

(Do not write in boxed area - for office use only)

Map No. _____	Fee \$25.00+\$18.00 Recording	Date Received: _____
PSC No. _____	\$43.00 Fee due at application <input type="checkbox"/> paid <input type="checkbox"/> check <input type="checkbox"/> cash	
SA No. _____	Signature: _____	

Applicant: _____ Owner Owner's Agent If Agent, letter of agency attached
(Print Name)

Property Location: _____ Tax Map Number: _____
(911 Locatable address - Street or Road)

Residence Commercial Building Other: (describe) _____

I am applying for the following establishments listed to be connected to the building sewer or added to existing allocation :

<u>Establishment</u>	<u>Unit</u>	<u>Number</u>	<u>Gallons/Person/Day/Unit</u>	<u>Total Gallons/Day</u>
<i>Example:</i> Restuarant _____	Seat _____	10 _____	30 _____	300 _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

I hereby request an allocation permit as described for gallons per person per day TOTAL _____ gpd
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SIGNED: _____
(Applicant)

(Mailing Address of Applicant)

(City, State and Zip Code)

Credit existing unused gallonage: _____ gpd Allocation to be purchased Total _____ gpd <u>CONDITIONS:</u> 1. Total Allocation Fee (_____ gpd x \$10/gpd) \$ _____ 2. 25% of the total Allocation fee (\$ _____) is due within 30 days: On or before _____, 20____. 3. The remaining 75% (\$ _____) is due before connection or use or within 6 months of Final Allocation, whichever comes first. 4. Other: _____ Preliminary Approval Granted: date _____ Preliminary Approval Expires: date _____ (3 months) By: _____ Wilmington Board of Sewer Commissioners Agent Extension of Preliminary Approval granted: date _____ Extension Preliminary Approval Expires: date _____ By: _____ Wilmington Board of Sewer Commissioners

NOTE: Final Approval must be obtained by Preliminary Approval expiration date. To apply for Final Allocation, submit the application on page 2 of this form (on back) once all necessary state and federal permits have been issued and received.

If applicant is unable to obtain permits needed to apply for Final Approval by deadline, he must apply for an extension. **Sewer Commissioners will consider reason for extension (i.e. zoning appeal etc.) and may or may not grant an extension.** If not granted, applicant can reapply for allocation.

APPLICATION FOR FINAL APPROVAL (To be completed and returned after you have received necessary state and federal permits.) **DATE DUE:** _____

By signing below, I confirm that I have received the necessary state and federal permits checked and further attest that, excepting local permits, no others are required for the project.

State: Act 250 Subdivision Water and Wastewater Other State _____

Federal: _____ Signed: _____
(Applicant)

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FEES DUE:

Permit Application Fee: \$25.00 due at application Date Paid _____ Initials _____

Bianchi Filing Fee: \$18.00 due at application Date Paid _____ Initials _____

Connection Permit Fee: \$80.00 due at connection application Date Paid _____ Initials _____

ALLOCATION FEE TOTAL \$ _____

Within 30 days of Preliminary 25% \$ _____ Date Due: _____ Date Paid _____ Initials _____

See Timetable Page 3 75% \$ _____ Date Due: _____ Date Paid _____ Initials _____

Conditions of Approval: _____

Final Approval Date _____

By: **Wilmington Board of Sewer Commissioners**

Copy After Final Approval: Date _____ Initial _____

John Lazelle, Chief Operator, WWTP
Christine Richter, Finance Officer
File

Bianchi filed with Town Clerk: Date _____ Initial _____

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Property # _____
Location _____
Sewer Allocation Permit # _____
Sewer Connection Permit # _____

NEW TOTAL ALLOCATION: **Gal per day**

TOTAL ALLOCATION _____

New Building:
Date Initiated Construction (within 1 year): _____
Date Completed Construction (within 3 yrs): _____

Town of Wilmington

Wastewater Allocation Fee Timetable

1. Application Permit Fee \$25.00 due at Application (non-refundable).
2. Bianchi Recording fee \$18.00 due at Application (non-refundable).
3. * Preliminary Approval granted by Board of Sewer Commissioners
4. Must pay 25% of the allocation fee – within thirty (30) days of Preliminary Approval (The one-time Allocation Fee is \$10.00 per gallon per day) The applicant will have a 90 grace period to withdraw the application and receive a full refund of the allocation fee.
5. Must get Final Approval – within three (3) months of Preliminary Approval (You may apply for Final Approval once you have obtained the necessary state and federal permits and further attest that, excepting local permits, no others are required for the project.)
6. Must pay remaining 75% of the allocation fee – whichever comes first of:
 - A. Within six (6) months of Final Approval or,
 - B. Prior to:
 - a. Use-if adding to an already existing connection or,
 - b. Before connection permit is issued for new connections
7. Begin paying sewer rent – whichever comes first of:
 - A. Within six (6) months of Final Approval or
 - B. Prior to:
 - a. Use-if adding to an already existing connection or,
 - b. When Connection Permit is issued for new connections
8. Must initiate construction – within one (1) year of Final Approval (or allocation reverts to the Town)
9. Must complete construction – within three (3) years of Final Approval (or allocation reverts to the Town)
10. Must also apply for and receive Connection Permit (\$80.00 fee) before connection.