

**Selectboard Meeting Minutes
December 13, 2022**

Present: Tom Fitzgerald, John Gannon, Vince Rice, Sarah Fisher, Tony Tribuno

Others Present: Scott Tucker, Jessica DeFrancesco, Carolyn Palmer, Louis Clark, Therese Lounsbury, Marshall Dix, Chris Lavoy, Matt Murano, Scott Moore, Deb Kingsley, John Lazelle, Jessica Roberts, Karen Molina

Meeting called to order at 8:00 am

1. Visitors, Public Comments, Changes to the agenda
2. FY24 Budget
 - Salaries; one change to Assistant Chief Operator to \$27.13/hour. An increase of 6% for most employees, with a few being increased by 8%.
 - Fire House Capital (18 Beaver St., old firehouse); asking for \$10,000. The building needs a new roof which is going to be a substantial cost, and air conditioning – mini split/heat pump.
 - Redirect Planning and Acquisition funds to move Town Hall out of flood zone.
 - Increase Bridge Capital to \$160,000 and Highway Building Capital–\$20,000. The building is now 11 years old, and is starting to need repairs to the roof, siding, and HVAC for the office area.
 - Wastewater is proposing level funding the ECU and putting the surplus into the capital account. Water has never had a capital account, until now; they have a lot of old lines that will need replacing and the funding will help them be more proactive.
 - Estimated tax rate is .6202 for FY–24; last year was .6174.
 - Town Clerk with salary increases, and decreases in tabulator & election supplies.
 - Lister Administrator is retiring in June, and elected Listers due to retire. Listers will be on the ballot for elections, while on the floor at Town Meeting voters will be asked to authorize the elimination of the office of Town Lister and replace it with a professionally qualified assessor with the same powers. If voters approve, this change will include an assistant.
 - Police Dept. dispatch hours may be increasing as a result of state dispatch moving away from local support. Sworn payroll was not fully expensed last year, but there is a 6% increase for personnel while showing a 0% change on that line. Phones increased due to changes with the agreements with the state.
 - Fire House (Public Safety Facility) internet increased with the newer equipment. The Fire Dept is around 200+ calls this year.
 - Lake Raponda Dam; there has never been a maintenance plan. The state considers it to be in poor condition. There is no urgency, but we should start planning for maintenance, etc.
 - Healthcare cost is down almost 16%, as a result of changing the plan for employees.
 - Transfer station; tire recycling and maintenance have increased due to porta-potties and tire prices.
 - Library; asking for 9.6% increase due primarily to payroll. The Town’s contribution to the capital account will not be going to the refurbishment of the library; it goes to other items like door replacement, floor refinishing, windows, elevator, etc.

- Memorial Hall; internet and maintenance increases – additional maintenance and repairs needed, as the building ages.
- Recreation; counselor salaries, OSEC rent for teen room after-school program, and possibly adding playground elements at Buzzy Park
- County Court; we will have the final number closer to the first of the year.
- Town Hall maintenance; VOSHA fines, new janitor contract
- Town Hall windows are to be replaced, light carpentry on the exterior and this historic building needs to be painted.
- Public lands and fences; tennis court replacement will be expensive, \$120,000 estimate in 2017.
- Highway; cost of sand increases. Rentals/contracted increased–most reimbursed by grant.
- General fund revenues down mostly due to surplus being down, compared to last fiscal year.
- Highway is due for a truck replacement this year; after trade-in it will be about \$210,000 and they take a while to come in.
- Police Dept. is due for a cruiser replacement this year. The oldest one is 2016 and will leave with up to 160,000 miles. On the capital fund, looking into purchasing a drone for multiple uses; one snowmobile and trailer will need to be replaced, as state reduces grants.
- Waste Water Treatment Plant; compost testing and sewer testing will increase next year.
- Working on getting Water Dept. an assistant to help out as a backup and to help with future transition. Income increasing; change in classifications and charging interest.

3. Other Business

Meeting adjourned at 10:57 am

Respectfully Submitted,
 Jessica DeFrancesco, Administrative Assistant

Approved by the Wilmington Selectboard:

 Thomas Fitzgerald, Chair

 John Gannon, Vice Chair

 Vince Rice, Clerk

 Sarah Fisher

 Tony Tribuno