

Pettee Memorial Library Trustee Meeting

September 13, 2022 agenda

5:00 PM in the library

Present: Carolyn Palmer, chair; Marie Paige, secretary; Shelly Suponski, Chrystal Holt, Allison Maynard, Angela Yakovleff, Monique Johnson, Meg Streeter

Meeting called to order: 5:00pm

Potential addition of items to the agenda: Safe Child, ARPA, Demco,

With regret, Shelly shared she needed to resign from the board.

Shelly will write an official letter of resignation.

Monique Johnson is interested in taking Shelly's spot on the board.

Public Comments: Meg Streeter - came to address an issue concerning inappropriate computer use she she encountered in the children's area by an adult.

Secretary's report: August 16

Chrystal made a motion to accept the August minutes.

Carolyn seconded the motion.

All approved.

Treasurer's Report: August

Marie made motion to accept the August report.

Chrystal seconded the motion.

All approved.

Youth Librarian's report: August

Librarian's report: August

Safety Protocols:

- Allison will look into the price of Envisionware.(computer management software)

- The current desktop computer available for use in the youth area will be replaced by a laptop to ensure that the user has signed in at the desk which is part of the established computer use policy.

Shelly made a motion to buy a laptop to replace the desktop downstairs.

Chrystal seconded the motion.

All approved.

Allison will talk to Chief Murano to follow up on the incident as Meg Streeter shared he had some additional information.

Demco:

Chrystal made a motion to accept the Demco design and updates.

Shelly seconded the motion

All approved.

Allison will get an estimate from Demco.

ARPA funds:

We will submit the renovation plan and budget with a narrative to the selectboard.

Meeting adjourned: 6:38pm

Chrystal made a motion to adjourn.

Shelley seconded the motion.

All approved.

Next Meeting: October 11th in the library