTION FEES?** Multiply each side to find the square footage (a room that is 8'x8' has a square footage of 64 sq. ft). For Change of Use permits, include the square footage of all areas which will be used differently. Use this form to calculate this part of your permit cost:

	Square Feet Now	Additional Sq. Ft to be Constructed
Area of Basement		
Area of First Floor		
Area of Second Floor*		
Area of Third Floor*		
Area of Decks and Porches		
Area of Garage/Accessory Buildings		
<b>TOTAL</b>		

\*include areas over 4' in height

**CURRENT ZONING FEE SCHEDULE:**

FILING FEES – all permits and public hearings - \$18 for recording

+ PLUS +

ZONING FEES

Residential, Additions/Accessory Buildings: \$100 plus construction fee

Residential Change of Use: \$50

Other Change of Use: \$.02 per sq. ft. of changed use

Industrial or Commercial: \$.02 per sq. ft. of construction

Subdivision: \$150 per lot

Line Adjustments/Mergers: \$50 per lot

Sign Permit: \$50

+ PLUS +

CONSTRUCTION FEES – to calculate, use the gross floor area, including unfinished areas with a ceiling height over 4 feet, and include basement space that typically may be finished.

1-500 sq. ft. \$50

501-750 sq. ft. \$75

751-1,000 sq. ft. \$100

1,001-2,000 sq. ft. \$200 (for each additional 1-1,000 sq. ft., add \$100)

+ PLUS +

WARNED HEARING FEE \$150 (if required)

**SEE COMPLETE FEE SCHEDULE ON THE TOWN WEBSITE, INCLUDING INFO ON:**

Zoning Permit (1 year) Renewal: \$50

Decks or porches less than 200 square feet in area

Fences under six feet high, and small structures under 150 sq. ft.

Home Occupation Use, see §§ 421, 460-462.

The fine for work begun without a permit is \$150, plus permit fees

**HAVE A QUESTION? Contact ZA Jessica Roberts at [jroberts@wilmingtonvt.us](mailto:jroberts@wilmingtonvt.us)**