

Wilmington Selectboard Agenda
December 20, 2022 at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
2. Approve Minutes of November 15 and December 6 and 13, 2022 (5 minutes)
3. Action Items (10 minutes)
 - *The Selectboard to possibly accept the resignation of Geri kogut from the Trail and Recreation Committees.*
 - *The Selectboard to possibly approve granting Voices of Hope a National Opioids Settlement distribution through their fiduciary in the amount of \$1,544.05 to help abate the effects of the opioid epidemic on our community.*
 - *The Selectboard to possibly approve the 2022 Errors & Omissions from the Listers*
 - *The Selectboard to possibly approve roof repair estimate from WCRC at 18 Beaver in the amount of \$30,152.*
4. Sewer Commission (5 minutes)
 - *The Sewer Commission to possibly approve a preliminary allocation request for 280 gpd for a 2-bedroom apartment at 4 South Main St.*
5. Social Services (10 minutes)
 - *Senior Solutions- increase of \$450*
 - *SVMC, DV Campus- new request \$3,000*
6. Highway Department (10 minutes)
 - *The Selectboard to possibly approve the purchase of a 2024 Western Star dump truck from ATG in the amount of \$209,235.*
7. DVFiber (10 minutes)
 - *DVFiber to give an update and review the annual report.*
8. Long-Term Rentals (15 minutes)
 - *Economic Development Consultant to present a Long-term Housing Rental Incentive Programs.*
9. Searsburg Fire Agreement (5 minutes)
 - *The Selectboard to possibly approve a 5-year fire agreement for fire protection services with the Town of Searsburg.*
10. Liquor Commission (5 minutes)
 - *The Liquor Commission to possibly approve a Second-Class application for Farmhouse Market at 136 Route 100N*
11. Other Business
12. Select Board Members Comments
13. Town Manager's Updates (10 minutes)
14. Executive Session
 - *The Selectboard to enter into executive session to discuss confidential attorney-client communications.*

Wilmington Selectboard Meeting Minutes

November 15, 2022

Present: Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher, Tony Tribuno

Others Present: Scott Tucker, Jessica DeFrancesco, Marshall Dix, Christine Richter, Scott Moore, Jessica Roberts, Matt Murano, Gretchen Havreluk, Andrea Sumner, Maggie Lewis, Merrill Mundell, Bethaney LeClair, Therese Lounsbury, Shannon Wheeler, Melissa Boyles, Amelia Nick, Adam Grinold, Tim Dolan, Charlie Foster, Meg Streeter, Lisa Sullivan, Jessica Lee Smith, Tim Shannon, Eric Durocher, Andrea Seaton

Meeting called to order at 6:00 pm

1. Visitors, Public Comments, Possible Changes to the Agenda
 - Addition of Request to Cater permit and an Open Container Exemption Permit under Liquor License
 - Addition of health insurance to Other Business
2. Approve Minutes of October 18 and 26, 2022
 - Gannon moved to approve the minutes of October 18, 2022, Rice second; all in favor.
 - Gannon moved to approve the minutes of October 26, 2022, Rice second 4-0, Fitzgerald abstained
3. Action Items
 - Gannon moved to accept, with regret, the resignation of Melanie Lopez from the Beautification Committee, Tribuno second; all in favor.
 - It has been difficult to get salt quotes this year. Our usual supplier is only supplying the state. Another supplier cannot guarantee product until end of December/beginning of January. The salt from Apalachee is a very dry salt, which is a better product. Gannon moved to approve the salt quote from Apalachee at \$91.25/ton, Rice second; all in favor.
4. 1% Local Option Tax Request
 - A large portion of the budget would go toward ad campaigns for the Bi-Town Marketing Campaign; updating and expanding the website; itineraries, unique landing pages, and wedding destination content. There is a possibility for a TikTok channel, and to build email marketing. Streeter, Foster, Grinold, and Sullivan all spoke in favor of the continued funding, giving anecdotal accounts. Gannon moved to approve a funding request for the 2023 Bi-Town Marketing Campaign in the amount of \$72,153, Tribuno second; all in favor.
5. Windham Solid Waste Management
 - WSWMD Rep, Merrill Mundell gave the Selectboard a brief update. They had a surplus which helped with the budget this year. Hazard Waste Collection Day may be cut back to once a year. They have had to increase the size of their compost collection. Solar is doing great. The cost of single stream recycling has sky-rocketed in price. Wilmington's assessment is going up \$1410 (for a total of \$15,556).
6. Zoning Fees
 - ZA Roberts recommends updating the fee schedule, which has not changed since 2007. Town fees, like warnings in newspapers, have gone up and the permit fees are not covering

those costs. Gannon moved to approve the updated zoning fee schedule, Fisher second; all in favor.

7. Chamber of Commerce

- Bethaney LeClair updated the Selectboard on the Chamber of Commerce. All five major events the Chamber organizes were all executed this year. They attracted over 7,000 people. They are working on membership and adjusting the membership structure to try and help grow it. Monthly mixers were reinstated this year. The Visitor Center walk-in traffic is heavier than is typical for this time of year.

8. Police Department

- Chief Murano and Det. Kondraski said it is crucial for investigations to retrieve information on mobile devices like cell phones as fast as possible. Over the past several months, it has taken several agencies to get evidence off of a phone. Gannon's only concern is the company itself. There are other agencies using Cellebrite. Other equipment was reviewed, but this particular one is used in Vermont and by the Feds. This is a one-year license, so it will be an annual budgetary item. There are some grants that may help with licensing. When they get caught up on their backlog, there could be some agency assistance offered. Gannon moved to approve an expenditure of \$15,000 for Cellebrite Digital Forensics equipment, Rice second; all in favor.

9. Trails Update

- The Trails Committee would like to move on to the permitting process of the Hoot, Toot and Whistle Trail. There are varying levels of necessity along the trail. They would like Weston and Sampson to receive a list of necessary permits and costs, and then the Committee can apply for grants. They will come back once they know how much the permits are going to cost. Gannon has questions about trail heads and needs at least one member of the Committee to be present to answer some questions.

10. Social Services

- Grace Cottage-New Request; the pharmacy is seeing many more Wilmington residents since the issues with Walgreens started. They have over 8,000 primary patients right now. With more doctors' offices taking in fewer new patients, they are now seeing more and more patients and just hired two new doctors. They ask 20 towns for funding each year, totaling \$20,000. Request will go on the warning.
- Senior Solutions-Increase (no one present)
- Gathering Place; received funding for two years for a satellite site. They have a website and new brochure, marketing materials. A run was coordinated before Baconfest in Dummerston and raised \$10,000. They are rebuilding from Covid still. One Wilmington member is attending Monday -Friday, open - close. Still providing transportation to and from. Request will go in the warning.
- Kids in the Country-New Request; it has been in existence for about 50 years. They are almost at capacity. Childcare is important to maintain workforce. Request will go on the warning.

Fitzgerald moved to enter into the Liquor Commission at 7:36 pm, Gannon second; all in favor.

11. Liquor License

- Gannon moved to approve a First- and Third- Class Liquor Application for Roberts Roadhouse at 4 Old Ark Rd. and;

- A Request to Cater permit and an Open Container Exemption Permit for an event at Memorial Hall on December 9th and 10th, catered by Alpine Kitchen LLC dba Trail 87, Rice second; all in favor.

Out of Liquor Commission at 7:40 pm

12. Other Business

- Budget meeting December 13th at 8 am; general consent.
- Health Insurance; BCBS Blue Edge looks like it might save the town some money and still provide the employees with similar coverage. It is more of a high deductible plan. The price of the plan is based on your history of claims. The general fund could be decreased by about \$70,000. If employees' use comes in under the proposed claims, the difference is a bonus split between the town and BCBS. The employees will pay 400/800 vs \$2000+. Selectboard agrees to move forward, general consent.

13. Select Board Members Comments

- Fisher suggested the Board go back to meeting twice a month; Gannon agreed. This will begin in January.
- Gannon would like to hold a special meeting to approve Ratu's application, that is expected to be the first one for our Cannabis Control Commission.

14. Town Manager's Updates

- Listers; our current vendor feels we should have our own assessor, and has suggested an interim agreement until we find one. We will advertise for assessor and/or assistant.
- VOSHA violations should be corrected and ready to be sent out, hopefully next week.
- Transfer station was visited by DEC. While it wasn't operational at the time, he did a perusal of the area and we have answered most of his questions so far.
- Mediation for 34 Look Rd occurred in October. Everyone met with the mediator via zoom; after 12 hours no resolution was reached, so we will be going to trial.

15. Executive Session

- Fitzgerald moved to find that premature public knowledge of the fire contract would place the town at a substantial disadvantage, Rice second; all in favor.
- Fitzgerald moved to enter into executive session at 8:18 pm, to include the Town Manager and Fire Chief to discuss a fire contract, Fisher; all in favor.

Out of executive session at 8:31 pm

No action taken

Meeting adjourned at 8:32 pm

Respectfully Submitted,
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Tony Tribuno

Selectboard Meeting Minutes

December 6, 2022

Present: Tom Fitzgerald, John Gannon, Vince Rice, Tony Tribuno

Others Present: Scott Tucker, Jessica DeFrancesco, Scott Moore, Keith Johnson, Donnie Wilson, Bill Spirka, Christine Richter, John Lazelle

Meeting called to order at 9:00 am

1. Visitors, public comments, changes to agenda
2. Fire Department
 - It has been very difficult to get reps to send quotes on trucks, or to get responses back when asked for a modified quote. The pumper truck is currently 2 years past its scheduled replacement and it will take approximately 2 years to get a new truck built, due to supply chain issues. Pierce will build the truck and cab, rather than having the two parts being built separately and then put together. The truck being replaced will be sold through “FireTech”, since they have sold three of our previous trucks. Tribuno moved to approve the purchase of a Pierce Triple Combination Pumper Truck from Allegiance Fire and Rescue in the amount of \$707,598, and this price includes a \$22,724 discount as presented, out of the Fire Dept Equipment Capital, Rice second; all in favor.
3. Other Business

Meeting adjourned at 9:34 am

Respectfully Submitted,
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Tony Tribuno

**Selectboard Meeting Minutes
December 13, 2022**

Present: Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher, Tony Tribuno

Others Present: Scott Tucker, Jessica DeFrancesco, Carolyn Palmer, Louis Clark, Therese Lounsbury, Marshall Dix, Chris Lavoy, Matt Murano, Scott Moore, Deb Kingsley, John Lazelle, Jessica Roberts, Karen Molina

Meeting called to order at 8:00 am

1. Visitors, Public Comments, Changes to the agenda
2. FY24 Budget
 - Salaries; one change to Assistant Chief Operator to \$27.13/hour. An increase of 6% for most employees, with a few being increased by 8%.
 - Fire House Capital (18 Beaver St., old firehouse); asking for \$10,000. The building needs a new roof which is going to be a substantial cost, and air conditioning – mini split/heat pump.
 - Redirect Planning and Acquisition funds to move Town Hall out of flood zone.
 - Increase Bridge Capital to \$160,000 and Highway Building Capital–\$20,000. The building is now 11 years old, and is starting to need repairs to the roof, siding, and HVAC for the office area.
 - Wastewater is proposing level funding the ECU and putting the surplus into the capital account. Water has never had a capital account, until now; they have a lot of old lines that will need replacing and the funding will help them be more proactive.
 - Estimated tax rate is .6202 for FY-24; last year was .6174.
 - Town Clerk with salary increases, and decreases in tabulator & election supplies.
 - Lister Administrator is retiring in June, and elected Listers due to retire. Listers will be on the ballot for elections, while on the floor at Town Meeting voters will be asked to authorize the elimination of the office of Town Lister and replace it with a professionally qualified assessor with the same powers. If voters approve, this change will include an assistant.
 - Police Dept. dispatch hours may be increasing as a result of state dispatch moving away from local support. Sworn payroll was not fully expensed last year, but there is a 6% increase for personnel while showing a 0% change on that line. Phones increased due to changes with the agreements with the state.
 - Fire House (Public Safety Facility) internet increased with the newer equipment. The Fire Dept is around 200+ calls this year.
 - Lake Raponda Dam; there has never been a maintenance plan. The state considers it to be in poor condition. There is no urgency, but we should start planning for maintenance, etc.
 - Healthcare cost is down almost 16%, as a result of changing the plan for employees.
 - Transfer station; tire recycling and maintenance have increased due to porta-potties and tire prices.
 - Library; asking for 9.6% increase due primarily to payroll. The Town's contribution to the capital account will not be going to the refurbishment of the library; it goes to other items like door replacement, floor refinishing, windows, elevator, etc.

- Memorial Hall; internet and maintenance increases – additional maintenance and repairs needed, as the building ages.
- Recreation; counselor salaries, OSEC rent for teen room after-school program, and possibly adding playground elements at Buzzy Park
- County Court; we will have the final number closer to the first of the year.
- Town Hall maintenance; VOSHA fines, new janitor contract
- Town Hall windows are to be replaced, light carpentry on the exterior and this historic building needs to be painted.
- Public lands and fences; tennis court replacement will be expensive, \$120,000 estimate in 2017.
- Highway; cost of sand increases. Rentals/contracted increased–most reimbursed by grant.
- General fund revenues down mostly due to surplus being down, compared to last fiscal year.
- Highway is due for a truck replacement this year; after trade-in it will be about \$210,000 and they take a while to come in.
- Police Dept. is due for a cruiser replacement this year. The oldest one is 2016 and will leave with up to 160,000 miles. On the capital fund, looking into purchasing a drone for multiple uses; one snowmobile and trailer will need to be replaced, as state reduces grants.
- Waste Water Treatment Plant; compost testing and sewer testing will increase next year.
- Working on getting Water Dept. an assistant to help out as a backup and to help with future transition. Income increasing; change in classifications and charging interest.

3. Other Business

Meeting adjourned at 10:57 am

Respectfully Submitted,
Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

Thomas Fitzgerald, Chair

John Gannon, Vice Chair

Vince Rice, Clerk

Sarah Fisher

Tony Tribuno

Geri Kogut

499 Route 9 West, Wilmington, VT 05363 (464-3457) kogut1@outlook.com

Town of Wilmington Selectboard

2 East Main Street

Wilmington, VT 05363

November 21, 2022

Dear Selectboard members,

I am writing to inform you of my need to resign from both the Trail Committee and the Recreation Committee. A family matter has required frequent travels out of state for their support. This will be ongoing, not a short-term matter.

I wish to commend the leadership and the members of both Committees for their hard work and ongoing support to this town to ensure our individuals, families and our many visitors have wonderful events and ongoing maintenance of our many beautiful resources.

Thank you for my appointment to serve.

Best regards,

Geri Kogut

Scott Tucker

From: Scott Tucker
Sent: Thursday, November 17, 2022 11:58 AM
To: Christine Richter
Subject: Fwd: National Opioid Settlements – Payment – Wilmington Town

Sent from my iPhone from Scott A. Tucker

Begin forwarded message:

From: DirectingAdministrator@NationalOpioidOfficialSettlement.com
Date: November 17, 2022 at 11:55:38 AM EST
To: tucker@wilmingtonvt.us
Cc: rpetkauskas@browngreer.com, aoxenreiter@browngreer.com, acaldeyro@browngreer.com
Subject: National Opioid Settlements – Payment – Wilmington Town

This is an official communication from the Directing Administrator of the National Opioid Settlements.

On 11/15/2022, the Directing Administrator initiated payment to your Subdivision as outlined in the table below. If your Subdivision is receiving payment for multiple Distributor Payment Years, those payments will be aggregated into one wire or check. Similarly, if your Subdivision is receiving payment for multiple Janssen Payment Years, those payments will be aggregated into one wire or check.

BG Entity ID	State	Beneficiary Type	Beneficiary Name	Payment Type	Payment Amount	Payment Method
12513	Vermont	General Purpose Government	Wilmington Town	Distributor Payment Year 2	\$1,544.05	Check

Please contact the Office of the Attorney General in your State if you have any questions regarding how your Subdivision's payment amount was calculated or how your Subdivision can use Settlement Funds.

Please let your Case Manager know if you encounter any issues with this payment.

Thank you,

BROWN GREER PLC
Directing Administrator
National Opioid Settlements
www.NationalOpioidOfficialSettlement.com

This electronic mail is intended to be received and read only by certain individuals. It may contain information that is privileged or protected from disclosure by law. If it has been misdirected, or if you

TOWN OF WILMINGTON

FROM: LISTERS OFFICE
MEMO TO: BOARD OF SELECTPERSONS
RE: CORRECTIONS TO 2022 GRAND LIST

DATE: December 20, 2022

These properties were not listed correctly in the Grand List for the 2022 and are hereby submitted for your approval.

1. GATTI ROBERT W & MICHAEL & MARIE - 003-04-029.000
SPAN 762-242-11335
THIS PROPERTY WAS PART OF 3-4-059.000 AND WAS SPLIT THIS YEAR BUT NOTICE
WAS NOT SENT, BUT BILL WAS SENT FOR NEW SPLIT, SO LAST YEAR IT WAS ZERO.
2. GATTI ROBERT W - 003-04-059.000
SPAN 762-242-11336
Was Listed at: \$80,000
Now Listed at: \$80,000 NO NOTICE OF CHANGE
3. Schicho Cynthia – 002-01-030.000 & 002-01-031.000
Was Listed at: \$70,000
Now Listed at: \$10,000

Approved by the Board of Selectpersons

Thomas Fitzgerald, Chairperson

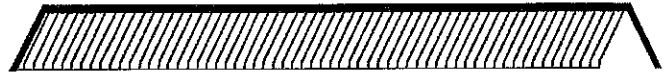
cc: Therese Lounsbury, Town Clerk
Christine Richter, Finance Officer

We have corrections that need to be made to the 2022 Grand List. According to 32 VSA 4261 corrections can be made up until December 30th, 2022.

1. CHANGE OF APPRAISAL NOTICE NOT SENT WENT BACK TO ORIGINAL VALUE
2. CHANGE OF APPRAISAL NOTICE NOT SENT WENT BACK TO ORIGINAL VALUE
3. CHANGE OF APPRAISAL NOTICE NOT SENT WENT BACK TO ORIGINAL VALUE

Thanks

Deb Kingsley, Administrator Board of Listers



WCRC, LLC

TPO RUBBER ROOFING ESTIMATE

We respectfully submit the following estimate:

December 13, 2022

REF: 12132201E

TO: Town of Wilmington
18 Beaver Street
Wilmington, VT 05363

RE: Install .060 TPO Rubber Membrane Roofing

LOCATION: Old Fire Station, Office

SCOPE OF WORK:

- Remove existing 1 layer of TPO & insulation and dispose of debris
- Install 6-inch ISO insulation board over office
- Install custom, faced drip edge around entire perimeter of roof (Drip edge will be hemmed with a 1/2" water kicker installed)
- Install .060 TPO Rubber membrane roofing
- All flashings included
- All vent roof boots included

TOTAL ROOFING ESTIMATE: \$ 30,152.00

JOB ESTIMATED BY: Tom Miller

Fully Insured: Worker's compensation and commercial liability.
References available upon request. Permit is required.

Please note: If, while doing this work, we find structural damage or problems that we were unaware of at the time of the estimate we will notify you immediately of any additional cost before proceeding.

****All estimates are valid for 14 days ****

APPLICATION FOR WASTEWATER TREATMENT ALLOCATION PERMIT Page 1 of 3

(Do not write in boxed area - for office use only)

Map No. <u>21-22-005</u>	Fee \$25.00+\$18.00 Recording	Date Received: <u>12/5/22</u>
PSC No. _____	\$43.00 Fee due at application <input type="checkbox"/> paid <input checked="" type="checkbox"/> check <input type="checkbox"/> cash	
SA No. _____	Signature: <u># 695</u>	

Applicant: JASON VITTORINI ☒ Owner ☐ Owner's Agent ☐ If Agent, letter of agency attached

(Print Name)

Property Location: 4 South Main St. Tax Map Number: 21-22-005
(911 Locatable address - Street or Road)

☒ Residence ☐ Commercial Building ☐ Other: (describe) _____

I am applying for the following establishments listed to be connected to the building sewer ☒ or added to existing allocation ☐.

Establishment	Unit	Number	Gallons/Person/Day/Unit	Total Gallons/Day
Example: Restaurant	Seat	10	30	300
2 Bedroom Apt			140	280

I hereby request an allocation permit as described for gallons per person per day TOTAL 265 gpd

Do not write in boxed area - For administrative use only

SIGNED: Jason Vittorini
(Applicant)

1 Baars Rd
(Mailing Address of Applicant)

Hingham MA 02043
(City, State and Zip Code)

Credit existing unused gallonage: 15 gpd

Allocation to be purchased Total 265 gpd

CONDITIONS:

- Total Allocation Fee (265 gpd x \$10/gpd) \$2,650
- 25% of the total Allocation fee (\$662.50) is due within 30 days: On or before _____, 20____.
- The remaining 75% (\$1987.50) is due before connection or use or within 6 months of Final Allocation, whichever comes first.
- Other: _____

Preliminary Approval Granted: date _____
Preliminary Approval Expires: date _____ (3 months)

By: _____
Wilmington Board of Sewer Commissioners Agent

Extension of Preliminary Approval granted: date _____
Extension Preliminary Approval Expires: date _____

By: _____
Wilmington Board of Sewer Commissioners

NOTE: Final Approval must be obtained by Preliminary Approval expiration date. To apply for Final Allocation, submit the application on page 2 of this form (on back) once all necessary state and federal permits have been issued and received.

If applicant is unable to obtain permits needed to apply for Final Approval by deadline, he must apply for an extension.

Sewer Commissioners will consider reason for extension (i.e. zoning appeal etc.) and may or may not grant an extension. If not granted, applicant can reapply for allocation.



December 15, 2022

Town of Wilmington
ATTN: Jessica DeFrancesco
PO Box 217
Wilmington, VT 05363-0217

Via email to: jdefrancesco@wilmingtonvt.us

Dear Jessica,

I am sending this request to you for submission to the Town of Wilmington Selectboard.

Senior Solutions requests \$800.00 from the Town of Wilmington to be appropriated at the 2023 Town Meeting. We appreciate the support of your residents, and this is an increase over last year's appropriation. A member of our staff will be available to answer any questions in person when the Selectboard meeting on November 15, 2022.

Please continue to appoint an interested representative to our Advisory Council every year. This helps us identify local needs and connect with those who will benefit from our services.

If you need further information, please do not hesitate to contact us at townoutreach@seniorsolutionsvt.org.

Sincerely,

A handwritten signature in black ink that reads 'Mark Boutwell'. The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Mark Boutwell
Executive Director

December 8, 2022

Town of Wilmington
2 East Main Street
PO Box 217
Wilmington, VT 05363

Dear Members of the Town of Wilmington Select Board:

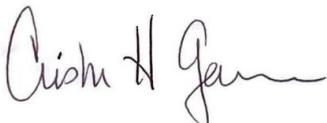
On behalf of the Deerfield Valley Regional Advisory Board and the Southwestern Vermont Health Care (SVHC) Foundation Board of Directors, I am pleased to submit the 2022 Annual Town Report from the Southwestern Vermont Medical Center Deerfield Valley Campus.

The Deerfield Valley Campus, known to many as the Deerfield Valley Health Center, has a long history of care and concern for the health and well-being of residents, as well as visitors, in our area.

The physicians and staff at the SVMC Deerfield Valley Campus are proud to continue to provide exceptional medical services to the residents of the Valley. The Deerfield Valley Campus maintains the health care of 778 residents of Wilmington. The total of all patient visits for treatment, lab work, imaging, and consultation at the Deerfield Valley Campus this year was 11,849.

As we look to 2023, we respectfully ask the Board for an appropriation of \$3,000 to support the Deerfield Valley campus to sustain quality care, close to home. At the Deerfield Valley Campus, all patients are seen regardless of insurance or ability to pay, and over the past year, the entire Health Center team adapted and innovated in order to meet community healthcare needs. We hope you find the enclosed report informative and stand ready to answer any questions.

Sincerely yours,

A handwritten signature in dark ink, appearing to read "Crista H. Gannon". The signature is fluid and cursive, with the first name "Crista" being the most prominent part.

Crista Gannon, Chair, Deerfield Valley Regional Advisory Board and
Director, Southwestern Vermont Health Center Foundation Board

TO
Patriot Freightliner - Western Star

6243 US Route 5
Westminster, VT 05158
802-722-4703

910 South Hampton Road
Westfield, MA 01085
413-562-1037



CRAIG ALLEN

RETAIL ORDER FOR A MOTOR VEHICLE

11/05/2022

DATE

TOWN OF WILMINGTON VT

2 EAST MAIN STREET PURCHASER'S NAME

WILMINGTON, VT. 05363 STREET ADDRESS

802-464-5515 CITY

STATE

RES. PHONE

EMAIL

BUS. PHONE

SALESMAN'S NAME

PLEASE ENTER MY ORDER FOR THE FOLLOWING

☐ NEW ☐ USED ☐ DEMO ☐ CAR ☒ TRUCK ☐ RV

YEAR 2024 MAKE WESTERN STAR MODEL OR SERIES 47X BODY TK TYPE COLOR RED TRIM

MVI OR SERIAL NO. TRUCK ON ORDER

ORDER

TO BE DELIVERED JULY 20 23 ON OR ABOUT

CASH DELIVERED PRICE OF UNIT \$

FEDERAL EXCISE TAX N/A

USED VEHICLE TRADE-IN AND/OR OTHER CREDITS

MAKE OF TRADE-IN INTERNATIONAL

YEAR 2015 MODEL 7600 BODY

MVI OR SERIAL NO. 646153

USED TRADE-IN ALLOWANCE \$ 35,000.00

BALANCE OWED ON TRADE-IN

NET ALLOWANCE ON USED TRADE-IN \$

DEPOSIT OR CREDIT BALANCE

DOWN PAYMENT (Trans. to Left Col.) \$ 35,000.00

REMARKS

THE TRADE NUMBER IS FOR THE LOWEST VALUE

INCASE WE DON'T GET THE TRADE IN BEFORE THE END OF 2023

IF ATG GETS THE TRADE BEFORE OCT 2023

THE VALUE FOR THE TRADE WILL BE \$35K TO \$40K

WITH THE FINAL TRADE VALUE SET BY CONDITION

CASH SALE PRICE OF DESCRIBED MOTOR VEHICLE \$ 239,235.00

STATE AND LOCAL TAXES

LICENSE, LICENSE TRANSFER, TITLE REGISTRATION FEE

1. TOTAL PRICE OF UNIT \$ 239,235.00

2. DOWN PAYMENT

1/ Cash or Check

2/ Net Trade Equity

\$ 35,000.00

3. UNPAID CASH BALANCE DUE ON DELIVERY (difference between Items 1 and 2) \$ 204,235.00

TRADE LIEN HOLDER INFORMATION

NAME

ADDRESS

ACCOUNT #

BALANCE OWED

GOOD UNTIL

CONTACT PERSON

PER DIEM

PHONE #

FAX #

ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALERS, AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES. UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF, DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE: (A) ON ALL GOODS AND SERVICES SOLD BY DEALER, AND (B) ON ALL USED VEHICLES WHICH ARE HEREBY SOLD "AS IS — NOT EXPRESSLY WARRANTED OR GUARANTEED".

The front and back of this Order comprise the entire agreement affecting this purchase and no other agreement or understanding of any nature concerning same has been made or entered into, or will be recognized. I hereby certify that no credit has been extended to me for the purchase of this motor vehicle except as appears in writing on the face of this agreement. I have read the matter printed on the back hereof and agree to it as a part of this order the same as if it were printed above my signature. I certify that I am of legal age, and hereby acknowledge receipt of a copy of this order.

CRAIG ALLEN

Salesman

Management Approval

Buyer Date

Co-Buyer Date

Deerfield Valley Communications Union District 2022 Year in Review

The Deerfield Valley Communications Union District's (DVCUD, dba DVFiber) accomplishments in 2022 include:

- Developing its working partnership with Great Works Internet (GWI) of Biddeford, ME;
- Receiving an American Rescue Plan Act (ARPA) grant for \$4.1 million for pre-construction activities such as high-level design, final design and engineering, pole studies, and a "make ready" process;
- Receiving a second ARPA grant for \$21.9 million to fund the construction of 513 miles of fiber optic cable capable of connecting up to two-thirds of the more than 7,700 unserved and underserved addresses in our communications union district (CUD);
- Contracting with the Brattleboro Development Credit Corporation (BDCC) to manage our grant reporting because these grants require specific and detailed reports to the Vermont Communications Broadband Board (VCBB);
- Adding an Executive Committee to act on behalf of the Governing Board for quicker decision making because the pace and volume of work have increased significantly. Also for that reason, we hired Gabrielle Ciuffreda of Guilford to be full-time executive director and anticipate hiring additional administrative support in the 2023 budget.

Thank You

We are grateful to the Select Boards of all our member towns for their continued support and for appointing capable and dedicated representatives and alternates who have committed not just their talents but thousands of hours of their time to bring us to this point of construction. These volunteers serve the public on DVFiber's Governing Board and its working committees (Operations, Communications, and Finance and Audit Committees). This committee structure is key to keeping us on track as we do our work. These volunteers are the foundation of DVFiber's success as your community-owned and -operated high-speed fiber optic Internet service provider.

Our commitment from the beginning has been to ensure that all on-grid homes and businesses in our municipal district have access to the 21st century technology that will be the basis for our continued growth and prosperity. This means not just availability of the technology but to be sure that affordability is not an obstacle to customer access and use.

For more information and to follow the latest developments and learn more about DVFiber, be sure to sign up for DVFiber's newsletter at dvfiber.net.

Contact Ann Manwaring, Alan Baker, and Gretchen Havreluk if you have any questions or concerns or would like to get involved. They can be reached at wilmington@dvfiber.net.

Long-Term Rental Housing Incentives

December 2022

The Deerfield Valley is in a workforce housing crisis and the need for housing is immediate. We need to increase our housing supply for the local workforce, in turn will grow our local economy. Businesses are having to forego a meal service or closing midweek due to the lack of workers. The Bi-Town Housing Committee has been meeting since 2018 and The Deerfield Valley Housing Analysis was completed at the end of 2019. This report outlined strategies for the committee to develop; one was to “incentivize year-round housing.” The below two programs have been proven successful in other communities around the state and nation.

Short-Term Rental to a Long-Term Rental Pilot Program

Program total cost \$32,000

Priority is based on time of a complete application

This program will provide grants to 11 property owners (including second homeowners) that are currently leasing as a short-term rental to change to a long-term rental. The grant award in the amount of \$3,000 for a 1-year lease and \$7,000 for a 2-year lease.

- A legal agreement would be made between the Town and the Property Owner
- The Property must be permitted for lease, current on all taxes and fees owed to the town, and not for sale within the time frame of the program.
- The property must not have been rented in the last 12 months as a long-term rental.
- Property owner selects tenant
- The tenant must use as their primary residence and work 30 hours per week in the Deerfield Valley.
- To award payment the Town must have a signed a lease agreement.
- Rent cannot exceed \$1,000 for studio apt, \$1500 for 1 bedroom, \$1,000 per bedroom after that.

Accessory Dwelling Unit Pilot Program

Program total cost \$30,000

Priority is based on time of a complete application

This program is for three owner occupied properties to construct an accessory dwelling on your property; either attached to your home or detached for a long-term rental unit. The grant award amount is \$10,000; \$5,000 will be immediately available for permitting and design and the remaining \$5,000 will be paid when construction begins.

- Must be a long-term rental unit for a period of 3 years which can be 1-year leases.
- A legal agreement would be made between the Town and the Property Owner.
- The Property must be permitted for lease, current on all taxes and fees owed to the town, and not for sale within the time period of the program.
- Property owner selects tenant
- The tenant must use as their primary residence and work 30 hours per week in the Deerfield Valley
- Rent cannot exceed \$1,000 for studio apt, \$1500 for 1 bedroom, \$1,000 per bedroom after.
- If no long-term lease is executed the award must be returned to the town.

Outcomes:

The Short-Term Rental Housing Program could have the potential of housing 11-30 workers. The Accessory Dwelling Program could potentially house between 3-6 workers.

To grow our workforce housing supply to make for a more sustainable economy.

Make this a livable and welcoming community for a diverse, multigenerational population.

To make the best use of our buildings in town.

Timeline:

Jan-Feb Create applications, legal documents, promotional material

Mar-Apr Promote and request applications

May Review Applications and sign agreements

Some Challenges: Labor intensive for policing the leases. What if a tenant moves out mid-term or gets a job in Brattleboro or Bennington??

FIRE PROTECTION AGREEMENT

This agreement is entered into between the Selectboards of the Towns of Wilmington and Searsburg. In the event that an emergency occurs in Searsburg and the Wilmington Fire Department is not engaged in an emergency in Wilmington, equipment and firefighters will be dispatched to Searsburg.

The Town of Wilmington agrees to respond to twenty (20) calls per year, January 1 through December 31, for the sum of Twenty-Nine Thousand Two Hundred Sixty-Eight Dollars (\$29,268), with a 5% increase per year over five years. The payments would be as follows:

2023- \$29,268
2024- \$30,731
2025- \$32,267
2026- \$33,880
2027- \$35,574

If the Wilmington Fire Department responds to more than 20 calls per year, payment shall be determined on the following basis:

- 1) Pumper and Utility Truck- \$390 up to the first hour
For each firefighter: \$13 per hour or portion thereof.
- 2) After the first hour, \$195 per hour or part thereof for each piece of equipment plus \$13 per hour per firefighter for each additional hour or part thereof.
- 3) For each additional pumper, \$195 per hour or part thereof.
- 4) Mutual Aid to cover Wilmington, \$195 per hour or part thereof for each piece of equipment plus \$13 per hour per firefighter.
- 5) Additional equipment and manpower over the one pumper and the utility truck will be left up to the officer in charge, but an attempt will be made to contact one of the Searsburg Selectboard members for approval.

It is further agreed that when the Town of Wilmington bills a company directly, as authorized by the Vermont Legislature, such call shall not be counted as a Searsburg call under the terms of this Agreement.

The powers and duties of the Fire Chief, or in his absence the highest in rank present, shall be pursuant to Title 20, Vermont Statutes Annotated, Section 2673.

In the event that an emergency occurs in Wilmington while the Wilmington Fire Department is engaged in Searsburg, it shall be left to the discretion of the officer in charge to determine which, if any, equipment and firefighters shall be returned to Wilmington.

This agreement covers the period of January 1, 2023 through December 31, 2027.

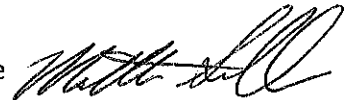
Dated this ~~10/1~~¹ day of Dec, 2022

Searsburg Selectboard:

Tony Kilbride



Matt Somerville

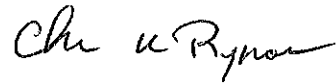


Jason Dubac



Jessica Tobey

Chris Reynolds



Wilmington Selectboard:

Thomas Fitzgerald

John Gannon

Vincent Rice

Sarah Fisher

Tony Tribuno